

## Board of Supervisors

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## COUNTY OF COLUSA

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BOARD CHAMBERS  
547 MARKET STREET, SUITE 108  
COLUSA, CA 95932

# Agenda

## April 17, 2012

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

8:00 a.m.     CALL TO ORDER

8:03 a.m.     CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A.     Under the provisions of Government Code Section 54956.9, the Board will discuss with Legal Counsel and the Personnel Director pending/potential litigation, provide direction and take appropriate action.
- B.     Under the provisions of Government Code Section 54957, the Board will discuss with the Personnel Director departmental updates regarding personnel matters and discipline.
- C.     Under the provisions of Government Code Section 54957, a Public Employee Performance Evaluation will be conducted for the position of Deputy Director of Behavioral Health Services.  
**(Continued from April 3, 2012)**
- D.     Under the provisions of Government Code Section 54957 and 54957.6, the Board of Supervisors will meet with the Personnel Director and County Counsel to discuss negotiations, provide direction and take action as necessary.

9:00 a.m.

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of April 3, 2012 Regular Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m.

**STAFF REPORTS- Note: 3 minutes allowed per Department for Staff Reports.**  
This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m.

PERSONNEL

A. **DHHS – Human Services – 5011**

Consider filling the vacancy of one flexibly staffed Eligibility Worker I/II, PFT, MSC Range 8/12, \$1,851.00 - \$2,250.00/ \$2,041.00 - \$2,481.00 per month, effective May 1, 2012 and fill utilizing the Merit System hiring list.

B. **DHHS - Senior Nutrition – 5033**

Consider authorizing an extra help Vocational Assistant position, TPT, MSC Range 3, \$10.08 per hour, effective April 18, 2012.

C. **Department Of Planning And Building -Buildings And Grounds – Maintenance - 1073**

Consider authorizing PERS retirement benefits (employer share only) for the following temporary part time employee that has worked over 1000 hours: Blake Duggins, Extra Help Building Maintenance Worker I, effective April 1, 2012.

D. **Department of Planning and Building - Buildings And Grounds – Custodian - 1074**

Consider authorizing PERS retirement benefits (employer share only) for the following temporary part time employee that has worked over 1000 hours: Joseph Teal, Extra Help Custodian, effective April 1, 2012.

E. **Ag Administrative Services - 2059**

Consider authorizing the following recommended step increase as a result of the Board of Supervisors completing the performance evaluation held April 3, 2012 for Joseph Damiano, Agricultural Commissioner/Sealer Of Weights & Measures/Director Of Air Quality Standards/Director Of Migrant Housing Programs/Director Of Airport Operations, PFT, DH Range 35, from Step 2 to Step 3, \$6,939.00 per month, effective March 1, 2012.

F. **Clerk Recorder – Central Services – 1109**

Consider authorizing an extra help Clerical position, TPT, MSC Range 5, \$10.58 per hour, effective June 1, 2012.

- 9:15 a.m.     COLUSA COUNTY FIRE DISTRICTS  
Update regarding County authorizing the distribution of Proposition 172 Funding to the Six Special Fire Districts.
- 9:20 a.m.     DISTRICT ATTORNEY  
Consider approving Contingency request in the amount of \$968.80 to finance the purchase of one (1) Dell Latitude E5520 Laptop Computer for the Colusa County District Attorney's Office. Further, approve the purchase of the laptop from Dell Computers, in the amount of 968.80.
- 9:25 a.m.     SHERIFF
- A.     Consider approving Request for Proposals for Inmate Food Services at the Colusa County Jail and authorize the Chairman to sign. Further, set May 10, 2012 at 3:00 p.m. to receive and open sealed bids and direct the Clerk to publish and post RFPs.
- B.     Consider approving purchase of two Dell Latitude Laptop computers for the Colusa County Narcotics Task Force from Dell Computers, in the amount of \$1,247.56 each.
- C.     Consider rejecting bid for two (2) personal watercrafts with trailer for the Sheriff's Department as received and opened on April 2, 2012 at 10:00 a.m. as follows:
- |                        |             |
|------------------------|-------------|
| Good Times Motorsports | \$30,500.00 |
|------------------------|-------------|
- D.     Consider approving Request for Bids/Notice to Bidders for two (2) personal watercrafts with trailer for the Sheriff's Department and authorize the Chairman to sign. Further, set May 10, 2012 at 3:30 p.m. to receive and open sealed bids and direct the Clerk to publish and post Notice to Bidders.
- E.     Consider waving county permit fees associated with the Courthouse Backup Generator Project.
- 9:35 a.m.     BEHAVIORAL HEALTH SERVICES
- A.     Consider terminating agreements C06-221 and C09-286, between the County of Colusa Department of Behavioral Health and **MedTranDirect, Inc** and authorize the Interim Director of Behavioral Health to notify MedTranDirect, Inc., of same.
- B.     Consider approving Agreement No. 12-030-R between the County of Colusa Behavioral Health Department and **44<sup>th</sup> District Agricultural Association** for the Stamp Out Stigma Dinner/Show Rally to be held on May 11, 2012, effective May 10, 2012 through May 12, 2012, with terms and conditions as set forth in the Agreement and authorize the Interim Director of Behavioral Health Services to sign on behalf of the Board of Supervisors.

- 9:40 a.m. CENTRAL SERVICES/BEHAVIORAL HEALTH SERVICES  
Consider approving Notice to Bidders for an ADA Compliant Door Operator Improvements for the Department of Behavioral Health Service's Main Entrance and authorize the Chairman to sign the Notice to Bidders. Further, May 2, 2012 at 10:00 a.m. to receive and open sealed bids and direct the Clerk to publish and post Notice to Bidders.
- 9:45 a.m. COUNTY LIBRARY
- A. Consider approving "Performer Agreement" between the County of Colusa Library and **Dale Lorzo** for a one-time magical performance at the joint kick-off event of the Children's Summer Reading Program and Teen Summer Reading Program on June 21, 2012, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.
- B. Consider accepting a grant in the amount of \$1,500.00 from Glenn County Human Resources Agency. Further, approve an agreement between the County of Colusa Library and **the Colusa-Glenn-Trinity Community Action Agency** for support of the Mobile Library program, effective January 1, 2012 through December 31, 2012, with terms and conditions as set forth in the agreement and authorize the County Librarian to sign on behalf of the Board of Supervisors.
- 9:50 a.m. PUBLIC WORKS
- A. Consider finding a reasonable relationship between the Development Impact Fees collected in conjunction with residential development in the Arbuckle area and the Wildwood Road Rehabilitation Project. Further, designate the Development Impact Fees collected in Fund 02697 and Fund 02701 from residential development in the Arbuckle area to the Wildwood Road Rehabilitation Project.
- B. Consider approving Notice to Contractors, Special Provision, Bid Book for construction on Wildwood Road Rehabilitation from Tehama-Colusa Canal to Barbara Court and authorize the Chairman to sign. Further, set May 9, 2012 at 10:00 a.m. to receive and open sealed bids and direct the Clerk to publish and post Notice to Bidders.
- C. Consider approving "Letter of Agreement" between the County of Colusa Public Works Department and **County of Lassen Planning and Building Services Department** to provide County Surveyor services to Lassen County, effective April 17, 2012, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
- D. Consider introduction and first reading, by title only, of a proposed Ordinance of the County of Colusa Repealing Sections 2-34.5, 2-44, 2-45, and 2-46 of the Colusa County Code in their Entirety and

Substituting New Sections 2-34.5, 2-44, 2-45, and 2-46 regarding the Director of Public Works, Road commissioner, and County Surveyor. Further, set May, 1, 2012 at 9:30 a.m. for a public hearing, second reading and adoption and direct the Clerk to publish and post Notice of Public Hearing for same.

- E. Consider approving the purchase of eight (8) radios for the Department of Public Works from Sutter Buttes Communications, Inc., for a total cost of \$3,049.44, to be funded from the current budget.
- F. Consider adopting a Resolution of the Colusa County Board of Supervisors Authorizing the Installation of Stop Signs on Vawter Road, at the Intersections of Greenbay Road and Harrington Avenue and authorize the Chairman to sign.
- G. Consider adopting a Resolution of the Colusa County Board of Supervisors Certifying Colusa County's Maintained County Road Mileage for 2011 and authorize the Chairman to sign.

10:00 a.m. PLANNING AND BUILDING

- A. Discussion/direction regarding a private company leasing a small portion of land located at the Williams Migrant Camp for the purpose of installing a Billboard sign.
- B. Consider approving an agreement between the County of Colusa Planning and Building and **WKD Electric** for electrical services for the Behavioral Health Department, effective April 17, 2012, with terms and conditions as set forth in the agreement and authorize Chairman to sign.
- C. Consider approving an agreement between the County of Colusa Planning and Building Department and **Botanica Landscapes** for the lawn/grounds maintenance at River Glen Subdivision, effective March 22, 2012 through March 31, 2013, in a total amount not to exceed \$7,908.00, with a fifteen (15) day written termination clause by either party and authorize Chairman to sign.
- D. Consider approving an agreement between the County of Colusa Planning and Building Department and **Botanica Landscapes** for lawn/grounds maintenance at the Historical Courthouse, effective April 20, 2012 through April 30, 2013, in a total amount not to exceed \$8,892.00, with a fifteen (15) day written termination clause by either party and authorize the Chairman to sign.

**10:30 a.m. RECESS**

10:45 a.m. AUDITOR-CONTROLLER

- A. Informational presentation by Trindel Insurance Fund JPA.

**B. Information Technology**

1. Consider approving "System Order Agreement" between the County of Colusa IT Department and **Gaynor Telesystems Incorporated** for delivery and installation of system as described in the Equipment Listing at 162 E. Carson Street, Colusa, CA., effective May 19, 2012, with terms and conditions as set forth in the System Order Agreement and authorize the IT Director to sign on behalf of the Board of Supervisors.
2. Consider approving "Frontier Services Agreement" between the County of Colusa IT Department and **Frontier/Citizens Telecommunications of California, Inc.**, for use with the new telephone system at the Health and Human Services Department located at 251 E. Webster Street, Colusa, CA., effective March 15, 2012, with terms and conditions as set forth in the agreement and authorize the IT Director to sign on behalf of the Board of Supervisors.
3. Consider approving "Frontier Services Agreement" between the County of Colusa IT Department and **Frontier/Citizens Telecommunications of California, Inc.**, for use with the new telephone system at the Behavioral Health Department located at 162 E. Webster Street, Colusa, CA., effective March 15, 2012, with terms and conditions as set forth in the agreement and authorize the IT Director to sign on behalf of the Board of Supervisors.
4. Consider approving "Frontier Services Agreement" between the County of Colusa IT Department and **Frontier/Citizens Telecommunications of California, Inc.**, for use with the new telephone system at Health and Human Services Department located at 124 E. Webster Street, Colusa, CA., effective March 15, 2012, with terms and conditions as set forth in the agreement and authorize the IT Director to sign on behalf of the Board of Supervisors.
5. Consider approving "Frontier Hot Spot Agreement" between the County of Colusa IT Department and **Frontier Communications Online and Long Distance Inc.**, for use with the new telephone system at the Behavioral Health Department located at 162 E. Carson Street, Colusa, CA., effective March 28, 2012, with terms and conditions as set forth in the agreement and authorize the IT Director to sign on behalf of the Board of Supervisors.
6. Consider approving "Frontier Hot Spot Agreement" between the County of Colusa IT Department and **Frontier Communications Online and Long Distance Inc.**, for use with the new telephone system at the Behavioral Health

Department located at 251 E. Webster Street, Colusa, CA., effective March 28, 2012, with terms and conditions as set forth in the agreement and authorize the IT Director to sign on behalf of the Board of Supervisors.

**12:00 Noon RECESS**

**3:00 pm TRANSPORTATION/TRANSIT AGENCY**

**CONSENT AGENDA ITEMS 1-3**

*All items are approved by one motion unless pulled by a Board member for separate discussion or action.*

1. BEHAVIORAL HEALTH SERVICES/PROCLAMATION: Adopt a Proclamation of the Colusa County Board of Supervisors Declaring Friday, May 11, 2012, the 11<sup>th</sup> Annual "Stamp Out Stigma Day" and authorize the Chairman to sign.
2. PUBLIC WORKS: Set May 1, 2012 at 9:30 a.m., for a Public Hearing on the qualification of the candidate(s) for the position of Colusa County Road Commissioner to assure continuation of HUTA funds pursuant to the requirement of the Street and Highways Code Section 2006(a) and (c). Candidate: Joan E. Carr.
3. TREASURER/TAX COLLECTOR: Accept the Colusa County Treasurer's Monthly Investment Report for March 2012.

**END OF CONSENT AGENDA**

*OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:*

4. Supervisors' Reports or Comments.
5. State or Federal Legislation/General Budgetary Matters.
6. Review Claims Register Sheets.
7. Correspondence

FILE NO.	CORRESPONDENCE RECEIVED	STATUS
12-13	Letter dated April 3, 2012 from State Fish & Game Commission regarding Section 660, Title 14, California Code of Regulations, relating to Election of Commission Officers.	Filed
12-14	Letter dated March 28, 2012 from Mary Wren to the County Librarian expressing her appreciation of Lupe Ramos, employee at the County Library.	Distributed

12-15	State Fish & Game letter dated April 10, 2012 re: Notice of Receipt of petition to list the Gray Wolf ( <i>Canis lupus</i> ) as endangered under the California Endangered Species Act.	Filed
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**ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Colusa, CA 95932 during regular business hours, 8:30 a.m. to 5:00 p.m., Monday through Friday.