

## Board of Supervisors

Kim Dolbow Vann, District I  
Thomas A. Indrieri, District II  
Mark D. Marshall, District III  
Chairman  
Gary J. Evans, District IV,  
Vice-chairman  
Denise J. Carter, District V



## COUNTY OF COLUSA

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BOARD CHAMBERS  
547 MARKET STREET  
COLUSA, CA 95932

# Agenda

## October 11, 2011

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

8:00 a.m.     CALL TO ORDER

8:05 a.m.     CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A.     Under the provisions of Government Code Section 54957, the Board will discuss departmental updates regarding potential discipline.
- B.     Under the provisions of Government Code Section 54957, a Public Employee Performance Evaluation (Annual) will be conducted for the Director of Planning and Building.

9:00 a.m.

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of September 27, 2011 Regular Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m.     STAFF REPORTS  
This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

- 9:10 a.m. PERSONNEL
- A. **DHHS – Human Services – 5011**  
Consider authorizing to fill an Extra Help Clerical, TFT, \$12.00 per hour, effective October 15, 2011 utilizing the Merit Systems hiring list.
- B. **Ag Commission – 2060**  
Consider request to fill the vacancy of an Ag Biologist Standards Officer/Air Pollution Standards Officer I/II/III, PFT, PF Range 25/27/29, \$2,830.00 - \$3,441.00/\$3,121.00 - \$3,794.00/\$3,441.00 - \$4,183.00 per month, effective November 1, 2011.
- C. **County Counsel – 1031**  
Add: Legal Administrative Assistant, CNF Range 32, \$3,325.00 – \$4,041.00 per month, effective December 1, 2011 and authorize to fill the position.
- Delete: Legal Secretary, CNF Range 14, \$2,143.00 - \$2,605.00 per month, effective December 30, 2011.
- 9:15 a.m. AG COMMISSIONER
- A. **Airport Special**
1. Consider approving Colusa County Airport Request for Proposals for Airport Land use Compatibility Plan Update. Further, set October 28, 2011 at 2:00 p.m. to receive and open proposals and direct the Clerk to publish and post RFPs.
  2. Consider approving State of California – Department of Transportation California Aid to Airports Program (CAAP) – Annual Credit Disbursement Request in the amount of \$10,000.00 and California Aid to Airports Program (CAAP) Certification and authorize the Director of Airport Operation to sign on behalf of the Board of Supervisors.
- B. **Migrant Housing**  
Consider approving “Contract Wastewater Treatment Plant Information” with HydroScience Operations for the County of Colusa Migrant Housing WW Treatment Facility and authorize the Migrant Housing Director to sign on behalf of the Board of Supervisors.
- 9:20 a.m. TREASURER-TAX COLLECTOR  
Consider accepting the Colusa county Treasurer's Monthly Investment Report for September 2011.
- 9:25 a.m. LIBRARY  
Consider approving California Connects Memorandum of Understanding between the County of Colusa Library and **The Foundation for California Community Colleges**, for ARRA SBA Recovery Act “California Connects”, award number 06-43-B10541, for award year 2011, effective October 15,

2011 through July 31, 2013, with terms and conditions as set forth in the MOU and authorize the Vice-chairman to sign.

9:30 a.m. PUBLIC HEARINGS

**Planning and Building**

- A. Public Hearing to consider a proposed Ordinance of the Colusa County Board of Supervisors Repealing Chapter 5 of the Colusa County Code Entitled "Building" and Adopting a New Chapter 5.
- B. Consider second reading, by title only, of a proposed Ordinance of the Colusa County Board of Supervisors Repealing Chapter 5 of the Colusa County Code Entitled "Building" and Adopting a New Chapter 5, authorize the Chairman to sign the Ordinance and direct the Clerk to publish and post same.

9:35 a.m. PLANNING AND BUILDING

- A. Discussion/direction/possible action regarding collection of fees for the plan check and permit costs for the Williams Veteran's Hall.
- B. Consider accepting proposals for the Lawn Maintenance at the Arbuckle Library as follows:
 

1.	Annette Knowles	\$85.00
2.	David Clayton	\$240.00
3.	Luis Jauregui	\$340.00 per month
4.	Abel Gomes	\$350.00 per month
5.	Luis A. Jauregui	\$400.00
- C. Consider awarding proposals for the Lawn Maintenance at the Arbuckle Library and direct the Director of Planning and Building to return at a later date with contract for same.
- D. Discussion/direct regarding county Custodial services for the District Attorney's Office, a non county owned building.

9:45 a.m. SHERIFF

- A. Consider waiving the County's formal bid process and approve request to purchase one (1) Motorola MTR3000 Base Station, in the amount of \$9,107.14,utilizing County of San Diego's bid contract #43095, to be fund from IEGSP Grant or RLE funds.
- B. Consider alternatives to Inmate Food Services contract.

9:50 a.m. COUNTY COUNSEL

Consider Robert C. Melton Trust's offer to donate APN 012-170-044-000 to the County of Colusa and authorize the Board Chairman/Vice-chairman and County Counsel to prepare and execute all necessary documents to legally accept offer should Board of Supervisors accept same.

9:55 a.m. AUDITOR-CONTROLLER

- A. Consider approving Request for Proposals for Countywide Audit Services, which includes County Financial Audit, Local Transportation Commission Financial Audit, Transit Agency Financial Audit, Local Transportation Commission Performance Audit, Transit Agency Performance Audit, County's Investment Policy, Investment Portfolio and Risk, and compliance Audit, and Federal Financial Assistance Programs. Further, set November 4, 2011 at 4:00 p.m. to receive and open seals RFPs and November 22, 2011 to award.
- B. Consider approving Intra Budget Transfer Number 11062.
- C. Consider approving changes in Revenue and Appropriations as follows: Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue &amp; Appropriations:</i>				
Risk Management	00101	1101	479328	\$5,800.
Total				\$5,800.
Risk Management	00101	1101	53230	\$5,800.
Total				\$5,800.

10:30 a.m. **RECESS**

11:30 a.m. **RECESS TO WILL S. GREEN PARK FOR THE COLUSA COUNTY EMPLOYEE APPRECIATION PICNIC IN THE PARK.**

12:00 NOON **RECESS**

**CONSENT AGENDA ITEMS 1-2**

*All items are approved by one motion unless pulled by a Board member for separate discussion or action.*

1. UNREPRESENTED GROUP: Approve request designating November 23, 2011 as the Unrepresented Group's floating holiday for calendar year 2011.
2. CASA DE ESPERANZA/PROCLAMATION: Adopt a Proclamation of the Board of Supervisors of the County of Colusa, State of California Honoring October 2011 as Domestic Violence Month and authorize the Vice-Chairman to sign.

**END OF CONSENT AGENDA**

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OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

3. Supervisors' Reports or Comments.
4. State or Federal Legislation/General Budgetary Matters.
5. Review Claims Register Sheets.
6. ADMINISTRATION
  - A. Consider selection of the CSAC Board of Directors Delegate for calendar year 2012. (Current delegate is Supervisor Kim Dolbow Vann and Supervisor Mark D. Marshall is the alternate)
  - B. Consider approving County Membership Dues for January 1, 2012 through December 31, 2012 in the amount of \$400.00 for the National Association of Counties (NACo).
  - C. Consider approving fiscal year 2011-2012 membership fees for the following:

National Forest Counties and Schools Coalition, \$66.00, and  
Regional Council of Rural Counties, \$2,246.00.
  - D. Direction to procure audio visual and speaker system for the Board of Supervisor's chamber.
  - E. Consider approving a letter of support to keep the Grimes, California Post Office open.
7. Agenda Review.

## ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Colusa, CA 95932 during regular business hours, 8:30 a.m. to 5:00 p.m., Monday through Friday.