

## Board of Supervisors

J. Merced Corona, District I,  
Chair  
Daurice K. Smith, District II  
Kent S. Boes, District III,  
Vice-Chair  
Gary J. Evans, District IV  
Denise J. Carter, District V



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
Board of Supervisors/Risk Manager  
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## COLUSA COUNTY BOARD OF SUPERVISORS

### Minutes

August 2, 2022

**Board Chambers  
546 Jay Street, Suite 108  
Colusa, CA 95932**

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 2<sup>nd</sup> day of August 2022 at the hour of 9:00 a.m. Present: Supervisors Gary J. Evans, Denise J. Carter, Daurice K. Smith, Kent S. Boes and J. Merced Corona.

Opening Prayer - Pledge of Allegiance

#### PERIOD OF PUBLIC COMMENT

Colusa Councilwoman Conrado states she attended the Bright Vista Youth Center Open House and thanks the Supervisors and everyone responsible for making it happen.

Mr. King states someone has constructed a dam that impacts his property and he would like someone to look into it as it could be detrimental to the environment.

#### REPORT OUT OF JUNE 21, 2022 SPECIAL MEETING CLOSED SESSION

There was no Closed Session to report.

#### REPORT OUT OF JUNE 30, 2022 SPECIAL MEETING CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to Government Code Section 54956.9 (d) (2):  
One matter. Counsel states there's no reportable action.

2. EMPLOYEE PERFORMANCE EVALUATION  
California Government Code section 54957(b). Title: CAO. Counsel states there's no reportable action.

#### ANNOUNCEMENT OF CLOSED SESSION

Counsel announces Closed Session as follows:

1. EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. Sean M Martin v County of Colusa, Colusa County Superior Court Case No. C6489
2. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code Section 54956.9 (d)(2): two matters.
3. CONFERENCE WITH LABOR NEGOTIATORS California Government Code §54957.6 Agency designated representatives: CAO Employee organization: DSA, Management, Misc. Unit, Prof./Admin Unit, Confidential Unit, Unrepresented Employees, Department Heads.

**I. STAFF REPORTS**

Assistant Sheriff Bradwell provides an update on the jail project and states as of last Friday the project is officially out to RFP and should have proposals in October.

Ms. Tyler thanks Mr. Bradwell for working hard to move the project forward.

Ms. Kelly provides updates on Monkeypox and COVID. She further states they are putting together TDAP booster clinics for 7<sup>th</sup> graders and will be working with the schools to provide flu shots.

Ms. Allen states Colusa County has had its first detection of Avian Influenza which they will continue to monitor. She further states the Migrant Center Operations Supervisor is doing well and will be utilizing the UC Coop Extension to offer residents nutrition and cooking classes. She further states the USDA disaster designation was made on July 1, 2022 for growers impacted by February's almond freeze. She states Secretary Ross visited Colusa for a listening session to discuss how the drought is affecting the community.

Ms. Gallo-Vasquez states that the Clerk-Recorder's office is currently preparing for the November election and further states the office will be closed from 12 p.m. to 1 p.m. for lunch due to staff shortages.

**CONSENT AGENDA**

Chair Corona makes time for the approval of Consent Agenda Item No.'s 1 through 26.

1. BOARD OF SUPERVISORS  
Approve the Minutes from the June 30, 2022 Special meeting
2. BOARD OF SUPERVISORS  
Authorize Board Clerk to assign County Contract No. **C22-146** to the **State of California Department of Water Resources** agreement number 4600014671 for Colusa

County Bottled and Hauled Water Project.

3. APPOINTMENT/AIR POLLUTION CONTROL DISTRICT HEARING BOARD  
Reappoint Adam Shifflett to the Air Pollution Control District Hearing Board, for the term of March 22, 2022 through March 21, 2025. **(Application received: Adam Shifflett)**
4. APPOINTMENT/CORTINA CREEK FLOOD CONTROL & FLOOD WATER CONSERVATION DISTRICT  
Appoint Perry Charter to the Cortina Creek Flood Control and Flood Water Conservation District, effective August 2, 2022 through August 1, 2026. **(Application received: Perry Charter)**
5. AG COMMISSIONER  
Approve Contract No. **C22-147** with the **California Department of Food and Agriculture**, for California Organic Inspections, effective July 1, 2022.
6. AG COMMISSIONER  
Approve Contract No. **C22-148** (No. 21-0595-004-SF) with the **California Department of Food and Agriculture (CDFA)**, for the European Grapevine Moth (EGVM) Program, effective January 1, 2022.
7. COUNTY ADMINISTRATIVE OFFICE  
Ratify Contract No. **C22-149** with **Kramer Workplace Investigations**.
8. COUNTY ADMINISTRATIVE OFFICE  
Ratify Contract No. **C22-150** with **Municipal Resource Group, LLC** for Human Resource Services.
9. COUNTY ADMINISTRATIVE OFFICE  
Authorize Board Clerk to assign County Contract No. **C22-151** to the agreement with **Remy, Moose, Manley, LLP**.
10. CLERK RECORDER/ELECTIONS  
Acknowledge receipt of the Certified Election Results for the Statewide Direct Primary Election held June 7, 2022.
11. CLERK RECORDER/ELECTIONS  
Order consolidation of the election for the following public entities in the County with the Statewide General Election to be held on Tuesday, November 8, 2022:

County of Colusa  
City of Colusa

Community College/Board of Education/Schools  
Yuba Community College District  
Colusa County Office of Education  
Colusa Unified School District  
Glenn County Office of Education

Maxwell Unified School District  
Pierce Joint Unified School District  
Princeton Joint Unified School District  
Stony Creek Joint Unified School District  
Williams Unified School District

Special Districts  
Arbuckle-College City Fire Protection District  
Arbuckle Parks & Recreation District  
Arbuckle Public Utility District  
Bear Valley - Indian Valley Fire Protection District  
Colusa County Water District  
Cortina Community Services District  
Glenn-Colusa Fire Protection District  
Maxwell Park & Recreation District  
Maxwell Public Utility District

12. HEALTH AND HUMAN SERVICES

Approve Contract No. **C22-152** (No. 202206) with the **California Department of Public Health Maternal, Child and Adolescent Health (MCAH) Division**, for funding period FY 2022-2023, effective July 1, 2022. Further, authorize the Department of Health and Human Services Public Health and Fiscal staff to sign related documents required by the California Department of Public Health (CDPH).

13. PURCHASING AND PROCUREMENT/COOP EXT.

Ratify equity lease Contract No. **C22-153** with **Enterprise FM Trust** for one 2022 Ford F-150 XL 4x2 regular cab pickup for Cooperative Extension signed by the Purchasing Agent.

14. PURCHASING AND PROCUREMENT/HEALTH & HUMAN SERVICES

Approve Contract No. **C22-154** 2<sup>nd</sup> Modification with **Colusa Indian Health** for the reimbursement of costs of equipment, supplies and staff training, effective July 1, 2022.

15. PURCHASING AND PROCUREMENT/HEALTH & HUMAN SERVICES

Ratify Contract No. **C22-155** with **Frontier Communications** for County Network Connection Circuit Services for the new DHHS offices located at 321 5th Street.

16. PURCHASING AND PROCUREMENT/COMMUNITY DEVELOPMENT DEPARTMENT

Approve Contract No. **C22-156** 1<sup>st</sup> Modification with **BPR Consulting Group, LLC** for plan review and building inspection services.

17. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH

Approve Contract No. **C22-157** 3<sup>rd</sup> Modification with **Cachil Dehe Band of Wintun Indians of the Colusa Indian Community (Tribe)** for behavioral health services to the Colusa Indian Community, effective June 1, 2022.

18. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH

Approve Contract No. **C22-158** with **Restpadd, Inc., (Redding)** to provide the County with hospital-based psychiatric inpatient services, effective July 1, 2022.

19. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH  
Approve Contract No. **C22-159** 4<sup>th</sup> Modification with **Auburn Counseling Services**, for after-hours crisis telephone line and Medi-Cal compliance, effective June 1, 2022.
20. PURCHASING AND PROCUREMENT/PUBLIC WORKS  
Approve Contract No. **C22-160** 3<sup>rd</sup> modification with **Helix Environmental Planning, Inc.** to perform cultural resources consulting for the Finks Road Bridge project.
21. PURCHASING AND PROCUREMENT/PUBLIC WORKS  
Approve Contract No. **C22-161** 2<sup>nd</sup> modification with **WGR Southwest, Inc.** for support for Phase II MS4 MPDES Permit compliance program services, effective July 1, 2022.
22. PURCHASING AND PROCUREMENT/ROAD DEPARTMENT  
Approve Contract No. **C22-162** with **R&F Engineering** for on-call flood management support services.
23. PURCHASING AND PROCUREMENT/SHERIFF  
Approve Contract No. **C22-163** with **Peterson Power Systems, Inc.** for service and maintenance of a generator for the Colusa County Sheriff's Office.
24. SHERIFF  
Approve Contract No. **C22-164** Modification No. 003 (Exhibit A) and (Exhibit B) with **United States Department of Agriculture, Forest Service, Mendocino National Forest**, for the annual operating and financial plan agreement to Cooperative Law Enforcement Agreement No. C21-025.
25. COUNTY COUNSEL  
Approve rescission of the Tax Sale for APN 020-182-009-000 located on Gail Avenue, Arbuckle.
26. TREASURER  
Accept June 2022 Treasury Monthly Investment Report as presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Smith
<b>SECONDER:</b>	Evans
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

### III. HUMAN RESOURCES

Chair Corona makes time for discussion and possible action regarding modification or removal of existing hiring freeze.

Comments received by Ms. Tyler, Mr. Azevedo, Ms. Kelly, Mr. Rogers, Ms. Gallo-Vasquez, Ms. Allen and Mr. King.

1. Approve maintaining the hiring freeze and appoint an Ad-Hoc Committee to review the recruitment requests with the HR Director and CAO Budget Analyst, and

upon unanimous agreement, let the HR Director authorize the recruitment. Further, conduct internal recruitment for positions prior to being flown to the public to the extent that is possible.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Carter
<b>SECONDER:</b>	Boes
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

Chair Corona appoints Supervisor Smith and Supervisor Boes to the Recruitment Ad Hoc Committee.

2. Discussion and possible direction concerning CalPERS Retirement Additional Service Credit (Golden Handshake).

Comments received by Ms. Tyler.

Direction given to staff to move forward with the Actuarial Review.

IV. AUDITOR

1. Adopt **Resolution No. 22-029** for General Fund and Maintenance Area No. 1 appropriation limit for Fiscal Year 2022-2023.

Comments received by Ms. Van Warmerdam.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Boes
<b>SECONDER:</b>	Carter
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

2. Approve Special Claims as follows:

<u>Invoice #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
6970	PUBLIC WORKS	THREE 29 MEDIA LLC	\$1,000.00

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Evans
<b>SECONDER:</b>	Smith
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

Chair Corona declares a recess at 10:01 a.m. and states they are now sitting as the Colusa County Board of Equalization with all Directors present.

V. ASSESSOR

1. **SITING AS COLUSA COUNTY BOARD OF EQUALIZATION**

Approve Stipulation Agreement (APN 001-081-011) in accordance with Section 1607 of the California Revenue and Taxation Code with H&S Energy LLC,

Application for Changed Assessment No. 21-11, located at 805 Market St. Colusa, CA. 95932.

Comments received by Mr. Buckner.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Smith
<b>SECONDER:</b>	Carter
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

Chair Corona adjourns as the Colusa County Board of Equalization at 10:04 a.m. and states they are now sitting as the Colusa County Board of Supervisors with all Supervisors present.

**VI. PURCHASING AND PROCUREMENT/AIRPORT**

1. Ratify Contract No. **C22-165** FAA Airport Improvement Program (AIP) Grant Agreement with **U.S. Department of Transportation FAA** (AIP No. 3-06--0048-024-2022) for the installation of airport lighting and signage upgrade, and authorize the Public Works Director (Michael Azevedo) to sign on behalf of the County.

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Carter
<b>SECONDER:</b>	Evans
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

2. Approve Contract No. **C22-166** Task Order No. 5 with **Brandley Engineering, Inc.** for airport consulting services.

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Carter
<b>SECONDER:</b>	Boes
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

3. Award Contract No. **C22-167** to **Pacific Underground Services** for upgrades to the Colusa County Airport lighting and signage.

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Carter
<b>SECONDER:</b>	Smith
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

**VII. BEHAVIORAL HEALTH**

1. Approve updated billing rates for Behavioral Health.

**RESULT: TABLED TO AUGUST 16, 2022 MEETING**

**VIII. COUNTY ADMINISTRATIVE OFFICE**

- 1. Approve FY21/22 Revenue and Appropriations Inter-Budget Adjustment No.'s IB040. **(4/5 vote required)**

Comments received by Ms. Moore.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Boes
<b>SECONDER:</b>	Smith
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

- 2. Approve FY21/22 Revenue and Appropriations Intra-Budget Contingency Request Adjustment No. B-22199.

Comments received by Ms. Moore.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Carter
<b>SECONDER:</b>	Smith
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

- 3. Chair Corona acknowledges receipt of the Colusa County Grand Jury 2021-2022 Final Report, and appoints Supervisors Carter and Evans to draft Board responses for consideration.

Comments received by Ms. Tyler.

**IX. BOARD OF SUPERVISORS**

- 1. Approve the Minutes from the June 21, 2022 Regular meeting

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Smith
<b>SECONDER:</b>	Evans
<b>AYES:</b>	Evans, Corona, Boes, Smith
<b>ABSTAIN:</b>	Carter

- 2. Find no objection to, and further find that public convenience will be served by the issuance of an off-sale beer and wine license for the Davies Brothers, LLC convenience store in Maxwell, CA.

Comments received by Ms. Tyler.



<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Evans
<b>SECONDER:</b>	Smith
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

X. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Carter

Meetings/functions attended:

- Colusa Groundwater meeting
- Technical Advisory Committee and Ad Hoc meeting
- Colusa County Airport Fly-in
- Northern California Water Association meeting
- RCRC Board meeting
- Golden State Finance Authority Board meeting
- FEMA Ad Hoc meeting
- Floodplain Reimagined Leadership and Landowner meetings
- Bright Vista Youth Center Opening
- NSV Integrated Regional Water Management meeting
- Drought Listening session with CDFA Secretary Ross
- Special Board meeting
- Homelessness Ad Hoc meeting

Supervisor Carter states that the NCWA and CA Rice Commission Congressional briefing is available for viewing and she will share the link if any Supervisors would like to view it.

Supervisor Evans

Meetings/functions attended:

- Sites meetings
- RCRC Correspondence
- Water related issues
- Constituent calls
- Special Board meeting
- Transportation and Transit meeting

Supervisor Smith

Meetings/functions attended:

- Drought Listening session with CDFA Secretary Ross
- Community Economic meeting
- FEMA Ad Hoc meeting
- Grimes Water District meeting
- Community Action Partnership Board meeting
- Special Board meeting
- Transportation and Transit meeting

Supervisor Smith states she will not be at August 16, 2022 Board of Supervisors meeting.

Supervisor Boes

## Meetings/functions attended:

Budget meetings  
Transportation and Transit meeting  
Sheriff Deputy training  
Special Board meeting  
Regional Housing Authority meeting  
Karen's House Board meeting  
Chamber of Commerce meeting  
Little Caesar's ribbon cutting  
Bright Vista Youth Center Opening  
Homelessness Ad Hoc meeting  
Veteran's Annual Picnic

Supervisor Corona

## Meetings/functions attended:

Budget meetings  
Tri Counties Juvenile Facility meeting  
Veterans Annual Picnic  
Community Action Partnership Board meeting  
Meeting with County Counsel  
Cortina Special District meeting

**XI. STATE OF FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

Ms. Tyler states that they have been working towards closing the gap and states final numbers from departments are due on August 8, 2022. She further states there has been a lot of collaboration between Departments.

Chair Corona thanks Ms. Moore and the Auditor-Controller's office for working on the Budget.

Ms. Tyler would like to acknowledge Department Heads for coming up with creative ideas to address budget issues.

Chair Corona declares a recess at 10:35 a.m. to convene in Closes Session.

**XII. CLOSED SESSION/COUNTY COUNSEL**

1. EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. Sean M Martin v County of Colusa, Colusa County Superior Court Case No. C6489

2. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to Government Code Section 54956.9 (d)(2): two matters.

3. CONFERENCE WITH LABOR NEGOTIATORS  
California Government Code §54957.6  
Agency designated representatives: CAO

Employee organization: DSA, Management, Misc. Unit, Prof./Admin Unit, Confidential Unit, Unrepresented Employees, Department Heads.

Chair Corona adjourned the meeting at 12:06 p.m. to reconvene in Regular Session on August 16, 2022 at the hour of 9:00 a.m.

\_\_\_\_\_  
J. Merced Corona, Chair

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Melissa Kitts, Deputy Clerk