

Board of Supervisors

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Vice Chair
Daurice K. Smith, District II
Kent S. Boes, District III
Gary J. Evans, District IV, Chair
Denise J. Carter, District V



County of Colusa

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COLUSA COUNTY BOARD OF SUPERVISORS

Minutes

August 17, 2021

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 17th day of August 2021 at the hour of 9:00 a.m. Present: Supervisors Daurice K. Smith, Kent S. Boes, Denise J. Carter, J. Merced Corona and Gary J. Evans.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

Mr. West speaks to the issued mask mandate and the numerous calls from parents.

REPORT OUT OF JUNE 22, 2021 CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - Initiation of litigation pursuant to government Code Section 54956.9. Counsel states information and direction given to staff.

REPORT OUT OF AUGUST 3, 2021 CLOSED SESSION

1. Conference with Legal Counsel-Anticipated Litigation pursuant to Government Code section 54956.9(b)-Three Cases. Counsel states information and direction given to staff.

2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code section 54956.9(a) Semon v. County of Colusa, et al.
Colusa County Superior Court Case No. CV24391. Counsel states information and direction given to staff.

3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
California Government Code section 54956.8. Property: 282 Tenth Street, Williams CA.
Counsel states direction was given to staff. Property owner: Richard Beith. Negotiators:
County Administrative Officer and County Counsel Under negotiation: potential
purchase and related items. Counsel states direction given to staff.

ANNOUNCEMENT OF CLOSED SESSION

1. EMPLOYEE PERFORMANCE EVALUATION
California Government Code Section 54957 (b) Title: Public Health Officer.
2. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to California Government Code §54957.6
Designated Negotiator: Dr. Jolene E. Church, Human Resources Director
Employee Organizations: All Units.

I. STAFF REPORTS

Ms. Church updates the Board on items pertaining to her department.

Mr. O'Neill updates the Board on the new locations for Safe Haven, Youth Center and Forensic Outreach Center.

Ms. Kelly states the Public Health Officer announced a new mask order, which requires masks to be worn in indoors spaces for vaccinated and unvaccinated people.

Ms. Allen updates the Board on the upcoming Ag Pass program.

Ms. Gallo-Vasquez updates the Board on the Stonyford Recreation & Park Statement of Facts Certification and the recall election.

Mr. Rogers updates the Board on items pertaining to his department and states that July 19, 2021 through July 24, 2021 was Probation Services Week. He further states his staff has assisted with the Plumas County Dixie fire.

Ms. Tyler states she is reviewing the draft Ambulance Feasibility report from AP Triton before it can be distributed publicly. She further states she's received some preliminary census numbers for redistricting.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 15.

1. TREASURER
Accept July 2021 Treasury Monthly Investment Report as presented.
 2. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C21-151** 4th Modification to **BHC Heritage Oaks Hospital, Inc.**, to provide the County with certain hospital-based psychiatric inpatient services, effective July 1, 2021.
 3. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No **C21-152** with **Kings View**, for professional services for electronic health record information system, effective July 1, 2021.
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4. PURCHASING AND PROCUREMENT/PUBLIC WORKS
Approve Contract No. **C21-153** 2nd Modification with **Helix Environmental Planning, Inc.** to perform cultural resources consulting for the Finks Road Bridge Project.
 5. HEALTH AND HUMAN SERVICES/PUBLIC HEALTH
Approve Contract **C21-154** the CalREDIE System Data Use and Disclosure Agreement with the **California Department of Public Health** that establishes the information privacy and security requirements for disease reporting and surveillance, and authorize the Colusa County Health & Human Services Director to sign.
 6. APPOINTMENT/HISTORICAL RECORDS COMMISSION
Adopt **Resolution 21-036** amending Resolution No. 85-91, updating the Administrative Procedures and Bylaws of the County Historical Records Commission and Reappoint Marilyn Ornbaun effective April 9, 2021 to April 8, 2025. (Application received: Marilyn Ornbaun)
 7. APPOINTMENT/AIR POLLUTION CONTROL DISTRICT HEARING BOARD
Appoint Chris Torres and Ed Hulbert to the Air Pollution Control District Hearing Board to serve 3-year terms. (**Application received: Chris Torres and Ed Hulbert**)
 8. CLERK RECORDER/ELECTIONS
Adopt **Resolution 21-037** appointing Directors to Landowner Special Districts in lieu of the August 31, 2021 election to the Glenn Valley Water District, Holthouse Water District, Westside Water District, Colusa Basin Drainage District, Division II, Maxwell Irrigation District, 4M Water District, and LaGrande Water District.
 9. CLERK RECORDER/ELECTIONS
Appoint Donald R. Bransford and Blake Vann to Glenn Colusa Irrigation District in lieu of the August 31, 2021 election as requested by the District.
 10. AG COMMISSIONER/MIGRANT HOUSING
Adopt **Resolution 21-038** approving Fiscal Years 2021-2023 operations and maintenance contract (#21-OMS-16178) for the Williams Migrant Center with the **State of California Department of Housing and Community Development** in an amount not to exceed \$1,294,754.00. **Further**, authorize the County Administrative Officer to execute said contract and any amendments thereto on behalf of the County.
 11. BOARD OF SUPERVISORS/CCEA, CCMC & UNREPRESENTED GROUP
Approve Monday, December 27, 2021 as Colusa County Employees' Association (CCEA), Colusa County Management Coalition (CCMC) and the Unrepresented Group Floating Holiday for FY 2021-2022.
 12. HUMAN RESOURCES/PERSONNEL
Revisit Resolution No. 20-008, an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19.
 13. PURCHASING AND PROCUREMENT/SHERIFF
Ratify the purchase of eight Motorola APX6000 portable radios from Sutter Buttes Communications using CMAS contract 17724-HGAC (TX) in the amount of \$36,955.13.
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14. PURCHASING AND PROCUREMENT/CSA 1

Ratify purchase of one Taylor generator through ACCO Engineered Systems using CMAS contract 4-18-56-0071B--GS-07F-5666R for CSA 1 in the amount of \$45,653.00.

15. SHERIFF/OES

Adopt **Resolution 21-039** certifying continuance of local drought emergency, first proclaimed by Sheriff Garofalo on June 16, 2021 and ratified by the Board on June 22, 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

9:30 a.m. **PUBLIC HEARING**

Chair Evans makes time for a Public Hearing and adoption of a Resolution implementing an amended Williamson Act program for 2022 by reducing the term of Williamson Act and Farmland Security Zone contracts and directing staff to take necessary actions.

Comments received by Mr. Plucker.

9:33 a.m. Chair Evans opens the Public Hearing and calls for public comment.

Comments received by Mr. Christy.

9:36 a.m. Chair Evans calls for further public comments. Hearing none, Chair Evans closes the Public Hearing.

Comments received by Mr. Plucker.

COMMUNITY DEVELOPMENT/PLANNING & BUILDING

1. Adoption **Resolution 21-040** implementing an amended Williamson Act program for 2022 by reducing the term of Williamson Act and Farmland Security Zone contracts and directing staff to take necessary actions.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Boes
SECONDER:	Carter
AYES:	Evans, Boes, Smith, Carter
NAYS:	Corona

IV. HUMAN RESOURCES/HEALTH & HUMAN SERVICES

1. A. Adopt the revised job description and salary recommendation for the classification of Nursing Supervisor at salary range MGT29, \$6,993 - \$8,958 per month.

B. Adopt the revised job description and salary recommendation for

the classification of Deputy Director Health and Human Services at salary range MGT35, \$8,112 - \$10,388 per month.

C. Adopt the range adjustment for the classifications of Program Manager II from MGT23, \$6,027 - \$7,721 to MGT29, \$6,993 - \$8,958 per month.

D. Adopt the range adjustment for the classification of Staff Services Manager from MGT23, \$6,027 - \$7,721 to MGT29, \$6,993 - \$8,958 per month.

E. Adopt the revised job descriptions for the following classifications: Health Program Specialists I/II/III, Health Program Specialist Supervisor,

F. Approve the revised job description to create a flexibly staffed Public Health Nurse I/II/III series.

Comments received by Ms. Church, Ms. Kelly and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

2. Approve a Step 3 appointment for Verena Garvin, Eligibility Specialist II, MSC Range 17, \$3,204 per month, effective August 18, 2021. **(4/5th vote required)**

Comments received by Ms. Church.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

3. Approve a Step 3 appointment for Juanita Rodriguez, Eligibility Specialist III, MSC Range 21, \$3,539 per month, effective August 18, 2021. **(4/5th vote required)**

Comments received by Ms. Church.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

HUMAN RESOURCES/PUBLIC WORKS

4. A. Approve the revised job description to create a flexibly staffed Road Maintenance Worker I/II/III/IV series.

B. Approve the revised job description for the Road Maintenance Leadworker.

C. Amend the Position Allocation Schedule for the Public Works Department to update the Road Maintenance Worker I/II allocations to Road Maintenance Worker I/II/III/IV.

Comments received by Ms. Church.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Corona
AYES:	Evans, Corona, Boes, Smith, Carter

HUMAN RESOURCES/DISTRICT ATTORNEY

5. A. Approve the revised job description to create a flexibly staffed District Attorney Investigator I/II series at the following ranges: District Attorney Investigator I DSS27 (\$5,156 - \$6,607), District Attorney Investigator II DSS31 (\$5,695 - \$7,295); and allocate the additional classification level of District Attorney Investigator II to the Deputy Sheriffs' Association unit.

B. Amend the District Attorney's Office Position Allocation Schedule with the above changes.

Comments received by Ms. Church and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

HUMAN RESOURCES/TREASURER-TAX COLLECTOR-ELECTED

6. Approve a salary adjustment for the elected position of Treasurer/Tax Collector effective January 1, 2023.

Comments received by Ms. Church.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

HUMAN RESOURCES

7. Adopt Revised Job Class Table reflecting addition of new classification and classification range changes adopted by the Board on August 17, 2021.

Comments received by Ms. Church.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

8. Issue a Letter of Intent to move Colusa County from Interagency Merit Systems to Approved Local Merit Systems status under CalHR's Merit System Services Program.

Comments received by Ms. Church and Ms. Kelly.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

10:04 a.m. (10:00 a.m. Item on the Agenda) Chair Evans makes time for the employee recognition presentation honoring County employees reaching milestone years of service for the County of Colusa between January 1, 2021 and June 30, 2021.

Employee	Position	Department	Years
EZEQUIEL TAPIA	MIGRANT HSG RES MGR	AG DEPARTMENT	25
MARGARET WARMERDAM	ACCOUNTANT/AUDITOR II	AUDITOR	10
VALERIE STIRLING	PEER SUPPORT SPECIALIST	BHS	10
BRIZIA TAFOLLA MARTINEZ	THERAPIST III	BHS	15
VERONICA LARA	ACCOUNT CLERK III	BHS	15
BENNY STRICKLAND	INFO SYSTEMS ANALYST	CAO	15
SAMUEL JUAREZ	INFORMATION SYSTEMS TECH	CAO	15
JESICA RICO	BILINGUAL OFFICE ASST III	DHHS	10
NORMA AVILA	DHHS BUDGET ANALYST	DHHS	20
MARY MASSA	LIBRARY ASSISTANT I	LIBRARY	25
JERRY SEAVER	WORK CREW SUPERVISOR	PROBATION	15
PAUL RAINSBARGER	DEPUTY PROBATION OFFCR II	PROBATION	15
ROBERT NORMAN	PUBLIC WORKS SUPT	PUBLIC WORKS	30
DENA DOWNING	SHERIFF'S TECHNICIAN	SHERIFF	15
RUSSELL JONES	LIEUTENANT	SHERIFF	25

Ms. Church presents those employees present with a certificate and thanks everyone for their years of service.

Chair Evans declares a recess at 10:10 a.m. to reconvene in Regular Session at 10:30 a.m. with all Supervisors present.

VI. AUDITOR

1. Adopt **Resolution 21-041** for General Fund and Maintenance Area No. 1 appropriation limit for Fiscal Year 2021-2022.

Comments received by Ms. Van Warmerdam.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

2. Approve Special Claims.
There were no Special Claims.

VII. PURCHASING AND PROCUREMENT/PROBATION

1. Approve Contract **C21-155** with **RECONNECT**, to furnish the County with software services for accountability management, effective July 1, 2021.

Comments receive by Mr. Rogers and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

VIII. COMMUNITY DEVELOPMENT/PLANNING & BUILDING

1. Review, identify any questions, and provide direction on the potential adoption of the County-wide development impact fee update effort.

Comments received by Mr. Plucker and Ms. Tyler.

It was the consensus of the Board for staff to move forward with the Development Impact Fee by working on one component at a time.

2. Review the City of Colusa's proposed findings to overrule the adoption of the Airport Land Use Commission's Resolution No. 21-003 which found that the CIP Residential Project is inconsistent with the Airport Land Use Compatibility Plan and provide comment and direction on submitting a comment letter to the Colusa City Council as written.

Comments received by Mr. Plucker.

RESULT:	APPROVED [4 TO 1]
MOVER:	Carter
SECONDER:	Corona
AYES:	Evans, Corona, Boes, Carter
NAYS:	Smith

Chair Evans declares a recess at 11:28 a.m. and states that the Board of Supervisors are now sitting as the Board of Equalization with all directors present.

IX. COUNTY COUNSEL/ASSESSOR

1. **Sitting as the Colusa County Board of Equalization**
Adopt Findings of Facts and Ruling on Assessment Appeal No. 20-06 Olam Tomato Processors Inc.

Comments received by Mr. Prentice.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Corona
AYES:	Evans, Corona, Boes, Smith, Carter

Chair Evans adjourns the Board of Equalization at 11:32 a.m. and states that they are now sitting as the Board of Supervisors with all Supervisors present.

X. COUNTY ADMINISTRATIVE OFFICE

1. Approve FY 20/21 Revenue and Appropriations Inter-Budget Adjustments No.'s 029-036. **(4/5 vote required)** as amended.

Comments received by Ms. Moore.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

2. Approve FY 21/22 Revenue and Appropriations Inter-Budget Adjustments No.'s 001-002. **(4/5 vote required)** as amended.

Comments received by Ms. Moore.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

COUNTY ADMINISTRATIVE OFFICE

3. Appoint Liaisons as follows:

- **Colusa City Council**
Supervisors Smith and Carter
- **Colusa County Chamber of Commerce**
Supervisors Corona and Boes (Alt)
- **Colusa County Farm Show/Fair Board**
Supervisors Smith and Carter (Alt)
- **Colusa County Fire Chiefs Association (Established 1/21/2020)**
Chair and Vice-Chair of the Board of Supervisors
- **Resource Conservation District and**
Supervisor Carter
- **Williams City Council**
Supervisor Boes

Comments received by Ms. Tyler.

XI. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Corona

Meetings/functions attended:

Sonoma State University National Conference

LAFCo meeting

COVID Briefing

Supervisor Carter

Meetings/functions attended:

Colusa County Groundwater Commission meeting

Hwy 20 Ribbon Cutting Ceremony

LAFCo meeting

Sacramento Valley Basinwide Air Pollution

Airport Advisory Committee Special Meeting

Colusa Groundwater Authority Joint TAC meeting

COVID Briefing

Supervisor Boes

Meetings/functions attended:

Regional Housing Authority meeting

Regional Housing Authority Groundbreaking Ceremony

COVID Briefing

Supervisor Smith

Meetings/functions attended:

Behavioral Health Board meeting

CSAC New Supervisors Institute

Hwy 20 Ribbon Cutting Ceremony

Constituent's calls

Supervisor Evans

Meetings/functions attended:

Drought Task Force meeting

Agenda Review

Sites meeting

COVID Briefing

Sites Landowner meeting

XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Ms. Tyler states the Ad-Hoc Budget Committee will finalize the final budget by the first part of September 2021.

Comments received by Ms. Ortiz.

Chair Evans declares a recess at 11:51 a.m. to convene in Closed Session.

XIII. CLOSED SESSION/COUNTY COUNSEL

1. EMPLOYEE PERFORMANCE EVALUATION

California Government Code Section 54957 (b) Title: Public Health Officer.

2. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to California Government Code §54957.6. Designated Negotiator: Dr. Jolene E. Church, Human Resources Director. Employee Organizations: All Units

Chair Evans adjourned the meeting at 2:13 p.m. to reconvene in Regular Session on August 31, 2021 at the hour of 9:00 a.m.

Gary J. Evans, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk