

Board of Supervisors

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COUNTY OF COLUSA

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BOARD CHAMBERS
547 MARKET STREET
COLUSA, CA 95932

Agenda

April 7, 2009

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

8:00 a.m. CALL TO ORDER

Announcement of Closed Session matters to be heard.

8:05 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. Under the Provisions of Government Code Section 54956.9(a), the Board will formulate instructions to be given to its attorney in the pending Sutter County Superior Court Case entitled Catrina Ross Vaca vs. County of Colusa.
- B. Under the Provisions of Government Code Section 54957 discussion and directions for handling personnel matters related to (1) one employee.

9:00 a.m.

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of March 17, 2009 Regular Session and March 25, 2009 and March 30, 2009 Special Sessions.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m. STAFF REPORTS

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m. PERSONNELA. **Sheriff**

Consider clarification on hiring freeze as it pertains to the positions of Deputy Sheriff, Correctional Officer and Dispatcher.

B. **Health And Human Services - Welfare – 5033/5011**

Consider reallocating the position of Staff Services Analyst I, PFT, Range 29 (Schedule 08C), from budget unit 5033 Senior Nutrition to budget unit 5011 (Welfare) effective April 1, 2009.

C. **Library - 6021**

Request to fill extra help position of Library Assistant I, TPT, Range 5 (Schedule 08C), effective April 15, 2009 to aid in the Library Literacy Program.

9:20 a.m. APPOINTMENTSA. **Colusa County Agricultural/Air Pollution Control Affairs Advisory Committee**

Consider re-appointments to the Colusa County Agricultural/Air Pollution Control Affairs Advisory Committee of the following:

- Charles Marsh, District I, effective March 18, 2009 – March 17,
- Bud Harman, District II, effective March 6, 2009 – March 4, 2012
- Dick Armocido, District II, effective March 17, 2009 – March 18, 2012
- Joe Carrancho, District IV, effective March 19, 2009 – March 18, 2012
- Richard Selover, District V, effective March 25, 2009 – March 24, 2012 **(No other applications received)**

B. **Colusa County In-Home Supportive Services Advisory Committee/ IHSS**

Consider appointment and re-appointment, respectively, to the In-Home Supportive Services Advisory Committee of the following:

- Bonnie Davies, District IV, effective April 7, 2009 – April 8, 2011
- Georgeanne Hulbert, District II, effective April 15, 2009 – April 14, 2011 (re-appointment) **(No other applications received)**

C. **Mountain Valley Cooperative Library System Advisory Board**

Consider re-appointment of Peggy Townzen to the Mountain Valley Cooperative Library System Advisory Board, effective April 17, 2009 through April 16, 2011. **(No other applications received)**

D. Airport Advisory Committee

Consider appointment of Rob Moriconi to the Airport Advisory Committee, effective April 7, 2009 and to serve at the pleasure of the Board of Supervisors. **(No other applications received)**

9:30 a.m. ADMIN/SHERIFF

- A. Consider waiving the County's formal bid process and approve the purchase of a new computer network server, in the approximate amount of \$12,296.21, for the Sheriff's Office from Dell Computers and utilize Dell as a sole source provider, to be funded from Grant Funds.
- B. Consider approving Rental Agreement No. 09-048-R between the County of Colusa Sheriff's Office and the **44th District Agricultural Association** for Emergency Preparedness Fair, effective September 18, 2009 through September 20, 2009, with terms and conditions as set forth in the Agreement and authorize the Sheriff or his designee to sign on behalf of the Board of Supervisors.
- C. Consider approving Rental Agreement between the County of Colusa Sheriff's Office and **Colusa Indian Community Council** for Incident Command System (ICS) 300 class, effective June 9, 2009 through June 10, 2009, with terms and conditions as set forth in the Agreement and authorize the Sheriff or his designee to sign on behalf of the Board of Supervisors.
- D. Consider approving Request for Proposal for the purchase of one (1) VHF Motorola Quantar Mobile Relay Station, combining equipment, antennas and engineering, for the Sheriff's Department to be funded with Homeland Security Grant Funds. Further, direct the Clerk to publish Request for Proposals and set Wednesday, May 6, 2009 at 2:00 p.m. to receive RFPs.
- E. Consider approving Modification of Agreement to Inter-governmental Services Agreement No. JE97M270, between the County of Colusa Sheriff's Department and **the U.S. Department of Justice United States Marshals Service (97-09-0001)**, for the housing, safekeeping and subsistence of Federal prisoners, increasing the per diem rate to \$65.00, effective April 4, 2009, with all other terms and conditions to remain in full force and effect and authorize the Sheriff or his designee to sign on behalf of the Board of Supervisors.
- F. Consider approving Dispatch Services Agreement between the County of Colusa Sheriff's Department and the **City of Williams**, effective July 1, 2008 through June 30, 2009, in the amount of \$18,398.00 per quarter, with a ninety (90) day written termination clause by either party and authorize the Chairman to sign.
- G. Consider approving Dispatch Services Agreement between the County of Colusa Sheriff's Department and the **City of Colusa**,

effective July 1, 2008 through June 30, 2009, in the amount of \$24,897.00 per quarter, with a ninety (90) day written termination clause by either party and authorize the Chairman to sign.

9:40 a.m.

HEALTH AND HUMAN SERVICES

- A. Consider approving Agreement for Professional Services for cleaning and janitorial services between the County of Colusa Health and Human Services and **Advanced Window Cleaning Services** to provide vacation and sick leave relief for department employee, effective April 7, 2009 through June 30, 2010, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
- B. Consider approving Addendum to Professional Services Agreement C06-112 between the County of Colusa Health and Human Services and **Visual Imagry, Inc.**, to host and provide technical support for the regional emergency preparedness website NOrCalBT.com, effective through June 1, 2010 and all other terms and conditions to remain in full force and effect and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.
- C. Consider approving Memorandum of Understanding between the County of Colusa Health and Human Services/Child Protective Services and **Fremont Rideout Health Group** for the performance of examination of victims and suspects in cases of suspected sexual assault, effective April 7, 2009, with terms and conditions as set forth in the MOU and authorize the Director of Health and Human Services to sign on behalf of the Board Supervisors .

9:45 a.m.

COUNTY LIBRARY

- A. Discussion and direction to staff on Library budget for fiscal year 2008-2009.
- B. Consider adopting a Proclamation of the Colusa County Board of Supervisors Declaring April 12-18, 2009 as National Library Week and authorize the Chairman to sign.

9:55 a.m.

COUNTY COUNSEL/RED CROSS

- A. Consider approving Agreement to permit the use of a facility as a Red Cross Emergency Shelter between the County of Colusa, Colusa Senior Citizens Center and the **American National Red Cross**, effective April 7, 2009, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.
- B. Consider approving Agreements between the County of Colusa (Williams Veterans/Colusa Veterans/Maxwell Veterans) and the **American National Red Cross** to Permit the Use of County Veteran Facilities as Red Cross Emergency Shelters, effective April 7, 2009, with terms and conditions as set forth in the Agreement and

authorize the Chairman to sign the Agreement and any accompanying documents.

10:00 a.m. BEHAVIORAL HEALTH

- A. Consider approving Agreement for Professional Services between the County of Colusa Behavioral Health Services and the County of Colusa Probation Department and **APL Counseling**, to provide Domestic Violence and Anger Management Education and Counseling to clients referred from Colusa County Behavioral Health Services to the Colusa County Probation Department, effective April 1, 2009 through June 30, 2011, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.
- B. Consider approving letter of support regarding Senate Bill 152 which requires that reimbursement claims submitted by counties for the delivery of mental health services be paid within 90 days of the submission date and authorize the Chairman to sign.
- C. Discuss reorganization of Substance Abuse due to layoffs and introduce new staff and services offered.
- D. **Mental Health Board**
Consider accepting the Mental Health Board Member's recommendation to withdraw Nicole Fannery's appointment to the Mental Health Board due to lack of attendance.

10:15 a.m. DEL ORO WATER COMPANY/ROBERT FORTINO, CEO

Consider the County Board of Supervisors position in assisting the Walnut Ranch Subdivision and vicinity residents to form a Community Services District.

10:30 a.m. RECESS

10:45 a.m. CENTRAL SERVICES/MIGRANT HOUSING

Consider approving Lease Supplement to contract number C09-042 between County of Colusa Central Services and **Advanced Document Concepts** (C06-276) to add stapling features at a cost of \$16.00 per month for the Migrant Housing Equipment, with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.

10:50 a.m. AUDITOR-CONTROLLER

- A. Presentation and discussion of Revenue and Expenditure Status Reports for the County operating funds for the month ended February 27, 2009.
- B. Approve changes in Revenue and Appropriations as follows:
Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase (Decrease) Revenue & Appropriations:</i>				
SRVP Grant	00101	2008	454649	(\$20,155.)
POST Reimbursement	00101	2008	467550	(\$1,930.34)
Misc. Revenue	00101	2008	479360	\$2,579.00
Salaries	00101	2008	51010	(\$2,358.65)
Overtime	00101	2008	51012	\$1,894.96
Post Cert. Inter.	00101	2008	510171	(\$262.30)
Post Cert. Adv.	00101	2008	510172	(\$262.30)
Health in Lieu	00101	2008	51019	\$343.52
Retirement	00101	2008	51021	(\$2,682.46)
OASDI	00101	2008	51022	(\$337.51)
Group Ins-Vision	00101	2008	51029	(\$3.08)
Group Ins-Health	00101	2008	51030	(\$415.14)
Group Ins-Life	00101	2008	51031	0.20
Group Ins-Dental	00101	2008	51033	(\$11.00)
Worker's Comp	00101	2008	51035	(\$116.00)
Cell Phones	00101	2008	53061	(\$1,097.00)
Maint-Equipment	00101	2008	53120	(\$50.00)
Maint-Software	00101	2008	53121	\$102.28
Office Expense	00101	2008	53170	(\$1,758.00)
Postage	00101	2008	53171	(\$300.00)
Prof. Services	00101	2008	53180	(\$1,320.40)
Publications	00101	2008	53190	(\$745.00)
Lease-Purchase Equip.	00101	2008	53199	(\$4,588.94)
Lease-Purchase Interest	00101	2008	531991	\$340.14
A-87	00101	2008	53229	(\$1,008.25)
Special Dept. Expense	00101	2008	53230	(\$1,027.95)
Software	00101	2008	53231	(\$180.00)
Transp. & Travel	00101	2008	53250	(\$2,212.04)
Educ. & Training	00101	2008	53251	(\$700.00)
Fuel	00101	2008	53253	(\$860.00)
Fixed Assets Purchased	00101	2008	57001	\$108.58

- C. Consider approving Intra-Budget Transfer No. 29027.
- D. Consider adopting a Resolution of the Colusa County Board of Supervisors Authorizing and Approving the Borrowing of Funds for Fiscal Year 2009-2010; the Issuance and Sale of a 2009-2010 Tax and Revenue Anticipation Note Therefor and Participation in the California Communities Cash Flow Financing Program and authorize the Chairman to sign Resolution and all accompanying documents, and direct the Clerk to prepare Certified Board Order.

11:00 a.m. PLANNING & BUILDING

- A. Consider Introduction and first reading of a proposed Ordinance of the Colusa County Board of Supervisors Creating Community Advisory Committees Within Unincorporated Areas of Colusa

County. Further, set April 21, 2009 at 9:30 a.m. for a public hearing and direct the Clerk to publish and post Notice of Hearing.

B. Consider selection of one of the following Consultants to prepare the Colusa County General Plan Update:

- DeNovo Planning Group \$493,834.00
- Matrix Design Group \$559,013.00
- Quad Knopf \$665,816.00

C. Consider the following actions regarding the "Housing Element Update" and CEQA analysis work:

1. Allow the Director of Planning and Building to perform a sole source selection of a contractor to provide consulting services for the "Housing Element Update" and CEQA analysis.
2. Allow the Director of Planning and Building access to fund account #02124 "Development [Impact] Fee – Program Administration, for the purpose of funding the "Housing Element Update" and CEQA analysis.
3. Approve Request for Proposals for "Housing Element Update" and CEQA Analysis.
4. Appoint the Director of Planning and Building or his assigned representative as the project manager and authorize the Director of Planning and Building or his assigned representative to sign any documents required during this process upon approval of County Counsel.

11:30 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

Under the Provisions of Government Code Section 54957.6, the designated Negotiators, Brian Ring and Marge Kemp-Williams for ongoing labor negotiations will update the Board on matters associated with negotiations and receive instruction.

CONSENT AGENDA ITEMS 1-3

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

1. COLUSA COUNTY MENTAL HEALTH BOARD/RESIGNATIONS: Accept the resignation of Martha L. Espinoza from the Colusa County Mental Health Board, effective February 23, 2009.

2. PUBLIC WORKS: Approve Annual Road Damage Repair Agreement for gas wells between the County of Colusa Public Works Department and **Navitas Oil & Gas L.L.C.**, for reimbursement to the County for any damages to County roads as a result of their operations, with terms and conditions as set forth in the Agreement and authorize the Director of Public Works to sign on behalf of the Board of Supervisors.
3. PUBLIC WORKS: Approve Annual Road Damage Repair Agreement for gas wells between the County of Colusa Public Works Department and **Foothill Energy, L.L.C.** for reimbursement to the County for any damages to County roads as a result of their operations, with terms and conditions as set forth in the Agreement and authorize the Director of Public Works to sign on behalf of the Board of Supervisors.
4. WILLIAMS FIRE PROTECTION AUTHORITY/CONFLICT OF INTEREST CODE: Approve the Williams Fire Protection Authority Conflict of Interest Code as adopted by the Williams Fire Protection Authority on November 17, 2008.

END OF CONSENT AGENDA

OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

5. Supervisors' Reports or Comments.
6. State or Federal Legislation/General Budgetary Matters.
7. Review Claims Register Sheets.
8. Agenda Review.
9. Correspondence:

FILE NO.	CORRESPONDENCE RECEIVED	STATUS
09-07	Colusa County Treasurer-Tax Collector Statement for the Month of February 2009	Filed
09-06	California State Controller letter dated March 16, 2009 re: Legislation Suspending the Property Tax Postponement Program	Distributed
09-08	Letter dated March 25, 2009 from the State Fish & Game Commission re: continuation notice of proposed regulatory action relative to Section 124, Title 14, CA Code of Regulation relating to commercial halibut trawl gear.	Distributed

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The

total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Colusa, CA 95932 during regular business hours, 8:30 a.m. to 5:00 p.m., Monday through Friday.