

## Board of Supervisors

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Vice-chair



## COUNTY OF COLUSA

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BOARD CHAMBERS  
547 MARKET STREET, SUITE 108  
COLUSA, CA 95932

# Agenda

## September 25, 2012

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

8:30 a.m.     CALL TO ORDER

8:31 a.m.     CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A.     PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Gov. Code § 54957  
Title: Director of Child Support Services
- B.     PUBLIC EMPLOYEE APPOINTMENT – Gov. Code § 54957  
Title: Director of Health and Human Services
- C.     CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (b) of § 54956.9: Three (3) Cases.
- D.     CONFERENCE WITH LABOR NEGOTIATOR - Gov. Code  
Section 54957.6

Agency Negotiator:             Bob Muszar

Employee Organizations:  
Department Heads  
Management Coalition

DSA  
 CCEA  
 Unrepresented  
 Personnel Director  
 Assistant Personnel Director  
 County Counsel  
 Senior Deputy County Counsel

9:00 a.m.

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of September 11, 2012 Regular Session and September 14, 2012 Special Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m.

STAFF REPORTS- **Note: 3 minutes allowed per Department for Staff Reports.**  
 This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m.

PERSONNEL

**County Counsel – 1031**

Consider filling the vacancy of County Counsel, PFT, UDH, Range 55, \$10,253.00 - \$12,462.00 per month, effective September 25, 2012.

9:15 a.m.

PROBATION

- A. Consider a request for Contingencies in the amount of \$145,308.00 for Department 2033- Juvenile Facilities.
- B. Consider amendment to Contract No. C10-295, between the County of Colusa Probation Department and **Yuba-Sutter Bi County Juvenile** for the housing of wards of the juvenile court, effective July 1, 2010, amending the contract to include provisions of the Prison Rape Elimination Act (PREA) as set forth in the Amendment, with all other terms and conditions to remain in full force and effect and authorize the Interim Chief Probation Officer to sign on behalf of the Board of Supervisors.

9:20 a.m.

PUBLIC WORKS

- A. Consider approving an agreement between the County of Colusa Public Works Department and **I-5 Rentals** for Construction Rental Equipment Without Operator for County Road Maintenance, effective September 25, 2012 through October 15, 2012, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
- B. Consider adopting a Resolution Of The Colusa County Board Of Supervisors To Approve Parcel Map 11-8-1 For White Road Farms, A California General Partnership and authorize the Chairman to sign.

- C. Consider adopting a Resolution Of The Colusa County Board Of Supervisors Authorizing The Installation Of A Stop Sign On Walkup Road At The Intersection With Fouts Springs Road and authorize the Chairman to sign.
- D. Consider approving "Ridge Cut Giant Garter Snake Conservation Bank Agreement for Sale of Giant Garter Snake Conservation Credits Service File No. 81420-2009-F-1135-1" between the County of Colusa Public Works Department and **Wildlands, Inc.**, effective September 25, 2012 through October 25, 2012, in the amount of \$14,175.00 and authorize the Chairman to sign.

9:30 a.m.

SHERIFF

Consider approving an Application for an Anti-Drug Abuse Program for FY 2012/2013 through the Sheriff's Department, in the amount of \$89,596 and authorize the Sheriff and/or his Designee to sign and submit the Application to the State. Further, adopt A Resolution of the Colusa County Board of Supervisors Designation of Applicant's Agent Resolution and authorize the Chairman to sign.

9:35 a.m.

COUNTY COUNSEL

Consider affirmation of Contract Criminal Defense Attorney to serve on Penal Code Section 1230.1 (b) Executive Committee and authorize County Counsel to send a letter to Mr. Albert Smith regarding same.

9:40 a.m.

OFFICE OF EDUCATION

Update regarding the Williams Settlement site visits.

9:45 a.m.

AUDITOR-CONTROLLER

- A. Consider approving Intra-Budget Transfer No. 12098 through 12107.
- B. Direction to staff regarding a public hearing to consider intent of use of Title III funds.
- C. Direction on payment of claims for Grand Juror members attending City Council and Board of Supervisor meetings as observers, as well as other meetings.
- D. **Risk Management**  
Provide information to Board members regarding Loss Prevention/Safety activities.
- E. **Information Technology (IT)**
  - 1. Consider approving an agreement between the County of Colusa and **Comcast** for internet/telephone service at the Probation day reporting center located at 320 5<sup>th</sup> Street, Colusa, CA., effective September 25, 2012, with terms and conditions as set forth in the agreement and authorize the IT Director to sign on behalf of the Board of Supervisors.

2. Consider approving an agreement between the County of Colusa and **Frontier Communications of America, Inc.**, for internet/telephone service at the Probation day reporting center located at 320 5<sup>th</sup> Street, Colusa, CA., effective September 25, 2012, with terms and conditions as set forth in the agreement and authorize the IT Director to sign on behalf of the Board of Supervisors.

10:00 a.m. HEALTH AND HUMAN SERVICES

- A. Consider approving an agreement between the County of Colusa Health and Human Services and **Seneca Family of Agencies** for Family Finding Search Services, effective September 25, 2012, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
- B. ***Sitting as the IHHS Public Authority***  
Approve Memorandum of Understanding between the Colusa County In-Home Supportive Services Public Authority and the **Glenn County In-Home Supportive Services Public Authority** for administrative services, effective July 1, 2012 through June 30, 2013, with terms and conditions as set forth in the MOU and authorize the Chairman to sign.

10:05 a.m. LIBRARY

Consider approving Agreement and Grant of Easement between the County of Colusa and **CVIN, LLC** to provide CVIN an easement with in/egress over and across the County Property located at 738 Market Street (Library and School buildings) to install, own and maintain an underground conduit and fiber cable for telecommunications facilities and equipment for multi-county transmission system which was funded with federal ARRA Broadband Infrastructure award, effective August 28, 2012, with terms and conditions as set forth in the Agreement and Grant of Easement authorize the Chairman to sign and direct the Clerk to record same. **(Continued from August 28, 2012)**

**10:30 a.m. RECESS**

**12:00 NOON RECESS**

1:30 p.m. AUDITOR-CONTROLLER

Public Hearing to consider recommended County of Colusa Fiscal Year 2012-2013 Budget.

**3:00 PM COLUSA COUNTY TRANSPORTATION/COMMISSION & TRANSIT AGENCY**

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## **CONSENT AGENDA ITEMS 1-12**

*All items are approved by one motion unless pulled by a Board member for separate discussion or action.*

1. HEALTH AND HUMAN SERVICES: Approve an Intra-County Plan of Cooperation between the County of Colusa Health and Human Services and the **County of Colusa Department of Child Support Services** designating the standards and responsibilities of each department regarding mutual cases, effective October 1, 2012 through September 30, 2015, with terms and conditions as set forth in the Intra-County Plan and authorize the Directors of Health and Human Services and the Child Support Services to sign on behalf of the Board of Supervisors.
2. CCEA/FLOATING HOLIDAY: Approve December 24, 2012 as CCEA's floating holiday.
3. TREASURER-TAX COLLECTOR: Accept the Colusa County Treasurer's Monthly Investment Report for August 2012.
4. ADMINISTRATION: Approve an agreement between the County of Colusa and **John T. Ketelsen, Esq.**, for services as provided in the proposal attached as Exhibit A, effective September 25, 2012 through February 28, 2013, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
5. SHERIFF: Approve Project Agreement number G11-03-05-L01 between the County of Colusa and the **Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division** for ongoing OHV Grant for Law Enforcement for grant year 2011-2012, fiscal year 2012-2013, effective July 8, 2012 through July 7, 2013, in an amount not to exceed \$22,527.00, and authorize the Sheriff or his designee to sign on behalf of the Board of Supervisors.
6. AUDITOR-CONTROLLER/PUBLIC HEARING: Set a Public Hearing on October 9, 2012 at 9:30 a.m., to consider the adoption of Appropriation Limits for 2012/13 pursuant to Article XIII B of the California Constitution (Proposition 4) and Section 7910 of the Government Code, in the Board of Supervisors Chamber, 547 Market Street, Colusa, CA 95932 as follows:
  1. Colusa County General Fund \$25,914,543.00
  2. Walnut Ranch Street Lighting #1 \$14,402.00
  3. Maintenance Area #1 \$425,970.00

and direct the Clerk to publish and post Notice of Hearing.

7. HEALTH AND HUMAN SERVICES: Approve a Modification to Agreement C12-168, between the County of Colusa Health and Human Services and **Dr. Ken Cutler, M.D.** for backup Health Officer coverage, effective July 31, 2012 and modifying "Section 10. a. Workers' Compensation Coverage" as set forth in the Modifications, with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.

8. BEHAVIORAL HEALTH SERVICES: Approve Modification to Agreement C06-276, between the County of Colusa Central Services for the Behavioral Health Department and **Advanced Documents** adding two (2) copiers, Kyocera TASKalfa 3500i, with terms as set forth in the Modification and all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.
9. HEALTH AND HUMAN SERVICES: Approve Engagement Agreement between the County of Colusa Health and Human Services and **the CSU, Chico Research Foundation** to participate in the Federal Fiscal Year (FFY) 2012 Supplemental Nutrition Assistance program Education (SNAP-ed) Innovative Pilot Project, effective October 1, 2012 through September 30, 2013, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign.
10. COUNTY LIBRARY: Approve an agreement between the County of Colusa Library and **Baker and Taylor** to provide the library 240 new and best-seller books for adult members of the public at a reduced rate, effective October 1, 2012, with terms and conditions as set forth in the agreement and authorize the Chairman to sign.
11. CLERK-RECORDER: Approve hardware maintenance agreement #10999, between the County of Colusa Clerk-Recorder and **BMI Imaging Systems** for Recorder's Cannon reader printer, effective October 1, 2012 through September 30, 2013, in an amount not to exceed \$1,861.00, with a thirty (30) day written termination clause by either party and authorize the Chairman to sign.
12. CLERK-RECORDER: Approve software maintenance contract #20208, between the County of Colusa Clerk-Recorder and **BMI Imaging Systems** for software maintenance services for the Digital Reel Program for Official Records, effective October 1, 2012 through September 30, 2013, in an amount not to exceed \$1,194.00 (6 user licenses), with a thirty (30) day written termination clause by either party and authorize the Chairman to sign.

### **END OF CONSENT AGENDA**

#### *OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:*

13. Supervisors' Reports or Comments.
14. State or Federal Legislation/General Budgetary Matters.
15. Review Claims Register Sheets.
16. ADMINISTRATION
  - A. Consider selection of the CSAC Board of Directors Delegate for calendar year 2013. (Current delegate is Supervisor Kim Dolbow Vann)
  - B. Consider adopting a Resolution of the Colusa County Board of Supervisors Amending Section 030 of the Colusa county Fish and Game Advisory Commission and authorize the Chairman to sign.

- C. Consider approving calendar for the Board of Supervisors Meeting Schedule January through June 2013 and July through December 2013.

17. Correspondence.

FILE NO.	CORRESPONDENCE RECEIVED	STATUS
12-31	Letter dated August 29, 2012 from State Fish and Game Commission re Notice of Receipt of Petition from Oceana, Center for Biological Diversity and Shark Stewards to list the white shark ( <i>Carcharodon carcharias</i> ) as threatened or endangered under the California Endangered Species Act.	Filed
12-32	Public Notice: Sierra Pacific Industries-Anderson Division Announcement of Proposed Permit Modification and Request for Public Comment on proposed Clean Air Act Prevention of Significant Deterioration Permit-Permit Application No. SAC 12-01.	Filed

**ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.

**AGENDA NOTE**

The Board of Supervisors will be conducting a yearly evaluation of the job performance of the **Director of Planning and Building** on October 23, 2012 in a Closed Session meeting. Comments relevant to this subject may be submitted on a form provided by the Personnel Department (458-0420) prior to 5:00 p.m. Thursday, October 11, 2012. Comments need to be written and signed.