

Board of Supervisors

J. Merced Corona, District I,
Daurice K. Smith, District II
Kent S. Boes, District III,
Chair
Gary J. Evans, District IV
Vice-Chair
Janice A. Bell, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
Ann Nordyke, Chief Deputy Clerk
Patricia Rodriguez, Deputy Clerk
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COLUSA COUNTY BOARD OF SUPERVISORS

Minutes

February 28, 2023

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 28th day of February 2023 at the hour of 9:00 a.m. Present: Supervisors Janice A. Bell, J. Merced Corona, Daurice K. Smith, Gary J. Evans and Kent S. Boes.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

None.

REPORT OUT OF FEBRUARY 14, 2023 CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
California Government Code section 54956.8. Property: 199 E Webster St., Colusa, CA. Property owner: County of Colusa. Proposed Purchaser: Colusa Medical Center. Negotiators: County Administrative Officer and County Counsel. Under negotiation: Price and Terms of Sale. Counsel states direction given to staff with no reportable action.

2. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), *Semon v. County of Colusa*, Colusa County Superior Court Case No. CV24391, Appellate Case No. C094475. Counsel states direction given to staff with no reportable action.

ANNOUNCEMENT OF CLOSED SESSION

Counsel announces Closed Session as follows:

1. EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. *Sean M Martin v County of Colusa*, Colusa County Superior Court Case No. C6489

2. EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. County of Colusa v. City of Colusa, et.al. Sacramento County Superior Court Case Number 34-2022-8000385 1-CU-WMGDS.

I. STAFF REPORTS

Assistant Sheriff Bradwell states he received an email from the Department of Finance stating that Colusa County was awarded to move forward with the contract for the jail project.

Mr. Zunino provides an update concerning his office no longer providing annual audit services to Special Districts due to changes in revenue and expenses best practices as well as staffing reductions. He further advises that he will be advising Special Districts that all Special Districts must submit an approved Budget to be included with the June 30, 2023 recommended budget or their claims will not be processed.

Supervisor Smith indicated an advance notice to the Board of Supervisors on the audit issue would have been appropriate.

Ms. Edwards updates the Board on items pertaining to the Clerk-Recorder's Office, including fee increases beginning March 13, 2023, elections, Form 700's and staff changes.

Ms. Kelly states today is the final day of the Public Health Emergency. She also states, as a result, CalFresh benefits will be reduced and will affect many households.

Mr. Plucker announces the hiring of the new Building Inspector, Mark Vinyard.

Ms. Allen states the Department of Pesticide issued a press release for the Sustainable Pest Management Road Map Plan and they are accepting comments through March 13, 2023. She further states the California Rice Commission is doing a documentary of Colusa through the drought. She states the Migrant Housing HVAC system project will be done soon and bids for the laundry room and parking area lighting were just received. She states she attended a Basin Control Council meeting where they stated there will be a Biomass Conference, in August 2023.

Ms. Tyler announces there will be a Comprehensive Economic Development Strategy meeting on March 6, 2023 at 9:00 a.m. in the Board Chambers. She states that a letter was received from the Cortina Rancheria concerning road maintenance and redistricting. She further states with the Board's permission she will add this item to an agenda in March or April to have Public Works explain the process they use for road maintenance and have Counsel send a letter to the Cortina Rancheria explaining the redistricting process.

It's the consensus of the Board to have an item added to a future agenda for Public Works to explain the process used for road maintenance.

CONSENT AGENDA

Approve Consent Agenda Items No.'s 1 through 20.

1. **BOARD OF SUPERVISORS**

Approve the February 14, 2023 Board of Supervisors Regular meeting minutes.

2. **AG COMMISSIONER**

Approve Contract No. **C23-038** with **California Rice Commission**, for rice pesticide surveillance, effective May 1, 2023 and authorize the County Agricultural Commissioner to sign.

3. **APPOINTMENT/LOCAL CHILD CARE PLANNING COUNCIL**

Appoint Andrea Navarro to the Colusa Local Child Care Planning Council as Child Care Provider to serve a 3-year term, effective February 28, 2023 through February 27, 2026. **(Application received: Andrea Navarro)**

4. **BOARD OF SUPERVISORS/PRINCETON JOINT UNIFIED SCHOOL DISTRICT**

Approve Conflict of Interest Code for the Princeton Joint Unified School District.

5. **APPOINTMENT/COLUSA MOSQUITO ABATEMENT DISTRICT**

Appoint Scott Kittle to the Colusa Mosquito Abatement District to serve the remainder of an unexpired term effective February 28, 2023 through March 6, 2024. **(Application received: Scott Kittle)**

6. **HEALTH AND HUMAN SERVICES**

Approve Agreement No. **C23-039** between the Colusa County Department of Health and Human Services (DHHS) and **Glenn County Community Action Department** to compensate Glenn County for the Dos Rios Continuum of Care (CoC) management, and authorize the County Administrative Officer to sign.

7. **HEALTH AND HUMAN SERVICES**

Re-approve Contract No. C22-233 Addendum 1 to MOU with **Anthem Blue Cross of California Partnership Plan** for coordination of services to update the language that is consistent with the Data Sharing Authorization Guidance as corrected, and authorize County Administrative Officer to sign corrected Addendum.

8. **HEALTH AND HUMAN SERVICES**

Approve Contract No. **C23-040** Mello-Granlund Senior Nutrition Subaward Infrastructure Grant Agreement with **Chico State Enterprises**, effective January 1, 2023, and authorize County Administrative Officer to sign.

9. **PURCHASING AND PROCUREMENT/DHHS**

Approve purchase of workstations and office furnishings for the Health and Human Services fiscal staff located at 321 5th Street, Colusa, through Campbell Keller utilizing CMAS contract #4-13-71-0017D in the amount of \$63,467.85 and authorize the Purchasing Agent to sign the Purchase Order.

10. **PURCHASING AND PROCUREMENT/AIRPORT**

Adopt plans, specifications and working details for a Request for Bids for Runway 13-31 maintenance at Colusa County Airport and authorize the Notice to Bidders be published.

11. PURCHASING AND PROCUREMENT/COMMUNITY DEVELOPMENT AND BHS
Ratify Equity Lease Agreements with **Enterprise FM Trust** Contract No. **C23-041** one 2023 Hyundai Santa Fe SUV for Community Development, Contract No. **C23-042** one 2023 Ford Escape and Contract No. **C23-043** three 2023 Chevrolet Malibu vehicles for Behavior Health signed by the Purchasing Agent.

12. PURCHASING AND PROCUREMENT/DPW
Approve Contract No. **C23-044** 1st Modification with **MuniBilling** to provide Utility billing software to the Public Works Department, effective July 1, 2022.

13. PURCHASING AND PROCUREMENT/HEALTH & HUMAN SERVICES
Approve Contract No. **C23-045** 1st Modification with **Colusa County Office of Education** for the preparation of Senior Meals, effective January 1, 2023.

14. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Agreement No. **C23-046** with **The Goldie Hawn Foundation** to provide training services focusing on neuroscience, social-emotional learning, positive psychology and mindful awareness for students ages 3 to 14.

15. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve Contract No. **C23-047** 5th Modification with **BHC Sierra Vista Hospital, Inc., dba Sierra Vista Hospital** for hospital-based psychiatric inpatient services.

16. PURCHASING AND PROCUREMENT/IT
Approve the purchase of (1) Dell PowerEdge T550 Server from Dell Technologies in the amount of \$17,209.04 and authorize the Purchasing Agent to sign the Purchase Order.

17. PURCHASING AND PROCUREMENT/HEALTH & HUMAN SERVICES
Approve the purchase of two (2) PowerVault LTO 7 External Tape Drives for Health and Human Services in the amount of \$12,635.40 and authorize the Purchasing Agent to sign the Purchase Order.

18. PURCHASING AND PROCUREMENT/BLDG & GRNDS MAINT
Approve Contract No. **C23-048** with **Pacific Polymers, Inc. dba American Foam Experts** for the re-roofing of the Plaza Building located at 220 12th Street, Colusa, CA.

19. SHERIFF
Approve Contract No. **C23-049** Cooperation Letter of Agreement (Number 2023-10) with the **United States Drug Enforcement Administration**, for the investigation and eradication of illicit cannabis plants, effective October 1, 2022, and authorize the Sheriff to sign the agreement and related supporting documents.

20. TREASURER
Accept January 2023 Treasury Monthly Investment Report as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Bell
AYES:	Evans, Corona, Boes, Smith, Bell

III. HUMAN RESOURCES

1. Approve Side Letter Agreement No. **C23-050** to the 2019-2023 **DSA (Deputy Sheriff's Association)** MOU establishing twelve (12) work periods, effective March 1, 2023.

Comments received by Ms. Rhodes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Evans
AYES:	Evans, Corona, Boes, Smith, Bell

IV. AUDITOR

1. Approve Special Claims.

<u>Invoice #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
10736203	DHHS	LANGUAGE LINE SERVICES	\$100.00

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Evans
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Bell

V. CLERK RECORDER/ELECTIONS

1. Approve temporary public business hour changes for Clerk Recorder Elections Office through September 30, 2023.

Comments received by Ms. Edwards, Ms. Tyler and Mr. Stout.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Bell
AYES:	Evans, Corona, Boes, Smith, Bell

VI. ASSESSOR

1. Per Revenue and Taxation Code Article 6: Section 621 authorize the Assessor to post Annual Assessment Value notices via the Assessor's Internet Website.

Comments received by Mr. Buckner and Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bell
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Bell

VII. COOPERATIVE EXTENSION

1. Adopt a Resolution supporting short-term state funding for the Nickels Soil Lab in Arbuckle.

RESULT: CONTINUED TO MARCH 14, 2023

VIII. COUNTY ADMINISTRATIVE OFFICE

1. Approve FY22/23 Revenue and Appropriations Inter-Budget Adjustment No.'s IB010 (corrected); IB017 - IB020. **(4/5 vote required)**

Comments received by Ms. Moore.

RESULT: APPROVED [UNANIMOUS]
MOVER: Corona
SECONDER: Evans
AYES: Evans, Corona, Boes, Smith, Bell

IX. BOARD OF SUPERVISORS

1. Designate the Board of Supervisors as the authority to make determinations of Public Convenience or Necessity (PCN) for persons or premises applying for an Alcoholic Beverage Control (ABC) license.

Comments received by Ms. Tyler.

RESULT: APPROVED [UNANIMOUS]
MOVER: Evans
SECONDER: Corona
AYES: Evans, Corona, Boes, Smith, Bell

X. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Bell

Meetings/functions attended:

- Bagna Cauda
- GOP meeting
- Met with DHHS regarding CAP
- Colusa City Council meeting
- MHSA Stakeholders meeting
- New Supervisors Institute
- CCOE Board meet and greet
- Met with Constituents regarding parking and roads
- Met Director of DPW regarding road projects
- Met with Constituents regarding homelessness
- Ducks Unlimited Dinner
- Corresponded with PG&E regarding storms
- Met with Constituent regarding Ambulance Advisory Committee

Supervisor Corona

Meetings/functions attended:

- Met with DHHS regarding CAP
- Blue Line Bear Gala
- Worked on finding applicants for Ambulance Advisory Committee
- Constituents calls regarding roads, parks, recreation and road signs.

Supervisor Evan

Meetings/functions attended:

Sites meetings

Bagna Cauda

Constituent calls regarding road conditions

Calls with Forest Service

Supervisor Smith

Meetings/functions attended:

NCCC meeting

Employee Hiring Ad-Hoc

RCRC call in

Drought Resilience Interagency and Partners (DRIP) letter
of support.

Pierce Varsity girl's basketball game

Colusa Redhawk boy's basketball game

Supervisor Boes

Meetings/functions attended:

Bagna Cauda

Met with External Affairs

XI. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Ms. Tyler states she will be developing budget instructions with the Budget Ad-hoc and distribute to all departments.

Chair Boes declares a recess at 10:17 a.m. to convene in Closed Session.

XII. CLOSED SESSION/COUNTY COUNSEL

1. EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. Sean M Martin v County of Colusa, Colusa County Superior Court Case No. C6489

2. EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. County of Colusa v. City of Colusa, et.al. Sacramento County Superior Court Case Number 34-2022-8000385 1-CU-WMGDS

Chair Boes adjourned the meeting at 11:19 a.m. to reconvene in Regular Session on March 14, 2023 at the hour of 9:00 a.m.

Kent S. Boes, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Patricia Rodriguez, Deputy Clerk