

## Board of Supervisors

Kim Dolbow Vann, District I  
Thomas A. Indrieri, District II  
Mark D. Marshall, District III  
Gary J. Evans, District IV,  
Chairman  
Denise J. Carter, District V,  
Vice-chairman



## COUNTY OF COLUSA

KATHLEEN MORAN, COUNTY CLERK  
YOLANDA TIRADO, CHIEF BOARD CLERK  
ANN NORDYKE, BOARD CLERK  
(530) 458-0508  
[cocolusa@countyofcolusa.org](mailto:cocolusa@countyofcolusa.org)  
[boardclerk@countyofcolusa.org](mailto:boardclerk@countyofcolusa.org)  
WWW.COLUSACOUNTYCLERK.COM

---

---

BOARD CHAMBERS  
547 MARKET STREET, SUITE 108  
COLUSA, CA 95932

# Agenda

## February 7, 2012

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

8:00 a.m.     CALL TO ORDER

8:03 a.m.     CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A.     Under the provisions of Government Code Section 54956.9(b)(1) the Board will meet with County Counsel and the Planning and Building Director to discuss a significant exposure to litigation against the local agency in one (1) case.
- B.     Under the provisions of Government Code Section 54957, a Public Employee Performance Evaluation will be conducted for the position of County Librarian. **(Continued from January 24, 2012)**
- C.     Under the provisions of Government Code Section 54957, the Board of Supervisors will meet with County Counsel and the Personnel Director to discuss the employment of a public employee.
- D.     Under the provisions of Government Code Section 54956.9, the Board of Supervisors will discuss with Legal Counsel and the Personnel Director potential litigation.
- E.     Under the provisions of Government Code Section 54956.9(b)(1), the Board of Supervisors will discuss with the Personnel Department

and County Counsel's Office the significant exposure to litigation against the County in multiple cases.

9:00 a.m.

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of January 24, 2012 Regular Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m.

STAFF REPORTS

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m.

PERSONNEL

A. **Health And Human Services - Administration – 5010**

Consider filling the vacant position of Director of Health and Human Services, PFT, DH Range 38, \$6,776.00 - \$8,237.00 per month, effective April 1, 2012.

B. **Behavioral Health Services - 4010**

Consider filling the vacant position of Director of Behavioral Health Services, PFT, DH Range 38, \$6,776.00 - \$8,237.00 per month effective April 1, 2012.

C. **Personnel – 1040**

Consider authorize the following recommended step increase as a result of the Board of Supervisors completing the performance evaluation held January 24, 2012 for Nicole Berry, Personnel Director, PFT, DH Range 35, from Step 1 to Step 2, \$6,609.00 per month, effective January 1, 2012.

9:15 a.m.

DISTRICT ATTORNEY

A. Consider approving a contract between the County of Colusa District Attorney's Office and **New Dawn Technologies, Inc.**, to train staff on the newest version of JustWare Prosecutor, effective January 24, 2012, with terms and conditions as set forth in the contract and authorize the Chairman to sign.

B. Consider a finding that it is in the best interest of the County/public to waive the County's formal bid process and approve the purchase of the following for the District Attorney's Office:

- Upgrade to SQL Server and Windows Server programs for DA Server, in the amount of \$5,128.33
- Tape drive system, in the amount of \$1,193.70 and
- Four (4) new computers, in the amount of \$3,968.83

9:20 a.m.

SHERIFF/JAIL

A. Consider awarding the bid for the Sheriff's Animal Control Facility

Needs Assessment, Feasibility/Building Study, and direct the Sheriff to return at a later date with a contract for same.

- B. Consider adopting a Resolution of the Colusa County Board of Supervisors Approving the Application to Apply for the State of California Department of Parks and Recreation Off-Highway Vehicle Grant Fund, authorize the Sheriff or his designee to sign the Application and the Chairman to sign the Resolution. Further, direct the Sheriff to return with a contract and expend funds for same.

9:25 a.m.

PUBLIC WORKS

- A. Consider delegating authority to the Director of Public Works to dispose of miscellaneous scrap metal on an ongoing basis, that are not fixed assets and may accumulate at the Road maintenance yards utilizing Central Services' contract for scrap metal.
- B. Consider approving Notice to Contractors, Special Provisions, Bid Book for construction on County Roads Repair Damaged Bridge Rail at Various Locations and authorize the Chairman to sign the Notice to Contractors. Further, set February 29, 2012 at 10:00 a.m., to receive and open sealed bids and direct the Clerk to publish and post Notice of same.

9:30 a.m.

HEALTH AND HUMAN SERVICES

- A. Consider approving an agreement for professional services between the County of Colusa Department of Health and Human and **Chellie Gates** to perform Program Manager II support and oversight for Social Services specific to Child Welfare Services and Adult Protective Services, effective February 7, 2012 through June 30, 2012, in an amount not to exceed \$13,000.00, with a fifteen (15) day written termination clause by either party and authorize the Chairman to sign. **(Continued from January 24, 2012)**
- B. Consider approving the IHSS Fraud Investigation Budget for FY 2011-2012, authorize the Chairman to sign and authorize the Interim Director of Health and Human Services to submit same to the State of California – Health and Human Services Agency, Department of Social Services.
- C. Consider approving the Non-Financial Work Experience Agreement between the County of Colusa Health and Human Services and **the Colusa County One-Stop**, allowing individuals to attain and experience working within an administrative office facility, effective January 18, 2012 through January 31, 2013, with terms and conditions as set forth in the Agreement and authorize the Interim Director of Health and Human Services to sign on behalf of the Board of Supervisors.
- D. Consider approving an agreement between the County of Colusa

Health and Human Services and **the Colusa County One-Stop** to utilize the AB 98 subsidized employment program as expanded under SB 72, in order to create subsidized employment opportunities with the goal of placing approximately fifteen (15) individuals with jobs until the conclusion of the program, effective February 1, 2012 through June 30, 2012, in an amount not to exceed \$122,600.00, with a thirty (30) day written termination clause by either party and authorize the Chairman to sign.

- 9:40 a.m. COMMUNITY ADVOCATES FOR PARENTS AND CHILDREN  
Consider approving a request to allow CAPC to place an activity/display on the lawn of the Colusa Historical Courthouse during the month of April 2012.
- 9:45 a.m. BEHAVIORAL HEALTH SERVICES  
Consider approving between the County of Colusa Behavioral Health Services and **Blue Cross of California (CMSP) Participating Physician Group Agreement** which will allow Behavioral Health Services to bill for CMSP services provided by Dr. Toribio, effective January 1, 2012, with terms and conditions as set forth in the agreement and authorize the Interim Director of Behavioral Health Services to sign on behalf of the Board of Supervisors.
- 9:50 a.m. APPOINTMENTS  
**Planning Commission**  
Consider appointment to the Colusa County Planning Commission of the following, effective February 1, 2012 through January 31, 2013:
- Eddie Johnson, District III
- (Applications received: Eddie Johnson)**
- 9:55 a.m. PLANNING AND BUILDING
- A. Discuss/direction/action regarding repairs for the Grimes Library.
  - B. Discussion/action for approval of use of Contingency Funds to finance the Zoning Code Update.
- 10:00 a.m. CENTRAL SERVICES/AG DEPARTMENT
- A. Consider approving an agreement for Internet Services between the County of Colusa Department of Agriculture and **DigitalPath.net**, effective February 15, 2012 through February 14, 2014, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.
  - B. Consider accepting quotes from the following vendors with comparable vehicles for the Air Pollution Department as follows:
    1. Hoblit Motors, Colusa  
One (1) 2012 Ford F150 \$16,089.65

- 2. Downtown Ford Sales  
One (1) 2012 Ford F150 \$15,876.94
- 3. Sankey Automobile Co. Inc., Colusa  
One (1) 2012 Chevy Silverado \$21,200.18

C. Consider approving the purchase of one (1) 2012 vehicle for the Ag Department/Air Pollution Department.

10:10 a.m. AUDITOR-CONTROLLER

- A. Consider approving Intra-Budget Transfer Nos. 12015 through 12016.
- B. Consider writing off \$73,348.68 of bad debt accumulated by rehabilitation loan in the name of Jose Parra.
- C. Presentation and discussion of Revenue and Expenditure Status Reports for the County operating funds for the month ended December 31, 2011.
- D. Consider accepting the Worker's Comp report for 2011.
- E. Discuss and consider approving professional agreement between the County of Colusa Auditor-Controller's Office and **Bartel Associates, LLC.**, for GASB 45 OPEB Actuarial Valuation Report for 2010-11 and 2012-12, effective February 7, 2012 through March 14, 2012, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.

**10:30 a.m. RECESS**

11:00 a.m. ADMINISTRATION/CONTINUED PUBLIC HEARING

- A. **Continued** Public Hearing Public Hearing to consider an appeal of the Planning Commission's decision on September 12, 2011 to adopt a Mitigated Negative Declaration, a Mitigation Monitoring and Reporting Program and a Tentative Subdivision Map for Mike Adams, (ED #09-38), TSM #09-5-1 to divide 159+acres of partially developed, Industrial designated and zoned land into 16 lots. The 16 proposed lots will range in size from 1.19+acres to 30.80+acres. Five of the resulting lots will consist of less than 5-acres each, six of the lots will be between 5 to 10-acres in size, and five of the lots will be larger than 10-acres in size. The proposed project site is located at the northwest corner of Grevie road and County Line road and approximately 6-miles south of the unincorporated community of Arbuckle, identified as Assessor's Parcel Numbers 022-190-054, 022-190-055, 022-190-056 and 022-190-057. **(Continued from October 25, 2011 and December 20, 2011)**
- B. Consider and make a determination of the appeal of the Planning Commission's decision of September 12, 2011 and direct Staff to return on March 13, 2012 with formal Findings.

**12:00 NOON RECESS****CONSENT AGENDA ITEMS 1-6**

*All items are approved by one motion unless pulled by a Board member for separate discussion or action.*

1. BEHAVIORAL HEALTH: Approve Agreement Number 10-NNA06, V.1 for FY 2011-12 through FY 2012-13 between the County of Colusa Behavioral Health Services and **State of California, Department of Alcohol and Drug Programs (ADP)** for Negotiated Net Amount (NNA) and Drug Medi-Cal (DMC) contract, effective July 1, 2010 through June 30, 2013, and decreasing FY 2011-12 contract amount by \$127,639.00 for a new total of \$373,667 and FY 2012-13 contract amount decreased by \$127,638 for a new total of \$373,667 for a new multi-year contract total of \$1,248,641, with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.
2. SHERIFF: Authorize a budgeted one lump sum payoff for accumulated sick leave, in the amount of \$22,259.00 (including benefits), for Sgt. Merced Corona upon his retirement on March 1, 2012, as provided in Colusa County Code 45.8.5.6.3.
3. SHERIFF: Approve an agreement between the County of Colusa Sheriff's Office and **Johnson Controls** for heating and air at the Sheriff's Office, effective February 1, 2012, with terms and conditions as set forth in the agreement and authorize the Sheriff or his designee to sign on behalf of the Board of Supervisors.
4. CENTRAL SERVICES/LIBRARY/CHILD SUPPORT/DHHS ADMIN/ASSESSOR/REVENUE RECOVERY/CO-OPERATIVE EXTENSION/AGRICULTURE: Approve Delivery and Acceptance Certificate for equipment lease agreement (approved December 20, 2011, C11-291) between the following County of Colusa Departments and **Wells Fargo Financial/Advanced Document Concepts**, for renewal/upgrade and maintenance services of copy machine equipment:
  - Library  
One (1) Kyocera TASKalfa 300ci \$104.00/month
  - Child Support  
One (1) Kyocera TASKalfa 4500i \$165.00/month
  - Health and Human Services  
One (1) Kyocera TASKalfa 4500i \$165.00/month
  - Assessor  
One (1) Kyocera TASKalfa 5500i \$180.00/month
  - Revenue & Recovery  
One (1) Kyocera TASKalfa 3050ci \$130.00/month
  - Co-Operative Extension  
One (1) Kyocera TASKalfa 4550ci \$223.00/month

- Agriculture  
One (1) Kyocera TASKalfa 5550ci \$288.00/month

with terms and conditions as set forth in the Delivery & Acceptance Certificate and authorize the Chairman to sign.

5. ASSESSOR: Approve Database Information Agreement between the County of Colusa Assessor's Office and **ParcelQuest**, to provide access to the data and maps for Colusa County, effective February 7, 2012, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
6. COMMUNITY ADVOCATES FOR PARENTS AND CHILDREN: Approve Updated Colusa County Multi-Disciplinary Interview Center Protocol (MDIC) as revised 10/11.

### **END OF CONSENT AGENDA**

#### *OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:*

7. Supervisors' Reports or Comments.
8. State or Federal Legislation/General Budgetary Matters.
9. Review Claims Register Sheets.
10. ADMINISTRATION
  - A. Consider a request by Sites Project JPA that the Board of Supervisors replace the annual audits ending September 2011 and September 2012 with a single bi-annual audit ending September 2012 as provided by Government Code Section 26909(f).
  - B. Consider appointment of members of the Board of Supervisors to various committees, commissions, boards, and liaison assignments for 2012.
  - C. Consider the following contracts:
    1. COUNTY COUNSEL:  
Approve an agreement between the County of Colusa County Counsel's Office and **Elizabeth Ison**, to represent the County with regard to general employment law matters, effective January 24, 2012, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
    2. PERSONNEL-1040/PROBATION – 2035  
Approve a Professional Services Agreement between the County of Colusa Personnel Department and **Nichols Investigative**

**Services**, to perform pre-employment background investigations consistent with Chapter 45, effective January 12, 2012, with terms and conditions as set forth in the agreement and authorize the Chairman to sign. **(Continued from January 24, 2012)**

3. PERSONNEL – 1040

Approve a Professional Services Agreement between the County of Colusa Personnel Department and **John T. Ketelsen**, Attorney at Law to perform Personnel matters for Colusa County's Personnel Department and County Counsel consistent with Chapter 45, effective through June 30, 2012, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign. **(Continued from January 24, 2012)**

11. Agenda Review.

### ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk located at 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours, 8:30 a.m. to 5:00 p.m., Monday through Friday.

### NOTE:

The Board of Supervisors will be conducting an annual review of the performance of the **Agricultural Commissioner** on February 21, 2012 in a Closed Session meeting. Comments relevant to this subject may be submitted to the Personnel Department (458-0420) prior to 5:00 p.m. Thursday, February 10, 2012. Comments need to be written and signed.