

Board of Supervisors

Kim Dolbow Vann, District I
Thomas A. Indrieri, District II
Mark D. Marshall, District III
Chairman
Gary J. Evans, District IV,
Vice-chairman
Denise J. Carter, District V



COUNTY OF COLUSA

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Minutes

May 31, 2011

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 31ST day of May 2011 at the hour of 9:00 a.m., Present: Supervisors Mark D. Marshall, Chairman, Denise J. Carter, Thomas A. Indrieri, and Gary J. Evans and Kim Dolbow Vann. Absent: None.

Present: Tom Parker, County Counsel.
Nikki Berry, Personnel Director.
Peggy Scroggins, Auditor-Controller.
Jim Bell, Mike Azevedo, Public Works.
Mary Winters, Colusa citizen.
Russ Jones, Joe Garofalo, Shane Maxey, Sheriff's
Department.
Elizabeth Kelly, Interim Director, Health & Human Services.
Kathy Craigo, Central Valley Gas.
Cynthia White, Colusa Garden Club.
Donna Critchfield, Colusa City Council member.
Bill Cornelius, Interim Director, Behavioral Health Services.
Joe Damiano, Renee McCormick, Ag Department.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Prayer by Chairman Marshall. Pledge of Allegiance.

ADMINISTRATION: It is moved by Supervisor Vann, seconded by Supervisor Evans to approve the Minutes of the May 17, 2011 Regular Session. Motion carried: All yes. Absent: None.

Chairman Marshall makes time for a period of public comment. Hearing none, Chairman Marshall closes the period of public comment.

9:07 a.m. (9:05 a.m. item on Agenda) STAFF REPORTS

Mr. Bell updates the Board members on items that pertain to his Department.

Mr. Cornelius updates the Board members on items that pertain to his Department. Noting the InterRhythms presentation was successful and the Stamp Out Stigma Rally was well attended.

Ms. Burke updates the Board members on items that pertain to her Department and distributes a brochure title "Colusa County Library Presents 2011 Summer Reading Program, One World Many Stories" and briefly speaks to same. Noting the wrap on the mobile learning unit is completed and looks good.

Mr. Damiano states, today, is Mr. Richter's last day of work. He informs the Board that a reception is being held at Colusa Industrial Properties from 2:00 p.m. to 6:00 p.m. to give everyone a chance to say goodbye to Mr. Richter.

9:15 a.m. (9:10 a.m. item on Agenda) PERSONNEL/HEALTH AND HUMAN SERVICES-HUMAN SERVICES-5011: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to **rescind** the following motion approved May 3, 2011:

"PERSONNEL/HEALTH AND HUMAN SERVICES – HUMAN SERVICES – 5011: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to approve adding an additional position of Eligibility Worker I/II, PFT, MSC Range 8/12, \$1,815.00 - \$2,250.00/\$2,041.00 - \$2,481.00 per month, effective July 1, 2011 and authorize recruitment utilizing the Merit Systems list.

Motion carried: All yes. Absent: None.

PERSONNEL/HEALTH AND HUMAN SERVICES-HUMAN SERVICES-5011: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to approve a request to fill a vacant position of Eligibility Worker I/II, PFT, MSC Range 8/12, \$1,815.00 - \$2,250.00/\$2,041.00 - \$2,481.00 per month, effective July 1, 2011 and authorize recruitment utilizing the Merit Systems list. Motion carried: All yes. Absent: None.

PERSONNEL/LIBRARY – 6021: It is moved by Supervisor Vann, seconded by Supervisor Carter to approve amending the job description for the new position of Mobile Learning Unit Driver, MSC Range 5, \$1,720.00 - \$2,091.00 per month, effective June 1, 2011 to modify the experience requirement to preferred: "One year of related driving experience involving the use of a large vehicle with a demonstrated record of driving safely preferred", and authorize to fill as an extra help position. Motion carried: All yes. Absent: None.

PERSONNEL/AG ADMINISTRATIVE SERVICES – AIRPORT – 4001: It is moved by Supervisor Vann, seconded by Supervisor Carter to approve a request to hire extra help for the position of Airport Maintenance Worker, TPT, \$12.56 per hour, effective May 31, 2011. Motion carried: All yes. Absent: None.

Chairman Marshall makes time to consider a request to authorize employment past 999 hours and eligible for PERS for Luis Sanchez, Maintenance Worker, TPT, \$12.56 per hour, effective June 1, 2011.

Ms. Berry requests this item be pulled from the Agenda at this time. Chairman Marshall so directs.

9:26 a.m. (9:15 a.m. item on the Agenda) SHERIFF/RFP/BIDS: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to accept the Request For Proposals (RFP) for the procurement and installation of one (1) emergency diesel powered backup generator including housing and fuel storage system for the City of Colusa, City Hall, as received and opened on April 22, 2011 at 10:00 a.m. as follows:

- | | | |
|----|--------------------------------|-------------|
| 1. | Charlie's Electric, Colusa, CA | \$94,799.86 |
| 2. | Cross Electric, Colusa, CA | \$53,872.25 |

Motion carried by the following vote:

AYES: Supervisors Indrieri, Evans, Vann, and Marshall.

NOES: Supervisor Carter.

ABSENT: None.

Mr. Jones speaks in support of awarding the RFP to Cross Electric in the amount of \$53,872.25.

Supervisor Evans expresses concern regarding the differences in the submitted proposals.

Discussion is held regarding an existing emergency panel within the building, contractor walk-through, this being an RFP process and not a bid process, and the backup to the item not being included in the agenda packets for the Board members to review.

SHERIFF/RFP: It is moved by Supervisor Evans, seconded by Supervisor Vann to award the RFP to Cross Electric in the RFP amount of \$53,872.25 for the procurement and installation of one (1) emergency diesel powered backup generator including housing and fuel storage system for the City of Colusa, City Hall. Further, direct the Sheriff to return at a later date with a contract for same. Motion carried by the following vote:

AYES: Supervisors Indrieri, Evans, Vann, and Marshall.

NOES: Supervisor Carter.

ABSENT: None.

SHERIFF: It is moved by Supervisor Carter, seconded by Supervisor Vann that the Board finds that it is in the best interest of the County/public to waive the County's formal bid process and approve the purchase of four patrol vehicles including emergency equipment for the Sheriff's Department, in the amount of \$140,000.00, to be funded by RLE Grant funding. (Will be utilizing State Bid #1-09-23-14, Enforcement Vehicles). Motion carried: All yes. Absent: None.

Present: Dan Charter, Treasurer-Tax Collector.

C11-103 9:32 a.m. (9:20 a.m. item on the Agenda) HEALTH AND HUMAN SERVICES: It is moved by Supervisor Vann, seconded by Supervisor Carter to waive the County's formal bid process and authorize purchase of fifteen (15) type 1 scanners (Fujitsu F1-6130 Scanner) as part of the implementation of California SAWS Consortium IV project in the amount of \$40,974.00. Further, approve a contract between the County of Colusa Health and Human Services and **California SAWS Consortium IV**, to allow Accenture LLP to proceed with the subject County Purchase, with terms and conditions

as set forth in the contract and authorize the Interim Director of Health and Human Services to sign on behalf of the Board of Supervisors. (This purchase is in compliance with the State Procurement process through the Consortium and this is a sole source provider). Motion carried: All yes. Absent: None.

9:35 a.m. (9:25 a.m. item on Agenda) BEHAVIORAL HEALTH SERVICES: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to approve the Medicare Enrollment Application for the Colusa County Behavioral Health Services Department to receive a Medicare Identification Number to bill Medicare for services and authorize the Interim Director of Behavioral Health Services to sign the Application and all related documents on behalf of the Board of Supervisors. Motion carried: All yes. Absent: None.

Present: Robert Zunino, Assistant Auditor-Controller.

9:40 a.m. (9:30 a.m. item on Agenda) AG COMMISSIONER/AIPPORT SPECIAL/NOTICE TO BIDDERS: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to approve Colusa County Airport, Airport Improvements Perimeter Fencing and Gates Rotation Beacon PAPIs and AWOS III Constant Current Regulator AIP Project No. 3-06-0048-13 Contract Documents and Specifications and authorize the Chairman to sign appropriate documents. Further, set July 8, 2011 at 1:00 p.m., to receive and open sealed bids, August 2, 2011 to accept and award bids and direct the Clerk to publish and post Notice to Bidders. Motion carried: All yes. Absent: None.

9:45 a.m. (9:35 a.m. item on Agenda) TREASURER-TAX COLLECTOR: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to accept the Colusa County Treasurer's Monthly Investment Report for April 2011. Motion carried: All yes. Absent: None.

9:48 a.m. (9:40 a.m. item on Agenda) PUBLIC WORKS/BIDS: It is moved by Supervisor Carter, seconded by Supervisor Evans to approve Notice to Contractors, Special Provisions, and Proposal for a Master Job Order Contract to Provide Construction Rental Equipment **With** Operator for Maintenance project within Colusa County on an as-need basis and authorize the Chairman to sign the Notice to Contractors. Further, set June 15, 2011 at 10:00 a.m., to receive and open sealed proposals, June 28, 2011 to accept and award and direct the Clerk to publish and post Notice. Motion carried: All yes. Absent: None.

PUBLIC WORKS/BIDS: It is moved Supervisor Evans, seconded by Supervisor Indrieri to approve Notice to Contractors, Special Provisions, and Proposal for a Master Job Order Contract to Provide Construction Rental Equipment **Without** Operator for Maintenance project within Colusa County on an as-need basis and authorize the Chairman to sign the Notice to Contractors. Further, set June 15, 2011 at 10:00 a.m., to receive and open sealed proposals, June 28, 2011 to accept and award and direct the Clerk to publish and post Notice. Motion carried: All yes. Absent: None.

PUBLIC WORKS/BIDS: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to approve Notice to Bidders and Bid proposal for the Gasoline and Diesel Fuel Purchase for the Department of Public Works, Transit Agency, Central Services and the Sheriff's Department and authorize the Chairman to sign the Notice to Bidders. Further, set June 15, 2011 at 10:00 a.m. to receive and open sealed bids, June 28, 2011 to accept and award and direct the Clerk to publish and post Notice to Bidders. Motion carried: All yes. Absent: None.

9:54 a.m. (9:45 a.m. item on Agenda) Chairman Marshall makes time for discussion/direction regarding the Williams and Arbuckle Library Landscape and Irrigation Renovation.

Mr. Hackney requests direction as to how the Board members would like to proceed with the landscape and irrigation renovation for the Williams and Arbuckle Libraries.

Chairman Marshall states the Colusa Garden Club contacted him and they would like to help with the gardening at the County Libraries.

Discussion is held regarding the condition of the lawns at the Williams and Arbuckle Libraries, the current landscaping person, cost of repairing and landscaping, and a possible funding source(s).

Ms. White states the Colusa Garden Club is willing to take on the sprucing up and maintenance of the grounds with help from volunteers, if, the County is capable of finding a way to fund the landscaping project to fix-up the existing grounds.

Chairman Marshall states RFPs should be done for each of the Libraries. He also states that it should be stipulated within the RFP, that the chosen contractor, be willing to work with the Garden Club, in regards to the design of the landscaping, i.e., placement of shrubs and plants that are conducive for this particular area. Discussion is held.

PLANNING & BUILDING/RFP: It is moved by Supervisor Vann, seconded by Supervisor Evans to authorize Planning & Building to proceed with the RFP process for the landscaping at the Williams and Arbuckle Libraries. Further, return on June 28, 2011 for the acceptance and approval of same. Motion carried: All yes. Absent: None.

Chairman Marshall makes time for a presentation/direction regarding analysis of Energy Feasibility Proposals.

Mr. Hackney states he is in receipt of three (3) proposals as follows:

1. Northwest Consulting & Inspections, LLC,
2. Cost Control Associates, Inc., and
3. Aircon Energy.

He states Northwest is proposing to do a building survey for escape of heating and cooling, and a percentage of the savings realized are what would be paid to Northwest. He further states the other two companies want to go through the County billing and try to figure out where the County could be saving.

Discussion is held regarding the cost to the County, what percentage of the total savings the companies asking for, and whether PG&E can provide these services.

Following discussion, Chairman Marshall directs the Director of Planning & Building to contact the abovementioned Company's and ask them to give a short presentation of there ideas at one of the August Board of Supervisor meetings.

C11-104 PLANNING & BUILDING: It is moved by Supervisor Carter, seconded by Supervisor Vann to approve an agreement between the County of Colusa Planning & Building Department and the **McMullen Company** for the Fire Plan Review for the Central Valley Gas Storage Project, effective May 31, 2011, in an amount not to exceed \$10,000.00, with a fifteen (15) day written termination clause by either party and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

10:20 a.m. (9:55 a.m. item on Agenda) Chairman Marshall makes time for a presentation and discussion of Revenue and Expenditure Status Reports for the County operating funds for the month ended April 30, 2011.

Ms. Scroggins states the total general fund revenue is at 88%, and expresses concern regarding the District Attorney, Burial Of Indigents, and Care of Juvenile Court Wards. Noting overall the County is still within the General Fund budget.

AUDITOR/CONTROLLER: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to approve Intra-Budget Transfer Numbers 11037 through 11039. Motion carried: All yes. Absent: None.

AUDITOR/CONTROLLER: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to approve changes in Revenue and Appropriations as follows:

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue & Appropriations:</i>				
Burial of Indigents	00101	5032	4799110	\$4,250.68
Burial of Indigents	00101	5032	53180	\$4,250.68
Homeland Security	00101	20811	455999	\$14,889.02
Homeland Security	00101	20811	51012	\$3,098.83
Homeland Security	00101	20811	51013	\$50.00
Homeland Security	00101	20811	51021	\$21.25
Homeland Security	00101	20811	51022	\$501.71
Homeland Security	00101	20811	53170	\$2,020.60
Homeland Security	00101	20811	53220	\$22.18
Homeland Security	00101	20811	53250	\$7,088.84
Homeland Security	00101	20811	53251	\$1,600.00
Homeland Security	00101	20811	57013	\$485.61
Total				\$14,889.02
County Library	00101	6021	479310	\$1,969.80
County Library	00101	6021	53230	\$1,969.80
Sheriff	00101	2021	455401	\$33,097.00
Sheriff	00101	2021	51010	\$18,820.00
Sheriff	00101	2021	51013	\$32.00
Sheriff	00101	2021	51019	\$3,500.00
Sheriff	00101	2021	51021	\$8,254.00

Sheriff	00101	2021	51022	\$1,837.00
Sheriff	00101	2021	51029	\$58.00
Sheriff	00101	2021	51031	\$33.00
Sheriff	00101	2021	51035	<u>\$275.00</u>
Total				\$33,097.00
District Attorney	00101	2016	479310	\$5,256.00
District Attorney	00101	2016	57018	\$1,081.42
District Attorney	00101	2016	57019	\$1,514.42
District Attorney	00101	2016	57063	\$2,660.16
Total				\$5,256.00
Drug Enforcement	00101	2022	455195	\$387.00
Drug Enforcement	00101	2022	53050	\$1.00
Drug Enforcement	00101	2022	57057	\$216.49
Total				\$387.00

Motion Carried: All yes. Absent: None.

10: 26 a.m. (10:10 a.m. item on Agenda) CENTRAL SERVICES: It is moved by Supervisor Carter, seconded by Supervisor Indrieri that the Board finds that it is in the best interest of the County/public to waive the County's formal bid process and approve the purchase of (42) forty-two copies of Microsoft Office Standard 2010 Software for the Behavioral Health Department, through **CDW-G**, in an amount not to exceed \$11,046.00. (Pricing guaranteed through the California Department of General Services/Software Licensing Program-Agreement #SLP-11-70-0025P). Motion carried: All yes. Absent: None.

CENTRAL SERVICES: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to approve the purchase of (3) three copies of Microsoft Office Pro Plus Software for the Behavioral Health Department, through **CDW-G**, in the amount of \$1,077.00. (Pricing guaranteed through the California Department of General Services/Software Licensing Program-Agreement #SLP-11-70-0025P). Motion carried: All yes. Absent: None.

CENTRAL SERVICES: It is moved by Supervisor Carter, seconded by Supervisor Indrieri that the Board finds that it is in the best interest of the County/public to waive the County's formal bid process and approve the purchase of (38) thirty-eight Topaz Signature Pads (Item 1666382), for the Behavioral Health Department, through **CDW-G**, in the amount of \$14,109.31. (Pricing guaranteed through the NIPA/National Intergovernmental Purchasing Alliance, contract #083052). Motion carried: All yes. Absent: None.

CENTRAL SERVICES: It is moved by Supervisor Carter, seconded by Supervisor Indrieri that the Board finds that it is in the best interest of the County/public to waive the County's formal bid process and approve the purchase of six (6) Dell Latitude E5520 laptop computers, for the Behavioral Health Department, through **Dell Incorporated**, in the amount of \$6,077.25, to be funded by MHSA funds. (Pricing

guaranteed through the state negotiated WSCA Contract #WN99ABZ). Motion carried: All yes. Absent: None.

CENTRAL SERVICES/BIDS: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to accept bids for the Cost Reporting and Accounting/Financial Services for the Behavioral Health Department, as received and opened May 19, 2011 at 10:00 a.m. as follows:

Gary Ernst	\$100.00 per hour
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Motion carried: All yes. Absent: None.

C11-105 CENTRAL SERVICES/BID: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to award the bid to Gary Ernst for the Cost Reporting and Accounting/Financial Services, in the bid amount of \$100.00 per hour. Further, approve an agreement between the County of Colusa and **Gary Ernst** for the Cost Reporting and Accounting/Financial Services for the Department of Behavioral Health Services, in the bid amount of \$100.00 per hour, effective May 31, 2011, with terms and conditions as set forth in the agreement and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

CENTRAL SERVICES/BIDS: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to accept bids for Janitorial Services for the Department of Behavioral Health Services, as received and opened on May 19, 2011 at 10:00 a.m. as follows:

1. Brothers Janitorial Service	\$1,300.00 per month
2. All Star Building & Maintenance Inc	\$1,900.00 per month
3. APF Janitorial	\$1,935.00 per month
4. Preferred Carpet Cleaning & Janitorial	\$2,000.00 per month
5. Ultimate Building Maintenance Inc	\$2,250.00 per month

Motion carried: All yes. Absent: None.

C11-106 CENTRAL SERVICES/BIDS: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to award the bid for Janitorial Services for the Department of Behavioral Health Services to Brothers Janitorial Services. Further, approve an agreement between the County of Colusa Behavioral Health Services and **Brothers Janitorial Service** for Janitorial Services, in the bid amount of \$1,300.00 per month, effective May 31, 2011, with terms and conditions as set forth in the agreement and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

Chairman Marshall makes time to consider bids for Transport Services for the Department of Behavioral Health Services as received and opened on May 19, 2011. He also states the Board members were informed that one of the bids submitted was emailed to the Department concurrently with submittal of the sealed bid to the Clerk's office.

Mr. Parker recommends not accepting the bids and directing the Department to re-advertise the bid or the Board may accept the informality and accept the bids.

Ms. Ferreira speaks in support of re-advertising and also revising the specification/worksheet of same.

Discussion is held regarding the proposed revision to the worksheet, cost effectiveness of having someone that is currently employed by the County on call for transportation services, and revising the bid worksheet/specification and re-advertising.

CENTRAL SERVICES: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to reject all the bids for Transport Services for the Department of Behavioral Health Services, as received and opened on May 19, 2011 at 10:00 a.m. as follows:

- | | | |
|----|-------------------------------|------------------------|
| 1. | Black Talon Enterprises, Inc | |
| | Option 1: Flat Rate Transport | \$14,999.00/month |
| | Additional | \$0.79/mile |
| | Additional Office | \$39.00/hour |
| | Option 2: On-call Transport | \$39.00/hr per Officer |
| | Additional | \$0.79/mile |
| 2. | Merit Medi-Trans | |
| | Option 1: Flat Rate Transport | \$1,000.00/month |
| | Unloaded Additional | \$1.30/mile |
| | Loaded Additional | \$2.50/mile |
| | Additional Officer | \$.55/mile |
| | Response to Call | \$40.00 |
| | Additional Standby fee | |
| | (first 2 hrs no charge) | \$25.00 |

Further, direct the Department to revise the bid specifications worksheet for the Transport Services, re-advertise the bid for the Department of Behavioral Health Services and direct the Clerk to publish and post notice of same. Motion carried: All yes. Absent: None.

Chairman Marshall declares a recess at 11:00 a.m. and reconvenes in Regular Session at 11:15 a.m., with all Supervisors and County Counsel present.

Present: Peggy Scroggins, Robert Zunino, Auditor-Controller's Office.
Nikki Berry, Personnel Director.
Donna Critchfield, Colusa City Council member.
Jim Bell, Mike Azevedo, Jerry Schantz, Public Works.
Kathie Moran, Clerk-Recorder.
Wendy Burke, County Librarian.
Yolanda Tirado, Ann Nordyke, Board Clerks.

11:15 a.m. (10:45 a.m. item on Agenda) Chairman Marshall makes time for a presentation on recommendations of Risk Management RFP Committee regarding provision of Risk Management Services to Colusa County.

Mr. Parker states the matter before the Board is the possible approval of a responding party for the provision of insurance and risk management services to Colusa County. He states his office has been asked to review and opine on the legality of District One and District Three Supervisors participating in the discussion and or vote on this agenda matter and this office concludes as follows:

1. The Board members representing District One and District Three are not prohibited from participating in and voting on the above described agenda item by the Fair Political Practices Act provision and accompanying regulations issued by the Fair Political Practices Commission (FPPC).
2. The two Board members described above are also not prohibited by Government Code section 1090 from participating in and voting on the above described agenda item.

Chairman Marshall turns the presentation over to Supervisor Carter.

Supervisor Carter states the Insurance RFP objective was to evaluate the current provider, create a comprehensive RFP, request proposals using the County bid process, receive and compare options and give recommendation for changes to the Board. She further states the Insurance areas quoted are as follows:

- Workers Compensation,
- General Liability,
- Property,
- Crime prevention,
- Medical malpractice,
- Airport,
- Watercraft,
- Employee training,
- Employee Assistance program,
- Risk Management, and
- Loss Prevention

She states the proposals were evaluated for the following criteria:

Strength and stability of proposal,
Comprehensiveness of services and resources,
Premium costs,
Services enhancements, i.e. Loss Prevention Program, Employee Assistance Program,
Overall costs, control and flexibility for the County,

She further states the County received three proposals as follows:

1. Trindel;
2. Alliant; (broker for CSAC-EIA) which did not quote all areas

- of the bid, and
3. MHN who quoted for Employee Assistance Programs and training only.

Ms. Berry speaks to the funding structure options such as a Banking Mechanism as opposed to a Pooling Plan, stating with a "Banking JPA" all members are segregated, there is no co-mingling of funds or sharing of risk. Any excess funding is retained as the specific member's equity and the member earns interest on their funds, stating a "Banking Mechanism" is advantageous for members with good loss experience and commitment to successful loss prevention programs.

She further states a "Pooling JPA" requires each member to pay premiums which will be used for the claims of all members. She states, if, a Pooling JPA amasses significant excess premiums they may be returned to members over time in proportion to paid premiums, as opposed to the more equitable allocation of premiums paid in less claims paid out. She states further if premiums are insufficient, each member is assessed additional premiums, even, if, their loss experience is excellent. Noting there is no County equity in the premiums paid to a pool. She states a Pooling plan is advantageous for member with poor loss experience that focuses on purchasing additional insurance to cover the numerous claims and exposures.

Mr. Parker states the Trindel Insurance Fund is a Joint Powers Authority that was formed in 1980. He state the current County members are Colusa, Alpine, Del Norte, Lassen, Modoc, Mono, Plumas, San Benito, Sierra and Trinity. He further states Trindel is a Banking JPA; there is no commingling of funds or sharing of risk. He states further the Trindel Loss Prevention programs are experienced and have qualified Safety/Loss Prevention staff responsible for providing support for occupational safety, property and liability loss prevention programs, inspections of facilities for physical, environmental and workplace hazards and offers recommendations for improvement. Noting Trindel gives a detailed accounting of all claims costs, and maintenance of subsidiary accounts of all members which shows each Member's share of cash, revenue, expenditures, and equity in Trindel.

Supervisor Carter recommends remaining with Trindel for County Insurance Coverage and Loss Prevention/Risk Management and contract directly with MHN for Employee Assistance Program Services. She further states looking forward an RFP to solicit a broker for market insurance would be a better fit, an actuarial is needed for the ability to quote, analyze training and loss prevention programs, explore in house staff opportunities, and perform a cash flow analysis of pooling and banking options. Discussion is held.

ADMINISTRATION: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to continue with Trindel for FY 2011/12 for the County Insurance Coverage and Loss Prevention/Risk Management and contract directly with MHN for Employee Assistance Program services. Motion carried: All yes. Absent: None.

ADMINISTRATION: It is moved by Supervisor Vann, seconded by Supervisor Evans to approve NACo 2011 Credentials (Voting) Identification Form and authorize the Chairman to sign same. Motion carried: All yes. Absent: None.

11:52 a.m. (11:15 a.m. item on Agenda) Chairman Marshall makes time for an update regarding redistricting.

Ms. Moran states staff requested this item be placed on the agenda to get any feed back or response regarding the information presented at the last meeting.

Discussion is held regarding squaring off portions of certain districts, the Brown Act, public input/involvement, setting a public hearing, and redistricting according to population.

Following discussion, it is the consensus of the Board members to set a Public Hearing regarding redistricting issues, for June 21, 2011 to be held at Colusa Industrial Properties, 100 Sunrise Blvd, Colusa, CA., starting at 6:00 p.m.

Chairman Marshall makes time for approval of Consent Agenda items 1 through 11.

Ms. Berry requests that Consent Item No. 10, regarding the Adoption of procedures for utilizing donated leave as approved by the Personnel Policy Committee be pulled from consideration at this time.

Chairman Marshall so directs.

CONSENT AGENDA: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to approve Consent Agenda Item Nos. 1 through 9 and 11 as follows:

C11-107 1. HEALTH AND HUMAN SERVICES: Approve an agreement for cleaning and janitorial services between the County of Colusa Health and Human Services and **Advanced Window Cleaning & Services** to provide vacation and sick leave relief for department employee, effective July 1, 2011 through June 30, 2012, in an amount not to exceed \$2,950.00, with a fifteen (15) day written termination clause by either party and authorize the Chairman to sign.

C11-108 2. SHERIFF: Approve Modification to Agreement C04-102, between the County of Colusa Sheriff's Office and **Colusa Regional Medical Center** for inmate meals, modifying the term of contract to be effective through June 30, 2012 and increasing compensation from \$252,655.50 (\$21,054.63 per month) to \$258,916.68 (\$21,576.39 per month), with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.

C11-109 3. BEHAVIORAL HEALTH: Approve Modification to agreement C09-070, between the County of Colusa Behavioral Health Services and **APL Counseling Services** to provide Domestic Violence and Anger Management education and counseling to clients referred from Colusa County Behavioral Health and Colusa County Probation Department, and modifying "Time of Performance" to be effective through June 30, 2013, with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.

C11-110 4. PUBLIC WORKS: Accept Easement Deed for County Road 25 Lenahan Road for Federal Aid Project No. BRLO 5915(048) between the County of Colusa Public Works Department and **Benjamin and Kristie Pearson**, and authorize the Chairman to sign and the direct the Clerk to record same. Further, approve Right of Way Contract-County Highway Funks Creek at Lenahan Road Bridge Replacement

between the County of Colusa Public Works Department and **Benjamin and Kristie Pearson** for a Non-Exclusive Easement for road, utility and drainage, effective May 31, 2011, in the amount of \$850.00 and authorize the Chairman to sign.

C11-111 5. PUBLIC WORKS: Accept Easement Deed for County Road 25 Lenahan Road for Federal Aid Project No. BRL) 5915(048) between the County of Colusa and **Allen Lee Etchepare**, authorize the Chairman to sign and direct the Clerk to record same. Further, approve Right of Way Contract-County Highway Funks Creek at Lenahan Road Bridge Replacement between the County of Colusa Public Works Department and **Allen Lee Etchepare** for a Non-Exclusive Easement for road, utility and drainage, effective May 31, 2011 through December 31, 2014, in the amount of \$2,000.00 and authorize the Chairman to sign.

C11-112 6. PUBLIC WORKS: Approve Right of Way Contract-County Highway Funks Creek at Lenahan Road Bridge Replacement between the County of Colusa Public Works Department and **Glenn Colusa Irrigation District**, effective January 21, 2011 through December 31, 2020, with terms and conditions as set forth in the contract and authorize the Chairman to sign.

C11-113 7. PUBLIC WORKS: Accept Easement Deed for County Road 25 Lenahan Road for Federal Aid Project No. BRLO 5915(048) between the County of Colusa and **Russel and Diane Pearson**, authorize the Chairman to sign and direct the Clerk to record same. Further, approve Right of Way Contract-County Highway Funks Creek at Lenahan Road Bridge Replacement between the County of Colusa Public Works Department and **Russel and Diane Pearson**, for a Non-Exclusive Easement for road, utility and drainage, in the amount of \$550.00, effective May 31, 2011 through December 31, 2015, with a \$100.00 per year extension, and authorize the Chairman to sign.

C11-114 8. PUBLIC WORKS: Ratify Colusa County Public Works Agreement 1011-25, between the County of Colusa Public Works Department and **Ken Bowen Construction Company**, to provide paving for the D Street Parking Area in Goad's Extension, effective May 10, 2011 through July 1, 2011, in the amount of \$13,138.00, with a fifteen (15) day written termination clause by either party and signed by the Director of Public Works on behalf of the Board of Supervisors.

C11-115 9. PUBLIC WORKS: Ratify Colusa County Public Works Agreement 1011-26, between the County of Colusa and Public Works Department and **D&A Mfg. Home Construction**, to provide removal and replacement of approximately 105 square feet of existing sidewalk at the easterly terminus of East Webster Street in Goad's Extension, effective May 12, 2011 through July 1, 2011, in the amount of \$1,101.41, with a fifteen (15) day written termination clause by either party and signed by the Director of Public Works on behalf of the Board of Supervisors.

C11-116 11. PUBLIC WORKS: Ratify Colusa County Public Works Agreement 1011-27, between the County of Colusa Public Works Department and **Nutt, Redfield, Valentine**, provide completion of the design for the Lenahan Road Bridge, effective May 13, 2011 through August 15, 2011, in the amount of \$22,000.00, with a fifteen (15) days written termination clause by either party and signed by the Director of Public Works on behalf of the Board of Supervisors. **Consent motion carried: All yes. Absent: None.**

Supervisor Vann states a matter arose after the posting of the May 31, 2011 Agenda regarding a USDA Development grant and requests the matter be brought on for Board consideration.

ADMINISTRATION: It is moved by Supervisor Vann, seconded by Supervisor Indrieri that a matter arose after the posting of the May 31, 2011 Agenda regarding a USDA Development Grant. Motion carried: All yes. Absent: None.

Supervisor Vann states several months back the Librarian applied for a grant and was awarded same. She states since that time Ms. Burke has been notified there are funds available, if, the County can come up with a 65% match. She further states the Arbuckle Library has a leaky roof, the building needs to be painted, and ADA issues need to be addressed.

Ms. Burke states she received an email regarding the amount of money that could potentially be held out for the County depending on the amount of the match.

Discussion is held regarding the \$10,000 received from the Gemma Corporation, the need to have ADA compliant restrooms in the Libraries, and money donated by NICOR for the Libraries.

Chairman Marshall reads an email that Ms. Burke forwarded over to him from a Mr. Michael Carnes, Area Director Rural Development and reads the email from his phone as follows:

"Hi Wendy

I did participate in a meeting this am where we talked about distributing the remaining Community Facility Grant Funds. I told them about your situation and that you needed to verify with the Board the availability of matching money. It was agreed to set aside \$23,500 of our grant funds for your deal (I think we can add in a little more if needed) If you are able to find the match for one of your deals. Originally Arbuckle was \$29,400, Williams was \$33,350 and Maxwell was \$19,250. I'd like to know if we can move ahead on a grant shortly after I get back from vacation on June 13th.

If there is a need to revise the originally proposed use of the funds we can probable go along with that.

If it's a go I'll need a copy of the 2010 audit and your current library budget. If the dollar amounts change a little other forms will need to be revised I'll talk to you about that latter.

Be advised this memo is in no way a commitment of funds, things can change up until the time funds are actually approved."

Discussion is held regarding ADA compliant entrance and restrooms, the total cost of the project, possibility of moving forward without ADA compliant restrooms, cost of ADA portion of the project, finding a funding source for the 65% match for the project, utilizing the funds donated by Gemma, if, the project is completed this fiscal year and/or putting funds for the project in next years budget.

ADMINISTRATION/LIBRARY: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to accept the Community Facility Grant Funds and proceed with making the restrooms in both libraries ADA compliant. Further, direct the Director of Planning and Building to budget funds for FY 2011/12, in an amount not to exceed \$50,000 for completion of the project. Motion carried: All yes. Absent: None.

SUPERVISOR REPORTS OR COMMENTS

Supervisor Carter

Meetings/functions attended:

Insurance RFP work.

Community Action Partnership, Williams Community meeting.

Colusa High Senior Project judge.

Supervisor Carter inquires whether the Board members would like to participate in this year's parade. Noting she needs to complete the form and turn it in should they choose to participate. Brief discussion is held.

Following discussion, it is the consensus of the Board members to participate in the parade.

Supervisor Indrieri

Meetings/functions attended:

Attended Maxwell rodeo.

Colusa Unified School District Senior High School Scholarship dinner.

Several issues discussed with constituents and developers.

Final wrap up of Prop 40 grant funds.

Supervisor Marshall

Meeting/functions attended:

NACo, Western Interstate Region Conference.

CAP meeting.

Agenda review.

Met with Personnel.

FFA Banquet.

Williams Vets Hall meeting.

Chairman Marshall states he has been reappointed to the NACo Justice & Safety Committee, noting this year will be particularly important to the county.

Chairman Marshall inquires as to any State or Federal Legislation or General Budgetary Matters.

Discussion is held regarding AB 1178 (MA) Solid waste: place of origin. Further, existing law authorizes a city or county to assess special fees of a reasonable amount on the importation of waste from outside of the county to publicly owned or privately owned facilities. Noting AB 1178 would prohibit a city or county, from otherwise restricting or limiting, in any way, the importation of solid waste into that city or county based on place of origin, except as specified with regard to solid waste facilities or the local land use authority, with no action taken.

ADMINISTRATION: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to approve Specials Claims as follows:

<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
DHHS	Eager Beaver Tree Service	\$750.00
Road	David Miller Pest Control	\$150.00
Sheriff	Elite Universal Security	\$427.50
Bldg & Grounds	W V Alton Inc	\$966.00
Bldg & Grounds	Jeff Savage Plumbing	\$1,003.79
DHHS	Jodene Platero	\$950.00
Personnel - Sheriff	James Missett MD	\$3,725.00

Motion carried: All yes. Absent: None.

ADMINISTRATION: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to approve the claims dated May 17, 2011 through May 30, 2011. Motion carried: All yes. Absent: None.

Ms. Tirado apprises the Board on items as they pertain to the June 14, 2011 Agenda.

The Board adjourns at 1:04 p.m., to reconvene in Regular Session on June 14, 2011 at the hour of 9:00 a.m.

Mark D. Marshall, Chairman

Attest: Kathleen Moran, County Clerk
and ex-officio Clerk to the Board of
Supervisors

BY _____
Ann Nordyke, Board Clerk