

Board of Supervisors

J. Merced Corona, District I,
Daurice K. Smith, District II
Kent S. Boes, District III,
Chair
Gary J. Evans, District IV
Vice-Chair
Janice A. Bell, District V



County of Colusa

Wendy G. Tyler, CAO/Clerk to the
Board of Supervisors/Risk Manager
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COLUSA COUNTY BOARD OF SUPERVISORS

Minutes

April 25, 2023

Board Chambers
546 Jay Street, Suite 108
Colusa, CA 95932

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 25th day of April 2023 at the hour of 9:00 a.m. Present: Supervisors Daurice K. Smith, Janice A. Bell, J. Merced Corona, Gary J. Evans and Kent S. Boes.

Opening Prayer - Pledge of Allegiance

PERIOD OF PUBLIC COMMENT

None.

REPORT OUT OF APRIL 11, 2023 CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), Semon v. County of Colusa, Colusa County Superior Court Case No. CV24391. Direction given to staff with no reportable action.
2. EXISTING LITIGATION - Conference with legal counsel pursuant to Government Code § 54956.9, subdivision (d)(1) concerning litigation that has been formally initiated. County of Colusa v. City of Colusa, et.al. Sacramento County Superior Court Case Number 34-2022-8000385 1-CU-WMGDS. Direction given to staff with no reportable action.

ANNOUNCEMENT OF CLOSED SESSION

Counsel announces Closed Session items as follows:

1. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: County Administrative Officer.
2. LIABILITY CLAIM
California Government Code section 54956.95.

Claimants: Brent Hawley
Agency claimed against: Colusa County.

I. STAFF REPORTS

Ms. Allen states tenants have moved into the Migrant Center and the check-in process went smoothly. She further states the tenants are very happy with the new AC units and many attended the first Tenant Council meeting. She states they are meeting the State's aggressive timelines for the Broadband project. She states they will be hosting a Resource Fair on May 4, 2023, from 4 p.m. to 6 p.m. for tenants and invites County Departments to set up a booth if they'd like to share resources. She states that there's a lot of rice being planted and people are coming in for permits. She further states she was invited to do a sound bite for a Sites film project and also provided a sound bite to the California Rice Commission for a documentary series.

CONSENT AGENDA

Chair Boes makes time for the approval of Consent Item No.'s 1-17.

1. BOARD OF SUPERVISORS

Approve the April 11, 2023 Board of Supervisors Meeting Minutes.

2. HEALTH AND HUMAN SERVICES

Re-approve Contract No. **C23-028** Revocable License for Non-Federal Use of Real Property with the **Veteran's Administration Outpatient Clinic**, to assist veterans, their spouses and dependents in obtaining a full range of services and benefits, located at 425 Plumas Blvd, Yuba City, CA, effective January 16, 2023, and authorize the County Administrative Officer to sign.

3. HEALTH AND HUMAN SERVICES

Approve Contract No. **C23-078** Subrecipient Agreement with **Glenn County** for Homeless Housing Assistance and Prevention, Round 3 Grant Funds and authorize Wendy G. Tyler, County Administrative Officer, to sign.

4. PUBLIC WORKS/ROAD DEPARTMENT

Accept Notice of Completion for the CSA 2, Stonyford, Well 2 and Pipeline Replacement Project and authorize the Director of Public Works to sign and record same.

5. PURCHASING AND PROCUREMENT/AUDITOR

Approve Contract No. **C23-079** Renewal Order Form/Agreement with **Fifth Assets, Inc. dba DebtBook**, for cloud-based debt, lease, and IT subscription management software program.

6. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH

Approve Contract No. **C23-080** 4th Modification with **Stacy Johnson dba Johnson's House of Sobriety** for clean and sober transitional living facility services.

7. PURCHASING AND PROCUREMENT/BEHAVIORAL HEALTH

Approve Contract No. **C23-081** 1st Modification with **Willow Glen Care Center, Inc.** to provide the County with board and care services.

8. PURCHASING AND PROCUREMENT/DISTRICT ATTORNEY
Approve Contract No. **C23-082** agreement with **DNA Labs International** to provide DNA services and Analysis.
9. PURCHASING AND PROCUREMENT/HEALTH AND HUMAN SERVICES
Approve Contract No. **C23-083** Participation Agreement and Business Associate Addendum (23-MCIPCOLUSA-06) with the **California Department of Health Care Services** to permit the County to voluntarily participate in the Medi-Cal County Inmate Program (MCIP). Further, approve Contract No. **C23-084** Medi-Cal County Inmate Program Agreement (23-30017) for Administrative Services with the **California Department of Health Care Services**, effective July 1, 2023.
10. PURCHASING AND PROCUREMENT/HEALTH AND HUMAN SERVICES
Re-approve Contract No. **C22-087**, Amendment #1 with **Valley Services, LLC dba TRIO Community Meals** to provide food services to Senior Nutrition Program, effective May 1, 2023.
11. PURCHASING AND PROCUREMENT/HEALTH AND HUMAN SERVICES
Approve Contract No. **C23-085** 3rd Modification with **Wendy K. Lyle, PhD**, to provide specified psychotherapy and counseling services, including evaluation, consultation and court services, effective July 1, 2023.
12. PURCHASING AND PROCUREMENT/HEALTH AND HUMAN SERVICES
Approve Contract No. **C23-086** 2nd Modification with **Jeff Kennedy dba Kennedy Consulting**, for Hospital Preparedness Program Local Coordinator Services, effective July 1, 2023.
13. PURCHASING AND PROCUREMENT/PUBLIC WORKS-EAST PARK RESERVOIR
Approve Contract No. **C23-087** with **Three29 Media**, for on-call web support services for the Colusa County Recreation and East Park Reservoir reservation websites
14. PURCHASING AND PROCUREMENT/SHERIFF-JAIL
Approve Contract No. **C23-088** 1st Modification with **Integrated Security Controls Inc**, to provide camera system services and maintenance, effective March 9, 2023.
15. PURCHASING AND PROCUREMENT/MIGRANT HOUSING
Approve Contract No. **C23-089** with **Creative Builders Inc.**, for the Williams Migrant Housing Center Play Area Revitalization project.
16. PURCHASING AND PROCUREMENT/MIGRANT HOUSING
Approve Contract No. **C23-090** with **ABS Builders, Inc.**, for the Williams Migrant Housing center Facility Revitalization of laundry room and parking area lighting.
17. PURCHASING AND PROCUREMENT/ASSESSOR
Approve Contract No. **C23-091** 5th Modification with **Megabyte Systems, Inc.** for property tax system maintenance and support.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Evans
AYES:	Evans, Corona, Boes, Smith, Bell

18. TREASURER

Accept March 2023 Treasury Monthly Investment Report as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Bell
AYES:	Evans, Corona, Boes, Smith, Bell

III. HUMAN RESOURCES

1. Adopt Resolution Authorizing Reorganization of the Human Resources Department, including title changes, revised job descriptions, revised salary ranges and update position allocation listing and job class table.

RESULT:	TABLED TO A FUTURE MEETING
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IV. AUDITOR

1. Approve Special Claims.
There were no Special Claims.

V. Chair Boes makes time for the adoption of a Proclamation declaring the the fourth Friday in April as Children's Memorial Flag Day and reads same into the record:

"PROCLAMATION OF THE COLUSA COUNTY BOARD OF SUPERVISORS DECLARING THE FOURTH FRIDAY IN APRIL AS CHILDREN'S MEMORIAL FLAG DAY THROUGHOUT COLUSA COUNTY IN MEMORY OF CHILDREN WHO HAVE DIED BY VIOLENCE

WHEREAS, throughout America, tragic cases of violence against children occur frequently and senselessly, destroying innocent lives and devastating families; and

WHEREAS, the people of Colusa County believe in the celebration of life, diversity and hope for the future through our children, and deplore and condemn acts of violence committed upon the children of our communities; and

WHEREAS, Colusa County CAPC (Community Advocates for Parents and Children) and the Colusa County Department Health and Human Services are committed to raising individual and public consciousness of the need to care for all our children and to honor young lives lost; and

WHEREAS, CAPC has acquired a Children's Memorial Flag from the Child Welfare League of America, which has become a recognizable symbol of the need to do a better job of protecting children, and which is sponsoring a national effort to memorialize child victims, and which has been adopted in other California communities.

NOW, THEREFORE BE IT PROCLAIMED, that in memory of children who have died by violence, the County of Colusa does hereby proclaim the fourth Friday in April as Children's Memorial Day; and that the Children's Memorial Flag be flown on April 28th by the County of Colusa and that the Colusa County Board of Supervisors urge all citizens to increase their participation in efforts to prevent child abuse and child death, thereby strengthening the communities in which we live."

Comments received by Ms. Kelly, Ms. Edwards and Ms. Ingebretsen.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Smith
AYES:	Evans, Corona, Boes, Smith, Bell

VI. COMMUNITY DEVELOPMENT DEPARTMENT

1. Acknowledge receipt of the 2022 Annual General Plan Progress Report.

Comments received by Mr. Plucker.

VII. PURCHASING AND PROCUREMENT/BUILDING & GROUNDS MAINTENANCE

1. Waive Bid Irregularity and approve Contract No. **C23-092** with **George Roofing** for the re-roofing of the Veterans Hall located at 108 E. Main Street, Colusa.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Bell
AYES:	Evans, Corona, Boes, Smith, Bell

9:30 a.m. PUBLIC HEARING

COMMUNITY DEVELOPMENT DEPARTMENT

Chair Boes makes time for a Public Hearing and adoption of a Resolution approving a CEQA Exemption and General Plan Amendment to allow for the creation of a small residential agricultural parcel through a zoning overlay zone. **Furthermore**, introduction, by title only, and passage of an ordinance adopting a CEQA Exemption and Zoning Ordinance Text Amendment establishing the Small Residential Agricultural Parcel Overlay Zone.

Comments received by Mr. Plucker.

9:40 a.m. Chair Boes opens the Public Hearing and calls for public comment. Hearing none, Chair Boes closes the Public Hearing.

Comments received by Ms. Tyler, Mr. Gross and Ms. Allen.

Adopt **Resolution No. 23-019** approving a CEQA Exemption and General Plan Amendment to allow for the creation of a small residential agricultural parcel through a zoning overlay zone. **Furthermore**, adopt **Ordinance No. 831** adopting a CEQA

Exemption and Zoning Ordinance Text Amendment establishing the Small Residential Agricultural Parcel Overlay Zone.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Corona
SECONDER:	Evans
AYES:	Evans, Corona, Boes, Smith, Bell

VIII. BOARD OF SUPERVISORS

1. Approve the March 27, 2023 Board of Supervisors/Department Head Workshop Special Meeting Minutes and the March 28, 2023 Board of Supervisors Meeting Minutes.

Comments received by Ms. Tyler.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Smith
SECONDER:	Corona
AYES:	Evans, Corona, Boes, Smith
ABSTAIN:	Bell

IX. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Bell

- Meetings/functions attended:
 - Migrant Housing Check-In day
 - California Rifle and Pistol Association (CRPA) Capitol Day with Legislators
 - GOP meeting
 - Meeting with Chief Probation Officer
 - Meeting with constituents regarding parking issues
 - Responded to survey for Community Action Partnership (CAP)
 - Planned Community Clean-up of homeless camps

Supervisor Corona

- Meetings/functions attended:
 - Attended constituent funerals
 - Calls from constituents

Supervisor Evans

- Meetings/functions attended:
 - Sites meetings
 - Maintenance Negotiation Agreement (with GCID, Glenn, and Colusa Counties) Ad-Hoc Committee

Supervisor Smith

- Meetings/functions attended:
 - CSAC Legislative Conference
 - Meeting with Assembly Member Aguiar-Curry
 - Community Economic Development Strategy (CEDS)

survey outreach
Constituent calls regarding roads
Sac Bee published an article with RCRC regarding the need for
water storage

Supervisor Boes

Meetings/functions attended:

Behavioral Health Advisory Board meeting
CSAC Legislative Conference
Meeting with Assembly Member Aguiar-Curry
Karen's House – Aguiar-Curry has selected Karen's House as
Nonprofit of the Year
Jim Armstrong Golf Tournament - ALS fundraiser
Maintenance Negotiation Agreement (with GCID, Glenn, and
Colusa Counties) Ad-Hoc Committee
Broadband Task Force meeting

Chair Boes states Supervisor Evans has made the "Top 10 Longest Serving Supervisors" in the new CSAC directory.

X. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Ms. Tyler states budgets are due next week and technical review will begin soon.

Chair Boes declares a recess 9:53 a.m. to convene in Closed Session.

XI. CLOSED SESSION/COUNTY ADMINISTRATIVE OFFICE

1. EMPLOYEE PERFORMANCE EVALUATION
California Government Code section 54957(b). Title: County
Administrative Officer

2. LIABILITY CLAIM
California Government Code section 54956.95.
Claimants: Brent Hawley
Agency claimed against: Colusa County

Chair Boes adjourned the meeting at 11:14 a.m. to reconvene in Regular Session on May 9, 2023 at the hour of 9:00 a.m.

Kent S. Boes, Chair

Attest: Wendy G. Tyler,
Clerk to the Board of Supervisors

BY _____
Melissa Kitts, Deputy Clerk