

## Board of Supervisors

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## COUNTY OF COLUSA

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BOARD CHAMBERS  
547 MARKET STREET  
COLUSA, CA 95932

# Agenda

June 15, 2010

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

8:00 a.m. CALL TO ORDER

Announcement of Closed Session matters to be heard.

8:05 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. Under the Provisions of Government Code Section 54957, the Board will consider an appointment to the position of County Counsel.
- B. Under the Provisions of Government Code Section 54957, the Personnel Director and County Counsel will discuss with the Board the continuing evaluation of the performance of an employee.
- C. Under the Provisions of Government Code Section 54957.6, the Board will meet with it's designated Negotiators Brian Ring and Marge Kemp Williams, re: all unit negotiations receive instruction, and potential action.
- D. Under the Provisions of Government Code 54956.9 (c), the Board will discuss with Legal Counsel possible litigation in one (1) case.

- E. Under the Provisions of Government Code Section 54956.9 (c), County Counsel will discuss with the Board possible litigation in one (1) case.
- F. Under the Provisions of Government Code Section 54957, the Board will discuss with County Counsel and the Personnel Director possible reorganization of a County Department.
- G. Under the Provisions of Government Code Section 54956.9(a) the Board will meet with County Counsel to discuss pending case Gerald B. DeLucchi as Trustee of the Gerald B. DeLucchi Living Trust Plaintiff, vs. County of Colusa et al., Defendants, Colusa County Superior Court, Case No.CV23754.

9:00 a.m.

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of June 1, 2010 Regular Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m.

STAFF REPORTS

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m.

PERSONNEL

- A. **Sheriff – Communications - 2020**  
Consider adding and filling a position of Dispatcher, PFT, DSA Range 20, \$2,726.00 - \$3,313.00 per month, effective June 16, 2010 utilizing the hiring list.
- B. **Treasurer/Tax Collector – 1022**  
Consider authorizing the limited term increase in hours, from 20 hours per week to 37.5 hours per week, for the position of Account Clerk I, for office coverage during staff shortages, effective June 16, 2010.
- C. **Personnel – 1040**
1. Consider approving an Agreement for Special Services between the County of Colusa and **Liebert Cassidy Whitmore** for 5 days of personnel related training as part of the North State Employment Relations Consortium for FY 2010-2011, effective July 1, 2010, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.
  2. Cell Phone Policy – Consider revisions to Cell Phone Policy #315 approved June 1, 2010.

**D. County Counsel**

Consider approving an agreement between the County of Colusa and **Thomas R. Parker**, for services as County Counsel, effective July 1, 2010 through June 30, 2014, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.

9:20 a.m. SHERIFF/JAIL

- A. Consider a finding that it is in the best interest of the County to waive the formal bid process and approve a request to purchase one patrol vehicle for the Sheriff's Department, in the amount of \$35,000.00 including emergency equipment utilizing State Bid #1-09-23-14 (Enforcement Vehicles)
- B. Consider approving a request to purchase a 7' x 16 ' Loadrunner TA2 Trailer, for the Sheriff's Department, in the amount of \$4,950.00, utilizing funding from previously approved FY 09 Interoperable Emergency Communications Grant Program (Resolution 10-004)

9:25 a.m. HEALTH AND HUMAN SERVICES

Consider approving California's Child and Family Services Review County Self-Assessment 2010 Final Report and authorize the Chairman to sign appropriate documents.

9:30 a.m. PUBLIC HEARING**Health and Human Services**

- A. Public Hearing to consider a proposed Ordinance of the County of Colusa Revoking Ordinance No. 721 and Establishing Revised Fees for Services of the Colusa County Department of Health and Human Services Public Health Division. **(Introduction and first reading by title only held on May 18, 2010)**
- B. Consider second reading, by title only, and adoption of a proposed Ordinance of the County of Colusa Revoking Ordinance No. 721 and Establishing Revised Fees for Services of the Colusa County Department of Health and Human Services Public Health Division, authorize the Chairman to sign the Ordinance and direct the Clerk to publish and post same.

9:35 a.m. CENTRAL SERVICES**Health and Human Services**

- A. Consider accepting the following bids/proposals for (15) VHF Portable Radios, (15) Batteries, and Service of requested batteries for the Department of Health and Human Services received and open on June 4, 2010 as follows:
1. Continental Wireless, Inc.,
 

Option (1)	Model AAH84KDJ8AA1-N	\$3,135.62
Option (2)	Model AAH50KDC9AA2-N	\$4,823.84
  2. Sutter Buttes Communications, Inc.

Option (1) Model HT750 \$11,235.16

- B. Consider awarding bid/proposal to Continental Wireless, Inc., Option (1) Model AAH84KDJ8AA1-N, for the Department of Health and Human Services, in an amount not to exceed \$3,135.62.

9:40 a.m. COUNTY LIBRARY

- A. Consider approving an agreement between the County of Colusa Library and **Shaw Industries** for carpet installation in Colusa County Free Library, Maxwell Library, effective June 15, 2010, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
- B. Consider accepting a Grant award in the amount of \$5,000.00 from the California State Library for the Literacy Workforce and Development Initiative for laptop computers for the Arbuckle, Williams and Grimes libraries and authorize the County Librarian to sign any associated documents on behalf of the Board of Supervisors.
- C. Consider approving an agreement between the County of Colusa Library and **John Carter** for performer entertainment services, effective June 23, 2010, with terms and conditions as set forth in the agreement and authorize the County Librarian to sign on behalf of the Board of Supervisors.

9:45 a.m. PUBLIC WORKS

- A. Consider adopting a Resolution of the Colusa County Board of Supervisors Certifying Colusa County's Maintained County Road Mileage for 2009 and authorize the Chairman to sign.
- B. Consider second reading, by title only, and adoption of an Ordinance of the Colusa County Board of Supervisors Granting a County-wide Pipeline Franchise to Central Valley Storage LLC authorize the Chairman to sign the Ordinance and direct the Clerk to publish and post same. **(Public Hearing and Introduction held on June 1, 2010)**
- C. Consider approving Contract Change Order No. 2, between the County of Colusa Public Works Department and **Whitney Construction, Inc.**, for the Leesville Road Bridge Replacement Contract No. 400034K, in the amount of \$28,600.00 and authorize the Chairman to sign.
- D. Consider Introduction and first reading, by title only, of a proposed Ordinance of the Board of Supervisors of the County of Colusa Adding Section 2-3.2 of the Colusa County Code Pertaining to Work Hours of County Departments. Further, set June 29, 2010 at 9:30 a.m. for a Public Hearing and adoption of the proposed Ordinance and direct the Clerk to publish and post Notice of

Hearing for same.

- E. Consider approving Local Streets and Roads Fund (LSR IB Funds) Expenditure Plan authorizing road improvements utilizing funds made available through the final allocation of 1B project funds for FY 2009/10.

10:00 a.m. ADMINISTRATION/SEPTIC ORDINANCE AD HOC COMMITTEE/ APPOINTMENTS

Consider appointments to the Ad hoc Committee to develop a septic ordinance. (Three (3) at large members at least one of which is to be involved in the septic service field) (Interested parties: Rich Ellison, Ellison Plumbing, David Swartz of California Engineering Corporation, Nick Wiegel, Northstar Engineering). **(Continued from June 1, 2010)**

10:05 a.m. AUDITOR-CONTROLLER

- A. Approve changes in Revenue and Appropriations as follows:  
Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue &amp; Appropriations:</i>				
Sheriff	00101	2021	467505	\$5,434.27
Sheriff	00101	2021	51012	\$4,627.54
Sheriff	00101	2021	51013	\$60.00
Sheriff	00101	2021	51022	\$746.73
Total				\$5,434.27
Sheriff	00101	2021	454608	\$1,601.24
Sheriff	00101	2021	51012	\$1,121.00
Sheriff	00101	2021	51013	\$50.00
Sheriff	00101	2021	51022	\$186.00
Sheriff	00101	2021	53253	\$136.00
Sheriff	00101	2021	57014	\$108.24
Total				\$1,601.24
County Counsel	00101	1031	466600	\$2,093.00
County Counsel	00101	1031	57008	\$1,002.00
County Counsel	00101	1031	57005	\$454.00
County Counsel	00101	1031	57001	\$637.00
Total				\$2,093.00

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
To Increase (Decrease) Appropriations:				
Sheriff	00101	2021	53120	\$1,752.94
Sheriff	00101	2021	57039	\$16,980.00
Sheriff	00101	2021	57147	\$88,241.88
Total				\$106,974.82

B. Consider approving Intra-Budget Transfer Numbers 10036 through 10041.

C. **Information Technology**

1. Consider accepting proposals for the Website Design and Development Annual Support, Maintenance and Hosting Services as follows:

- CivicPlus – Premium \$24,389.00 and \$3,402.00
- CivicPlus – Standard \$9,800.00 and \$2,580.00
- Matson & Isom \$20,520.00 and \$588.00
- Vision Internet \$34,955.00 and \$2,400.00

2. Consider awarding the proposal for the Website Design and Development and Annual Support, Maintenance and Hosting Services.

3. Consider approving agreement for the Website Design and Development and Annual Support, Maintenance and Hosting Services and authorize the Chairman to sign.

10:15 a.m. COUNTY COUNSEL/VETERAN'S SERVICES

Review, discuss and possibly adopt a Resolution In Anticipation Of Revoking Dedication Of Building In Princeton For Military Veterans' Use And Seeking The Designation By The Princeton Veterans Of Another Current Veterans' Facility In Colusa County For Their Joint Use In Lieu Of The Current Princeton Veteran's Hall and authorize the Chairman to sign.  
**(Continued from May 18, 2010)**

**10:30 a.m. RECESS**

10:45 a.m. COLUSA COUNTY SUPERIOR COURT/PROCLAMATION

Consider adopting a Proclamation of the Colusa County Board of Supervisors Honoring Judge John H. Tiernan Upon His Retirement and authorize the Chairman to sign.

10:50 a.m. TREASURER-TAX COLLECTOR

Discussion and possible action regarding Colusa County 2009-2010 Property Tax Bill for Delinquent Secured Tax Roll for Fiscal Year July 1, 2009

through June 30, 2010, Assessment Number 016-320-007-00 for Charles and Suzanne McCarl.

10:55 a.m. ASSESSOR/BOARD OF EQUALIZATION

**Sitting as the Board of Equalization, Colusa County Assessment Appeals Board**

Consider accepting letter of withdrawal dated January 26, 2010 for Application for Changed Assessment No. **10-02** for **Kenai Drilling Limited**, APN#800-001-713-000 (2009/2010 Tax Year)

11:00 a.m. AIR POLLUTION CONTROL DISTRICT/Sitting as the Air Pollution Control District

Consider adopting a Resolution of the Governing Board of the Colusa County Air Pollution Control District Approving the Northern Sacramento Valley Planning Area 2009 Triennial Air Quality Attainment Plan and authorize the Chairman to sign the Resolution.

11:05 a.m. ADMINISTRATION

- A. Discussion and possible action regarding the Williams Community Center.
- B. Consider approving a letter to the City Council, City of Williams from the Board of Supervisors regarding Commitment to lease the Veterans Community Center to the City of Williams and authorizing the Chairman to sign.
- C. Discussion and possible action regarding the Joint Powers Agreement/Bylaws for the Colusa County Economic Development Commission.

**12:00 Noon RECESS**

1:30 p.m. PLANNING & BUILDING

Presentation by DeNovo Planning Group regarding the Colusa County General Plan Update Draft Issues and Options Report, Fiscal and Traffic Studies and Land Use Alternative Maps.

**CONSENT AGENDA ITEMS 1-10**

*All items are approved by one motion unless pulled by a Board member for separate discussion or action.*

1. PUBLIC WORKS: Ratify Annual Road Damage Repair Agreement (Gas Well) between the County of Colusa Public Works Department and **Venoco, Inc.**, to cover cost of repair of any and all damage to county roads as a result of operation under their use permit, effective May 5, 2010 through May 4, 2011, with terms and conditions as set forth in the Agreement and signed by the Director of Public Works on behalf of the Board of Supervisors.

2. BEHAVIORAL HEALTH SERVICES: Approve contract between the County of Colusa Behavioral Health Services and **Sierra Family Services, Inc.**, to provide mental health services, effective July 1, 2010 through June 30, 2011, with terms and conditions as set forth in the Contract and authorize the Interim Director of Behavioral Health to sign on behalf of the Board of Supervisors.
3. SHERIFF/PUBLIC HEARING: Set a Public Hearing on June 29, 2010 to consider proposed expenditure plans for the Sheriff, Jail and District Attorney for FY 2009/10 Supplemental Law Enforcement Funds and direct the Clerk to publish and post Notice of Hearing.
4. HEALTH AND HUMAN SERVICES/BEHAVIORAL HEALTH SERVICES: Approve Memorandum of Understanding between the County of Colusa Department of Health and Human Services and **the Colusa County Department of Behavioral Health Services** to provide substance abuse services to CalWORKs Welfare-to-Work clients and mental health services, effective through June 30, 2011, with terms and conditions as set forth in the MOU and authorize Director of Health and Human Services and the Interim Director of Behavioral Health Services to sign on behalf of the Board of Supervisors.
5. HEALTH AND HUMAN SERVICES: Approve out-of-state travel for a Child Welfare Social Worker to return a minor to her biological mother as ordered by the Colusa County Juvenile Court.
6. HEALTH AND HUMAN SERVICES: Approve Agreement between the County of Colusa Department of Health and Human Services and the **County of Glenn/Human Resource Agency** for the Dos Rios Homeless Prevention and Rapid Re-Housing (HPRP) Grant Project, effective October 5, 2009 through September 30, 2012, with terms and conditions as set forth in the Agreement and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.
7. AG COMMISSIONER: Approve Standard Agreement No. 10-0123 between the County of Colusa Ag Commissioner and **the State of California Department of Food and Agriculture**, for Organic Producer Program, effective July 1, 2010 through June 30, 2011, in an amount not to exceed \$3,770.00, with a thirty (30) day written termination clause by either party and authorize the Ag Commissioner to sign on behalf of the Board of Supervisors.
8. APPOINTMENTS/CHILDREN AND FAMILIES COMMISSION: Appoint Caroline Roady to the Children and Families Commission to fill the expired term of Barbara Hankins, representative for Health, child care and special needs issues, effective May 1, 2010 through May 1, 2013. **(See Letter dated May 18, 2010 from the Colusa County Office of Education)**
9. AUDITOR-CONTROLLER: Adopt a Roll-Over Budget as the interim budget for 2010-11 Fiscal Year, in the amount of \$22,560,655.00 for the General Fund, a total of \$47,092,887.00 for all Countywide Operating Funds (including the General Fund), and a total of \$68,716,726.00 for all Countywide Operating Funds and Special Revenue Funds (including the General Fund). Furthermore, direct that a



fund/department summary be available for public review at the County Auditor-Controller's Office.

- 10. ASSESSOR: Approve "2010 Agreement Appraisal Assistance and Assessment Services with Respect to Dry Gas and Injection Well Properties" between the County of Colusa Assessor's Office and **William J. Hunter**, effective July 1, 2010 through June 30, 2011, with terms and conditions as set forth in the Contract and authorize the Chairman to sign.

**END OF CONSENT AGENDA**

*OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:*

- 11. Supervisors' Reports or Comments.
- 12. State or Federal Legislation/General Budgetary Matters.
- 13. Review Claims Register Sheets.
- 14. Agenda Review.
- 15. Correspondence:

FILE NO.	CORRESPONDENCE RECEIVED	STATUS
10-36	Letter from the State of California Fish and Game Commission dated June 2, 2010 regarding Notice of Findings re: that the California tiger salamander warrants listing to threatened species status.	Filed
10-37	Memorandum dated June 7, 2010 from Jeffrey A. Thompson, Presiding Judge of the Superior Court re: 2010-2011 Grand Jury will be empaneled on Tuesday, June 29, 2010 at 3:00 p.m., in Department 2 of the Superior Court, located at 532 Oak Street, Colusa CA	Distributed

**ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Colusa, CA 95932 during regular business hours, 8:30 a.m. to 5:00 p.m., Monday through Friday.

**NOTE:**

The Board of Supervisors will be conducting a yearly evaluation of the job performance of the **Director of Child Support Services** on July 27, 2010 in a Closed Session meeting. Comments relevant to this subject may be submitted on a form provided by the Personnel Department (458-0420) prior to 5:00 p.m. Thursday, July 15, 2010. Comments need to be written and signed.