

Board of Supervisors

J. Merced Corona, District I,
Daurice K. Smith, District II
Kent S. Boes, District III,
Chair
Gary J. Evans, District IV
Vice-Chair
Janice A. Bell, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk
Patricia Rodriguez, Deputy Clerk
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COLUSA COUNTY BOARD OF SUPERVISORS

Minutes

February 14, 2023

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 14th day of February 2023 at the hour of 9:00 a.m. Present: Supervisors Janice A. Bell, Daurice K. Smith, J. Merced Corona, Gary J. Evans and Kent S. Boes.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Counsel announces Closed Session as follows:

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
California Government Code section 54956.8
Property: 199 E Webster St., Colusa, CA
Property owner: County of Colusa
Proposed Purchaser: Colusa Medical Center
Negotiators: County Administrative Officer and County Counsel
Under negotiation: Price and Terms of Sale
2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), *Semon v. County of Colusa*, Colusa County Superior Court Case No. CV24391, Appellate Case No. C094475.

I. STAFF REPORTS

Ms. Allen provides an update on items pertaining to the Ag Commissioner's office including permit applications, pollination, new staff training and preparations for the crop report. She states for Air Pollution Control she's provided a consultation to the

Office of Education for the Transportation Plan for the school districts, which is a requirement of AB 181. She further states that the HVAC project is nearing completion at Migrant Housing and they are working to complete projects using rehabilitation funds. She states she is going to work on securing broadband services to the Migrant Center, but warns the project program has a very aggressive timeline.

Comments received by Ms. Tyler concerning the timeline.

Ms. Allen states there could potentially be a time extension.

Ms. Kelly states that the dashboard for COVID-19 will be changing to only reflect year to date information. She further states that the Public Health Emergency allotment for CalFresh recipients will end at the end of March. She states Medi-Cal redeterminations will resume on April 1, 2023. She further states that the Point-In-Time count for January will be released most likely in June.

Ms. Tyler states that at the recommendation of Counsel, a notice regarding disclosure requirements for campaign contributions has been added to the Agenda.

CONSENT AGENDA

Chair Boes makes time for the approval of Consent Item No.'s 1 through 10.

Supervisor Bell requests Item No. 9 be pulled and Ms. Tyler requests Item No. 10 be pulled and considered separately.

Chair Boes so directs.

Approve Consent Item No.'s 1 through 8.

1. BOARD OF SUPERVISORS

Approve the January 31, 2023 Board of Supervisors Regular meeting minutes.

2. BOARD OF SUPERVISORS/DPW

Authorize the Board Clerk to assign County Contract Number **C23-035** to **Centerline Striping Company, Inc. Change Order No. 1**, for additional striping detail on various County roads.

3. COUNTY ADMINISTRATIVE OFFICE

Appoint County Administrative Officer and County Counsel as Real Property Negotiators with respect to the sale of real property located at 199 E. Webster Street, Colusa, California.

4. COUNTY ADMINISTRATIVE OFFICE

Approve Contract No. **C23-036** 2nd Modification with **Caporusso Communications** to support COVID-19 and other communications.

5. COMMUNITY DEVELOPMENT DEPARTMENT

Approve Contract No. **C23-037** with the **California Fire Safe Council** to provide funding for the County of Colusa's Fire Safe Council County Coordinator project and

authorize the County Administrative Officer to sign the sub award contract and all other necessary documents.

6. HEALTH AND HUMAN SERVICES

Adoption a **Resolution No. 23-010** authorizing acceptance of the County Housing Navigation and Maintenance Program ("HNMP") allocation.

7. HEALTH AND HUMAN SERVICES

Authorize out-of-state travel for two (2) Public Health staff members to attend the 2023 Emergency Preparedness training at the Center for Domestic Preparedness in Alabama, from March 5, 2023 through March 11, 2023.

8. PUBLIC WORKS/ROAD DEPARTMENT

Authorize the Director of Public Works to issue encroachment permit to Miguel Hopper, Event Coordinator for Hopper Adventures, LLC for the closure of a section of Sutton Road for the Huffmaster Hopper Bicycle Race on February 25, 2023 from 9:00 a.m. to 5:00 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Evans
AYES:	Evans, Corona, Boes, Smith, Bell

Chair Boes makes time for Consent Item No. 9.

9. PURCHASING AND PROCUREMENT/MIGRANT HOUSING CENTER

Adopt plans, specifications and working details for Williams Migrant Housing Center Play Area Revitalization Request for Bids (RFB) and authorize the Notice to Bidders be published as corrected.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Bell
AYES:	Evans, Corona, Boes, Smith, Bell

Chair Boes makes time for Consent Item No. 10.

10. PURCHASING AND PROCUREMENT/VETERANS SERVICES

Adopt plans, specifications and working details for the Colusa Veteran's Hall re-roofing Request for Bids (RFB) and authorize the Notice to Bidders be published as corrected.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Evans
AYES:	Evans, Corona, Boes, Smith, Bell

III. AUDITOR

1. Approve Special Claims as follows:

<u>Invoice #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
53215	PROBATION	CSS	\$1,045.00
21520	BEHAVIORAL HEALTH	MEDWASTE MANAGEMENT	\$159.00
3/23/1931	HUMAN RESOURCES	MUNICIPAL RESOURCE GROUP LLC	\$3,610.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Bell
AYES:	Evans, Corona, Boes, Smith, Bell

IV. COUNTY OFFICE OF EDUCATION

1. Update from the County Superintendent of Schools, on upcoming budget and other items of interest to the Board. **(Handouts on file in Clerk's Office)**

Comments received from Mr. West and Ms. Tyler.

V. HUMAN RESOURCES

1. Amend the Position Allocation Schedule for Budget Unit 810 by deleting a DHHS Office Manager position (MGT10 \$4,633-\$7,606) and replacing it with a Program Manager I (MGT23 \$6,395-\$10,493). Further, delete an Office Assistant Supervisor position (Budget Unit 811), effective February 14, 2023.

Comments received by Ms. Rhodes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Corona
AYES:	Evans, Corona, Boes, Smith, Bell

2. Receive report from Ad Hoc Committee on Hiring and provide direction.

Comments received by Ms. Rhodes, Ms. Tyler, Ms. Kelly, Mr. Hobson, Ms. Allen, Mr. Azevedo and Mr. West.

It's the consensus of the Board to allow non-general funded Departments to abstain from the Hiring Ad Hoc review process, and bypass internal recruitment if the position is specialized.

- VI. Chair Boes makes time for a presentation by Ms. Kathleen Schaefer (PHD Student UC Davis) regarding a potential pilot effort to develop a Community Based Flood

Insurance Program. (Continued from January 31, 2023)

Comments received by Mr. Azevedo, Ms. Schaefer, Ms. Nagy, Ms. Carter and Ms. Floyd.

PUBLIC WORKS/ROAD DEPARTMENT

1. Adopt **Resolution No. 23-011** Authorizing a Working Group to Develop a Community-Based Flood Insurance Pilot Program.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Bell
AYES:	Evans, Corona, Boes, Smith, Bell

VII. COUNTY ADMINISTRATIVE OFFICE

1. Approve FY22/23 Revenue and Appropriations Inter-Budget Adjustment No.'s IB006 - IB007; IB010-IB016. **(4/5 vote required)**

Comments received by Ms. Moore and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Evans
AYES:	Evans, Corona, Boes, Smith, Bell

2. Approve Letter in Support of Appointment of Supervisor Smith to DWR Drought Resilience interagency and Partners Collaborative (DRIP).

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Evans
AYES:	Evans, Corona, Boes, Smith, Bell

VIII. BOARD OF SUPERVISORS

1. Appoint Supervisor Smith as the Alternate to the Northern Sacramento Valley Integrated Regional Water Management Board (IRWM).

Comments received by Ms. Nordyke.

IX. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Bell

Meetings/functions attended:

Colusa Farm Show

Dos Rios Continuum of Care regional meeting

Colusa City Council meeting

Child Support Services meeting with Natalie Dillon

Meeting with Fire Chief Winters

Supervisor Corona

Meetings/functions attended:
Constituent calls

Supervisor Evans

Meetings/functions attended:
Transportation Commission and Transit Agency meeting
Sites meetings
Air Resources meeting
Meeting with CAO and Community Development Director
Colusa Farm Show

Supervisor Smith

Meetings/functions attended:
Transportation Commission and Transit Agency meeting
Meeting with Patrick Blacklock of RCRC
RCRC Williamson Act working group
RCRC - Op Ed regarding drought impacts
Colusa Farm Show

Supervisor Boes

Meetings/functions attended:
Transportation Commission and Transit Agency meeting
CSAC Executive meeting
Karen's House Board meeting
Farm Show
Cattlemen's Holiday Topper

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

None.

Chair Boes recesses at 11:00 a.m. to reconvene at 11:10 a.m. with all Supervisors present.

X. MID-YEAR BUDGET REVIEW/COUNTY ADMINISTRATIVE OFFICE

1. Review FY 2022-23 County Budget at Midyear. **(Powerpoint on file in Board Clerk's office.)**

Comments received by Ms. Tyler, Mr. Zunino and Ms. Moore.

Chair Boes declares a recess at 11:58 a.m. to convene in Closed Session.

XII. CLOSED SESSION/COUNTY ADMINISTRATIVE OFFICE

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
California Government Code section 54956.8. Property: 199 E Webster St., Colusa, CA. Property owner: County of Colusa. Proposed Purchaser: Colusa Medical Center. Negotiators: County Administrative Officer and County Counsel. Under negotiation: Price and Terms of Sale.

2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), *Semon v. County of Colusa*,
Colusa County Superior Court Case No. CV24391, Appellate Case No. C094475.

Chair Boes adjourned the meeting at 1:06 p.m. to reconvene in Regular Session on February 28, 2023 at the hour of 9:00 a.m.

Kent S. Boes, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk