

COMMISSIONERS

COUNTY OF COLUSA:

GARY EVANS
KENT BOES, CHAIR
DAURICE K. SMITH

City Colusa:

JOSH HILL
TOM REISCHE

City of Williams:

FRANK KENNEDY, VICE-CHAIR



COUNTY OF COLUSA
TRANSPORTATION COMMISSION &
TRANSIT AGENCY
1215 MARKET STREET,
COLUSA, CA 95932
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Michael Azevedo,
Public Works Director
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**Transportation Commission & Transit Agency
Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932**

**Minutes
May 25, 2021**

The Colusa County Transportation Committee (CCTC) and the Colusa County Transit Agency (CCTA) meet in Regular Session this 25th day of May 2021 at the hour of 3:00 p.m. Present: Commissioners Daurice K. Smith, Gary J. Evans, Frank Kennedy and Kent S. Boes. Absent: Commissioners Josh Hill and Tom Reische.

Present: Jennifer Sutton, Senior Deputy Counsel.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Michael Azevedo, Kirsten Montejano, Department of Public Works.
Thomas Simms, Transit Agency.
Edward Lincoln, Caltrans.
Colt Esenwein, City of Williams Public Works.

I. PERIOD OF PUBLIC COMMENT (TRANSIT AND/OR TRANSPORTATION)
None.

II. MINUTES APPROVAL
1. Minutes Approval
Transportation Commission & Transit Agency – Regular Meeting – April 27, 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Smith
AYES:	Boes, Smith, Evans
ABSTAIN:	Kennedy
ABSENT:	Hill, Reische

III. REPORTS (TRANSIT AND/OR TRANSPORTATION)
1. Executive Manager
Mr. Azevedo introduces Edward Lincoln, the new County liaison for Caltrans.

- 2. Transit Manager
Mr. Simms updates the Commissioners on the TSA security directive, which has been extended to September 13, 2021.
- 3. Caltrans
Mr. Lincoln updates the Commissioner on the Caltrans Active Transportation Plan. He states public surveys went live and were distributed to Colusa County, the City of Williams, the City of Colusa and they will also be reaching out to churches and other agencies.
- 4. City of Colusa
None.
- 5. City of Williams
Mr. Kennedy states the City received a \$40,000.00 grant for the Local Road Safety Plan and introduces Colt Esenwein, the new Public Works Director for the City of Williams.
- 6. California Highway Patrol
None.

IV. SITTING AS THE COLUSA COUNTY TRANSPORTATION COMMISSION

- 1. Approve FY 2021-22 Final Overall Work Plan (OWP), designed to respond to growth strategies adopted in local public agency general plans.

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Smith
AYES:	Boes, Kennedy, Smith, Evans
ABSENT:	Hill, Reische

- 2. Approve the Preliminary 2021/2022 fiscal year budgets in the amount of \$1,171,056 for the Local Transportation Fund, State Transit Assistance Fund, and Local Transportation Planning Fund.

Comments received by Ms. Montejano.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Kennedy
AYES:	Boes, Kennedy, Smith, Evans
ABSENT:	Hill, Reische

- 3. Authorize the allocation of FY 2020/2021 Regional Surface Transportation Program Funds, in the amount of \$155,383 by population as follows:

City of Williams (25%) \$38,846.
City of Colusa (28%) \$43,507.
County of Colusa (47%) \$73,030.

Comments received by Mr. Azevedo.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Kennedy
AYES:	Boes, Kennedy, Smith, Evans
ABSENT:	Hill, Reische

V. SITTING AS THE COLUSA COUNTY TRANSIT AGENCY

Chair Boes declares a recess at 3:12 p.m. and states the Commissioners are now sitting as the Colusa County Transit Agency, with all Commissioners present except Commissioners Reische and Hill.

Present: Jennifer Sutton, Senior Deputy Counsel.
Ann Nordyke, Patricia Rodriguez, Board Clerks.
Michael Azevedo, Kirsten Montejano, Department of Public Works.
Thomas Simms, Transit Agency.
Edward Lincoln, Caltrans.
Colt Esenwein, City of Williams Public Works.

1. Adopt **Resolution 2021-004** Approving Definitions of the Terms “Unmet Transit Needs” and “Reasonable To Meet”. **Further**, Adopt **Resolution 2021-005** Determining There Are No Unmet Public Transportation Needs For Fiscal Year 2020-21.

Comments received by Mr. Simms.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Evans
AYES:	Boes, Kennedy, Smith, Evans
ABSENT:	Hill, Reische

2. Approve the Preliminary 2021/2022 fiscal year budget in the amount of \$2,056,513 for the Transit Agency Fund.

Comments received by Ms. Montejano.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Evans
AYES:	Boes, Kennedy, Smith, Evans
ABSENT:	Hill, Reische

Chair Boes adjourned the meeting at 3:19 p.m. to reconvene in Regular Session on June 22, 2021 at the hour of 3:00 p.m.

Kent S. Boes, Chair

Attest: Michael Azevedo,
Secretary to the Transportation
Commission & Transit Agency

BY _____
Patricia Rodriguez, Deputy Clerk