

Board of Supervisors

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County of Colusa

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COLUSA COUNTY Board of Supervisors

Agenda

October 12, 2021

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

NOTE: You can listen to the meeting by dialing one of the numbers below:

Phone: 1-916-246-0723
Toll-Free: 1-800-356-8278
Code: 401978 DO NOT PUT YOUR PHONE ON HOLD

This line is for listening in only.

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- Period of Public Comment
- Announcement of Closed Session

I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**
This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 4.

1. BOARD OF SUPERVISORS
Approve the Minutes from the September 28, 2021 Regular meeting.

2. SHERIFF/OES
Adopt a Resolution certifying continuance of local drought emergency, first proclaimed by Sheriff Garofalo on June 16, 2021 and ratified by the Board on June 22, 2021, and continued on Aug. 17, 2021.
3. PUBLIC WORKS/ROAD DEPARTMENT
Adopt a Resolution affirming exemption from mandatory organic collection requirements of Senate Bill 1383 Reducing Short-Lived Climate Pollutants in California.
4. HUMAN RESOURCES/PERSONNEL
Reconsider Resolution No. 20-008, an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19.

END OF CONSENT AGENDA

III. HUMAN RESOURCES

1. Introduce by title only an Ordinance Repealing County Personnel Code Chapter 45 in its Entirety and Adding Chapter 2-300 Pertaining to Colusa County Personnel Rules.
2. Approve revisions to Policy No. 309 - Affirmation Action Policy and authorize the renaming of the same to **Policy No. 309 - Equal Employment Opportunity (EEO) Policy** effective October 12, 2021.
3. Approve the transfer of Personnel Code Sections 45.5.6.3.19 - 45.5.6.3.19.3 to create **Policy No. 320 Nepotism and Employment Relationship**, effective October 12, 2021.
4. Approve **Policy No. 322 Military Leave Policy** and adopt same effective October 12, 2021.
5. Approve the transfer of Personnel Code Sections 45-6 to create **Policy No. 323 Discipline Policy** and adopt same effective October 12, 2021.
6. Approve **Policy No. 324 Reclassification Policy** and adopt same effective October 12, 2021.

HUMAN RESOURCES/DISTRICT ATTORNEY

7.
 - A. Amend the Position Allocation Schedule for budget unit 516 deleting a Senior Legal Secretary MSC Range 22 (\$3,284 - \$4,212 per month) and adding a Legal Secretary MSC 18 (\$2,973 - \$3,813 per month), effective December 31, 2021.
 - B. Further, add a limited-term Legal Secretary, LT-FT, MSC 18 (\$2,973 - \$3,813 per month), effective their date of hire through December 30, 2021.

HUMAN RESOURCES/AG COMMISSION-MIGRANT HOUSING

8. Approve an exception to the 28 hour per week limitation on Extra Help hires to address the increased workload due to an upcoming retirement

and personnel changes within the Agricultural Department - Migrant Housing Division.

HUMAN RESOURCES/AG COMMISSION

9. Adopt Revised Job Class Table reflecting a 40 hour work week for all PFT classifications within the Department of Agriculture approved by the Board as part of the FY 2021-22 Final Budget.

IV. AUDITOR

1. Approve Special Claims.

V. COUNTY ADMINISTRATIVE OFFICE

1. Approve FY 21/22 Revenue and Appropriations Inter-Budget Adjustments No. 004 -005. **(4/5 vote required)**
2. Approve FY 20/21 Revenue and Appropriations Inter-Budget Adjustments No. 037-057. **(4/5 vote required)**
3. Approve FY 20/21 Revenue and Appropriations Intra-Budget Contingency Request Adjustments No. B-21044. **(4/5 vote required)**

VI. BOARD OF SUPERVISORS

1. Adopt a Resolution to approve the **Golden State Connect Authority Joint Exercise of Powers Agreement**.
2. Adopt a Resolution Establishing Colusa County Citizens Bill of Rights.
3. A. Approve the selection of the 2021-2022 California State Association of Counties (CSAC) Board of Directors Member and Alternate.
B. Discussion and possible direction regarding number of Board members to attend CSAC Annual Meeting.

VII. SUPERVISORS' REPORTS OR COMMENTS

VIII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

RECESS

IX. CLOSED SESSION/COUNTY COUNSEL/HUMAN RESOURCES

1. CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Government Code Section 54957.6)
Agency designated representative: Dr. Jolene Church
Employee organization: Colusa County Employees' Association (CCEA)

9:30 a.m. COLUSA COUNTY BOARD OF EQUILIZATION/COUNTY COUNSEL
SITTING AS THE COLUSA COUNTY BOARD OF EQUALIZATION

1. Continuation of Assessment Appeal Hearing on Appeal # 20-06 by Olam Tomato Processors, Inc. for value placed on fixtures and personal property for 2019.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**.

Note: No Board action shall be taken on comments received.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.