

Board of Supervisors

J. Merced Corona, District I,
Vice Chair
Daurice K. Smith, District II
Kent S. Boes, District III
Gary J. Evans, District IV, Chair
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
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COLUSA COUNTY BOARD OF SUPERVISORS

Minutes

May 25, 2021

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 25th day of May 2021 at the hour of 9:00 a.m. Present: Supervisors J. Merced Corona, Kent S. Boes, Daurice K. Smith, Denise J. Carter and Gary J. Evans.

Present: Margaret Long, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Patricia Rodriguez,
CAO, Clerk of the Board.
Jolene Church, Human Resources Department.
Mike Azevedo, Public Works Department.
Elizabeth Kelly, Health and Human Services Department.
Greg Plucker, Community Development Department.
Robert Zunino, Auditor-Controller's Office.
Noel O'Neill, Behavioral Health Department.
Stacey Costello, Colusa County Librarian.
Dan Charter, Cindy Dillard, Treasurer-Tax Collector's Office.
Devin Kelly, District Attorney's Office.
Kaline Moore, CAO's Office.
LeeAnn Price, Ag Commissioner's Office.
Justin Caporusso, Caporusso Communications.
Jennifer Roberts, Arbuckle citizen.
Gloria Estrada, Williams citizen.
Susan Meeker, Pioneer Review

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

Ms. Roberts requests the Board of Supervisors consider reinstating telephone access for Board meetings.

REPORT FROM MAY 11, 2021 CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS
California Government Code §54957.6
Agency designated representatives: CAO, Personnel Director, County Counsel
Employee organization: DSA, Management, Misc. Unit, Prof./Admin Unit, Confidential Unit, Unrepresented Employees, Department Heads.
Direction given to staff.

ANNOUNCEMENT OF CLOSED SESSION

Counsel announces Closed Session as follows:

1. CONFERENCE WITH LABOR NEGOTIATORS
California Government Code §54957.6
Agency designated representatives: CAO, Personnel Director, County Counsel
Employee organization: DSA, Management, Misc. Unit, Prof./Admin Unit, Confidential Unit, Unrepresented Employees, Department Heads.

I. HEALTH AND HUMAN SERVICES/PUBLIC HEALTH

1. Update on the COVID-19 Pandemic.

Comments received by Ms. Kelly and Ms. Tyler.

Chair Evans states the intent of the Board's decision to declare July 2, 2021 a County holiday, was to acknowledge the countless hours and additional workload undertaken by the Colusa County employees in response to the paralyzing requirements forced upon them. He states the extra holiday was a recognition and appreciation of this, not a reward.

II. STAFF REPORTS

Ms. Church updates the Board regarding the on-boarding process for new employees.

Mr. O'Neill states he toured buildings in Williams including some commercial buildings for a new adult facility. He states that in the May revise there is substantial funding for youth services.

Mr. Azevedo states construction on Lodoga-Stonyford road has started and will be completed by Memorial Day weekend.

Ms. Tyler updates the Board on telephonic access for Board meetings. She states the Governor's Executive Orders allow telephonic access.

The Board directs staff to place this item on the June 8, 2021 Agenda to discuss telephone access for meetings.

CONSENT AGENDA

Chair Evans makes time for approval of Consent Agenda Item No.'s 1 through 28.

Ms. Tyler requests to pull Consent Item No. 13.

Supervisor Corona requests to pull Consent Item No.'s 8, 27 and 28.

Supervisor Smith requests to pull Consent Item No. 24.

Chair Evans so directs.

Approve Consent Agenda Items No.'s 1 through 7, 9 through 12, and 14 through 23, 25 and 26.

1. BOARD OF SUPERVISORS
Approve the May 11, 2021 Board of Supervisors meeting minutes.
2. TREASURER
Accept April 2021 Treasury Monthly Investment Report as presented.
3. COUNTY ADMINISTRATIVE OFFICE/EMERGENCY SERVICES
Approve the purchase of 17 Zoll AED 3 Semi Auto(Automated External Defibrillator), with accessories, 1 Zoll AED 3 Trainer and 1 Prestan Professional Manikin-Adult with CPR monitor, for the Sheriff's Office Homeland Security Division in an amount not to exceed \$32,217.90 from EMS Safety utilizing CMAS Contract #4-11-03-0470AD and authorize the Purchasing Agent to sign the purchase order.
4. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Approve Contract No. **C21-080**, 1st Modification to the reimbursement agreement with the **Colusa County Office of Education** for provision of education support for foster youth effective, July 1, 2021.
5. BEHAVIORAL HEALTH
Approve Contract No. **C21-081** Amendment #1 to Subrecipient Agreement with **Glenn County** through the Glenn County Community Action Department for Emergency Solutions Grant funding.
6. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Approve Contract No. **C21-082**, First Modification of Memorandum of Understanding between the **Colusa County Office of Education, Pierce Joint Unified School District, Williams Unified School District, Maxwell Unified School District, Colusa Unified School District**, Colusa County Department of Health & Human Services, and Colusa County Probation for the provision of transportation services for foster youth.
7. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C21-083**, 1st Modification to C19-041 with the **Colusa County Office of Education**, for outreach and education, effective July 1, 2021.
9. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C21-084** with **Gary Ernst**, for cost accounting services, effective July 1, 2021.

10. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C21-085**, 6th Modification to **Restpadd Inc.** (Redding), hospital-based psychiatric inpatient services, effective July 1, 2021.
11. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C21-086**, 5th Modification to **Willow Glen Care Center, Inc.** for board and care services, effective July 1, 2021.
12. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C21-087** agreement with **Beck Institute**, for cognitive behavior therapy services, effective April 23, 2021. Further, approve Contract No. **C21-088** business associate agreement with **Beck Institute**, effective October 6, 2020.
14. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C21-089**, 4th Modification to **Mountain Valley Child and Family Services, Inc.** for mental health services, effective July 1, 2021.
15. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve **C21-090**, 3rd Modification to **Restpadd Health Corporation, LLC** for mental health services, effective June 8, 2021.
16. PURCHASING AND PROCUREMENT/HEALTH DEPARTMENT
Approve Contract No. **C21-091**, 5th Modification to **NPH Medical Services** for temporary nursing services, effective July 1, 2021.
17. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C21-092** agreement with **The Regents of the University of California, on behalf of its Davis Campus** for continuing and professional education, effective July 1, 2021.
18. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C21-093** agreement with **The Regents of the University of California on behalf of its Davis Campus** for state mandated staff training for Eligibility Worker staff, effective July 1, 2021.
19. PURCHASING AND PROCUREMENT/HEALTH DEPARTMENT
Approve Contract No. **C21-094**, 1st Modification to **Jeff Kennedy, dba Kennedy Consulting** for hospital preparedness program local coordinator services, effective July 1, 2021.
20. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C21-095**, 2nd Modification to **Auburn Counseling Services** for after-hours crisis telephone line and Medi-Cal compliance services, effective July 1, 2021.
21. HUMAN RESOURCES/PERSONNEL
Revisit Resolution No. 20-008, an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19.

22. PUBLIC WORKS/ROAD DEPARTMENT/AIRPORT
Approve Contract No. **C21-096** Grant Agreement (No. 3-06-0048-022-2021) with the **Federal Aviation Administration (FAA)** for AIRPORT CORONAVIRUS RELIEF GRANT PROGRAM (ACRGP).
23. BEHAVIORAL HEALTH
Approve Contract No. **C21-097**, Third Amendment with **Glenn County**, through its Colusa-Glenn-Trinity Community Action Partnership, for the purpose of distributing the Homeless Aid Program (HEAP) grant funding.
25. AG COMMISSIONER
Approve Contract No. **C21-098** Agreement (No. 20-1036-009-SF) with the **California Department of Food and Agriculture (CDFA)**, for the European Grapevine Moth (EGVM) Program, effective January 1, 2021.
26. PURCHASING AND PROCUREMENT/WELFARE ADMINISTRATION
Approve Contract No. **C21-099** agreement with **Colusa County One Stop Partnership** for employment related services, effective July 1, 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

- HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
8. Approve Contract No. **C21-100** Memorandum of Understanding with the **City of Colusa Police Department** for reimbursement of costs for trained forensic interviewer, effective December 1, 2020.

Comments received by Ms. Kelly and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

- PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
13. Approve Contract No. **C21-101** with **Prime Healthcare Services - Shasta, LLC dba Shasta Regional Medical Center** for inpatient psychiatric services, effective March 1, 2021 as corrected.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Corona
AYES:	Evans, Corona, Boes, Smith, Carter

PURCHASING AND PROCUREMENT/MIGRANT HOUSING

24. Find that competitive bidding will not be in the public interest due to the delay it would cause in procuring equipment, and approve the purchase and installation of 10 Dexter T-300 Washing Machines at the Migrant Farm Housing Center from Western State Design, Inc. in an amount not to exceed \$51,001 and authorize the Purchasing Agent to issue purchase order.

Comments received by Ms. Moore, Ms. Tyler and Ms. Price.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Corona
AYES:	Evans, Corona, Boes, Smith, Carter

TREASURER

27. Adopt Corrected Resolution No. 21-017 Approving The Sale Of Tax Defaulted Properties Subject To The Power Of Sale.

Comments received by Ms. Dillard.

RESULT:	APPROVED [4 TO 1]
MOVER:	Boes
SECONDER:	Corona
AYES:	Evans, Boes, Smith, Carter
NAYS:	Corona

Chair Evans makes time for a Proclamation in memory of Minnie Lawrence and her 32 years of dedicated service to our community and reads the following into the record:

“PROCLAMATION OF THE COLUSA COUNTY BOARD OF SUPERVISORS IN MEMORY OF MINNIE LAWRENCE AND HER 32 YEARS OF DEDICATED SERVICE TO OUR COMMUNITY

WHEREAS, Minnie Lawrence served as a member of the Colusa-Glenn-Trinity Community Action Partnership Board of Directors as a founding Board Member from 1985 through December 2017;

WHEREAS, Ms. Lawrence represented Colusa County and championed for her community with passion and tenacity;

WHEREAS, Ms. Lawrence's commitment to this tri-county partnership has allowed the leverage of millions of dollars of resources, resulting in jobs, purchased and solutions to people in need, to flow to our local economies;

WHEREAS, Ms. Lawrence embodied the spirit of hope and upheld the Community Action Promise for our communities and demonstrated genuine care and compassion for helping people help themselves; and

WHEREAS, throughout her tenure, Ms. Lawrence witnessed a great deal of

progress and change in this organization; she was an integral part of this success! Through her commitment and dedication, the Community Action Partnership was able to have a positive impact on the lives of our most vulnerable citizens.

NOW, THEREFORE BE IT PROCLAIMED that the Colusa County Board of Supervisors in memory of Minnie Lawrence's efforts and dedication to public service, wishes to commemorate their gratitude for her service to Colusa, Glenn and Trinity Counties.

PASSED AND ADOPTED this 25th day of May 2021."

HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION

28. Adopt Proclamation in memory of Minnie Lawrence and her 32 years of dedicated service to our community.

Comments received by Ms. Kelly.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Corona
AYES:	Evans, Corona, Boes, Smith, Carter

IV. HUMAN RESOURCES/LIBRARY

1. Approve a Step 4 appointment for Olivia Eib, Library Assistant I (.80 FTE), MSC Range 05, \$1,998.40 per month, effective her date of hire. **(4/5th vote required)**

Comments received by Ms. Church.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

2. Approve a Step 4 appointment for Inderpal Bajwa, Library Assistant I (.80 FTE), MSC Range 05, \$1,998.40 per month, effective her date of hire. **(4/5th vote required)**

Comments received by Ms. Church.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

HUMAN RESOURCES

3. Approve a Step 5 appointment for Pamela DaGrossa, Literacy Program Coordinator, PF Range 23, \$4,147 per month, effective her date of hire. **(4/5th vote required)**

Comments received by Ms. Church.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

V. AUDITOR

1. Approve Special Claim as follows:

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
644604	CLERK-RECORDER	VITAL RECORDS CONTROL	\$540.00

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Corona
AYES:	Evans, Corona, Boes, Smith, Carter

VI. PURCHASING AND PROCUREMENT/DISTRICT ATTORNEY

1. Approve Contract No. **C21-102** with **Journal Technologies, Inc.**, for case management system for the District Attorney's Office.

Comments received by Ms. Tyler and Ms. Kelley.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

VII. COUNTY COUNSEL

1. Approve Amendment to Policy 107, County Administrative Officer Duties and Responsibilities, authorizing the County's budget officer to approve intra-budget adjustments.

Comments received by Ms. Long and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

VIII. COUNTY ADMINISTRATIVE OFFICE

1. Approve FY 20/21 Revenue and Appropriations Inter-Budget Adjustment No.'s 021-028. **(4/5 vote required)**

Comments received by Ms. Moore.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

2. Approve FY 20/21 Intra Budget Adjustment No.'s: B-21023 - B-21029.

Ms. Tyler states due to the action taken on Item VII, this item is no longer needed.

3. Discuss and provide direction to staff concerning Prop 68 Per Capita funding transfer and/or projects to be submitted to the State of California for consideration.

Comments received by Ms. Tyler, Ms. Meeker, Ms. Robertson and Mr. Azevedo.

Direction given to staff to move forward with the following Projects and request detailed budgets as well as other potential funding sources and place on the August Agenda for further Board consideration.

- Arbuckle Parks & Rec-basketball courts
- County of Colusa-ADA improvements and boat launch at East Park Reservoir
- County of Colusa-Sacramento River non-motorized launch areas

IX. BOARD OF SUPERVISORS

Chair Evans declares a recess at 10:26 a.m. and reconvenes in Regular Session at 10:34 a.m. with all Supervisors present.

Present: Margaret Long, County Counsel's Office.
 Wendy G. Tyler, Ann Nordyke, Patricia Rodriguez,
 CAO, Clerk of the Board.
 Jolene Church, Human Resources Department.
 Mike Azevedo, Public Works Department.
 Elizabeth Kelly, Health and Human Services Department.
 Greg Plucker, Community Development Department
 Stacey Costello, Colusa County Library.
 Susan Meeker, Pioneer Review

BOARD OF SUPERVISORS

1. Discussion and approval of proposed installation of commemorative signs on Hwy 99 to honor our fallen soldiers.

Comments received by Supervisor Corona, Mr. Azevedo, Ms. Estrada and Ms. Tyler.

Direction given to have the Veterans Service Officer work with the Public Works Director to come up with a standard sign where Manual Uniform Traffic Control Device (MUTCD) requirements are met, then bring back to the Board for further direction.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Corona
AYES:	Evans, Corona, Boes, Smith, Carter

2. Approve letter of Support to the U.S. Department of Commerce, Economic Development Administration for the Golden State Finance Authority's Rural California Broadband Strategic Planning application.

Comments received by Supervisor Carter and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

X. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Smith

Meetings/functions attended:

- Colusa City Council meeting
- NCCC Board meeting
- County Training
- Behavioral Health meeting
- Onboarding orientation
- California Chamber Luncheon
- Sierra Sacramento Valley EMS meeting

Supervisors Boes

Meetings/functions attended:

- Tax Share meetings
- Maxwell Rodeo
- Williams City Council
- Karen's House Fundraiser
- Site Scouting with Behavioral Health Director
- County Counsel interviews

Supervisor Corona

Meetings/functions attended:

- Budget Ad-Hoc meetings
- American Police Hall of Fame & Museum
- Constituent meetings
- County Counsel interviews

Supervisor Carter

Meetings/functions attended:

- RCRC Executive Committee meeting
- Virtual Host Breakfast
- Colusa Groundwater Authority TAC meeting

Mid-Sacramento Valley RC15 Investment Strategy Steering
Committee
Field Trip to potential non-motorized boat launch on Sacramento
River
County Counsel interviews

Supervisor Evans

Meetings/functions attended:

Tax Share meetings
Sites meetings
Budget Ad-Hoc meetings
County Counsel interviews
Agenda Review

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Ms. Tyler states SB79 made it to the Assembly and has been referred to the Local Government Committee and budget meetings with the ad-hoc are in progress. She gives an update on the American Rescue Plan and May revise and how it will affect the local budget.

Comments received by Ms. Long.

Chair Evans declares a recess at 11:36 a.m. to convene in Closed Session.

XII. CLOSED SESSION/COUNTY COUNSEL

1. CONFERENCE WITH LABOR NEGOTIATORS
California Government Code §54957.6
Agency designated representatives: CAO, Personnel Director, County Counsel Employee organization: DSA, Management, Misc. Unit, Prof./Admin Unit, Confidential Unit, Unrepresented Employees, Department Heads.

Chair Evans declares a recess at 12:38 p.m. and reconvenes into Regular Session at 1:00 p.m. with all Supervisors present.

Present: Margaret Long, County Counsel's Office.
Wendy G. Tyler, Ann Nordyke, Patricia Rodriguez,
CAO, Clerk of the Board.
Jolene Church, Human Resources Department.
Mike Azevedo, Public Works Department.
Elizabeth Kelly, Health and Human Services Department.
Greg Plucker, Community Development Department
Robert Zunino, Auditor Controller's Office.
Joe Garofalo, Mike Bradwell, Sheriff's Office.
Dan Charter, Treasurer-Tax Collector's Office.

XIII. BOARD OF SUPERVISORS

1. Mandatory Ethics training for Board Members and staff.

Comments received by Ms. Long.

Chair Evans adjourned the meeting at 2:46 p.m. to reconvene in Regular Session on June 8, 2021 at the hour of 9:00 a.m.

Gary J. Evans, Chair

Attest: Wendy G. Tyler, Clerk to
the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk