

Board of Supervisors

Kim Dolbow Vann, District I
Thomas A. Indrieri, District II
Mark D. Marshall, District III
Gary J. Evans, District IV,
Chairman
Denise J. Carter, District V,
Vice-chairman



COUNTY OF COLUSA

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Minutes

January 24, 2012

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 24th day of January 2012 at the hour of 8:00 a.m., Present: Supervisors Gary J. Evans Chairman, Denise J. Carter, Thomas A. Indrieri, and Kim Dolbow Vann. Absent: Supervisor Mark D. Marshall.

Chairman Evans calls to order the Regular meeting of January 24, 2012 at 8:07 a.m., with all Supervisors, except Supervisor Marshall present.

Present: Thomas R. Parker, County Counsel.
Nikki Berry, Personnel Director.
Ann Nordyke, Yolanda Tirado, Board Clerks.

8:07 a.m. Mr. Parker requests Closed Session items "B", "C" and "D" be amended as and announces the Board of Supervisors will consider Closed Session matters as follows:

- A. Under the provisions of Government Code Section 54957 and 54957.6, the Board of Supervisors will meet with the Personnel Director to discuss a confidential personnel matter and with the designated negotiators, Margaret Kemp-Williams and Nikki Berry, provide direction and take action as necessary.
- B. Under the provisions of Government Code Section 54957, the Board of Supervisors will meet with the County Counsel and Personnel Director to discuss the employment of a public employee, in **three (3)** ~~two (2)~~ cases.
- C. Under the provisions of Government Code Section 54956.9, the Board will discuss with Legal Counsel and the Personnel Director **potential** and pending litigation and **provide direction**.
- D. Under the provisions of Government Code Section 54957, the Board will discuss **and give direction to** the Personnel Director **regarding** departmental updates ~~on regarding~~ personnel matters.
- E. Under the provisions of Government Code Section 54957, a Public Employee Performance Evaluation will be conducted for the

position of County Librarian.

- F. Under the provisions of Government Code Section 54957, a Public Employee Performance Evaluation will be conducted for the position of Personnel Director.

Chairman Evans declares a recess at 8:10 a.m. to convene in Closed Session and reconvenes in Regular Session at 9: 20 a.m., with all Supervisors except Supervisor Marshall present.

Present: Thomas R. Parker, County Counsel.
Nikki Berry, Personnel Director.
Peggy Scroggins, Robert Zunino, Auditor-Controller's Office.
Elizabeth Kelley, Interim Director, Health and Human Services.
Jim Bell, Director, Public Works Department.
Mary Winters, Michael Davies, Colusa citizens.
Angela Plachek-Fulcher, Don Barker, City of Williams.
Scott Marshall, Shane Maxey, Russ Jones, Joe Garofalo, Sheriff's Office.
Bill Cornelius, Interim Director, Behavioral Health Services.
Jeannie Broderman, Gerardo Munoz, Probation Department.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Prayer by Chairman Marshall. Pledge of Allegiance.

Supervisor Carter states on Page 4 of the January 10, 2012 Regular Session Minutes regarding Arbuckle College City Fire Protection District, Robin Lohman's term expires on December 3, 2012, not September 16, 2012.

ADMINISTRATION: It is moved by Supervisor Carter, seconded by Supervisor Vann to approve the Minutes of the January 10, 2012 Regular Session, as amended. Motion carried: All yes. Absent: Supervisor Marshall.

Chairman Evans makes time for a period of Public Comment.

Ms. Plachek-Fulcher states the City of Williams is currently working with CalTrans regarding a split of Highway 20 and request a letter of support from the Supervisors.

Supervisor Vann directs Ms. Plachek-Fulcher to adendize for the February 7, 2012 Regular Board meeting for further discussion/consideration.

Chairman Evans calls for any further public comment. Hearing none, Chairman Evans closes the period of Public Comment.

Mr. Parker announces the Board considered the following Closed Session matters:

Under the provisions of Government Code Section 54957 and 54957.6, met with the Personnel Director to discuss a confidential personnel matter and with the designated negotiators, Margaret Kemp-Williams and Nikki Berry and provide direction. There was nothing to report.

Under the provisions of Government Code Section 54957, met with the County Counsel and Personnel Director to discuss the employment of a public employee, in **three (3)** ~~two (2)~~ cases. Guidance was given and there was nothing to report at this time.

Under the provision of Government Code Section 54956.9, discussed with Legal Counsel and the Personnel Director **potential** and pending litigation and **provided direction** to County Counsel to hire Ms. Elizabeth Ison.

Under the provisions of Government Code Section 54957, discussed with **and give direction to** the Personnel Director **regarding** departmental updates **on** ~~regarding~~ personnel matters and this item was not completed and will be continued to later today.

Under the provisions of Government Code Section 54957, a Public Employee Performance Evaluation will be conducted for the position of County Librarian and was not completed and will be continued to later today.

Under the provisions of Government Code Section 54957, a Public Employee Performance Evaluation will be conducted for the position of Personnel Director and was not been completed and will be continued to later today.

9:25 a.m. (9:05 a.m. item on Agenda) STAFF REPORTS

Mr. Cornelius updates the Board members on items that pertain to his Department.

Sheriff Marshall updates the Board members on items that pertain to his Department.

Mr. Bell updates the Board members on items that pertain to his Department.

Present: Kathy Craigo, Craigo Media Consulting.
Margaret Van Warmerdam, Auditor's Office.

9:31 a.m. (9:10 a.m. item on Agenda) PERSONNEL/DISTRICT ATTORNEY – VICTIM WITNESS – 2036: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to authorize a Step 5 appointment for Mary Carmen Godinez, Bilingual Victim Witness Coordinator/ Advocate, PFT, PF Range 30, **Step 5, \$3,884.00 per month**, effective February 1, 2012. Motion carried: All yes. Absent: Supervisor Marshall.

PERSONNEL/DISTRICT ATTORNEY – 2016: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to authorize the following:

Delete: Extra Help Clerical position, TPT, \$12.00 per hour, effective

February 28, 2012.

Motion carried: All yes. Absent: Supervisor Marshall.

PERSONNEL/HUMAN SERVICES -ADMINISTRATION – 5010: It is moved by Supervisor Vann, seconded by Supervisor Carter to authorize a new position of Staff Services Analyst, PFT, PF Range 29, \$3,121.00 - \$3,794.00 per month, effective February 1, 2012 and authorize the filling by Merit Systems by promotion and delete the position vacated by the promotion. Motion carried: All yes. Absent: Supervisor Marshall.

PERSONNEL/HEALTH – 4012: It is moved by Supervisor Vann, seconded by Supervisor Carter to authorize a new position of Registered Nurse, PFT, PF Range 35, \$3,613.00 - \$4,392.00 per month, effective February 1, 2012 and authorize to fill. Further, authorize the deletion of LVN, PFT, PFA Range 26, \$2,878.00 – \$3,499.00 per month, effective January 31, 2012. Motion carried: All yes. Absent: Supervisor Marshall.

PERSONNEL/HEALTH – 4012: It is moved by Supervisor Vann, seconded by Supervisor Carter to authorize filling the vacant position of PHN I/II/III, PFT, PF Range 35/39/43, \$3,613.00 - \$4,392.00/\$3,984.00 – \$4,843.00/\$4,392.00 - \$5,339.00 per month, effective February 1, 2012. Motion carried: All yes. Absent: Supervisor Marshall.

Chairman Evans makes time to consider a Professional Services Agreement between the County of Colusa Personnel Department and Nichols Investigative Services, to perform pre-employment background Investigative services.

Ms. Berry states this agreement would allow Probation and Personnel to perform pre-employment background investigations.

Ms. Scroggins states on page 3, No. 15, within the paragraph refers to paragraph 12.b and there is no 12.b and expresses concern that there is no insurance to protect the County.

Supervisor Vann requests the item be pulled and reagendaized with the proper insurance added to the agreement.

Chairman Evans continues the Professional Services Agreement with Nichols Investigative Services, to perform pre-employment background Investigative services to the February 7, 2012 Regular Board meeting for further Board consideration.

Chairman Evans makes time to consider a professional service agreement between the County of Colusa Personnel Department and John T. Ketelsen, Attorney at Law to perform Personnel matters for Colusa County's Personnel Department and County Counsel.

Mr. Berry states the agreement would allow the Personnel Department and County Counsel to utilize Attorney services on personnel matters for the County as assigned.

Ms. Scroggins states there are no insurance provision within the body of the agreement to protect the County. Discussion is held.

Following discussion, Chairman Evans continues consideration of the agreement with John T. Ketelsen, Attorney at Law to the February 7, 2012 Regular Board meeting.

Present: Steve Hackney, Director, Planning & Building.

9:45 a.m. (9:15 a.m. item on Agenda) SHERIFF/REQUEST FOR PROPOSALS: It is moved by Supervisor Carter, seconded by Supervisor Vann to approve Notice of Request for Proposal for the updating of current Emergency Operations Plans for the County of Colusa Sheriff's Department and authorize the Chairman to sign. Further, set February 14, 2012 at 10:00 a.m. to receive and open proposals and direct the Clerk to publish and post Notice of same. Motion carried: All yes. Absent: Supervisor Marshall.

SHERIFF: It is moved by Supervisor Vann, seconded by Supervisor Indrieri that the Board finds that it is in the best interest of the County to waive the County's formal bid process and approve the purchase of one 2012 Ford Expeditions from Downtown Ford Sales, in an amount not to exceed \$31,000.00, utilizing State Bid #1-10-23-20 (Trucks, Vans and Utility Vehicles) and to be funded with RLE Grant Funding 2010/11. Motion carried: All yes. Absent: Supervisor Marshall.

SHERIFF/BIDS: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to accept bids for the Sheriff's Animal Control Facility Needs Assessment, Feasibility/Building Study as received and opened on January 6, 2012 as follows:

1.	Shelter Planners of America	\$ 7,500.00
2.	Indigo/Hammond _ Playle Architects, LLP	\$42,000.00
3.	Animal Arts	\$13,500.00
4.	Swatt/Miers Architects	
	Option 1	\$36,850.00
	Option 2	\$30,250.00
	Reimbursement Allowance	\$ 500.00
5.	LDA Partners LLP	\$35,000.00

Motion carried: All yes. Absent: Supervisor Marshall.

Present: George Sandridge, Daniell Hendricks, Colusa Cemetery District.
Wayne Zoller, Assessor.

Chairman Evans makes time for awarding the bid for the Sheriff's Animal Control Facility Needs Assessment, Feasibility/Building Study to Swatt/Miers Architects, Option 2 in the amount of \$30,250.00. Brief discussion is held as to the way this matter was agendized.

Following discussion, Chairman Evans continues awarding of the bid for the Sheriff's Animal Control Facility Needs Assessment, Feasibility/Building Study to the February 7, 2012 Regular Board meeting for further consideration.

9:56 a.m. (9:25 a.m. item on Agenda) APPOINTMENTS/PLANNING COMMISSION: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to re-appoint to the Colusa County Planning Commission the following individuals:

District I	Steve Vanderpan
District II	John D. Loudon
District IV	Marion C. Mathis
District V	Gail A. Beduhn

effective February 1, 2012 through January 31, 2013. Motion carried: All yes. Absent: Supervisor Marshall.

9:59 a.m. (9:30 a.m. Item on Agenda) Chairman Evans opens the Public Hearing to consider use of HR 1424 (Secure Rural Schools and Community Self Determination Act of 2000) Funds for projects under Title III by the County of Colusa Board of Supervisors in the approximate amount of \$22,528.

Chairman Evans calls for public comment.

10:00 a.m. Hearing none, Chairman Evans closes the Public Hearing.

ADMINISTRATION/BOARD OF SUPERVISORS/AUDITOR CONTROLLER: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to approve the use of HR 1424 (Secure Rural Schools and Community Self Determination Act of 2000) Funds for projects under Title III by the County of Colusa Board of Supervisors in the approximate amount of \$22,528. Motion carried: All yes. Absent: Supervisor Marshall.

10:01 a.m. (9:33 a.m. item on Agenda) Chairman Evans makes time to consider approval of Amendment #1 to Agreement C11-054 between the County of Colusa Probation Department and **TRG Consulting** for the progression of the juvenile hall construction project.

Mr. Munoz speaks in support of approving the amendment to the contract, stating the amendment is with TRG Consulting for the juvenile hall construction project. Discussion is held.

Following discussion, Chairman Evans continues consideration of the amendment to the TRG Consulting agreement to the February 7, 2012 Regular Board meeting to allow Mr. Munoz to attach the original contract to the amendment.

C12-008 10:05 a.m. (9:35 a.m. item on Agenda)HEALTH AND HUMAN SERVICES: It is moved by Supervisor Vann, seconded by Supervisor Carter to approve an agreement between the County of Colusa Department of Health and Human Services and **Western Governors University Professional Nursing Clinical Education Affiliation** to provide student clinical experiences, effective January 24, 2012, with terms and conditions as set forth in the agreement and authorize the Interim Director of Health and Human Services to sign on behalf of the Board of Supervisors. Motion carried: All yes. Absent: Supervisor Marshall.

Chairman Evans makes time to consider an agreement for professional services between the County of Colusa Department of Health and Human and Chellie Gates to perform Program Manager II support and oversight for Social Services specific to Child Welfare Services and Adult Protective Services.

Ms. Scroggins expresses that there are no provisions for insurance within the contract and recommends adding same to protect the County. Discussion is held.

Following discussion, Chairman Evans continues the agreement for professional services with Chellie Gates to perform Program Manager II support and oversight for Social Services specific to Child Welfare Services and Adult Protective Services to the February 7, 2012 Regular Board meeting for further Board consideration.

10:10 a.m. (9:40 a.m. item on Agenda) BEHAVIORAL HEALTH: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to approve purchase of cabinets, sink, countertops, and appliances per Safe Haven Lease (C12-003), in the amount of \$4,571.04 from Lowes. Motion carried: All yes. Absent: Supervisor Marshall.

C12-009 10:10 a.m. (9:45 a.m. item on Agenda) PLANNING AND BUILDING: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to approve an agreement between the County of Colusa Planning and Building and **DeNovo Planning Group** for Zoning Code Update, effective January 24, 2012 through August 31, 2013, with terms and conditions as set forth in the agreement and authorize the Chairman to sign. Motion carried: All yes. Absent: Supervisor Marshall.

10:14 a.m. (9:50 a.m. item on Agenda) Chairman Evans makes time for discussion and possible action regarding a Quitclaim to the Colusa Cemetery District for APN 015-330-015-000.

Ms. Hendricks states the Cemetery District is in the process of trying to determine who holds the deed to the property the Cemetery is located on. She further states in researching this matter it appears as though many years ago the Cemetery Association deeded the property to the District even though they did not have the authority to do so because they did not own the property.

Mr. Sandridge states the boundaries of the District are not clear and requests the Board's assistance with same. Discussion is held.

Following discussion, Chairman Evans directs the Director of Public Works and the Assessor to work with Mr. Sandridge and Ms. Hendricks to clarify the boundaries and the property owner.

Chairman Evans declares a recess at 10:18 a.m. to convene as the Board of Equalization, with all Directors, except Director Marshall present.

Present: Thomas R. Parker, Marge Kemp Williams, County Counsel's Office.
Jim Bell, Director Public Works.
Wayne Zoller, Arnie Gross, Ed Salacup, Assessor's Office.
Mary Winters, Colusa citizen.

Yolanda Tirado, Ann Nordyke, Board Clerks.

10:18 a.m. (9:55 a.m. item on Agenda) ASSESSOR: It is moved by Director Carter, seconded by Director Indrieri to approve Stipulations in accordance with Section 1607 of the California Revenue and Taxation Code with Independent Construction Company for Application for Changed Assessment **No. 11-03** for Tax Year 2010/11, Assessor’s Parcel Number 800-001-932 as follows:

<u>ASSESSED VALUE</u>		<u>STIPULATED</u>
<u>FULL CASH VALUE</u>		<u>FULL CASH VALUE</u>
\$ --	Land	\$ --
\$ --	Improvements	\$ --
\$ --	Fixtures	\$ --
\$ 65,970.	Personal Property	\$ 64,410.
\$ 65,970.	Total	\$ 64,410.

and direct the Clerk to send a Certified Board Order to the Applicant regarding the Board’s action and authorize County Counsel to sign the Stipulation on behalf of the Board of Supervisors. Motion carried: All yes. Absent: Director Marshall.

Director Evans adjourns as the Board of Equalization at 10:22 a.m. and reconvenes as the Board of Supervisors, declares a recess and reconvenes at 10:45 a.m. with all Supervisors, except Supervisor Marshall present.

Present: Thomas R. Parker, County Counsel.
 Peggy Scroggins, Auditor-Controller.
 Yolanda Tirado, Ann Nordyke, Board Clerks.

CONSENT AGENDA: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to approve Consent Agenda Item Nos. 1 through 12 as follows:

C12-010 1. SHERIFF: Approve FS Agreement No. 11-LE-11051360-208, Modification No. 004, between the County of Colusa Sheriff’s Department and **USDA, Forest Service Mendocino National Forest** for illegal marijuana grow detection, investigation, eradication of illegal marijuana operations in the Mendocino National Forest, effective October 1, 2011 through September 30, 2012, in an amount not to exceed \$25,000.00 and authorize the Chairman to sign.

C12-011 2. HEALTH AND HUMAN SERVICES/COUNTY OFFICE OF EDUCATION: Approve an amendment to Contract C11-157, between the County of Colusa Department of Health and Human Services and **County of Colusa Office of Education, Children’s Services** providing Stage I Child Care services to Cal WORKs Welfare to Work clients, effective January 24, 2012 and modifying “Section 2, COMPENSATION, Subsection a” decreasing the amount from \$120,000.00 to an amount not to exceed \$95,404.00, with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.

C12-012 3. HEALTH AND HUMAN SERVICES: Approve an agreement between the County of Colusa Department of Health and Human Services and **Glenn County through its Human Resource Agency** for the provision of Child Welfare Services/Case

Management System (CWS/CMS) staff training, effective July 1, 2011 through June 30, 2012, with terms and conditions as set forth in the agreement and authorize the Interim Director of Health and Human Services to sign on behalf of the Board of Supervisors.

C12-013 4. HEALTH AND HUMAN SERVICES: Approve Health Care Program for Children in Foster Care Memorandum of Understanding between the Colusa County Health and Human Services-Public Health Division, Colusa County Health and Human Services-Social Division and the **Colusa County Probation Department**, effective July 1, 2011 through June 30, 2013, with terms and conditions as set forth in the MOU and authorize the Interim Director of Health and Human Services and the Chief Probation Officer to sign on behalf of the Board of Supervisors.

5. HEALTH AND HUMAN SERVICES: Approve Children's Medical Services (CMS) Plan and Budget for fiscal year 2011-2012 and the Certification Statement-Child Health and Disability Prevention (CHDP) Program for fiscal year 2011-2012 and authorize the Chairman to sign all pertinent documents.

C12-014 6. PUBLIC WORKS: Ratify Colusa County Public Works Contract No. 1112-12, between the County of Colusa Public Works Department and **B & J's Concrete** to Place Scour Mitigation for the South Branch of Brush Creek Bridge on Old Hwy 99W; South of Greenbay Road County Bridge No. 229B, effective January 10, 2012 through January 27, 2012, in the amount of \$17,160.00, with a fifteen (15) day written termination clause by either party and signed by the Director of Public Works on behalf of the Board of Supervisors.

C12-015 7. PUBLIC WORKS: Approve Modification No. 1 to Agreement C11-09, between the County of Colusa Public Works and **Cascade Software Systems, Inc.**, for Maintenance and System Services for CAMS-Cost Accounting Management System and incorporating Installation Services for software updates, effective January 24, 2012 through June 30, 2012, with terms as set forth in the Modification and all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.

C12-016 8. CENTRAL SERVICES: Approve Maintenance Agreement between the County of Colusa Central Services and **Wells Fargo Leasing/Advanced Document Concepts**, for the Sheriff Department's TASKalfa 6500i, county-wide agreement, effective December 1, 2011 through November 30, 2012, with terms and conditions as set forth in the Maintenance Agreement and authorize the Chairman to sign.

9. AUDITOR CONTROLLER: Acknowledge Colusa County Auditor AB2788 (Chapter 886/94) Maintenance-of-Effort Certification Form for Fiscal Year 2011/12 Actual regarding the use of Proposition 172 revenues and signed by the Auditor Controller.

10. ADMINISTRATION/COUNTY POLICY: Correct the Minutes of June 1, 2010 as follows:

"PERSONNEL/PERSONNEL: It is moved by Supervisor Marshall, seconded by Supervisor Evans to approve Policy No. ~~315~~ **316**, Colusa County Cell Phone Policy, as reviewed and approved by the Personnel policy Committee, effective June 1, 2010. Motion carried: All yes. Absent: None."

10a. ADMINISTRATION/COUNTY POLICY: Correct the Minutes of June 15, 2010 as follows:

PERSONNEL/POLICY: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to approve amended Cell Phone Policy ~~315~~ **316**. Motion carried: All yes. Absent: Supervisor Marshall."

11. ADMINISTRATION/COUNTY POLICY: Correct the Minutes of June 29, 2010 to insert the assigned Policy Number as follows:

ADMINISTRATION: It is moved by Supervisor Marshall, seconded by Supervisor Carter to approve County Policy **No. 211**, regarding the Authorizing and Controlling of Deficit Cash Balances within the County Treasury. Motion carried: All yes. Absent: None."

12. TREASURER-TAX COLLECTOR: Accept Colusa County Treasurer's Monthly Investment Report for December 2011. **Consent motion carried: All yes. Absent: Supervisor Marshall.**

SUPERVISOR REPORTS AND/OR COMMENTS

Supervisor Carter

Meetings/Functions attended:

Mental Health Board meeting.
RCRC Reception.
IRWMP Public Workshop.
Calif. Rice Commission Grower meeting.
Sierra-Sac EMS Board meeting.
Working on Ag Zone with Supervisor Vann.
Working on Staff Report with Clerks.

Supervisor Indrieri

Meetings/Functions attended:

City Council meeting re: Scout Cabin.

Constituent concerns:

Background checks for new hires.
Courthouse generator project.
Misuse of Courthouse bathrooms during Court session.

Supervisor Vann

Meetings/Functions attended:

Sworn in as Chair for RCRC.
Department of Finance meeting.

Supervisor Evans

Meetings/Functions attended:

Agenda Review.
Forest Service regarding Fouts Springs.
Colusa Basin Drainage District issues.

Chairman Evans makes time for approval of Special Claims.

Mr. Scroggins requests direction regarding a Special Claim that was submitted for payment in regards to a parking ticket. Noting the County does not pay for parking tickets as a norm. Discussion is held.

Following discussion, Ms. Scroggins is directed to pay the claim and Ms. Kemp-Williams, Senior Deputy County Counsel is to draft a letter to be sent to the employee by the Department Head in which the employee was employed requesting payment be submitted to the County for the parking ticket in a timely fashion.

AUDITOR: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to approve Special Claims as follows:

<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
Behavioral Health	City of Sacramento	\$88.00
Behavioral Health	Sierra Vista Hospital	\$1,674.00
Bldgs & Grnds	Thyssenkrupp Elevator	\$600.00
DHHS	Dr Bryna Siegel PhD	\$3,500.00
Behavioral Health	Mercy Medical Center	\$282.52
Bldg & Grnds	Nutri Lawn	\$505.00
County Counsel	Stoel Rives LLP	\$3,912.75
Ag Admin	Asa's Cabinetry	\$1,010.00
Communications	Valley Clinical & Consulting	\$900.00
County Counsel	Hunt & Jeppson	\$15,730.00
Clerk Recorder	PFA Inc	\$285.40
Public Defender	Law Offices of John K Hinely	\$765.00

Motion carried: All yes. Absent: Supervisor Marshall.

AUDITOR: It is moved by Supervisor Vann, seconded by Supervisor Carter to approve Claim Register Sheets for the period of January 10, 2012 through January 23, 2012. Motion carried: All yes. Absent: Supervisor Marshall.

11:00 a.m. AUDITOR-CONTROLLER/RESOLUTION: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to adopt **Resolution No. 12-001**, a Resolution Of The Board Of Supervisors Of The County Of Colusa Authorizing The Issuance And Sale Of Pension Obligation Bonds To Refinance Outstanding Side Fund Obligations Of The County To The California Public Employees' Retirement System, Approving The Forms Of And Authorizing The Execution And Delivery Of An Indenture And A Bond Purchase Agreement, Directing The Filing Of A Judicial Validation Action With Respect Thereto And Proving Other Matters Relating Thereto and authorize the Chairman to sign the Resolution. Resolution passed and adopted by the following vote:

AYES: Supervisors Indrieri, Carter, Vann, and Evans.

NOES: None.

ABSENT: Supervisor Marshall.

AUDITOR-CONTROLLER: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to approve Intra-Budget Transfer Nos. 12010 through 12014. Motion carried: All yes. Absent: Supervisor Marshall.

AUDITOR-CONTROLLER: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to approve changes in 2011/12 Revenue and Appropriations as follows:

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue & Appropriations:</i>				
Library	00101	6021	479310	\$1,877.73
Total				
Library	00101	6021	53230	\$1,877.73
Total				\$1,877.73
Library	00101	6021	479910	\$1,974.90
Total				\$1,974.90
Library	00101	6021	53230	\$1,974.90
Total				\$1,974.90
Library	00101	6021	479910	\$563.77
Total				\$563.77
Library	00101	6021	53230	\$563.77
Total				\$563.77
Library	00101	6021	479310	\$2,880.00
Total				\$2,880.00
Library	00101	6021	53230	\$2,880.00
Total				\$2,880.00
Library	00101	6021	479910	\$3,718.69
Total				\$3,718.69
Library	00101	6021	53230	\$3,718.69
Total				\$3,718.69
Road Fund	00110	3010	467700	\$21,783.50
Total				\$21,783.50
Road Fund	00110	3010	53180	\$7,325.00
Road Fund	00110	3010	53200	\$2,968.11
Road Fund	00110	3010	53230	\$11,490.39
Total				\$21,783.50

Motion carried: All yes. Absent: Supervisor Marshall.

Chairman Evans inquires as to any State or Federal Legislation/General Budgetary Matters to discuss.

Supervisor Vann speaks briefly to the State having a mid-year budget.

Chairman Evans makes time for discussion and possible action regarding Public/Department staff comments on Department Head Performance Evaluations.

Ms. Tirado states in the past when a Department Head was having a performance evaluation, it was noticed at the bottom of the Agenda with a deadline as to when comments could be submitted for same by either the public or county employees. She states this has not been done for about the past year and requests direction regarding same.

Ms. Berry states this is the first she's heard about this, noting it has not been done in the past 13 months.

Discussion is held regarding past practice, comments received from the public, employees and not accepting comments that are not signed.

Following discussion, it is the consensus of those Board members present to direct the Personnel Director to reinstate the notice at the bottom of the Agenda as to when a Department Head's performance evaluation is going to be conducted.

Chairman Evans makes time to consider appointment of members of the Board of Supervisors to various committees, commissions, boards, and liaison assignments for 2012.

Discussion is held regarding the Children & Families Commission, the Colusa County One-Stop regarding conflicting meeting schedules, and each Supervisor liaison at least one Elected Department.

Following discussion, Chairman Evans continues appointment of members of the Board of Supervisors to various committees, commissions, boards, and liaison assignments for 2012 to the February 7, 2012 Regular Board of Supervisors meeting.

Ms. Tirado apprises the Board members of item set for the February 7, 2012 Agenda.

Mr. Parker states pursuant to the Brown Act the following must be reported and states as follows:

C12- 017 The County entered into a Settlement Agreement And General Release Of All Claims between **Steffany Ritchie**, and the County of Colusa, in the amount of \$20,000 gross, less applicable taxes, as compensation for any and all leave, sick and vacation, credited to her benefit on the County's books as of December 31, 2011, and for release of any claim to further employment and/or reinstatement at any time by the

County in any capacity and specifically without limitation as the Mental Health Services Act Coordinator and/or Mental Health Services Act Coordinator/Grant Writer. Further employee agrees to withdraw or dismiss, with prejudice, any complaint, claim, grievance or charge that she has filed against the County related to her employment with the County.

Chairman Evans declares a recess at 11:36 a.m. to convene in Closed Session and reconvenes in Regular Session at 12:35 p.m. with all Supervisors except Supervisor Marshall present and declares a recess to reconvene at 1:40 p.m.

Chairman Evans reconvenes in Regular Session at 1:40 p.m., with all Supervisors, except Supervisor Marshall present, declares a recess to reconvene into Closed Session and reconvenes in Regular Session at 2:45 p.m., with all Supervisors, except Supervisor Marshall present.

Present: Tom Parker, County Counsel.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Mr. Parker announces the Board considered Closed Session matters as follows:

Under the provisions of Government Code Section 54956.9, discussed with Legal Counsel and the Personnel Director potential and pending litigation and provided direction. He states there is nothing to report beyond the announcement made earlier this morning regarding the authority to County Counsel to hire Elizabeth Ison.

Under the provisions of Government Code Section 54957, discussed with and gave direction to the Personnel Director regarding departmental updates on personnel matters.

Under the provisions of Government Code Section 54957, a Public Employee Performance Evaluation for the position of County Librarian was continued to the February 7, 2012 Board meeting.

Under the provisions of Government Code Section 54957, a Public Employee Performance Evaluation was conducted for the position of Personnel Director.

The Board adjourns at 2:50 p.m. to reconvene in Regular Session on February 7, 2012 at the hour of 9:00 a.m.

Gary J. Evans, Chairman

Attest: Kathleen Moran, County Clerk
and ex-officio Clerk to the Board of
Supervisors

BY _____
Ann Nordyke, Board Clerk