

Board of Supervisors

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County of Colusa

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COLUSA COUNTY Board of Supervisors

Agenda

August 3, 2021

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

NOTE: You can listen to the meeting by dialing one of the numbers below:

Phone: 1-916-246-0723
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This line is for listening in only.

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- Period of Public Comment
- Report out of June 22, 2021 Closed Session
- Announcement of Closed Session

I. STAFF REPORTS - Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 24.

1. BOARD OF SUPERVISORS

Approve the Minutes from the June 22, 2021 Board of Supervisors meeting.

2. TREASURER
Accept June 2021 Treasury Monthly Investment Report as presented.
3. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Approve Memorandum of Understanding (MOU) between the **Colusa County Department of Health and Human Services and the Colusa County Office of the District Attorney**, for reimbursement of cost associated with District Attorney Investigator participation in the Multidisciplinary Interview Center (MDIC).
4. AG COMMISSIONER
Approve Cooperative Agreement (No. 21-0026-000-SA) with the **California Department of Food and Agriculture** for the Fuels, Lubricants and Automotive Products Program services, effective July 1, 2021.
5. AG COMMISSIONER
Approve Cooperative Agreement (No. 21-0152-000-SA) with the **California Department of Food and Agriculture (CDFA)** for Certified Farmers Market Program services, effective July 1, 2021.
6. COUNTY ADMINISTRATIVE OFFICE
Authorize Board Clerk to assign County Contract Number for Grant Agreement (No. G20-MSR-04) with the **California Air Resources Board (CARB)** to administer the Carl Moyer program (Year 23), effective May 24, 2021.
7. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Approve Standard Agreement (No. 21-HHAP-00016) with the **State of California - Department Business, Consumer Services and Housing Agency**, for the 2nd Round of the Homeless Housing, Assistance, and Prevention and authorize Wendy G. Tyler, County Administrative Officer to sign.
8. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Approve State of California Standard Agreement (No. 21-5009) with **California Department of Social Services (CDSS)** for services associated with Resource Family Approval (RFA) program, effective July 1, 2021.
9. PURCHASING AND PROCUREMENT
Adopt a Resolution declaring six vehicles from four Departments as surplus county property and authorize the Purchasing Agent to dispose of same.
10. AG COMMISSIONER
Approve contract with the **California Department of Food and Agriculture**, for California Organic Inspections, effective July 1, 2021.
11. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Ratify agreement with **MGE Engineering, Inc.**, to provide geotechnical construction observation services, effective July 6, 2021.
12. COUNTY ADMINISTRATIVE OFFICE
Authorize Board Clerk to assign County Contract Number to Grant Agreement (No. G18-PBRM-05-1) with the **California Air Resources Board (CARB)** extending

- the administration of the Prescribed Burn Reporting and Monitoring Support program, through June 30, 2022.
13. COMMUNITY DEVELOPMENT/PLANNING & BUILDING
Approve the First Modification to Contract PC 21-028 with **Wyatt Paxton Consulting** for Building Permit Plan Check and Inspection Services.
 14. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Approve First Amendment to Sub-recipient Agreement with **Glenn County** for Emergency Solutions Grant - Coronavirus Funds and authorize Wendy G. Tyler, County Administrative Officer to sign.
 15. HUMAN RESOURCES/PERSONNEL
Revisit Resolution No. 20-008, an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19.
 16. PURCHASING AND PROCUREMENT/OES
Approve contract with **Gandy-Staley Oil Company, Inc.** for the sale and delivery of potable water, effective July 6, 2021.
 17. APPOINTMENT/PRINCETON WATER WORKS DISTRICT
Appoint Diana Roach to the Princeton Water Works District to serve a 4-year term effective August 8, 2021 through August 7, 2025. **(Application received: Diana Roach)**
 18. APPOINTMENT/WILLIAMS FIRE PROTECTION DISTRICT
Reappoint Brett Mayes (Dist. 3) to the Williams Fire Protection District to serve a 4-year term effective August 8, 2021 through August 7, 2025. **(Application Received: Brett Mayes)**
 19. APPOINTMENT/WILLIAMS CEMETERY DISTRICT
Appoint Alma Lorena Lemus (Dist. 3) to the Williams Cemetery District to serve a 4-year term effective August 8, 2021 through August 7, 2025. **(Application received: Alma Lemus)**
 20. PUBLIC WORKS/ROAD DEPARTMENT/AIRPORT
Approve Grant Agreement (No. 3-06-0048-021-2021) with the **Federal Aviation Administration (FAA)** for the Airport Improvement Project (AIP). Further, approve **Task Order 4**, with **Brandley Engineering** to perform construction inspection and associated quality assurance testing as necessary for the Crack Seal Runway Rehabilitation project for runway 13-31.
 21. PURCHASING AND PROCUREMENT/AUDITOR
Approve 1st Modification to contract with **Demsey, Filliger, & Associates, LLC** adding one-time Pension Actuarial services.
 22. BEHAVIORAL HEALTH
Approve Fourth Amendment with **Glenn County**, through its Colusa-Glenn-Trinity Community Action Partnership, for the purpose of distributing the Homeless Aid Program (HEAP) grant funding.

- 23. PURCHASING AND PROCUREMENT/DPW/ROAD DEPARTMENT
Find that the Bid received and opened on June 10, 2021 for Road Repair of Leesville Road came in greater than the available funding and reject Bid.
- 24. PURCHASING AND PROCUREMENT/AIRPORT
Approve Agreement with **Pavement Coatings Company** for Crack Seal and Slurry Seal at Colusa County Airport (AIP No. 3-06-0048-021-2021).

END OF CONSENT AGENDA

III. HUMAN RESOURCES

- 1. A. Approve Resolution Adopting Health Reimbursement Arrangement (HRA) Benefit Plan Documents for active employees and retirees;
- B. Adopt new Flexible Benefits (125) Plan (125 Cafeteria Plan);
- C. Approve Adoption and Service Agreements with **MidAmerica** for administration of Health Reimbursement Arrangement (HRA) for active employees and retirees and Flexible Spending Accounts (FSA);
- D. Approve Broker Service Agreement with **Keenan & Associates**. Effective September 1, 2021.

HUMAN RESOURCES/ASSESSOR

- 2. Approve the revised job description to create an Appraiser I/II/III series.

HUMAN RESOURCES/PUBLIC WORKS

- 3. Approve revised job description for the Assistant Public Works Director and Director of Public Works/Airport Operations.

HUMAN RESOURCES/ASSESSOR

- 4. Approve the revised job description for the Supervising Assessment Technician.

HUMAN RESOURCES/COMMUNITY DEVELOPMENT DEPARTMENT

- 5. Approve revised job description to create a flexibly staffed Building Inspector I/II/III series at the following salary ranges: Building Inspector I MSC29 (\$3,908 - \$5,010), Building Inspector II MSC33 (\$4,317 - \$5,533), Building Inspector III MSC37 (\$4,768 - \$6,108); and allocate the additional classification levels of Building Inspector I through III to CCEA. **Further**, amend the Position Allocation Schedule for the Community Development Department with said changes.

HUMAN RESOURCES

- 6. Adopt Revised Job Class Table reflecting classification range changes adopted by the Board on August 3, 2021.

IV. AUDITOR

- 1. Approve Special Claims.

V. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING

- 1. A. Adopt a Resolution authorizing the release of the County's financial

interest in the Tri-Star Brick & Block CDBG Loans and the "write-off" of the remaining debt,

- B. Approve Tri-Star Settlement Agreement and Release of Claims with **Norman Larsen** and authorize the County Administrative Officer to sign any necessary documents.

VI. PURCHASING AND PROCUREMENT/COMMUNICATION

- 1. Ratify emergency purchase of unbudgeted Silke radio dispatch consoles from Silke Radio Systems for the Sheriff's Office.

PURCHASING AND PROCUREMENT/DRUG ENFORCEMENT

- 2. Ratify purchase of two unbudgeted lock boxes/gun safes from Truckvault for the Sheriff's Office.

PURCHASING AND PROCUREMENT/BOATING SAFETY

- 3. Ratify emergency purchase of an unbudgeted Hummingbird Fishfinders Solix 15 from West Marine for the Sheriff's Office Boating Safety division.

PURCHASING AND PROCUREMENT/BOATING SAFETY

- 4. Approve purchase of an unbudgeted Hummingbird Fishfinders Solix 15 from West Marine for the Sheriff's Office Boating Safety division and Authorize Purchasing Agent to sign Purchase Order.

VII. PUBLIC WORKS/SOLID WASTE

- 1. Presentation by CalRecycle of Senate Bill 1383's Organic Waste Reduction Requirements: "Senate Bill 1383 Reducing Short-Lived Climate Pollutants in California."

PUBLIC WORKS/ROAD DEPARTMENT

- 2. Adopt a Resolution approving the list of projects for fiscal year 2021-22 funded by SB 1: the Road Repair and Accountability Act of 2017.

VIII. COUNTY ADMINISTRATIVE OFFICE/OES

- 1. Approve FY 20/21 Revenue and Appropriations Intra-Budget Contingency Request Adjustments No. B-21039. **(4/5 vote required)**

COUNTY ADMINISTRATIVE OFFICE/OES

- 2. Approve FY 21/22 Revenue and Appropriations Intra-Budget Contingency Request Adjustments No. B-22002. **(4/5 vote required)**

COUNTY ADMINISTRATIVE OFFICE

- 3. Approve Memorandum of Understanding with **Golden State Finance Authority** Regarding Development of a Broadband Strategic Plan.

IX. BOARD OF SUPERVISORS

- 1. Adopt a Resolution on Healthy Children recommending against children wearing masks during exercise or play.

X. SUPERVISORS' REPORTS OR COMMENTS

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

RECESS**XII. CLOSED SESSION/COUNTY COUNSEL**

1. Conference with Legal Counsel-Anticipated Litigation pursuant to Government Code section 54956.9(b)-Three Cases.
2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code section 54956.9(a) Semon v. County of Colusa, et al.
Colusa County Superior Court Case No. CV24391
3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
California Government Code section 54956.8
Property: 282 Tenth Street, Williams CA
Property owner: Richard Beith
Negotiators: County Administrative Officer and County Counsel
Under negotiation: potential purchase and related items

9:30 a.m. PUBLIC HEARING/AUDITOR

1. Public Hearing to consider objections and protests to the addition of Community Service Area (CSA) delinquent water charges to the County Tax Roll. **Further**, adopt a Resolution approving the placement of delinquent charges for Colusa County Service Area #1 - Century Ranch and Colusa County Service Area #2 - Stonyford on the County Tax Roll.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**.

Note: No Board action shall be taken on comments received.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.