

Board of Supervisors

J. Merced Corona, District I,
Chair
Daurice K. Smith, District II
Kent S. Boes, District III,
Vice-Chair
Gary J. Evans, District IV
Denise J. Carter, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
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COLUSA COUNTY BOARD OF SUPERVISORS

Minutes April 26, 2022

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 26th day of April 2022 at the hour of 9:00 a.m. Present: Supervisors Gary J. Evans, Denise J. Carter, Daurice K. Smith, Kent S. Boes and J. Merced Corona.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

None.

REPORT OUT OF APRIL 12, 2022 CLOSED SESSION

1. EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, (d)(1) concerning litigation that has been formally initiated. County of Colusa v. City of Colusa, et.al. Colusa County Superior Court Case Number CV24579.

Counsel gave direction to staff and reported there was no reportable action.

ANNOUNCEMENT OF CLOSED SESSION

Find that a matter arose after the posting of the April 26, 2022 Agenda regarding security and safety for County buildings and staff. Further, the item will be placed on the Agenda as No. 3 under Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

Counsel announces Closed Session items as follows:

CLOSED SESSION

1. EXISTING LITIGATION - Conference with legal counsel pursuant to

Government Code § 54956.9, (d)(1) concerning litigation that has been formally initiated. County of Colusa v. City of Colusa, et.al. Colusa County Superior Court Case Number CV24579.

2. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (1 case).
3. Discuss security and safety for County buildings and staff pursuant to Government Code § 54957, (a).

I. STAFF REPORTS

Ms. Allen provides an update on Migrant Housing and states tenants have been moving in and things have gone smoothly. She further states that the Ag Commissioner's office has concluded the survey to determine crop damage following the freeze in February and is sending that information to CalOES, where it will then be sent to the Farm Service Agency (FSA) offices of the USDA, where hopefully relief will be initiated. She further states that drought related support will be addressed differently as it doesn't follow the same protocol and isn't considered a natural disaster.

Ms. Tyler states that the County is lobbying for funding from the State and the information gathered from the survey information will be helpful down the road.

Ms. Kelly provides an update on Covid-19.

CONSENT AGENDA

Chair Corona makes time to review Consent Agenda Items No. 1 through 5.

1. BOARD OF SUPERVISORS
Approve the April 12, 2022 Board of Supervisors Regular meeting Minutes.
2. TREASURER
Accept March 2022 Treasury Monthly Investment Report as presented.
3. PURCHASING AND PROCUREMENT
Ratify CAO signature on Quote No. 6112783 dated February 10, 2022 reflecting increased costs of the two 2021 F-150 Ford SuperCrew Cab trucks for Health and Human Services and modify Contract No. C22-009 Enterprise Fleet Management by deleting Quote No. 6112783 dated December 16, 2021 and replacing with Quote No. 6112783 dated February 10, 2022.
4. APPOINTMENT/REGIONAL HOUSING AUTHORITY
Appoint Suzanne Gallaty to the Tenant Commissioner Position for the Regional Housing Authority for a two year term effective upon the approval of the joint governing bodies.
5. HEALTH AND HUMAN SERVICES
Approve Contract No. **C22-070**, Grant Agreement (No. 21-10549) with **California Department of Public Health** for activities necessary to expand, train, and sustain a response-ready disease intervention specialist (DIS) workforce, effective July 1, 2021.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

III. HUMAN RESOURCES

1. Approve the revised job description to create a flexibly staffed Legal Specialist I/II/III series at the following ranges: Legal Specialist I MSC18/CNF18 (\$3,063 - \$3,928); Legal Specialist II MSC22/CNF22 (\$3,384 - \$4,339); Legal Specialist III MSC26/CNF26 (\$3,737 - \$4,791); and allocate the additional classification level of Legal Specialist III to the CCEA Miscellaneous and Confidential Unit. **Further**, Amend the County Counsel, District Attorney's Office and Probation Department's Position Allocation Schedules with the above changes, adding that there shall be no more than one Legal Specialist III at any given time in each Department.

Comments received by Ms. Church.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Evans
AYES:	Evans, Corona, Boes, Smith, Carter

HUMAN RESOURCES/BEHAVIORAL HEALTH

2. Amend the Behavioral Health Services Department's Position Allocation Schedule (Budget Number 713) to add (4) Therapist I/II/III and (1) Mental Health Specialist.

Comments received by Ms. Church and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

HUMAN RESOURCES

3. Adopt Revised Job Class Table reflecting addition of new classifications adopted by the Board on March 15, 2022 and April 26, 2022.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Boes
AYES:	Evans, Corona, Boes, Smith, Carter

IV. AUDITOR

1. Approve Special Claims as follows:

<u>Invoice #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
2581332	CENTRAL SERVICES	VITAL RECORDS CONTROL	\$336.75

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Boes
SECONDER:	Evans
AYES:	Evans, Corona, Boes, Smith, Carter

V. COMMUNITY DEVELOPMENT DEPARTMENT/PLANNING UNIT

1. Adopt **Resolution No. 22-011** authorizing recordation of Parcel Map #19-1-1 for Larjer, Inc. and authorize the Surveyor to record the private road maintenance agreement concurrently with Parcel Map #19-1-1.

Comments received by Mr. Plucker.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Evans
AYES:	Evans, Corona, Boes, Smith, Carter

VI. PROBATION

1. Adopt **Resolution No. 22-012** authorizing the County Administrative Officer to Apply for, Execute, and Accept Contract No. **C22-071** for the Youth Programs and Facilities Grant From the **Board of State and Community Corrections (BSCC)** as amended.

Comments received by Mr. Rogers and Ms. Tyler.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

VII. COUNTY COUNSEL/SHERIFF'S DEPARTMENT

1. Waive first reading and introduce an ordinance adding Section 4-14 to the Colusa County Code regarding Colusa County Sheriff's Department Military Equipment and Use Policy 709, and waive further reading.

Comments received by Mr. Stout.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Carter
AYES:	Evans, Corona, Boes, Smith, Carter

VIII. COUNTY ADMINISTRATIVE OFFICE

1. Approve FY 21/22 Revenue and Appropriations Inter-Budget Adjustment No.'s 028; IB030; and IB032. **(4/5 vote required)**

Comments received by Ms. Moore.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Carter
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Carter

IX. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Boes

Meetings/functions attended:
Behavioral Health Advisory Board meeting
CSAC Legislative Conference

Supervisor Smith

Meetings/functions attended:
CSAC Legislative Conference
Cannabis in California meeting
Tri-County Youth Rehabilitation meeting
Ambulance Ad-Hoc meeting with Fire Chiefs

Supervisor Evans

Meetings/functions attended:
Sites workshops
Firescape Mendocino meeting
Candidates night.
Tour of PGE power plant.

Supervisor Carter

Meetings/functions attended:
Colusa Groundwater Authority meeting
Drought Podcast
Yolo County Airport – Preview of DWR survey helicopter
Visited site of illegal cannabis operation in City County of Colusa

Supervisors Corona

Meetings/functions attended:
Agenda Review
Almond Fun Run
Guest on McGinness show on KFBK radio
CSAC Legislative Conference
Ambulance Ad-Hoc meeting with Fire Chiefs
Attending Fallen Officer Memorial on May 2nd in Sacramento

X. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Ms. Tyler states the new position requests have been given to Departments and technical review is underway. She further states department budget meetings are scheduled for the end of May.

Chair Corona declares a recess at 10:00 a.m. to convene in Closed Session.

XI. CLOSED SESSION

1. EXISTING LITIGATION - Conference with legal counsel pursuant to

Government Code § 54956.9, (d)(1) concerning litigation that has been formally initiated. County of Colusa v. City of Colusa, et.al. Colusa County Superior Court Case Number CV24579.

2. Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (1 case)

3. Discuss security and safety for County buildings and staff pursuant to Government Code § 54957, (a).

Chair Corona adjourned the meeting at 11:30 a.m. to reconvene in Regular Session on May 10, 2022 at the hour of 9:00 a.m.

J. Merced Corona, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk