

Board of Supervisors

Kim Dolbow Vann, District I,
Chairman
Thomas A. Indrieri, District II
Mark D. Marshall, District III,
Vice-chairman
Gary J. Evans, District IV,
Denise J. Carter, District V



COUNTY OF COLUSA

KATHLEEN MORAN, COUNTY CLERK
YOLANDA TIRADO, CHIEF BOARD CLERK
ANN NORDYKE, BOARD CLERK
(530) 458-0508/0509
cocolusa@countyofcolusa.org
boardclerk@countyofcolusa.org
WWW.COLUSACOUNTYCLERK.COM

BOARD CHAMBERS
547 MARKET STREET
COLUSA, CA 95932

Agenda

May 18, 2010

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of May 4, 2010 Regular Session and May 11, 2010 Special Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m. STAFF REPORTS

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m. PERSONNEL

A. **Various Departments**

1. Consider the following reclassifications and authorize the placement of the single class incumbents, currently assigned to the positions being deleted, into the reclassified position. Employees placed in reclassified positions shall complete a twelve month probation period in the new position.

Assessor-1023

Delete: Appraisal Aide, PFT, MSC Range 16, \$2,250.00-
\$2,735.00 per month, effective May 31, 2010.

Add: Appraiser I/II, PFT, PF Range 21/25, \$2,567.00 – \$3,121.00/\$2,830.00-\$3,441.00 per month, effective June 1, 2010.

Central Services-1109

Delete: Account Clerk II, PFT, MSC Range 10, \$1,944.00 – \$2,363.00 per month, effective May 31, 2010.

Add: Account Clerk III, PFT, MSC Range 14, \$2,143.00-\$2,605.00 per month, effective June 1, 2010.

Probation – 2035

Delete: Office Assistant I, PFT, MSC Range 1, \$1,560.00 – \$1,896.00 per month, effective May 31, 2010.

Add: Office Assistant I/II, PFT, MSC Range 1/5, \$1,560.00 – \$1,896.00/\$1,720.00 - \$2,091.00 per month, effective June 1, 2010.

Clerk-Recorder – 2070/Elections – 1051

Delete: Deputy Clerk Recorder II, PFT, MSC Range 16, \$2,250.00 - \$2,735.00 per month, effective May 31, 2010.

Add: Deputy Clerk Recorder Registrar I/II, PFT, MSC Range 11/17, \$1,991.00 - \$2,421.00/\$2,306.00 - \$2,802.00 per month, effective June 1, 2010.

Planning and Building – 2076

Delete: Department Secretary, PFT, MSC Range 12, \$2,041.00 – \$2,481.00 per month, effective May 31, 2010.

Add: Administrative Secretary I/II, PFT, MSC Range 16/20, \$2,250.00 - \$2,735.00/\$2,481.00 - \$3,016.00 per month, effective June 1, 2010.

Public Works - 3010

Delete: Office Assistant I, PFT, MSC Range 1, \$1,560.00 – \$1,896.00 per month, effective May 31, 2010.

Add: Office Assistant I/II, PFT, MSC Range 1/5, \$1,560.00 – \$1,896.00/ \$1,720.00 - \$2,091.00 per month, effective June 1, 2010.

Behavioral Health Services – 4010

Delete: Fiscal Admin Officer, PFT, MGT Range 16, \$3,999.00 – \$4,860.00 per month, effective May 31, 2010.

Add: Deputy Director of Administration, PFT, MGT Range 27, \$5,231.00 - \$6,359.00 per month, effective June 1, 2010.

Health – 4012

Delete: CCS Eligibility Worker, PFT, MSC Range 16, \$2,250.00 – \$2,735.00 per month, effective May 31, 2010.

Add: Case Manager I, PFT, MSC Range 24, \$2,735.00 – \$3,325.00 per month, effective June 1, 2010.

Mental Health – 4013

Delete: Office Assistant II, PFT, MSC Range 5, \$1,720.00 – \$2,091.00 per month, effective May 31, 2010.

Add: Office Assistant III, PFT, MSC Range 10, \$1,944.00 – \$2,363.00 per month, effective June 1, 2010.

2. Consider the following reclassifications and authorize recruitment within the current incumbents, assigned to the position being deleted, for promotion into the reclassified position. Employees placed in reclassified positions shall complete a twelve month probationary period in the new position:

Auditor Controller - 1021

Delete: Account Clerk III, PFT, MSC Range 14, \$2,143.00 – \$2,605.00, effective May 31, 2010.

Add: Accounting Technician, PFT, MSC Range 20, \$2,481.00 - \$3,016.00 per month, effective June 1, 2010.

B. Air Pollution Control – 4015

Consider adding the unbudgeted position of Air Pollution Standards Officer III, PFT, PF Range 29, \$3,121.00 - \$3,794.00 per month, effective July 1, 2010 and authorize recruitment within the department to fill, and delete the position vacated by the promotion.

C. Department of Health and Human Services – Welfare – 5011

Consider adding the unbudgeted position of Social Worker III, PFT, PF Range 27, \$2,972.00 - \$3,613.00 per month, effective July 1, 2010, authorize recruitment within the department to fill, utilizing Merit Systems, and delete the position vacated by the promotion.

D. Behavioral Health Services – Mental Health Division – 4013

Consider filling the vacant position of Clinical Program Manager I/II, PFT, MGT Range 14/16, \$3,809.00 - \$4,629.00/\$3,999.00 - \$4,860.00 per month, effective June 1, 2010.

E. **Sheriff-Animal Control – 2077**

Consider the request to add an extra help position of Animal Control Officer, TFT, DSA Range 13, \$13.24 - \$16.10 per hour, effective May 19, 2010 – until the incumbent returns from an approved leave.

9:20 a.m. SHERIFF

- A. Consider approving Modification to Agreement C09-074, between the County of Colusa and **the City of Williams** for animal control services modifying "FEES" and "TERM" as set forth in the Modification with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.
- B. Consider approving Agreement between the County of Colusa Sheriff-Coroner and **Government Payment Services, Inc., (dba Government Payment EXP and GovPay EXP)** for the purpose of processing payments by credit or debit card for Cash Bail, Fines, Fees and Payments for the Agency, effective May 18, 2010, with terms and conditions as set forth in the Agreement and authorize the Sheriff to sign on behalf of the Board of Supervisors.
- C. Consider accepting the bid for Tactical Interoperability Communications Gateway & Radios and Associated Equipment for the Sheriff's Department as received and opened on May 5, 2010 as follows:
1. Sutter Buttes Communications, Inc., \$33,390.05
- D. Consider awarding the bid for the Tactical Interoperability Communications Gateway & Radios and Associated Equipment to Sutter Buttes Communications, Inc., in the bid amount of \$33,390.05, and authorize the Sheriff to purchase same.

9:30 a.m. PUBLIC HEARINGS

A. **County Counsel**

Public Hearing to consider an Interim Ordinance Following A Public Hearing Extending An Earlier Interim Ordinance (Ordinance No. 731) Enacted April 13, 2010 Making Findings And Establishing A Temporary Moratorium On The Issuance Of Business Licenses Or Any Other Entitlement Which Might Result In The Establishment Or Operation Of A Medical Marijuana Dispensary Within Colusa County So As To Give The County Of Colusa Sufficient Time To Study The Impacts Of Such A Facility On The Health And Welfare Of The County.

1. Consider adopting an Interim Ordinance Following A Public Hearing Extending An Earlier Interim Ordinance (Ordinance No. 731) Enacted April 13, 2010 Making Findings And Establishing A Temporary Moratorium On The Issuance Of Business Licenses Or Any Other Entitlement Which Might

Result In The Establishment Or Operation Of A Medical Marijuana Dispensary Within Colusa County So As To Give The County Of Colusa Sufficient Time To Study The Impacts Of Such A Facility On The Health And Welfare Of The County, authorize the Chairman to sign and direct the Clerk to publish and post same.

B. Planning and Building

Public Hearing to consider revising the State Revolving Loan Fund-Program Income Reuse Plan; the Guidelines for the four Revolving Loan Accounts and the proposed funding for each account. The proposed Revolving Loan Fund Accounts are: Housing Rehabilitation, Home Buyer Assistance, Public Facilities, and Business Loan.

1. Consider approving Program Income Reuse Plan, A Reuse Plan Governing Program Income from CDBG-Assisted Activities and authorize the Chairman to sign.
2. Consider approving Program Guidelines for the following:
 - County of Colusa Community Development Block Grant (CDBG) Business Assistance loan Program Guidelines;
 - County of Colusa Community Development Block Grant (CDBG) Public Facilities Loan Program Guidelines;
 - County of Colusa Community Development Block Grant (CDBG) Owner Occupied Housing Rehabilitation Guidelines; and
 - County of Colusa Community Development Block Grant (CDBG) First-Time Homebuyer Assistance Loan Program Guidelines
3. Consider adopting a Resolution Adopting the "CDBG Program Income Reuse Plan, A Reuse Plan Governing Program Income from CDBG-Assisted Activities" and Revoking Resolution No. 99-43 and authorize the Chairman to sign the Resolution.
4. Consider adopting a Resolution Establishing Revolving Loan Accounts and Allocating Existing CDBG Program Income Reuse Funds and authorize the Chairman to sign the Resolution.

9:50 a.m. PLANNING & BUILDING

- A. Consider approving "Four County Memorandum of Understanding: Addendum Four Expression of a Commitment to Begin an Integrated Regional Water Management Planning Process Within the Counties of Butte, Colusa, Glenn, Tehama, Sutter and Shasta" effective May 18, 2010, with terms and conditions as set forth in the MOU and authorize the Chairman to sign.
- B. Consider selection of a Governing Board Option of the Suggested Governance Options for the Northern Sacramento Valley Integrated Regional Water Management Group.

9:55 a.m. BEHAVIORAL HEALTH

Consider approving purchase of four (4) Dell Desktop computers for the Behavioral Health Department from Dell Incorporated, in the amount of \$4,635.37, to be funded by the MHSa IT Fund #02942 and utilizing the state contracted pricing (WSCA Agreement #B27160).

10:00 a.m. HEALTH AND HUMAN SERVICES

- A. Consider approving agreement for reimbursement of equipment and supplies between the County of Colusa Health and Human Services and **Colusa Indian Health Clinic**, effective May 18, 2010, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
- B. Consider approving agreement for reimbursement of equipment and supplies between the County of Colusa Health and Human Services and **Valley West Care Center**, effective May 18, 2010, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
- C. Consider approving agreement for reimbursement of equipment and supplies between the County of Colusa Health and Human Services and **Colusa Regional Medical Center**, effective May 18, 2010, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
- D. Consider Introduction and first reading, by title only, of a proposed Ordinance of the County of Colusa Revoking Ordinance No. 721 and Establishing Revised Fees for Services of the Colusa County Department of Health and Human Services Public Health Division. Further, set June 15, 2010 at 9:30 a.m. for a public hearing to consider adoption of the proposed Ordinance and direct the Clerk to publish and post Notice of same.

10:05 a.m. PUBLIC WORKS

- A. Consider a finding that it is in the best interest of the County to waive the County formal bid process and authorize the Director of Public Works to pursue purchase of unbudgeted fixed assets (pickup trucks) from Ritchie's Brothers Auction on May 20, 2010, in

an amount not to exceed \$49,000.00. Further, direct the Auditor-Controller or the Treasurer Tax Collector to coordinate with the Road Superintendent for issuance of funds for same.

- B. Consider accepting the bids for the Hall Street Improvements in the town of Arbuckle, CA., from Ninth Street to Putnam Way as received and opened on May 5, 2010 at 10:00 a.m. as follows:
 - 1. E. John Gwerder, Arbuckle, CA \$60,298.24
 - 2. Dunton Construction, Anderson, CA \$61,519.00
 - 3. Wayne Reedy Const., Marysville, CA \$68,910.00
 - 4. Knife River Const., Chico, CA \$82,361.40
- C. Consider awarding bid and approving Contract No. 30AR03 for the Hall Street Improvements in the town of Arbuckle, CA from Ninth Street to Putnam Way.
- D. Consider approving a letter of support for the Butte Basin Overflows study request as part of the Water Resources Development Act of 2010 and authorize the Chairman to sign.

10:15 a.m. COUNTY COUNSEL/VETERAN'S SERVICES

Review, discuss and possibly adopt a Resolution In Anticipation Of Revoking Dedication Of Building In Princeton For Military Veterans' Use And Seeking The Designation By The Princeton Veterans Of Another Current Veterans' Facility In Colusa County For Their Joint Use In Lieu Of The Current Princeton Veteran's Hall and authorize the Chairman to sign.

10:20 a.m. AUDITOR-CONTROLLER

- A. Consider approving Intra Budget Transfer Numbers 10034 through 10035.
- B. Approve changes in Revenue and Appropriations as follows:
Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue & Appropriations:</i>				
Elections	00101	1051	455999	\$7,881.93
Elections	00101	1051	57025	\$4,431.87
Elections	00101	1051	57064	\$2,871.89
Elections	00101	1051	57001	\$578.17
Total				\$7,881.93
Planning & Building	00101	2076	479910	\$4,293.00
Planning & Building	00101	2076	53180	\$4,293.00
Total				\$4,293.00

- C. Consider approving Extension to Agreement C08-047, between the County of Colusa and **Smith and Newell, Certified Public Accountants** extending "Services to be Performed" and "Compensation" as set forth in the Extension, with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.

10:25 a.m. TREASURER-TAX COLLECTOR

Consider accepting the Colusa County Treasurer's Monthly Investment Report for April 2010.

10:30 a.m. RECESS

10:45 a.m. COLUSA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

- A. Period of public comment on items of general interest not agendized.
- B. Discussion and possible action regarding Powell Slough Levee Maintenance.

11:00 a.m. CENTRAL SERVICES

A. **Health and Human Services**

Consider approving bid documents and specifications for fifteen (15) VHF portable radios, fifteen (15) batteries and service for fifteen radios. Further, set June 4, 2010 at 10:00 a.m. to receive and open sealed bids, authorize the Chairman to sign the Notice to Bidders and direct the Clerk to publish and post Notice.

B. **Auditor-Controller**

Consider approving amendment to contract C06-276, between the County of Colusa Central Services and **Advanced Document Concepts** to add the Auditor's Office to existing Lease and equipment and maintenance services agreement approved on November 28, 2006, with terms and conditions as set forth in the amendment and with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.

C. **Ag Commission**

1. Consider accepting Request For Proposals as received by the Ag Commissioner's Office as follows:
 - Sankey Automobile \$75,991.50
 - Hoblit Motors \$55,859.17
2. Consider approving the purchase of the following vehicles for the Ag Commissioner's Office:
 - 2010 F150 ½ Ton Pickup Truck \$17,020.15
 - 2010 F150 ½ Ton Pickup Truck \$17,020.15

- 2011 Ford Taurus \$21,818.87

from Hoblit Motors, in a total amount of \$55,859.17, to be funded from unanticipated increased pesticide mill fees, and unclaimed gas tax revenue.

11:10 a.m. ADMINISTRATION

- A. Discussion regarding a Code Enforcement Officer position.
- B. Consider approving a letter of support to the California Public Utilities Commission regarding the Central Valley Gas Storage Project proposed Mitigated Negative Declaration. **(This matter will not be considered at this time.)**
- C. Consider accepting the Request for Proposals for the HVAC conversion in the old Courthouse for the Board of Supervisors as received and opened on May 6, 2010 as follows:
- | | | |
|----|------------------------------|--------------|
| 1. | W.V. Alton, Inc., Colusa, CA | \$191,257.00 |
| 2. | R.B. Spencer, Yuba City, CA | \$234,997.00 |
- D. Consider awarding the HVAC conversion project in the old Courthouse. Further, return at a later date with an agreement for same for further Board consideration.
- E. Discussion and possible action regarding the Asbestos issue in the Historical Courthouse.
- F. Consider accepting the Request for Proposals for the paint and refurbishment of the former DA offices (Rooms 102 through 102D) for the Board of Supervisors as received and opened on May 6, 2010 as follows:
- | | | |
|----|---|-------------|
| 1. | Affordable Painting Service, Inc., Sac., CA | |
| | Option 1: | \$19,270.00 |
| | Option 2: | \$18,000.00 |
| | Option 3: | \$16,700.00 |
| 2. | Mike Whitney Painting, Elk Creek, CA | |
| | Option 1: | \$21,700.00 |
| | Option 2: | \$26,000.00 |
| | Option 3: | \$17,200.00 |
| 3. | Law's Custom Painting, Yuba, CA | |
| | Less ceiling in Rm 102 | |
| | Option 1: | \$15,200.00 |
| | Option 2: | \$13,900.00 |
| | Option 3: | \$13,400.00 |

Including ceiling in Rm 102

add to option as follows:

Option 1:	\$2,800.00
Option 2:	\$2,000.00
Option 3:	\$1,400.00

G. Update on General Plan timeline and activities.

11:30 a.m. CALL TO ORDER
Announcement of Closed Session matters to be heard.

11:35 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

Under the Provisions of Government Code Section 54956.9(a), County Counsel will discuss with the Board pending litigation in a personnel matter of a confidential nature.

12:00 NOON RECESS

3:00 P.M. TRANSPORTATION AND TRANSIT MEETING

CONSENT AGENDA ITEMS 1-9

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

1. SHERIFF/JAIL: Approve Modification to Contract C00-111, for Medical Services for inmates of Colusa County between the County of Colusa and **California Forensic Medical Group Incorporated**, modifying the "TERM OF CONTRACT" to be effective through June 30, 2011, with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.
2. SHERIFF: Approve Modification to Agreement C04-102, between the County of Colusa Sheriff's Office and **Colusa Regional Medical Center** modifying "TERM OF CONTRACT" and "COMPENSATION" as set forth in the Modification, with all other terms and conditions to remain in full force and effect and authorize the Sheriff to sign on behalf of the Board of Supervisors.
3. LOCAL CHILD CARE PLANNING COUNCIL-COLUSA COUNTY OFFICE OF EDUCATION: Approve Certification Statement Regarding Composition of LPC Members CD-3020, as mandated in AB 1542 (Chapter 270, Statutes 1997; California Department of Education Code Section 8499.3) and authorize the Chairman to sign the Statement for submission of same to the California Department of Education, Child Development Division.
4. HEALTH AND HUMAN SERVICES: Approve addendum to agreement C10-049, between the County of Colusa Health and Human Services and **Safeside Security** for monitoring services, effective April 21, 2010, with terms and conditions as set forth in the amendment and all other terms and conditions to

remain in full force and effect and authorize the Chairman to sign.

5. HEALTH AND HUMAN SERVICES: Approve annual "Training Services Agreement," between the County of Colusa Health and Human Services and **the University of California at Davis, University Extension**, effective July 1, 2010 through June 30, 2011, in an amount not to exceed \$25,024.00, with a thirty (30) day written termination clause by either party and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.
6. HEALTH AND HUMAN SERVICES: Approve Amended and Restated Participating County Contract for Participation in the County Medical Services Program, between the County of Colusa and **County Medical Services Program Governing Board**, effective July 1, 2010, with terms and conditions as set forth in the Amended and Restated Contract and all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.
7. PUBLIC WORKS: Approve Annual Road Damage Repair Agreement (Gas Well), between the County of Colusa Public Works Department and **Royale Energy, Inc.**, to cover the cost of repairs of any county roads associated with gas well drilling, effective May 5, 2010 through May 2, 2011, with terms and conditions as set forth in the Agreement and authorize the Director of Public Works to sign on behalf of the Board of Supervisors.
8. PUBLIC WORKS: Ratify Contract to Provide Professional Excavation Services # 0910-23, between the County of Colusa Public Works Department and **Dudleys' Excavating, Inc.**, effective April 19, 2010 through June 30, 2010, with terms and conditions as set forth in the contract and signed by the Director of Public Works on behalf of the Board of Supervisors.
9. PROCLAMATION/OLDER AMERICANS: Adopt a Proclamation of the Colusa County Board of Supervisors declaring May 2010 as Older Americans Month and authorize the Chairman to sign.

END OF CONSENT AGENDA

OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

10. Supervisors' Reports or Comments.
11. State or Federal Legislation/General Budgetary Matters.
12. Review Claims Register Sheets.
13. Agenda Review.
14. Correspondence:

FILE NO.	CORRESPONDENCE RECEIVED	STATUS
----------	-------------------------	--------

10-28	Letter From the United States Dept of the Interior dated April 29, 2010 regarding Bureau of Reclamation Water Operations and Record Keeping System.	Filed
10-29	State of California Fish and Game Commission Notice of proposed regulatory actions relative to "Commercial Rock Crabs" in the sections identified in Title 14, California Code of Regulations, which will appear in the CA Regulatory Notice Register on April 30, 2010.	Filed
10-30	State of California Fish and Game Commission revised Commission findings rejecting the petition to list the American Pika as a threatened species which will be published in the California Regulatory Notice Register on April 30, 2010.	Filed
10-31	Letter dated May 5, 2010 from the Colusa County Fish and Game Advisory Commission re: joining with the Board of Supervisors in their opposition to turning the Berryessa Snow Mountain area into a National Monument.	Distributed
10-32	Letter dated April 30, 2010 from the Oakland Motorcycle Club giving the County a courtesy notice that they will be hosting their 18 th annual Sheetiron 300 Dualsport ride on May 22-23, 2010.	Filed

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Colusa, CA 95932 during regular business hours, 8:30 a.m. to 5:00 p.m., Monday through Friday.

NOTE:

The Board of Supervisors will be conducting a yearly evaluation of the job performance of the **Director of Behavioral Health Services** on June 15, 2010 in a Closed Session meeting. Comments relevant to this subject may be submitted on a form provided by

the Personnel Department (458-0420) prior to 5:00 p.m. Thursday, June 3, 2010. Comments need to be written and signed.