

## Board of Supervisors

J. Merced Corona, District I,  
Chair  
Daurice K. Smith, District II  
Kent S. Boes, District III,  
Vice-Chair  
Gary J. Evans, District IV  
Denise J. Carter, District V



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk Manager  
Ann Nordyke, Chief Deputy Clerk  
Patricia Rodriguez, Deputy Clerk  
Melissa Kitts, Deputy Clerk  
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### COLUSA COUNTY BOARD OF SUPERVISORS

## Minutes

March 15, 2022

**Board Chambers  
546 Jay Street, Suite 108  
Colusa, CA 95932**

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 15<sup>th</sup> day of March 2022 at the hour of 9:00 a.m. Present: Supervisors Daurice K. Smith, Kent S. Boes, Denise J. Carter, Gary J. Evans and J. Merced Corona.

Opening Prayer - Pledge of Allegiance

#### PERIOD OF PUBLIC COMMENT

None.

#### REPORT OUT OF MARCH 1, 2022 CLOSED SESSION

1. EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, (d)(1) concerning litigation that has been formally initiated. County of Colusa v. City of Colusa, et. al. Colusa County Superior Court Case Number CV24579. Counsel states there was no reportable action.

#### I. STAFF REPORTS

Ms. Costello updates the Board on the reopening of the Library to pre-pandemic hours and activities.

Mr. O'Neill updates the Board on Safe Haven's Open House which will be held on April 5, 2022 with more details to come.

Ms. Kelly announces March is National Social Worker's Month and acknowledges her employees for all their work. She further updates the Board on COVID-19.

Ms. Church states she has implemented an in-house skills testing program for applicants.

Ms. Tyler states that interviews will be held for the Behavioral Health Director on March 30, 2022. She thanks the Colusa Garden Club for their work on the newly planted

trees in front of the courthouse and Supervisor Carter for her donation. She further states she met with the representatives of the Colusa Garden Club and Maxwell 4H program regarding their Community Garden.

**CONSENT AGENDA**

Approve Consent Agenda Item No.'s 1 through 16.

**1. BOARD OF SUPERVISORS**

Approve the Minutes from the March 1, 2022 Regular meeting and the Minutes from the Special Joint meeting of the Board of Supervisors and the Airport Advisory Committee held on March 1, 2022.

**2. TREASURER**

Accept February 2022 Treasury Monthly Investment Report as presented.

**3. APPOINTMENT/LOCAL CHILD CARE PLANNING COUNCIL**

Reappoint Kim Owens to the Colusa Local Child Care Planning Council as a Community Representative to serve a 3-year term, effective March 24, 2022 through March 23, 2025. **(Application received: Kim Owens)**

**4. APPOINTMENT/BEHAVIORAL HEALTH**

Appoint Leona Satterburg, to the Colusa County Behavioral Health Board to serve a 3-year term, effective March 15, 2022 through March 14, 2025. **(Application received: Leona Satterburg)**

**5. LIBRARY**

Approve Contract No. **C22-037** MOU with **Sacramento Public Library** to maintain the ongoing Integrated Library System (ILS) for managing collections and circulation-related activities and authorize County Administrative Officer (CAO) to sign.

**6. SHERIFF**

Approve Contract No. **C22-038** Memorandum Of Understanding (MOU) with the **State of California Campaign Against Marijuana Planting (CAMP)** program, effective July 1, 2022 and authorize the Sheriff to sign.

**7. PUBLIC WORKS/ROAD DEPARTMENT**

Approve Notice of Completion for CSA 1 Water Storage Tank Replacement and authorize the Director of Public Works to sign and record same.

**8. HEALTH AND HUMAN SERVICES**

Approve Contract No. **C22-039** Sub-recipient Agreement Amendment 2 with **Glenn County** for Emergency Solutions Grant - Coronavirus Funds and authorize County Administrative Officer to sign.

**9. BEHAVIORAL HEALTH**

Approve Contract No. **C22-040** Grant Agreement with **Mental Health Services Oversight and Accountability Commission**, for Student Support Grant for Behavioral Health and Colusa County Office of Education.

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10. PURCHASING AND PROCUREMENT/CLERK-RECORDER/ELECTIONS  
Approve Contract No. **C22-041** 1<sup>st</sup> Amendment to **Dominion Voting Systems, Inc.**, for additional voting systems, licenses, and related solutions, effective December 1, 2021.
11. PURCHASING AND PROCUREMENT/SHERIFF  
Approve Request For Proposal for Security Camera System, Services and Maintenance at the Colusa County Correctional Facility.
12. PURCHASING AND PROCUREMENT/DISTRICT ATTORNEY  
Approve Contract No. **C22-042** 1<sup>st</sup> Modification to **Journal Technologies, Inc.** for case management system billing for the District Attorney's Office.
13. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH  
Approve Contract No. **C22-043** 1<sup>st</sup> Modification to Residential Lease Agreement with **Gurcham Gill through Sierra Pacific Management Co. Inc.**, for property located at 106 Sioc Street #B, Colusa.
14. PURCHASING AND PROCUREMENT/HEALTH & HUMAN SERVICES  
Approve Contract No. **C22-044** 3<sup>rd</sup> Modification to **JUMP Technology Services**, to provide the County with data reporting services.
15. PURCHASING AND PROCUREMENT/HEALTH & HUMAN SERVICES  
Approve Contract No. **C22-045** 1<sup>st</sup> Modification with **Colusa Medical Center, LLC**, for Emergency Shelter Care to dependent adults, effective March 1, 2022.
16. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH  
Approve Contract No. **C22-046** 3<sup>rd</sup> Modification with **Stacy Johnson dba Johnson's House of Sobriety**, for sober transitional living facility services, effective January 1, 2022.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Smith
<b>SECONDER:</b>	Evans
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

**III. HUMAN RESOURCES/DISTRICT ATTORNEY**

1. Adopt **Resolution No. 22-008** reclassifying a District Attorney's Office Fiscal Program Analyst to a newly created Office Manager classification following a reclassification study.

Comments received by Ms. Church.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Evans
<b>SECONDER:</b>	Boes
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

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HUMAN RESOURCES/WATER RESOURCES

2. Approve a title change to Principal Planner and revised job description for the existing Water Resource Manager classification. **Further**, amend the Position Allocation Schedule for the Community Development Department with said changes.

Comments received by Ms. Church.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Carter
<b>SECONDER:</b>	Smith
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

IV. AUDITOR

1. Approve Special Claims as follows:

<u>Invoice #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
1290	PUBLIC WORKS	CA RURAL WATER ASSOCIATION - SUSP	\$8,660.50
1271	PUBLIC WORKS	CA RURAL WATER ASSOCIATION - SUSP	\$11,348.75
1264	PUBLIC WORKS	CA RURAL WATER ASSOCIATION - SUSP	\$16,705.59
2484370	CENTRAL SERVICES	VITAL RECORDS CONTROL	\$256.31
2532084	CENTRAL SERVICES	VITAL RECORDS CONTROL	\$254.27

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Boes
<b>SECONDER:</b>	Evans
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

V. HEALTH AND HUMAN SERVICES

1. Authorize out-of-state travel for two (2) Public Health staff employees, Ted Mamoulelis and Adriana Orozco, to attend the 2022 Preparedness Summit Conference in Atlanta, GA, April 4, 2022 through April 7, 2022.

Comments received by Ms. Kelly.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Carter
<b>SECONDER:</b>	Boes
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

HEALTH & HUMAN SERVICES/BEHAVIORAL HEALTH

2. Chair Corona makes time for a presentation by Behavioral Health and Health and Human Services regarding California Advancing and Innovating Medi-Cal (CalAIM) waiver renewal and new contract between the Department of Health Care Services (DHCS) and the Centers for Medicare and Medi-Caid (CMS).

Comments received by Mr. O'Neill and Ms. Kelly.

**VI. SHERIFF/OES**

1. Adopt **Resolution No. 22-009** certifying continuance of local drought emergency.

Comments received by Mr. Jones.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Carter
<b>SECONDER:</b>	Smith
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

**VII. COMMUNITY DEVELOPMENT DEPARTMENT**

2. Acknowledge receipt of the 2021 Annual General Plan Progress Report.

Comments received by Mr. Plucker.

**VIII. BOARD OF SUPERVISORS**

1. Approve letter to Williams City Treasurer, John Troughton in support of the City's efforts to obtain redistribution of the Bradley-Burns Sales Tax.

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Smith
<b>SECONDER:</b>	Boes
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

**10:00 a.m.** Chair Corona makes time for the employee recognition presentation honoring County employees reaching milestone years of service for the County of Colusa Between July 1, 2021 and December 31, 2021.

Employee	Position	Department	Years
ANGELIKA TERRY	PAYROLL SPECIALIST	AUDITOR	15
HOLLY GALLAGHER	SENIOR PAYROLL SPECIALIST	AUDITOR	25
ANGELA SHIELDS	MHSA FAMILY SPECIALIST	BHS	15
JAMES BALDERAMA	CASE MANAGER	BHS	15
KEVIN SHIELDS	MENTAL HEALTH SPECIALIST	BHS	15
PATRICIA GOMEZ	CASE MANAGER	BHS	15
SALLY CARDENAS	OFFICE ASSISTANT SUPERVIS	BHS	15
MATTHEW BEAUCHAMP	DISTRICT ATTORNEY	DA	10
MARGARITA CORTEZ	ACCOUNTING TECHNICIAN	DHHS	10
MARIA OLIVER	HUMAN SERVICES SUPERVISOR	DHHS	20
STEFANIE SCHANTZ	PROGRAM MANAGER II	DHHS	20
CHRISTINE FUSARO	STAFF SERVICES MANAGER	DHHS	25
JAMIE SACHS	SUPERVISING PROBATION OFF	PROBATION	20
MICHAEL BRADWELL	ASSISTANT SHERIFF	SHERIFF	15
EMIT WHITING	DEPUTY SHERIFF	SHERIFF	20
JOE GAROFALO	SHERIFF/CORONER	SHERIFF	25

Ms. Church presents those employees present with a certificate and thanks everyone for their years of service.

Chair Corona declares a recess at 10:07 a.m. and reconvenes in Regular Session at 10:31 a.m. with all Supervisors present.

Chair Corona makes time for discussion and direction regarding potential changes to the County's Emergency Household Water Program.

Comments received by Mr. Plucker, Ms. Tyler, Mr. Azevedo, Ms. Bell, and Mr. Stout.

**VII. COMMUNITY DEVELOPMENT DEPARTMENT**

1. Direction to staff as follows:
  - o Set a time frame of six months subject to extension at the discretion of the Community Development Director and the Public Works Director
  - o Health & Safety standard guidelines will be used to decide how many gallons of water will be assigned for each household. If more water is needed the participant will have to buy
  - o Participants have the option to buy the tank and pump at six months.
  - o Existing participants are to be given a notice of ninety days regarding the end of the program

Agendize the proposed changes to the Emergency Household Water Program on April 12, 2022, for Board final approval.

Comments received by Ms. Tyler and Mr. Azevedo.

**11:10 a.m.** Supervisor Carter recuses herself and sits in the audience.

**VIII. BOARD OF SUPERVISORS**

2. Chair Corona makes time for an update on the Sites Reservoir Project, including information concerning long-term financing.

Comments received by Mr. Robinette, Ms. Tyler, and Mr. Azevedo.

**11:43 a.m.** Supervisor Carter rejoins the session and is now seated.

**X. SUPERVISORS' REPORTS OR COMMENTS**

Supervisor Smith

Meetings/functions attended:

- Special Joint BOS/ALUC meeting
  - Colusa One Stop Governing Board meeting
  - Planning Commission meeting
  - Colusa County Partnership meeting
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Sober Grad Crab Feed  
Leprechaun Run  
Sierra Sacramento EMS meeting

Supervisor Boes

Meetings/functions attended:  
Special Joint BOS/ALUC meeting  
Budget Ad-Hoc meeting  
Regional Housing Authority meeting  
CSAC meeting  
Karen's House meeting  
Behavioral Health Advisory Board meeting

Supervisor Carter

Meetings/functions attended:  
Special Joint BOS/ALUC meeting  
NCWA Board meeting  
LAFCo Commission meeting  
NCWA Annual meeting  
Colusa Groundwater meeting  
RCRC/GSFA Board meeting  
Planted trees at the Courthouse

Supervisor Evans

Meetings/functions attended:  
Special Joint BOS/ALUC meeting  
Sites meeting  
Forest and Fire meeting

Supervisor Corona

Meetings/functions attended:  
Special Joint BOS/ALUC meeting  
Leprechaun Run  
Sierra Sacramento EMS meetings  
Agenda Review  
LAFCo meeting  
CSAC Board meeting  
Interviews with Colusa High School Students  
Ad-Hoc Budget meeting

**XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

Supervisor Boes states there has been no progress on SB 1993.

Ms. Tyler states AB 2120 is still in the legislative process and would provide funding for bridges. She further states she will bring a letter of support for AB 2120 before the Board on April 12, 2022. Ms. Tyler states she had hoped to have budget instructions on the Agenda today for approval but there were some software issues. She states there have been no changes made to the budget goals and requests the Board's blessing to move forward with the release of budget instructions to the Departments.

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It is the consensus of the Board to approve the release of budget instructions to the Departments.

Chair Corona adjourned the meeting at 11:55 a.m. to reconvene in Regular Session on March 29, 2022, at the hour of 9:00 a.m.

\_\_\_\_\_  
J. Merced Corona, Chair

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Patricia Rodriguez, Deputy Clerk