

Board of Supervisors

J. Merced Corona, District I,
Vice Chair
Daurice K. Smith, District II
Kent S. Boes, District III
Gary J. Evans, District IV, Chair
Denise J. Carter, District V



County of Colusa

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Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk
Patricia Rodriguez, Deputy Clerk
Melissa Kitts, Deputy Clerk
(530) 458-0508/0509/0735
FAX (530) 458-0510
colusacountyca.iqm2.com
www.countyofcolusa.org

COLUSA COUNTY BOARD OF SUPERVISORS

Minutes September 28, 2021

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 28th day of September 2021 at the hour of 9:00 a.m. Present: Supervisors Daurice K. Smith, Kent S. Boes, Denise J. Carter, J. Merced Corona and Gary J. Evans.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

None.

I. STAFF REPORTS

Ms. Kelly provides an update on Covid-19 matters.

CONSENT AGENDA

Chair Evans makes time for the approval of Consent Agenda Item No.'s 1 through 17 18.

Chair Evans pulls Consent Item No. 18.

Approve Consent Agenda Items No.'s 1 through 17.

1. BOARD OF SUPERVISORS

Approve the Minutes from the September 14, 2021 Regular meeting.

2. TREASURER

Accept August 2021 Treasury Monthly Investment Report as presented.

3. PUBLIC WORKS/ROAD DEPARTMENT

Authorize the Director of Public Works to issue Encroachment Permit 4563 to the Arbuckle Revitalization Committee for the annual car show on October 31, 2021.

4. LIBRARY
Authorize the County Librarian to travel to Reno, Nevada to attend the annual ARSL Conference, October 20-23, 2021. Further, authorize Literacy Coordinator Pamela DaGrossa, as an alternative in case of issues arise from the pandemic.
5. AG COMMISSIONER
Approve Contract No. **C21-174** Cooperative agreement (No. 21-0277-001-SF) with the **California Department of Food and Agriculture** for regulatory enforcement services in support of Phytophthora ramorum (Sudden Oak Death) regulations, effective July 1, 2021.
6. BOARD OF SUPERVISORS
Authorize Board Clerk to assign County Contract Numbers to amended Land Conservation (Williamson Act) Contract No.'s WA# 21-03 (C21-168), 21-04 (C21-169), 21-05 (C21-170), 21-06 (C21-171) and 21-07 (C21-172) with Henry E. Struckmeyer, Gregg M. Hoversten, Kathryn A. Hoversten and James Henry Holliday.
7. BOARD OF SUPERVISORS/SITES PROJECT AUTHORITY
Approve Contract No. **C21-175** 4th Modification to the Facility Use License agreement with the **Sites Project Authority**, for the use of county owned property located at 122 Highway 99, Maxwell, CA.
8. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C21-176** 3rd Modification to **BHC Sierra Vista Hospital, Inc., dba Sierra Vista Hospital**, for hospital-based psychiatric inpatient services, effective July 1, 2021.
9. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C21-177** with **California Institute for Behavioral Health Solutions (CIBHS)**, to assist in performing a three-year Innovation project surrounding the social determinants that are barriers to services, effective July 1, 2021.
10. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C21-178** 1st Modification to **Aurora Behavioral Healthcare - Santa Rosa**, for mental Health services, effective July 1, 2021.
11. PURCHASING AND PROCUREMENT/AUDITOR-CONTROLLER
Approve Contract No. **C21-179** 2nd Modification to **CliftonLarsonAllen, LLP**, for professional auditing services. **Further**, authorize the Auditor-Controller to sign the Engagement letter attached to the contract as Attachment "D".
12. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C21-180** Commercial Lease with **John Lichty**, for the office space located at 320 5th Street, Suites B & C, to be utilized for the Youth Center and the Forensic Program, effective October 1, 2021.
13. CLERK RECORDER/ELECTIONS
Appoint Audra Baber, Mary Stone, and Shelley Cadek as the Election Board for

Reclamation District 1004 for the District Election to be held on November 2, 2021 pursuant to California Water Code Section 50700 as requested by the District.

14. PROBATION

Approve Contract No. **C21-181** SB823 Grant standard agreement with the **Board of State and Community Corrections** and authorize County Administrative Officer to sign.

15. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING

Adopt **Resolution No. 21-052** authorizing recordation of Parcel Map No. 19-8-1, Halbert Charter and authorize the Surveyor to record same. Further, approve Contract No. **C21-183, Williamson Act contract (WA#21-08 Charter)**.

16. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING & BUILDING

Adopt **Resolution No. 21-053** authorizing recordation of Parcel Map No. 19-8-2, Halbert Charter and authorize the Surveyor to record same. **Further**, approve Contract No. **C21-184, Farmland Security Zone contract (FSZ#21-01 Charter)**.

17. HUMAN RESOURCES/PERSONNEL

Reconsider Resolution No. 20-008, an Interim Resolution Establishing Temporary Personnel Policies due to COVID-19.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

Chair Evans makes time for Consent Item No. 18, a Proclamation Declaring October 2021 as Domestic Violence Awareness Month and reads the following into the record:

**"PROCLAMATION OF THE COLUSA COUNTY
BOARD OF SUPERVISORS
DECLARING OCTOBER 2021
AS DOMESTIC VIOLENCE AWARENESS MONTH**

WHEREAS, the crime of domestic violence violates an individual's privacy, dignity, security and humanity due to the systematic use of physical, emotional, sexual, psychological and economic control and/or abuse; and

WHEREAS, domestic violence leaves an imprint of fear and hostility; and

WHEREAS, the problems of domestic violence are not confined to any group or groups of people but cross all economic, racial, affectional preference, and social barriers, thereby affecting society as a whole; and

WHEREAS, in the County of Colusa, adults and children are victims of domestic violence each year; and

WHEREAS, Colusa County Board of Supervisors is committed to restoring the right to freedom from fear in our own homes and communities: and

WHEREAS, in our quest to impose sanctions on those who break the law by perpetrating violence, we must also meet the needs of victims of domestic violence and their children who often suffer grave financial, physical, and psychological losses; and

NOW, THEREFORE BE IT RESOLVED that in recognition of the important work done by domestic violence programs, and in cooperation with Karen's House, the Colusa County Board of Supervisors does hereby proclaim October 2021 as Domestic Violence Awareness Month and designates Purple as the symbolic color for Domestic Violence Awareness and urges all citizens, agencies, and businesses to **WORK TOGETHER AS A TEAM IN OUR COMMUNITY THROUGH PREVENTION, INTERVENTION AND EDUCATION PROGRAMS, AND TO TAKE A STAND** until society has zero tolerance for domestic violence.

PASSED AND ADOPTED this 28th day of September 2021."

18. BOARD OF SUPERVISORS/KAREN'S HOUSE
Adopt a Proclamation Declaring October 2021 as Domestic Violence Awareness Month.

Comments received by Mr. Parsons.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

III. HEALTH AND HUMAN SERVICES

1. Informational presentation by Dr. Julian Delgado, Colusa County Public Health Officer.

Comments received by Dr. Delgado and Ms. Moore.

2. Second reading by title only and adoption of **Ordinance No. 815** of the County of Colusa Board of Supervisors authorizing the County of Colusa to join the existing Partnership HealthPlan of California Commission.

Comments received by Ms. Kelly and Ms. Tyler.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Corona
AYES:	Evans, Corona, Boes, Smith, Carter

IV. HUMAN RESOURCES/AG COMMISSION

1. A. Adopt the job description for the new classification of Agricultural Technician at salary range MSC 18, \$2,973 - \$3,813 per month and allocate the Agricultural Technician classification to the Miscellaneous Unit.

B. Amend the Ag Commission's Position Allocation Schedule with the above changes.

Comments received by Ms. Church and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

HUMAN RESOURCES/PERSONNEL

2. Adopt Revised Job Class Table reflecting addition of new classification and classification range changes adopted by the Board on September 28, 2021.

Comments received by Ms. Church.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

V. AUDITOR

1. Approve Special Claims as follows:

<u>Invoice #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
1022	PUBLIC WORKS	1ST CHOICE DBE INC	\$180.00
251	AIRPORT	SACRAMENTO RIVER AVIATION, LLC	\$60.00
V0370953	CLERK-RECORDER	VITAL RECORDS CONTROL	\$180.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Corona
AYES:	Evans, Corona, Boes, Smith, Carter

VI. COUNTY ADMINISTRATIVE OFFICE

1. Approve Contract No. **C21-182** proposed Real Property Purchase and Sale Agreement (Agreement) with **Richard Beth**, for property commonly known as 282 10th Street, Williams, CA. **Further**, direct staff to finalize process in securing ownership in the name of the County of Colusa and authorize the County Administrative Officer to sign all necessary documents.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

Chair Evans recesses at 9:28 a.m. and states they are now sitting as the Colusa County Board of Equalization with all Directors present.

VII. BOARD OF SUPERVISORS/COUNTY COUNSEL

1. SITTING AS COLUSA COUNTY BOARD OF EQUALIZATION

Approve the Stipulation on Continued Hearing for Assessment Appeal No. 20-06 and set the continued Hearing for the October 12, 2021 meeting at 9:30 a.m.

Comments received by Mr. Stout.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

Chair Evans adjourns as the Colusa County Board of Equalization at 9:30 a.m. and states they are now sitting as the Colusa County Board of Supervisors with all Supervisors present.

VIII. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Smith

Meetings/functions attended:

- Brown Act Training
- Arbuckle vs. Colusa Football game
- Community outreach and constituent calls

Supervisor Boes

Meetings/functions attended:

- Social Media Policy meeting
- Regional Housing Authority meeting
- Regional Housing Authority Williams Development meeting
- Williams Homecoming Parade
- Boxing fundraising event

Supervisor Carter

Meetings/functions attended:

- Brown Act Training
- Colusa Groundwater Authority
- RCRC Auction Basket
- Mid-Upper Sac Regional Floodplain Management meeting
- Social Media Policy meeting

Supervisor Corona

Meetings/functions attended:

- Brown Act Training
- Building Block's meeting
- First 5 Commission meeting
- Constituent call

Boxing fundraiser

Supervisor Evans

Meetings/functions attended:

Sites meetings

EMCC meeting

Ms. Tyler states a matter arose after the posting of the agenda on September 24, 2021 regarding the Certificate of Acceptance for the purchase of property located at 282 10th Street, Williams, CA.

Find a matter arose after the posting of the agenda on September 24, 2021 regarding the Certificate of Acceptance for the purchase of property located at 282 10th Street, Williams, CA. Further, the item will be placed on the Agenda under County Administrative Office, prior to the Budget Hearings.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

IX. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

None.

STAFF REPORTS

Ms. Gallo-Vasquez provides an update on the recall election and upcoming redistricting deadlines.

Comments received by Ms. Tyler.

Chair Evans declares a recess at 9:45 a.m. and reconvenes at 1:34 p.m. in Regular Session with all Supervisors present.

COUNTY ADMINISTRATIVE OFFICE

1. Adopt Certificate of Acceptance for the Grant Deed from Richard D. Beith transferring Colusa County Assessor's Parcel Number 005-041-004, commonly known as 282 10th Street, Williams, California, to the County of Colusa.

Comments received by Ms. Tyler.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

1:50 p.m. (1:30 p.m. Item on Agenda)

PUBLIC HEARING/COUNTY ADMINISTRATIVE OFFICE

1. Chair Evans makes time for a Public Hearing to consider proposals or

revisions to the Recommended County of Colusa FY 2021-22 Final Budget.

Comments received by Ms. Tyler.

2:17 p.m. Chair Evans opens the Public Hearing and calls for public comment. Hearing none, Chair Evans closes the Public Hearing.

2. Adopt **Resolution No. 21-054** adopting the Fiscal Year 2021-22 Final Budget for Countywide Operating Funds and Special Revenue Funds.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

3. Adopt **Resolution No. 21-055** Adopting the Fiscal Year 2021-22 Final Budget for Enterprise Funds and Special Districts.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Corona
AYES:	Evans, Corona, Boes, Smith, Carter

Chair Evans recesses at 2:18 p.m. and states they are now sitting as the Colusa County Air Pollution Control District with all Directors present.

4. **SITTING AS THE COLUSA COUNTY AIR POLLUTION CONTROL BOARD:**
Adopt **Resolution No. 21-056** Adopting the Fiscal Year 2021-22 Final Budget for The Colusa County Air Pollution Control Board.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Corona
AYES:	Evans, Corona, Boes, Smith, Carter

Chair Evans adjourns as the Colusa County Air Pollution Control Board at 2:19 p.m. and states they are now sitting as the Colusa County Flood Control & Water Conservation District Board with all Directors present.

5. **SITTING AS THE COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT BOARD:** Adopt **Resolution No. 21-057** Adopting the Fiscal Year 2021-22 Final Budget for The Colusa County Flood Control and Water Conservation District Board.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

Chair Evans adjourns as the Colusa County Flood Control and Water Conservation District Board at 2:20 p.m. and states they are now sitting as the Colusa County In-Home Supportive Services Public Authority Board with all Directors present.

6. **SITTING AS THE COLUSA COUNTY IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY:** Adopt **Resolution No. 21-058** Adopting the Fiscal Year 2021-22 Final Budget for The Colusa County In-Home Supportive Services Public Authority.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

Chair Evans adjourns as the Colusa County In-Home Supportive Services Public Authority at 2:21 p.m. and states they are now sitting as the Colusa County Board of Supervisors with all Supervisors present.

Chair Evans adjourned the meeting at 2:21 p.m. to reconvene in Regular Session on October 12, 2021 at the hour of 9:00 a.m.

Gary J. Evans, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk