

Board of Supervisors

J. Merced Corona, District I,
Vice Chair
Daurice K. Smith, District II
Kent S. Boes, District III
Gary J. Evans, District IV, Chair
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
(530) 458-0508/0509/0735
FAX (530) 458-0510
colusacountyca.iqm2.com
www.countyofcolusa.org

COLUSA COUNTY BOARD OF SUPERVISORS

Minutes

March 16, 2021

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 16th day of March 2021 at the hour of 9:00 a.m. Present: Supervisors Kent S. Boes, Daurice K. Smith, J. Merced Corona, Denise J. Carter and Gary J. Evans.

Present: Marcos Kropf, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Melissa Kitts, CAO,
Clerk of the Board.
Jolene Church, Human Resources Department.
Greg Plucker, Community Development Department.
Mike Azevedo, Public Works Department.
Kaline Moore, CAO's Office.
Anastacia Allen, Ag Commissioner's Office.
Bonnie Briscoe, Audrey Uhring, Behavioral Health Department.
Jose Ruiz, Mathew Purcell, Sheriff's Office.
Michael West, Colusa County Office of Education.
Ben Sitter, Cal Fire.
Alfred Sellers, Jr., Williams City Council.
Denise Conrado, Colusa City Council.
Collin Larson, Viive Events, LLC.
Susan Meeker, Pioneer Review.

Present via Teleconference: Elizabeth Kelly, Health and Human Services Department.
Nadia Pugh, California Health and Wellness.
Rose Gallo-Vasquez, Clerk-Recorder's Office.
Kathy Walker, Ampla Medical Center.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

None.

REPORT OUT OF MARCH 2, 2021 CLOSED SESSION

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
California Government Code 54957. Counsel states there's no reportable action.

2. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: County Administrative Officer.
Counsel states there's no reportable action.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces Closed Session items as follows:

1. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: County Administrative Officer.

I. HEALTH AND HUMAN SERVICES/PUBLIC HEALTH

1. Update on the COVID-19 Pandemic.

Comments received from Ms. Kelly, Mr. West, and Mr. Sellers.

II. STAFF REPORTS

Ms. Church announces the following individuals received Kudo cards for the month of February as follows:

<u>Employee</u>	<u>Department</u>
Patricia Acevedo	DHHS
Adriana Acosta	DHHS
Josefina Camacho	DHHS
Alejandra Caudillo	DHHS
Tiffany Dooley	DHHS
Frances Falletta	DHHS
Jesica Rico	DHHS
Luis Salgado	DHHS
Theresa Thurman	DHHS
Stacy Woods	DHHS
Paul Spencer	Probation
Gerardo Aceves	Sheriff - Jail
David Alvarado	Sheriff - Jail
John Ascencion	Sheriff
David Breton	Sheriff - Jail
Irma Cull	Sheriff - Jail
Britney Cunningham	Sheriff - Jail
Pauline Frances	Sheriff - Jail
Cameron Kelso	Sheriff - Jail
Keri King	Sheriff - Jail
Naborina Medina	Sheriff - Jail
Rowdy Piper	Sheriff
Andrea Wyrick	Sheriff - Jail
Martin Bersola	Transit
Brooke Luna	Transit

Alan McDowell	Transit
Kevin Scott	Transit
Darnell Sines	Transit
Peggy Smith	Transit
Cindy Vaughn	Transit

The card selected for a \$25.00 gift certificate to a Colusa County vendor for February is Paul Spencer.

Mr. Plucker provides an update on the new permit portal which will be launching April 1, 2021.

Ms. Allen states a press release from the USDA was distributed regarding disaster relief funding available to local farmers impacted by drought conditions.

Ms. Tyler states that the County will be holding a joint training with local law enforcement and Trindel, which will be the first in-person training in over a year.

Ms. Gallo-Vasquez provides an update regarding moving special district elections to even years in efforts to increase participation and cost savings. She further states that Resolutions regarding these changes and Landowner elections will be coming before the Board soon.

9:37 a.m. (9:30 a.m. Item on Agenda)

PUBLIC HEARING

Chair Evans makes time for a Public Hearing to consider the issuance of an assembly license for Viive Events LLC, for a lantern festival to be held in the Spring of 2021 located at the East Park Reservoir subject to any conditions imposed by the Board.

Comments received by Mike Azevedo, Mr. Larson, Mr. Kropf, and Ms. Tyler.

9:55 a.m. Chair Evans opens the Public Hearing and calls for public comment.

Comments received by Mr. Sellers and Mr. Sitter.

10:07 a.m. Chair Evans calls for further public comment and hearing none, Chair Evans closes the Public Hearing.

PUBLIC WORKS/ROAD DEPARTMENT/EAST PARK RESERVOIR

1. Issue an assembly license for Viive Events LLC, for a lantern festival to be held in the Spring of 2021 located at the East Park Reservoir, adding condition that the Event Producers will comply with all state, federal, and local laws and regulations including regulations and guidance to reduce or mitigate the spread or exposure to Covid-19.

RESULT:	APPROVED [3-2]
MOVER:	Corona
SECONDER:	Boes
AYES:	Boes, Evans, Corona
NOES:	Smith, Carter

CONSENT AGENDA

Chair Evans makes time for the approval of Consent Agenda Item No.'s 1 through 11.

Supervisor Smith requests Item No. 6 be pulled and Ms. Tyler requests that Item No. 9 be pulled and considered separately.

Chair Evans so directs.

Approve Consent Agenda Items No.'s 1 through 5, 7, 8, and 10 through 11.

1. BOARD OF SUPERVISORS
Approve the March 2, 2021 Board of Supervisors meeting minutes.
2. TREASURER
Accept February 28, 2021 Treasury Monthly Investment Report as presented.
3. PRINCETON CEMETERY DISTRICT
Approve Conflict of Interest Code for the Princeton Cemetery District.
4. HUMAN RESOURCES/PERSONNEL
Revisit Resolution No. 20-008, an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19.
5. COUNTY COUNSEL/AIRPORT
Adopt **Resolution No. 21-011** approving modified Airport Advisory Committee bylaws correcting the member term of office and clarifying bylaw revision language.
7. COUNTY COUNSEL
Ratify Contract No. **C21-033** for professional services with **Downey Brand** effective March 2, 2021.
8. SHERIFF
Adopt **Resolution No. 21-012** authorizing the Sheriff to receive grant funding from the Off-Highway Vehicle Grant or Cooperative Agreement Program and to accept any awarded funds subject to Board approval.
10. PURCHASING AND PROCUREMENT/MENTAL HEALTH
Approve Contract No. **C21-034** Fourth Modification to Contract C18-077 with **Skyway House, Inc.** for alcohol/drug abuse treatment residential treatment services.
11. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS
Approve Contract No. **C21-035** Third Modification to Agreement with **AirCon**

Energy, Inc. for installation of energy efficiency projects at County facilities.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Corona
AYES:	Boes, Smith, Evans, Corona, Carter

Chair Evans makes time for Consent Item No. 6.

6. COUNTY COUNSEL/AIRPORT

Approve Contract No. **C21-036** ground lease with **R.S. Gimblin** at County Airport for Hanger 24, effective April 1, 2021 subject to payment of \$213.05 representing the rental value from November 2020 through March 2021 to the County.

Comments received by Mr. Kropf, Ms. Tyler, and Mr. Azevedo.

RESULT:	APPROVED [4-1]
MOVER:	Smith
SECONDER:	Corona
AYES:	Boes, Smith, Evans, Corona
NOES:	Carter

Chair Evans makes time for Consent Item No. 9.

9. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION

Approve joint letter with Partnership HealthPlan of California and 9 other counties to the California Department of Health Care Services (DHCS) indicating Colusa County's intent to transition to a Partnership Health Plan Medi-Cal Managed Care Plan (MCP).

Comments received by Ms. Tyler, Ms. Pugh, and Ms. Walker.

TABLED:	ITEM TABLED UNTIL THE MARCH 30, 2021 MEETING
----------------	---

Chair Evans declares a recess at 10:30 a.m. and reconvenes at 10:40 a.m. with all Supervisors present.

Present:

- Marcos Kropf, County Counsel's Office.
- Wendy G. Tyler, Ann Nordyke, Melissa Kitts, CAO,
Clerk of the Board.
- Jolene Church, Human Resources Department.
- Mike Azevedo, Public Works Department.
- Kaline Moore, CAO's Office.
- Anastacia Allen, Ag Commissioner's Office.
- Bonnie Briscoe, Audrey Uhring, Behavioral Health Department.
- Denise Conrado, Colusa City Council.
- Susan Meeker, Pioneer Review.

IV. HUMAN RESOURCES

1. Adopt revised Job Class Table reflecting all classification range changes for the period of October 1, 2020 through January 1, 2021 with an effective date of January 1, 2021.

Comments received by Ms. Church.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Smith
AYES:	Boes, Smith, Evans, Corona, Carter

HUMAN RESOURCES

2. Approve an exception to the 28 hour per week limitation on Extra Help hires to address the increased workload due to existing vacancies and higher workload demand on staff in the Ag Department during peak season.

Comments received by Ms. Church and Ms. Allen.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Smith
AYES:	Boes, Smith, Evans, Corona, Carter

V. AUDITOR

1. Approve Special Claims as Follows:

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
642513	ROAD	TEICHERT CONSTRUCTION	\$64,044.77

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Corona
AYES:	Boes, Smith, Evans, Corona, Carter

VI. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING AND BUILDING

1. Acknowledge receipt of the 2020 Annual General Plan Progress Report.

Comments received by Mr. Plucker.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Smith
AYES:	Boes, Smith, Evans, Corona, Carter

VII. COUNTY ADMINISTRATIVE OFFICE

1. Approve Contract No. **C21-037** with **Noel J. O'Neill**, LMFT to provide Interim Behavioral Health Services Director services.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Carter
AYES:	Boes, Smith, Evans, Corona, Carter

2. Approve Contract No. **C21-038** for Legal Services with **Prentice/Long P.C.** for Interim County Counsel Services.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Boes
AYES:	Boes, Smith, Evans, Corona, Carter

VIII. BOARD OF SUPERVISORS

1. Approve a Memo declining to authorize the issuance of a Tax Revenue Anticipation Note (TRAN) for Maxwell Unified School District.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Smith
AYES:	Boes, Smith, Evans, Corona, Carter

2. Adopt a Proclamation acknowledging Marcos Kropf for his dedication and years of service to the County.

Comments received by Mr. Kropf.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Boes
AYES:	Boes, Smith, Evans, Corona, Carter

IX. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Boes

Meetings/functions attended:

COVID Briefings

Yolo Housing Authority meeting

LAFCo meeting

GCID Ad-Hoc meeting
Karen's House meeting
NACo Legislative Conference

Supervisor Carter

Meetings/functions attended:

CSAC Rural Caucus COVID Working Group meetings
COVID Briefings
NCWA Board meeting
NACo EELU Committee meeting
RCRC Board of Directors meeting
RCRC ESJPA Board meeting
LAFCo meeting
Colusa Groundwater Authority Subcommittee meeting
Airport Advisory Committee meeting

Supervisor Corona

Meetings/functions attended:

COVID Briefings
LAFCo meeting
Budget Ad-Hoc Committee meeting
Cowboy Ride for Fallen Deputy Gibson
Constituent calls

Supervisor Smith

Meetings/functions attended:

COVID Briefings
CSAC New Supervisor's Institute
Meeting with Kevin Kiley
CEDC meeting
Behavioral Health Board meeting
Sierra-Sac Valley EMS meeting
North Central Counties Consortium meeting

Supervisor Evans

Meetings/functions attended:

Sites meetings
Meeting with Mr. Plucker and Supervisor Corona
GCID meeting
CEDC meeting
Budget Ad-Hoc Committee meeting
Agenda Review

X. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Ms. Tyler states the Bill regarding the Road Commissioner is still in Committee.

Supervisor Carter states the Board has been approached by Gallagher's office requesting a letter in regards to needle exchange programs, which will be brought before the Board at the next meeting.

Supervisor Boes states that the Fish and Game Commission may be requesting a letter requesting support for issues pertaining to firearms.

Ms. Tyler states that Budget instructions have been distributed.

XI. CLOSED SESSION/COUNTY COUNSEL

1. EMPLOYEE PERFORMANCE EVALUATION

California Government Code section 54957(b). Title: County Administrative Officer.

Chair Evans adjourned the meeting at 11:10 a.m. to reconvene in Regular Session on March 30, 2021 at the hour of 9:00 a.m.

Gary J. Evans, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk