

COMMISSIONERS

County of Colusa:

- GARY EVANS
- KENT BOES, CHAIR
- DAURICE K. SMITH

City Colusa:

- JOSH HILL
- TOM REISCHE

City of Williams:

- FRANK KENNEDY, VICE-CHAIR



COUNTY OF COLUSA
 TRANSPORTATION COMMISSION &
 TRANSIT AGENCY
 1215 MARKET STREET,
 COLUSA, CA 95932
 TELEPHONE 530-458-0508
 FAX (530) 458-2035
 Michael Azevedo,
 Public Works Director
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**Transportation Commission & Transit Agency
 Board Chambers
 546 Jay Street, Suite 108
 Colusa, CA 95932**

Minutes

March 30, 2021

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 30th day of March 2021 at the hour of 3:00 p.m.
 Present: Commissioners Daurice K. Smith, Gary J. Evans, Frank Kennedy and Kent S. Boes.
 Absent: Commissioners Josh Hill and Tom Reische.

Present: Jennifer Sutton, Senior Deputy Counsel.
 Ann Nordyke, Patricia Rodriguez, Board Clerks.
 Michael Azevedo, Department of Public Works.
 Thomas Simms, Transit Agency.
 Wendy G. Tyler, CAO's Office.

Present via Teleconference: Matt Cadrett, Caltrans.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)
 None.

II. MINUTES APPROVAL
 1. Minutes Approval
 Transportation Commission & Transit Agency – Regular Meeting – February 16, 2021.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Smith
AYES:	Boes, Smith, Evans
ABSTAIN:	Kennedy
ABSENT:	Hill, Reische

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)
 1. Executive Manager

Mr. Azevedo states the North State Region has been working with the California State Transportation Commission to decide how to divide funds for the transportation portion of HR133.

2. Transit Manager
Mr. Simms updates the Commission on the revision of the farebox ratio.
3. Caltrans
Mr. Cadrett updates the Commission on the Overall Work Plan. He states there is work being done on the CAT Plan for pedestrian facilities and information for the collision report regarding State Route 20 and I-5 ramp project was received.
4. City of Colusa
None.
5. City of Williams
None.
6. California Highway Patrol
None.

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

1. Approve the Colusa County Transportation Commission Annual Fiscal and Compliance Audit for Fiscal Year 2019/2020.

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kennedy
SECONDER:	Evans
AYES:	Boes, Kennedy, Smith, Evans
ABSENT:	Hill, Reische

2. Approve FY 2020-21 Revenue and Appropriations Inter-Budget Adjustment No.1002, 1003, and 1012. (5/6th vote required)

RESULT:	CONTINUED TO APRIL 27, 2021
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3. Approve FY 2020-21 Revenue and Appropriations Inter-Budget Adjustments No. 1013 thru 1017. (5/6th vote required)

RESULT:	CONTINUED TO APRIL 27, 2021
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4. Approve FY 2021-22 Draft Overall Work Plan (OWP), designed to respond to growth strategies adopted in local public agency general plans.

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Evans
AYES:	Boes, Kennedy, Smith, Evans
ABSENT:	Hill, Reische

V. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

Chair Boes declares a recess at 3:20 p.m. and states the Commissioners are now sitting as the Colusa County Transit Agency, with all Commissioners present except, Commissioners Hill and Reische.

Present: Jennifer Sutton, Senior Deputy Counsel.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Michael Azevedo, Department of Public Works.
Thomas Simms, Transit Agency.
Wendy Tyler, CAO's Office.

Present via Teleconference: Matt Cadrett, Caltrans.

1. Adopt **Resolution No. 2021-002** approving the final draft of the Coordinated Public Transportation Plan for Colusa County.

Comments received by Mr. Simms.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Smith
AYES:	Boes, Kennedy, Smith, Evans
ABSENT:	Hill, Reische

2. Adopt **Resolution No. 2021-003** Of The Colusa County Transit Agency Authorizing The Execution Of The Certifications And Assurances And Authorized Agent Forms For The Low Carbon Transit Operations Program (LCTOP) For The Free Fare Days Project.

Comments received by Mr. Simms.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kennedy
SECONDER:	Evans
AYES:	Boes, Kennedy, Smith, Evans
ABSENT:	Hill, Reische

3. Approve 2020-21 Intra-Budget Adjustment No. 21022.

RESULT:	CONTINUED TO APRIL 27, 2021
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Chair Boes adjourned the meeting at 3:28 p.m. to reconvene in Regular Session on April 27, 2021 at the hour of 3:00 p.m.

Kent S. Boes, Chair

Attest: Michael Azevedo,
Secretary to the Transportation
Commission & Transit Agency

BY _____
Patricia Rodriguez, Deputy Clerk