

Board of Supervisors

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COUNTY OF COLUSA

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BOARD CHAMBERS
547 MARKET STREET
COLUSA, CA 95932

Agenda

December 15, 2009

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

8:00 a.m. CALL TO ORDER

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of December 8, 2009 Regular Session.

8:05 a.m. STAFF REPORTS

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

8:10 a.m. PERSONNEL

A. **Library - 6021**

Consider deleting the full-time position of Library Assistant I, PFT, Range 5 (Schedule 08C), effective December 31, 2009 and adding a flexibly staffed position of Library Assistant I/II, PFT, Range 5/8 (Schedule 08C), effective January 1, 2010.

B. **Probation – 2035**

Consider adding the part time position (50%) of Counselor I, PPT, Range 23, effective January 1, 2010, recruit within the department with authority to fill the position vacated with extra help.

C. **Personnel**

Consider and possibly approve one policy reviewed and approved by the Personnel Policy Committee as follows:

Department Head In-County Driving Stipend Policy

D. **DHHS - Health - 4012**

Consider approving a request to fill one flexibly staffed position of PHN I/II/III, permanent full time, Range 35/39/43 (Schedule 08C), effective January 1, 2010.

8:20 a.m. PROBATION

Consider approving the Colusa County Probation Department's application for the California Emergency Management Agency (CalEMA) funding through the federal Edward Byrne Memorial Justice Assistance Grant (JAG) provided by the American Recovery and Reinvestment Act (Recovery Act) of 2009 and authorize the Chief Probation Officer to apply and sign same on behalf of the Board of Supervisors.

8:25 a.m. BEHAVIORAL HEALTH

A. Consider approving an agreement between the County of Colusa Behavioral Health Department and **Jane Pfeifer** for grant writing services, effective December 15, 2009 through December 31, 2009, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.

B. Discussion/direction regarding MHSA Housing.

8:35 a.m. HEALTH AND HUMAN SERVICES

A. Consider approving a contract between the County of Colusa Health and Human Services and **Colusa County One-Stop** for subsidized employment to CalWORKs families and low-income needy families, effective December 15, 2009 through October 31, 2010, with terms and conditions as set forth in the contract and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.

B. **Environmental Health/Independent Solid Waste Hearing Panel**

Consider appointment of Malcolm Maxwell and Raymond Krause and a Board member to the Independent Solid Waste Hearing Panel for a four (4) year term.

8:40 a.m. COUNTY CLERK-RECORDER

A. Consider approving DFM Associates Master Agreement between the County of Colusa Clerk-Recorder's Office and **DFM Associates**, effective December 15, 2009, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.

B. Consider adopting a Resolution of the Board of Supervisor of the County of Colusa, State of California, Approving an Application for Funds under the Help America Vote Act of 2002 and authorize the Chairman to sign.

- C. Consider approving/ratifying Standard Agreement No. 09G26103, between the County of Colusa Clerk-Record's Office and the **State of California, Secretary of State**, effective January 4, 2010 through December 31, 2012, with terms and conditions as set forth in the agreement and authorize the Clerk-Recorder to sign on behalf of the Board of Supervisors.
- D. Consider waiving the formal bid process, approve specifications of hardware and software pursuant to HAVA and authorize the County Clerk to proceed with purchase.

8:50 a.m.

AUDITOR-CONTROLLER

- A. Approve changes in Revenue and Appropriations as follows:
Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue & Appropriations:</i>				
Sheriff	00101	2021	467510	\$1,294.00
Sheriff	00101	2021	51012	\$1,096.31
Sheriff	00101	2021	51013	\$20.00
Sheriff	00101	2021	51022	\$177.69
Total				\$1,294.00
Public Health	00108	4012	479910	\$225,083.
Health	00108	4012	57040	\$14,096.
Health	00108	4012	57039	\$20,489.
Health	00108	4012	51011	\$50,389.
Health	00108	4012	51012	\$23,600.
Health	00108	4012	53250	\$13,000.
Health	00108	4012	57014	\$3,500.
Health	00108	4012	53170	\$4,464.
Health	00108	4012	53251	\$5,000.
Health	00108	4012	53180	\$16,108.
Health	00108	4012	53230	\$15,766.
Health	00108	4012	53140	\$16,730.
Health	00108	4012	53090	\$25,500.
Health	00108	4012	57002	\$300.
Health	00108	4012	57001	\$600.
Health	00108	4012	57141	\$9,500.
Health	00108	4012	57064	\$6,050.
Total				\$225,083.
DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT

To Increase (Decrease) Appropriations:

County Library	00101	6021	53230	\$1,431.00
County Library	00101	6021	59390	(\$1,431.00)

Total				\$0.00
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B. Information Technology

1. Consider approving "Business Class Service Order Agreement ID# 2419847", between the County of Colusa Information Technology Department and **Comcast** for internet services for 547 Market Street and 546 Jay Street locations, effective December 15, 2009, with terms and conditions as set forth in the agreement and authorize the IT Director to sign on behalf of the Board of Supervisors.

2. Consider approving "Business Class Service Order Agreement ID# 2187334", between the County of Colusa Information Technology Department and **Comcast** for internet services for 251 E. Webster Street location, effective December 15, 2009, with terms and conditions as set forth in the agreement and authorize the IT Director to sign on behalf of the Board of Supervisors.

9:00 a.m. Period of Public Comment.

9:05 a.m. ADMINISTRATION
Consider appointments to the Community Advisory Committees.

9:30 a.m. RECESS

10:00 a.m. CLOSED SESSION
Announcement of Closed Session matters to be heard.

10:01 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

Under the Provisions of Government Code Section 54957(b)(1) the Board will conduct second interviews with the top candidates for the position of Public Works Director.

12:00 noon RECESS

3:00 p.m. TRANSPORTATION AND TRANSIT MEETING

CONSENT AGENDA ITEMS 1-10

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

1. ADMINISTRATION/SUPERVISOR INDRIERI/PROCLAMATION: Adopt a Proclamation of the Board of Supervisors of the County of Colusa, State of California Honoring Dorothy Bowden Upon her Retirement and authorize the Chairman to sign.

2. HEALTH AND HUMAN SERVICES: Approve Amendment to contract C08-254 between the County of Colusa Health and Human Services and **D. Scott Thurmond**, amending Section 5 "Compensation" as set forth in the Amendment, with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.
3. PLANNING & BUILDING: Approve an agreement between the County of Colusa Planning and Building Department and **Richard's Tree Service** for removal of dead tree located at 85 E. Webster Street, Colusa, CA., effective December 15, 2009, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
4. PLANNING & BUILDING/RESOLUTION/PARCEL MAP: Adopt a Resolution of the Colusa County Board of Supervisors Authorizing the Recordation of Parcel Map Number 05-12-4, Kenfield L. Alldrin and Janette I. Alldrin, authorize the Chairman to sign the Resolution and direct the Clerk to record. **(Continued from December 8, 2009)**.
5. AG COMMISSIONER: Approve Colusa County Air Pollution Control District Carl Moyer Contract Agreement 2008/2009 Ag Repower, between the County of Colusa Ag Commissioner and **Tana Beauchamp**, effective July 17, 2009, with terms and conditions as set forth in the Agreement and authorize the Ag Commissioner to sign on behalf Board of Supervisors.
6. HEALTH AND HUMAN SERVICES: Approve Agreement No. EPO 09-0 combined CDC Public Health Preparedness, State General Fund Pandemic Influenza, Hospital Preparedness Program (HPP), CDC Public Health Emergency Response (PHER) Phase I and II, HPP H1N1 09/10 Agreement No. EPO 09-07, between the Colusa County Health and Human Services and **the California Department of Public Health**, as follows:
 - Centers for Disease Control & Prevention (CDC), effective August 10, 2009 through August 9, 2010
 - Hospital Preparedness Program (HPP), effective August 9, 2009 through June 30, 2010
 - State GF Pandemic Influenza, effective July 1, 2009 through June 30, 2010
 - CDC Public Health Emergency Response (PHER, H1N1) Phase I Focus Area 1 and Focus Area 2, effective July 1, 2009 through July 30, 2010 and
 - HPP H1N1, effective July 31, 2009 through July 30, 2010with terms and conditions as set forth in the Agreements and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.
7. HEALTH AND HUMAN SERVICES: Approve CDC Public Health Emergency Response Phase III FY 09/10 Agreement No. EP) P3-07, for H1N1 Response activities, between the County of Colusa Health and Human Services and **California Department of Public Health**, effective July 31, 2009 through July 30,

2010, with terms and conditions as set forth in the Agreement and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.

8. HEALTH AND HUMAN SERVICES: Approve of various Fixed Assets for the Health and Human Services Department/Public Health-4012 for the Centers for Disease Control (CDC), Pandemic Influenza, Hospital Preparedness Program (HPP) and Public Health emergency (PHER) H1N1 budgets.
9. COOPERATIVE EXTENSION: Approve Cooperative Extension county employees' time off and closure of the office during the Holiday season from December 23, 2009 through January 1, 2010.
10. SHERIFF/RESOLUTION: Adopt a Resolution of the Colusa County Board of Supervisors Authorizing Discretionary Uniform Allowance and authorize the Chairman to sign.

END OF CONSENT AGENDA

OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

11. Supervisors' Reports or Comments.
12. State or Federal Legislation/General Budgetary Matters.
13. Review Claims Register Sheets.
14. Agenda Review.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Colusa, CA 95932 during regular business hours, 8:30 a.m. to 5:00 p.m., Monday through Friday.