

Board of Supervisors

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Gary J. Evans, District IV
Vice-Chair
Janice A. Bell, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
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COLUSA COUNTY Board of Supervisors

Agenda

April 25, 2023

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

NOTE: You can listen to the meeting by dialing one of the numbers below:

Phone: 1-916-246-0723
Toll-Free: 1-800-356-8278
Code: 401978 - THIS LINE IS FOR LISTENING IN ONLY

9:00 a.m. CALL TO ORDER

- Opening Prayer - Pledge of Allegiance
- Period of Public Comment
- Report out of April 11, 2023 Closed Session
- Announcement of Closed Session

I. STAFF REPORTS - Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

CONSENT AGENDA

Approve Consent Agenda Item No.'s 1 through 17.

1. BOARD OF SUPERVISORS

Approve the April 11, 2023 Board of Supervisors Meeting Minutes.

2. HEALTH AND HUMAN SERVICES

Re-approve Contract No. C23-028 Revocable License for Non-Federal Use of Real Property with the **Veteran's Administration Outpatient Clinic**, to assist

- veterans, their spouses and dependents in obtaining a full range of services and benefits, located at 425 Plumas Blvd, Yuba City, CA, effective January 16, 2023, and authorize the County Administrative Officer to sign.
3. HEALTH AND HUMAN SERVICES
Approve Subrecipient Agreement with **Glenn County** for Homeless Housing Assistance and Prevention, Round 3 Grant Funds and authorize Wendy G. Tyler, County Administrative Officer, to sign.
 4. PUBLIC WORKS/ROAD DEPARTMENT
Accept Notice of Completion for the CSA 2, Stonyford, Well 2 and Pipeline Replacement Project and authorize the Director of Public Works to sign and record same.
 5. PURCHASING AND PROCUREMENT/AUDITOR
Approve Renewal Order Form/Agreement with **Fifth Assets, Inc. dba DebtBook**, for cloud-based debt, lease, and IT subscription management software program.
 6. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve 4th Modification with **Stacy Johnson dba Johnson's House of Sobriety** for clean and sober transitional living facility services.
 7. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH
Approve 1st Modification with **Willow Glen Care Center, Inc.** to provide the County with board and care services.
 8. PURCHASING AND PROCUREMENT/DISTRICT ATTORNEY
Approve agreement with **DNA Labs International** to provide DNA services and Analysis.
 9. PURCHASING AND PROCUREMENT/HEALTH AND HUMAN SERVICES
Approve Participation Agreement and Business Associate Addendum (23-MCIPCOLUSA-06) with the **California Department of Health Care Services** to permit the County to voluntarily participate in the Medi-Cal County Inmate Program (MCIP). Further, approve Medi-Cal County Inmate Program Agreement (23-30017) for Administrative Services with the **California Department of Health Care Services**, effective July 1, 2023.
 10. PURCHASING AND PROCUREMENT/HEALTH AND HUMAN SERVICES
Re-approve Contract No. C22-087, Amendment #1 with **Valley Services, LLC dba TRIO Community Meals** to provide food services to Senior Nutrition Program, effective May 1, 2023.
 11. PURCHASING AND PROCUREMENT/HEALTH AND HUMAN SERVICES
Approve 3rd Modification with **Wendy K. Lyle, PhD**, to provide specified psychotherapy and counseling services, including evaluation, consultation and court services, effective July 1, 2023.
 12. PURCHASING AND PROCUREMENT/HEALTH AND HUMAN SERVICES
Approve 2nd Modification with **Jeff Kennedy dba Kennedy Consulting**, for Hospital Preparedness Program Local Coordinator Services, effective July 1, 2023.

13. PURCHASING AND PROCUREMENT/PUBLIC WORKS-EAST PARK RESERVOIR
Approve contract with **Three29 Media**, for on-call web support services for the Colusa County Recreation and East Park Reservoir reservation websites
14. PURCHASING AND PROCUREMENT/SHERIFF-JAIL
Approve 1st Modification with **Integrated Security Controls Inc.**, to provide camera system services and maintenance, effective March 9, 2023.
15. PURCHASING AND PROCUREMENT/MIGRANT HOUSING
Approve contract with **Creative Builders Inc.**, for the Williams Migrant Housing Center Play Area Revitalization project.
16. PURCHASING AND PROCUREMENT/MIGRANT HOUSING
Approve contract with **ABS Builders, Inc.**, for the Williams Migrant Housing center Facility Revitalization of laundry room and parking area lighting.
17. PURCHASING AND PROCUREMENT/ASSESSOR
Approve 5th Modification with **Megabyte Systems, Inc.** for property tax system maintenance and support.
18. TREASURER
Accept March 2023 Treasury Monthly Investment Report as presented.

END OF CONSENT AGENDA

III. HUMAN RESOURCES

1. Adopt Resolution Authorizing Reorganization of the Human Resources Department, including title changes, revised job descriptions, revised salary ranges and update position allocation listing and job class table.

IV. AUDITOR

1. Approve Special Claims.

V. HEALTH AND HUMAN SERVICES

1. Adopt Proclamation declaring the fourth Friday in April as Children's Memorial Flag Day throughout Colusa County in memory of children who have died by violence.

VI. COMMUNITY DEVELOPMENT DEPARTMENT

1. Acknowledge receipt of the 2022 Annual General Plan Progress Report.

VII. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS MAINTENANCE

1. Waive Bid Irregularity and approve contract with **George Roofing** for the re-roofing of the Veterans Hall located at 108 E. Main Street, Colusa.

VIII. BOARD OF SUPERVISORS

1. Approve the March 27, 2023 Board of Supervisors/Department Head Workshop Special Meeting Minutes and the March 28, 2023 Board of Supervisors Meeting Minutes.

IX. SUPERVISORS' REPORTS OR COMMENTS

X. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

RECESS

XI. CLOSED SESSION/COUNTY ADMINISTRATIVE OFFICE

1. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: County Administrative Officer

2. LIABILITY CLAIM
California Government Code section 54956.95.
Claimants: Brent Hawley
Agency claimed against: Colusa County

9:30 a.m. PUBLIC HEARING

COMMUNITY DEVELOPMENT

1. Public Hearing and adoption of a Resolution approving a CEQA Exemption and General Plan Amendment to allow for the creation of a small residential agricultural parcel through a zoning overlay zone. **Furthermore**, introduction, by title only, and passage of an Ordinance adopting a CEQA Exemption and Zoning Ordinance Text Amendment establishing the Small Residential Agricultural Parcel Overlay Zone.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the purview of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of **15 minutes per issue** and each individual or group will be limited to no more than **5 minutes each**.

Note: No Board action shall be taken on comments received.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS: Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent

of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item since January 1, 2023. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member since January 1, 2023, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.