

## Board of Supervisors

J. Merced Corona, District I,  
Chair  
Daurice K. Smith, District II  
Kent S. Boes, District III,  
Vice-Chair  
Gary J. Evans, District IV  
Denise J. Carter, District V



## County of Colusa

Wendy G. Tyler, CAO/Clerk to the  
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### COLUSA COUNTY BOARD OF SUPERVISORS

## Minutes

December 6, 2022

**Board Chambers**  
**546 Jay Street, Suite 108**  
**Colusa, CA 95932**

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 6<sup>th</sup> day of December 2022 at the hour of 9:00 a.m. Present: Supervisors Daurice K. Smith, Kent S. Boes, Denise J. Carter, Gary J. Evans and J. Merced Corona.

Opening Prayer - Pledge of Allegiance

#### PERIOD OF PUBLIC COMMENT

None.

#### REPORT OUT OF NOVEMBER 8, 2022 CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Government Code Section 54956.9(a), *Semon v. County of Colusa*, Colusa County Superior Court case No. CV24391. Counsel states direction given to staff.
2. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One Case. Counsel states direction given to staff.

#### ANNOUNCEMENT OF CLOSED SESSION

Counsel announces Close Session Items as follows:

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Government Code Section 54956.9(a), *Semon v. County of Colusa*, Colusa County Superior Court case No. CV24391.
2. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code Section 54956.9 (d)(2): One matter.

#### I. STAFF REPORTS

Ms. Kelly gives an update on COVID-19. She states that DHHS has partnered with

the Colusa Library to offer COVID-19 vaccinations on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays of the month through January 21, 2023.

Ms. Allen states there will be an Annual Grower's meeting on December 15, 2022 from 8 a.m. to 12 p.m. at the Fairgrounds for renewing pesticide licenses. She states she was a keynote speaker at the Annual Farm Bureau meeting regarding drought issues. She further states Air Pollution will be renewing burn permits and the HVAC systems are being installed at the Migrant Center.

Mr. Azevedo states the road work on Lonestar Road has been completed. He further states the boat ramp was installed at East Park Reservoir but the ADA bathrooms are still in progress.

### **CONSENT AGENDA**

Chair Corona makes time for the approval of Consent Items No. 1 through 13.

Ms. Tyler request item No. 11 to be pulled and considered separately.

Chair Corona so directs.

Approve Consent Items 1 through 10 and 12 through 13.

1. **BOARD OF SUPERVISORS**

Approve the November 8, 2022 Board of Supervisors Regular meeting minutes.

2. **APPOINTMENT/COLLEGE CITY CEMETERY DISTRICT**

Reappoint Gary Cain to the College City Cemetery District, effective September 18, 2022 to September 17, 2026. **(Application received: Gary Cain)**

3. **HEALTH AND HUMAN SERVICES**

Approve Contract No. **C22-236**, Allocation Agreement with **State of California- Department of Health Care Services** for Health Navigators Project, and authorize County Administrative Officer to sign.

4. **HEALTH AND HUMAN SERVICES**

Adopt **Resolution No. 22-051** electing to participate in the State of California Department of Aging and Home Community Based Services Access to Technology Program. Further approve Contract No. **C22-237**, agreement (No. AT-2223-06) with **California Department of Aging** to provide services under the Access to Technology (ATT) program, effective October 1, 2022.

5. **PURCHASING AND PROCUREMENT/DPW**

Approve the purchase of (7) Dell 3000 Desktop computers, (7) Dell 5000 Desktop computers, (5) Dell 24" monitors, (18) Dell 27" monitors and (15) Dell sound bars utilizing CMAS contracts 1-22-70-31A and 1-22-70-31B from Granite Data Solutions in the amount of \$17,552.62 and authorize the Purchasing Agent to sign the Purchase Orders.

6. **PURCHASING AND PROCUREMENT/DHHS**

Adopt plans, specifications and working details for a pergola concrete pad located at Health and Human Services, 251 E. Webster Street, Colusa, CA.

- 7. PURCHASING AND PROCUREMENT/DPW  
Ratify Contract No. **C22-238** equity lease agreement with **Enterprise FM Trust** for three 2023 Ram 1500 Classic Trucks for the Department of Public Works (DPW) signed by the Purchasing Agent.
  
- 8. PURCHASING AND PROCUREMENT/HEALTH & HUMAN SERVICES  
Approve Contract No. **C22-239** with **First 5 Colusa** for medical outreach and sign-up services within the County through the Medi-Cal Health Enrollment Navigators Project, effective January 1, 2023.
  
- 9. PURCHASING AND PROCUREMENT/HEALTH & HUMAN SERVICES  
Approve Contract No. **C22-240** with **Ampla Health** for medical outreach and sign-up services within the County through the Medi-Cal Health Navigators Project, effective January 1, 2023.
  
- 10. PURCHASING AND PROCUREMENT/HEALTH & HUMAN SERVICES  
Approve Contract No. **C22-241** with **John Thomas** to provide fiscal consulting and training services, effective January 1, 2023.
  
- 12. SHERIFF  
Adopt **Resolution No. 22-052** authorizing the Sheriff to apply for and execute the California State Parks Boating and Waterways Safety and Enforcement financial aid program and approving Contract **C22-242** with the **California Department of Parks and Recreation**, effective July 1, 2023, to sign reimbursement claims, and authorizing the County Auditor to certify the amount of prior year's vessel taxes.
  
- 13. SHERIFF/OES  
Adopt **Resolution No. 22-053** certifying continuance of local drought emergency.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Carter
<b>SECONDER:</b>	Smith
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

Chair Corona makes time for Consent Item No. 11.

- PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH  
11. Approve Contract No. **C22-243** with **County of Glenn through the Community Action Partnership** for the Homeless Management Information System (HMIS) and authorize the County Administrative Officer to sign.

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Boes
<b>SECONDER:</b>	Evans
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

III. HUMAN RESOURCES

- 1. Adopt the revised job descriptions for the classifications of Victim Witness Advocate Coordinator and Victim Witness Advocate I/II.

Comments received by Ms. Rhodes.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Carter
<b>SECONDER:</b>	Smith
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

- 2. Adopt revised Job Class Tables reflecting an October 1, 2022 cost-of-living adjustment compensation increase approved in the current Memorandum of Understandings and Resolutions by the Board, classification title change for Bilingual Victim Witness Program Coordinator/Advocate, and deletion of inactive classifications.

Comments received by Ms. Rhodes.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Smith
<b>SECONDER:</b>	Boes
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

IV. AUDITOR

- 1. Approve Special Claims.  
There were no Special Claims

Chair Corona states due to time constraints he will be taking agenda items out of order.

V. AG COMMISSIONER

Chair Corona recesses at 9:18 a.m. and states they are now sitting as the Colusa County Air Pollution Control District with all Directors present.

**9:18 a.m.** Supervisor Carter recuses herself and leaves the room.

2. **SITTING AS THE COLUSA COUNTY AIR POLLUTION CONTROL DISTRICT**

Adopt **Resolution No. 22-054** Approving and Authorizing the Application to Administer The Carl Moyer Memorial Air Quality Standards Attainment Program and the Moyer Rural Assistance Program.

Comments received by Ms. Allen and Mr. Ryan.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Smith
<b>SECONDER:</b>	Boes
<b>AYES:</b>	Evans, Corona, Boes, Smith
<b>ABSENT:</b>	Carter

3. **SITTING AS THE COLUSA COUNTY AIR POLLUTION CONTROL DISTRICT**

Adopt **Resolution No. 22-055** authorizing the District to accept grant funds awarded under the California Air Resources Board's Greenhouse Gas Emission Standards for Crude Oil and Natural Gas Facilities - Implementation and Enforcement. **Further**, approve Contract No. **C22-244** Grant Agreement with the **California Agency Air Resources Board**, effective January 1, 2023 and authorize the Air Pollution Control Officer to sign.

Comments received by Ms. Allen and Mr. Ryan.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Smith
<b>SECONDER:</b>	Boes
<b>AYES:</b>	Evans, Corona, Boes, Smith
<b>ABSENT:</b>	Carter

Chair Corona adjourns as the Colusa County Air Pollution Control Board at 9:25 a.m. and states they are now sitting as the Colusa County Board of Supervisors with all Supervisors present.

**9:25 a.m.** Supervisor Carter rejoins the session and is now seated.

Chair Corona declares a recess at 9:25 a.m. and reconvenes at 9:31 a.m. in Regular Session with all Supervisors present.

**9:31a.m.** (9:30 a.m. Item on the Agenda)

**PUBLIC HEARING**

Chair Corona makes time for a Public Hearing , introduction by title only, and adoption of an Ordinance adopting a CEQA Exemption and Zoning Code Text Amendment to amend the definition of "Hotel and Motel" and add the definition of "Hotel and Motel - Extended Stay" to Section 44-0.10 Definitions of the County Code, and amend the zoning classification tables.

Comments received by Mr. Plucker and Ms. Tyler.

9:39 a.m. Chair Corona opens the Public Hearing and calls for public comment. Hearing none, Chair Corona closes the Public Hearing.

**COMMUNITY DEVELOPMENT DEPARTMENT**

1. Adopt **Ordinance No. 827** adopting a CEQA Exemption and Zoning Code Text Amendment to amend the definition of "Hotel and Motel" and add the definition of "Hotel and Motel - Extended Stay" to Section 44-0.10 Definitions of the County Code, and amend the zoning classification tables.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Carter
<b>SECONDER:</b>	Evans
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

AG COMMISSIONER

1. Presentation and direction regarding development of an Agriculture Protection Ordinance.

Comments received by Ms. Allen, Mr. Perez, Mr. Sweet, Mr. Plucker and Ms. Tyler.

Direction given to Ag Commissioner to work with Counsel to create an Ordinance and schedule a Workshop with the Board for further input.

Chair Corona recesses at 10:27 a.m. as the Colusa County Board of Supervisors and states that they are now sitting as the In-Home Supportive Services Public Authority Board with all Directors present.

**VII. HEALTH & HUMAN SERVICES**

**1. Sitting As In-Home Supportive Services Public Authority Board**

Approve the Public Authority rate change due to increase in the minimum wage for IHSS service providers effective January 1, 2023 as follows: \$15.50 per hour minimum wage, \$0.50 per hour wage supplement, \$0.85 per hour for payroll taxes, and \$0.41 for the Administrative portion of the rate for a total Public Authority rate of \$17.26 per hour.

Comment received by Ms. Kelly.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Carter
<b>SECONDER:</b>	Smith
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

Chair Corona adjourns the In-Home Supportive Services Public Authority Board and states they are now sitting as the Colusa County Board of Supervisors with all supervisors present.

**VIII. PURCHASING AND PROCUREMENT/PUBLIC HEALTH**

3. Approve the purchase of two mobile medical units for Public Health in the amount totaling \$666,522.00 from **Matthews Specialty Vehicles** and authorize the Purchasing Agent to sign the Proposal Acceptance and Terms of Sale agreements.

Comments received by Ms. Tyler and Ms. Kelly.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Smith
<b>SECONDER:</b>	Boes
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

**VI. COMMUNITY DEVELOPMENT DEPARTMENT/COMMUNITY DEVELOPMENT**

1. Introduction and first reading by title only, of a proposed Ordinance adopting a CEQA Exemption and County Code Text Amendment to add Article V (Electric Vehicle Charging Station Permitting Process) to Chapter 5 (Building Code); **Further**, set December 20, 2022 for second reading and adoption and direct the Clerk to post notice of same; designate County Counsel to prepare a summary of the ordinance to be published by the Clerk of the Board.

Comments received by Mr. Plucker and Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Carter
<b>SECONDER:</b>	Smith
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

PURCHASING AND PROCUREMENT/SHERIFF

1. Make a finding that competitive bidding would not be in the public's best interest and approve the purchase of one used 2021 Chevrolet Tahoe LT in the amount of \$65,066.66 from **Hoblit Chevrolet Buick GMC**, and further; authorize the Purchasing Agent to sign the purchase order.

Comments received by Ms. Tyler and Sheriff Assistant Bradwell.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Evans
<b>SECONDER:</b>	Carter
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

PURCHASING AND PROCUREMENT/ANIMAL CONTROL

2. Make a finding that competitive bidding would not be in the public's best interest and approve the purchase of one 2022 Chevrolet Silverado K1500 in the amount of \$48,756.78 from Hoblit Chevrolet Buick GMC, and further; authorize the Purchasing Agent to sign the purchase order.

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Carter
<b>SECONDER:</b>	Boes
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

**IX. COUNTY ADMINISTRATIVE OFFICE**

1. Approve FY21/22 Revenue and Appropriations Inter-Budget Adjustment No.'s IB047-IB056. **(4/5 vote required)**

Comments received by Ms. Moore and Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Boes
<b>SECONDER:</b>	Smith
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

2. Approve FY22/23 Revenue and Appropriations Inter-Budget Adjustment No.'s IB001 - IB002; IB004-IB005. **(4/5 vote required)**

Comments received by Ms. Moore.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Smith
<b>SECONDER:</b>	Carter
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

HUMAN RESOURCES

3. Approve a Step 15 appointment for Darlene Rhodes, Director of Human Resources, PFT, UDH Range 35, Step 15, \$14,057 per month, effective December 6, 2022. **(4/5th vote required)**

Comments received by Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Evans
<b>SECONDER:</b>	Carter
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

BOARD OF SUPERVISORS

1. Approve the 2023 Board of Supervisors Meeting Calendar as amended.

Comments received by Ms. Nordyke and Ms. Tyler.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Boes
<b>SECONDER:</b>	Smith
<b>AYES:</b>	Evans, Corona, Boes, Smith, Carter

**XI. SUPERVISORS' REPORTS OR COMMENTS**

Supervisor Smith

Meetings/functions attended:

- CSAC Annual meeting
- Drought Video
- KCRA Live Interview

Supervisor Boes

Meetings/functions attended:

- Behavioral Health Advisory Board meeting
- Veteran's Day at Memorial Park
- CSAC Annual meeting
- Homeless Accountability meeting
- Sacramento Valley Basinwide Control Council meeting
- Olde Tyme Christmas
- Karen's House meeting

Supervisor Evans

Meetings/functions attended:

- Sites meetings
- Mendocino Firescape meeting



Supervisor Carter

Meetings/functions attended:

- Colusa Groundwater Authority Board meeting
- Colusa City Hall Auditorium Open House
- Olde Tyme Christmas

Supervisor Corona

Meetings/functions attended:

- LAFCo meeting
- Agenda Review
- Town of Arbuckle Video Shoot
- Dos Rio Continuum of Care meeting

**XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

Ms. Tyler states the County applied for the Local Tribal Consistency Fund.

Chair Corona declares a recess at 11:16 a.m. to convene in Closed Session.

**XIII. CLOSED SESSION/COUNTY COUNSEL**

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Government Code Section 54956.9(a), *Semon v. County of Colusa*,  
Colusa County Superior Court case No. CV24391.
  
2. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to Government Code Section  
54956.9 (d)(2): One matter.

Chair Corona adjourned the meeting at 11:45 a.m. to reconvene in Regular Session on December 20, 2022 at the hour of 9:00 a.m.

\_\_\_\_\_  
J. Merced Corona, Chair

Attest: Wendy G. Tyler,  
Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Patricia Rodriguez, Deputy Clerk