

Board of Supervisors

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Vice Chair
Daurice K. Smith, District II
Kent S. Boes, District III
Gary J. Evans, District IV, Chair
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
(530) 458-0508/0509/0735
FAX (530) 458-0510
colusacountyca.igam2.com
www.countyofcolusa.org

COLUSA COUNTY BOARD OF SUPERVISORS

Minutes

August 3, 2021

**Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932**

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 3rd day of August 2021 at the hour of 9:00 a.m. Present: Supervisors Daurice K. Smith, Kent S. Boes, Denise J. Carter, J. Merced Corona, and Gary J. Evans.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

Mr. Manor speaks to items pertaining to the State of Jefferson Committee and requests that an item regarding the topic of making Colusa County a Sanctuary County for the Bill of Rights, be placed on the agenda as soon as possible.

REPORT OUT OF JUNE 22, 2021 CLOSED SESSION

1. Conference with Legal Counsel - Existing Litigation
Government Code section 54956.9(a); *Center for Biological Diversity v. County of Colusa, et al.*, US District Court for the Eastern District of California, No.: 1:20-cv-0076 DAD-EPG.
Counsel states there is no reportable action.
2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
California Government Code section 54956.8. Property: 282 Tenth Street, Williams CA.
Property owner: Richard Beith. Negotiators: County Administrative Officer and County Counsel. Under negotiation: potential purchase and related items.
Counsel states direction was given to staff.

ANNOUNCEMENT OF CLOSED SESSION

Counsel announces Closed Session as follows:

1. Conference with Legal Counsel-Anticipated Litigation pursuant to Government Code section 54956.9(b)-Three Cases.
2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code section 54956.9(a) Semon v. County of Colusa, et al.
Colusa County Superior Court Case No. CV24391.
3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
California Government Code section 54956.8.
Property: 282 Tenth Street, Williams CA.
Property owner: Richard Beith
Negotiators: County Administrative Officer and County Counsel
Under negotiation: potential purchase and related items.

I. STAFF REPORTS

Lieutenant Jones provides an update on drought issues and dry wells within the County.

Ms. Tyler states the well program will be discussed at a future meeting.

Mr. Azevedo provides an update on East Park Reservoir and states that water levels at the reservoir will be brought down enough to perform maintenance on the dam.

Ms. Kelly provides an update on COVID-19.

Mr. Charter provides an update on the sale of tax defaulted properties.

Mr. O'Neill provides an update on the new Safe Haven facility and outreach efforts that are moving forward.

Ms. Tyler states the County is running vaccination advertisements on Univision to reach Spanish speaking residents in the County. She further states a solar fire occurred at the DHHS building and repairs are in progress. She further states the Chamber of Commerce would like to have a Board Liaison assigned to the Chamber.

CONSENT AGENDA

Chair Evans makes time for approval of Consent Agenda Item No.'s 1 through 24.

Supervisor Corona requests to pull Consent Item No. 16

Chair Evans so directs.

1. BOARD OF SUPERVISORS
Approve the Minutes from the June 22, 2021 Board of Supervisors meeting.
 2. TREASURER
Accept June 2021 Treasury Monthly Investment Report as presented.
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3. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Approve Contract No. **C21-125**, Memorandum of Understanding (MOU) between the **Colusa County Department of Health and Human Services and the Colusa County Office of the District Attorney**, for reimbursement of cost associated with District Attorney Investigator participation in the Multidisciplinary Interview Center (MDIC).
 4. AG COMMISSIONER
Approve Contract No. **C21-126**, Cooperative Agreement (No. 21-0026-000-SA) with the **California Department of Food and Agriculture** for the Fuels, Lubricants and Automotive Products Program services, effective July 1, 2021.
 5. AG COMMISSIONER
Approve Contract No. **C21-127**, Cooperative Agreement (No. 21-0152-000-SA) with the **California Department of Food and Agriculture (CDFA)** for Certified Farmers Market Program services, effective July 1, 2021.
 6. COUNTY ADMINISTRATIVE OFFICE
Authorize Board Clerk to assign County Contract Number **C21-128**, for Grant Agreement (No. G20-MSR-04) with the **California Air Resources Board (CARB)** to administer the Carl Moyer program (Year 23), effective May 24, 2021.
 7. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Approve Contract No. **C21-129** Standard Agreement (No. 21-HHAP-00016) with the **State of California - Department Business, Consumer Services and Housing Agency**, for the 2nd Round of the Homeless Housing, Assistance, and Prevention and authorize Wendy G. Tyler, County Administrative Officer to sign.
 8. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Approve Contract No. **C21-130** State of California Standard Agreement (No. 21-5009) with **California Department of Social Services (CDSS)** for services associated with Resource Family Approval (RFA) program, effective July 1, 2021.
 9. PURCHASING AND PROCUREMENT
Adopt **Resolution No. 21-030** declaring six vehicles from four Departments as surplus county property and authorize the Purchasing Agent to dispose of same.
 10. AG COMMISSIONER
Approve Contract No. **C21-131** with the **California Department of Food and Agriculture**, for California Organic Inspections, effective July 1, 2021.
 11. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Ratify Contract No. **C21-132** with **MGE Engineering, Inc**, to provide geotechnical construction observation services, effective July 6, 2021.
 12. COUNTY ADMINISTRATIVE OFFICE
Authorize Board Clerk to assign County Contract Number **C21-133** to Grant Agreement (No. G18-PBRM-05-1) with the **California Air Resources Board (CARB)** extending the administration of the Prescribed Burn Reporting and Monitoring Support program, through June 30, 2022.
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13. COMMUNITY DEVELOPMENT/PLANNING & BUILDING
Approve Contract No. **C21-134** the First Modification to Contract PC 21-028 with **Wyatt Paxton Consulting** for Building Permit Plan Check and Inspection Services.
14. HEALTH AND HUMAN SERVICES/WELFARE ADMINISTRATION
Approve Contract No. **C21-135** First Amendment to Sub-recipient Agreement with **Glenn County** for Emergency Solutions Grant - Coronavirus Funds and authorize Wendy G. Tyler, County Administrative Officer to sign.
15. HUMAN RESOURCES/PERSONNEL
Revisit Resolution No. 20-008, an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19.
17. APPOINTMENT/PRINCETON WATER WORKS DISTRICT
Appoint Diana Roach to the Princeton Water Works District to serve a 4-year term effective August 8, 2021 through August 7, 2025. **(Application received: Diana Roach)**
18. APPOINTMENT/WILLIAMS FIRE PROTECTION DISTRICT
Reappoint Brett Mayes (Dist. 3) to the Williams Fire Protection District to serve a 4-year term effective August 8, 2021 through August 7, 2025. **(Application Received: Brett Mayes)**
19. APPOINTMENT/WILLIAMS CEMETERY DISTRICT
Appoint Alma Lorena Lemus (Dist. 3) to the Williams Cemetery District to serve a 4-year term effective August 8, 2021 through August 7, 2025. **(Application received: Alma Lemus)**
20. PUBLIC WORKS/ROAD DEPARTMENT/AIRPORT
Approve Contract No. **C21-136** Grant Agreement (No. 3-06-0048-021-2021) with the **Federal Aviation Administration (FAA)** for the Airport Improvement Project (AIP). Further, approve Contract No. **C21-137, Task Order 4**, with **Brandley Engineering** to perform construction inspection and associated quality assurance testing as necessary for the Crack Seal Runway Rehabilitation project for runway 13-31.
21. PURCHASING AND PROCUREMENT/AUDITOR
Approve Contract No. **C21-138** 1st Modification to contract with **Demsey, Filliger, & Associates, LLC** adding one-time Pension Actuarial services.
22. BEHAVIORAL HEALTH
Approve Contract No. **C21-139** Fourth Amendment with **Glenn County**, through its Colusa-Glenn-Trinity Community Action Partnership, for the purpose of distributing the Homeless Aid Program (HEAP) grant funding.
23. PURCHASING AND PROCUREMENT/DPW/ROAD DEPARTMENT
Find that the Bid received and opened on June 10, 2021 for Road Repair of Leesville Road came in greater than the available funding and reject Bid.

24. PURCHASING AND PROCUREMENT/AIRPORT
Approve Contract No. **C21-140** Agreement with **Pavement Coatings Company** for Crack Seal and Slurry Seal at Colusa County Airport (AIP No. 3-06-0048-021-2021).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

Chair Evans makes time for Consent Item No. 16.

16. PURCHASING AND PROCUREMENT/OES
Approve Contract No. **C21-141** with **Gandy-Staley Oil Company, Inc** for the sale and delivery of potable water, effective July 6, 2021.

Comments received by Ms. Tyler and Mr. Jones.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

- 9:30 a.m. PUBLIC HEARING/AUDITOR
Chair Evans makes time for a Public Hearing to consider objections and protests to the addition of Community Service Area (CSA) delinquent water charges to the County Tax Roll. **Further**, adopt a Resolution approving the placement of delinquent charges for Colusa County Service Area #1 - Century Ranch and Colusa County Service Area #2 - Stonyford on the County Tax Roll.

Comments received by Ms. Navarro, Mr. Azevedo, and Ms. Tyler.

- 9:35 a.m. Chair Evans opens the Public Hearing and calls for public comment. Hearing none, Chair Evans closes the Public Hearing.

1. Adopt **Resolution No. 21-031** as amended, approving the placement of delinquent charges for Colusa County Service Area #1 - Century Ranch and Colusa County Service Area #2 - Stonyford on the County Tax Roll.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

III. HUMAN RESOURCES

1. A. Approve **Resolution No. 21-032** Adopting Health Reimbursement Arrangement (HRA) Benefit Plan Documents for active employees and retirees;
B. Adopt new Flexible Benefits (125) Plan (125 Cafeteria Plan);
C. Approve Contracts with **MidAmerica** for administration of Health
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Reimbursement Arrangement (HRA) for active employees and retirees and Flexible Spending Accounts (FSA) as follows;

- C21-142** Adoption Agreement – Active Employees
- C21-143** Service Agreement – Active Employees
- C21-144** Adoption Agreement - Retirees
- C21-145** Service Agreement - Retirees
- C21-146** Adoption Agreement – Flex Benefits (125) Plan
- C21-147** Service Agreement – Flex Benefits (125) Plan

D. Approve Contract No. **C21-148** Broker Service Agreement with **Keenan & Associates**.

Comments received by Ms. Mora and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

HUMAN RESOURCES /ASSESSOR

2. Approve the revised job description to create an Appraiser I/II/III series.

Comments received by Ms. Cardona.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

HUMAN RESOURCES /PUBLIC WORKS

3. Approve revised job description for the Assistant Public Works Director and Director of Public Works/Airport Operations.

Comments received by Ms. Cardona.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

HUMAN RESOURCES /ASSESSOR

4. Approve the revised job description for the Supervising Assessment Technician.

Comments received by Ms. Cardona.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

HUMAN RESOURCES /COMMUNITY DEVELOPMENT DEPARTMENT

5. Approve revised job description to create a flexibly staffed Building Inspector I/II/III series at the following salary ranges: Building Inspector I MSC29 (\$3,908 - \$5,010), Building Inspector II MSC33 (\$4,317 - \$5,533), Building Inspector III MSC37 (\$4,768 - \$6,108); and allocate the additional classification levels of Building Inspector I through III to CCEA. **Further**, amend the Position Allocation Schedule for the Community Development Department with said changes.

Comments received by Ms. Cardona.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

6. HUMAN RESOURCES
Adopt Revised Job Class Table reflecting classification range changes adopted by the Board on August 3, 2021.

Comments received by Ms. Cardona.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

IV. AUDITOR

1. Approve Special Claims as follows:

<u>Invoice #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
60811	ROAD	MGE ENGINEERING INC	\$39,203.00
200	AIRPORT	SACRAMENTO RIVER AVIATION, LLC	\$345.00
300	AIRPORT	SACRAMENTO RIVER AVIATION, LLC	\$399.00
V0370542	CLERK-RECORDER	VITAL RECORDS CONTROL	\$180.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

V. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING

1. A. Adopt **Resolution No. 21-033** authorizing the release of the County's financial interest in the Tri-Star Brick & Block CDBG Loans and the "write-off" of the remaining debt.
- B. Approve Contract No. **C21-149** Tri-Star Settlement Agreement and Release of Claims with **Norman Larsen** and authorize the County Administrative Officer to sign any necessary documents.

Comments received by Mr. Plucker.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Corona
AYES:	Evans, Corona, Boes, Smith, Carter

VI. PURCHASING AND PROCUREMENT/COMMUNICATION

1. Ratify emergency purchase of unbudgeted Silke radio dispatch consoles from Silke Radio Systems for the Sheriff's Office.

Comments received by Ms. Moore.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

PURCHASING AND PROCUREMENT/DRUG ENFORCEMENT

2. Ratify purchase of two unbudgeted lock boxes/gun safes from Truckvault for the Sheriff's Office.

Comments received by Ms. Moore.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

PURCHASING AND PROCUREMENT/BOATING SAFETY

3. Ratify emergency purchase of an unbudgeted Hummingbird Fishfinder Solix 15 from West Marine for the Sheriff's Office Boating Safety division.

Comments received by Ms. Moore and Mr. Ruiz.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

PURCHASING AND PROCUREMENT/BOATING SAFETY

4. Approve purchase of an unbudgeted Hummingbird Fishfinder Solix 15 from West Marine for the Sheriff's Office Boating Safety division and Authorize Purchasing Agent to sign Purchase Order.

Comments received by Ms. Moore.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

VII. PUBLIC WORKS/SOLID WASTE

1. Presentation by CalRecycle of Senate Bill 1383's Organic Waste Reduction Requirements: "Senate Bill 1383 Reducing Short-Lived Climate Pollutants in California."

Comments received by Mr. Azevedo, Ms. Tyler, Mr. Parrish, Ms. Graham, and Ms. Kelly.

Chair Evans declares a recess at 10:40 a.m. and reconvenes in at 10:49 a.m. with all Supervisors present.

PUBLIC WORKS/ROAD DEPARTMENT

2. Adopt **Resolution No. 21-034** approving the list of projects for fiscal year 2021-22 funded by SB 1: the Road Repair and Accountability Act of 2017.

Comments received by Mr. Azevedo.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

VIII. COUNTY ADMINISTRATIVE OFFICE/OES

1. Approve FY 20/21 Revenue and Appropriations Intra-Budget Contingency Request Adjustments No. B-21039. **(4/5 vote required)**

Comments received by Ms. Moore.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

COUNTY ADMINISTRATIVE OFFICE/OES

2. Approve FY 21/22 Revenue and Appropriations Intra-Budget Contingency Request Adjustments No. B-22002. **(4/5 vote required)**

Comments received by Ms. Moore and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

COUNTY ADMINISTRATIVE OFFICE

3. Approve Contract No. **C21-150** Memorandum of Understanding with **Golden State Finance Authority** for Development of a Broadband Strategic Plan.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

IX. BOARD OF SUPERVISORS

1. Adopt **Resolution No. 21-035**, recommending parental choice for masking and vaccinating children based on each child's unique physical, emotional, social and mental health, as amended.

Comments received by Ms. Tyler, Ms. Bailey, Mr. Charter, Ms. Charter, Mr. West, Ms. Kelly, Ms. Dirks and Mr. Manor.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Corona
AYES:	Evans, Corona, Boes, Smith, Carter

X. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Carter

Meetings/functions attended:

- Groundwater Authority meetings
- Colusa Airport Fly-In
- 4th of July Celebration
- RCRC Executive Committee meeting
- CPR/AED training

Supervisors Smith

Meetings/functions attended:

- CPR/AED training
 - Community Action Partnership meeting
 - Constituent meetings
 - Business Owner meetings
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Supervisor Corona

Meetings/functions attended:

CPR/AED training
Water Recharging meeting
First 5 Commission meeting
Community Action Partnership meeting
Tri-County Juvenile Facility meeting
Vocations Benefit Dinner event
Constituent issues

Supervisors Boes

Meetings/functions attended:

New Employee Orientation
Tax Share meetings
Grimes Pancake Breakfast
Regional Housing Authority meeting
NACo Annual Conference
Karen's House meeting
Williams City Council meeting
Recology meeting
Community Center meeting

Supervisor Evans

Meetings/functions attended:

Tax share meetings
Sites meetings

Mr. Azevedo states they will be releasing the environmental documents for Sites on August 26, 2021.

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Ms. Tyler states she's finishing up the Final Budget for adoption at the end of September. She further states she reached out to Sutter County regarding their request to join together in advocacy efforts regarding FEMA mapping and there should be something brought before the Board in the near future.

Chair Evans states that Congressman Garamendi is carrying a Bill to expand the Barryessa and Snow Mountain Monument.

Chair Evans declares a recess at 11:36 p.m. to convene in Closed Session.

XII. CLOSED SESSION

1. Conference with Legal Counsel-Anticipated Litigation pursuant to Government Code section 54956.9(b)-Three Case.

COUNTY COUNSEL

2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code section 54956.9(a) Semon v. County of Colusa, et al.
Colusa County Superior Court Case No. CV24391

COUNTY ADMINISTRATIVE OFFICE

3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

California Government Code section 54956.8

Property: 282 Tenth Street, Williams CA

Property owner: Richard Beith

Negotiators: County Administrative Officer and County Counsel

Under negotiation: potential purchase and related items

Chair Evans adjourned the meeting at 12:42 p.m. to reconvene in Regular Session on August 17, 2021 at the hour of 9:00 a.m.

Gary J. Evans, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk