

Board of Supervisors

Kim Dolbow Vann, District I
Thomas A. Indrieri, District II
Mark D. Marshall, District III
Gary J. Evans, District IV,
Chairman
Denise J. Carter, District V,
Vice-chair



COUNTY OF COLUSA

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YOLANDA TIRADO, CHIEF BOARD CLERK
ANN NORDYKE, BOARD CLERK
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Minutes

September 11, 2012

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 11th day of September 2012 at the hour of 9:00 a.m. Present: Supervisors Gary J. Evans, Chairman, Thomas A. Indrieri, Denise J. Carter, Kim Dolbow Vann and Mark D. Marshall. Absent: None.

Chairman Evans calls to order the Regular meeting of September 11, 2012 at 9:00 a.m., with all Supervisors present.

Present: Thomas R. Parker, County Counsel.
Bill Cornelius, Interim Director Behavioral Health.
Elizabeth Kelly, Interim Director Health & Humans Services.
Joe Damiano, Ag Commissioner.
Jim Bell, Mike Azevedo, Department Public Works.
Angela Gross, Central Services.
Mary Winters, Mike Davies, Cathy Marsh, Colusa citizens.
Nikki Berry, Personnel Director.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Prayer by Chairman Evans. Pledge of Allegiance.

Chairman Evans makes time to approve the minutes of the August 28, 2012 Regular Meeting.

Supervisor Carter states on Page 226 of the August 28, 2012 Minutes the 9:15 a.m. Sheriff's item requesting waiver of Colusa County Ordinance No. 637 should reflect the following years:

SHERIFF: It is moved by Supervisor Vann, seconded by Supervisor Marshall to approve a request from the Bureau of Reclamation to waive Colusa County Ordinance No. 637, An Ordinance Revoking Ordinances 476, 477 and 609, and Sections 14-8.5 and 14-17 of the County Code; and Substituting New Section 14-17 to the County Code Regarding Miscellaneous Offenses on East Park Reservoir Property for the ~~2010~~ **2013**, ~~2011~~ **2014** and ~~2012~~ **2015** hunting seasons for the purpose of game management. Motion carried: All yes. Absent: None.

ADMINISTRATION: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to approve the Minutes of the August 28, 2012 Regular Session, as corrected. Motion carried: All yes. Absent: None.

Chairman Evans makes time for a period of Public Comment. Hearing none, Chairman Evans closes the period of Public Comment.

Chairman Evans states no Closed Session items have been considered or discussed at this time and announcement of Closed Session will be held at 10:45 a.m. or shortly thereafter.

Present: Darla Marazzo, Assistant Treasurer/Tax Collector.
Michael Laffin, Behavioral Health Department.
Robert Zunino, Assistant Auditor-Controller.

9:05 a.m. STAFF REPORTS

Mr. Damiano updates the Board members on items that pertain to his Department.

Mr. Bell updates the Board members on items that pertain to his Department.

Mr. Azevedo states the Colusa County Transportation Commission is sponsoring the development of a "Colusa County Bicycle Plan" for the community. Noting meetings will be held as follows:

- Maxwell, Monday, Sept 10, 2012, 6:00-8:00 pm, Sheriff's Sub-Station,
- Williams, Tuesday, September 11, 2012, 6:00-8:00 pm, Council Chambers,
- Arbuckle, Wednesday September 12, 2012, 6:00-8:00 pm, Fire Hall, and
- Colusa, Thursday, September 13, 2012, 7:30-8:30 pm, City Hall.

Discussion is held, with no action taken.

9:11 a.m. (9:10 a.m. item on Agenda) PERSONNEL/BEHAVIORAL HEALTH SERVICES – MENTAL HEALTH – 4013: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to add an additional position of Licensed Psychiatric Technician, Limited Part Time (LPT) PFT, PFA, Range 26, \$2,878.00 – \$3,499.00 per month effective October 1, 2012. Motion carried: All yes. Absent: None. (SEE SUPERVISORS MINUTE BOOK PAGE 276)

At the request of the Personnel Director, Chairman Evans pulls from the Agenda the following matters:

BEHAVIORAL HEALTH SERVICES – MENTAL HEALTH – 4013

Adding the position of Medical Billing Specialist, PFT, MSC Range 20, \$2,481.00 - \$3,016.00 per month, effective October 1, 2012 and authorize to fill, **and**

Deleting the following positions effective August 31, 2012:

- Account Clerk II, PFT, MSC Range 10, \$1,944.00 - \$2,363.00 per month and

- Electronic Health Records Coordinator, PFT, MSC Range 27, \$2,942.00 - \$3,575.00 per month.

PERSONNEL – 1040: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to approve a Contingency request, in the amount of \$49,606.75 for fiscal year 2011-2012 for the Personnel Department. Motion carried: All yes. Absent: None.

Present: Wendy Burke, County Librarian.

C12-223 9:15 a.m. BEHAVIORAL HEALTH SERVICES: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to approve Maintenance and Support Services Agreement between the County of Colusa Behavioral Health Services and **Acroprint Time Recorder Company** for maintenance of the timeQplus Biometric time clocks located at the Department of Behavioral Health and Safe Haven, effective September 11, 2012, with terms and conditions as set forth in the agreement and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

BEHAVIORAL HEALTH SERVICES: It is moved by Supervisor Marshall, seconded by Supervisor Carter to accept proposals for comparable vans for the Department of Behavioral Health as follows:

- | | | |
|---------------------------------------|--|-------------|
| 1. Hoblit Motors, Colusa | | |
| (2) 2013 Doge Grand Caravan SE | | \$47,179.00 |
| 2. Sankey Automobile Co., Inc, Colusa | | |
| (2) 2013 Chevy Express 1500 Van | | \$52,850.66 |

Motion carried: All yes. Absent: None.

BEHAVIORAL HEALTH SERVICES: It is moved by Supervisor Vann, seconded by Supervisor Carter to award proposal to Hoblit Motors, in the proposal amount of \$47,179.00 for comparable vans for the Department of Behavioral Health Services and authorize the Director to purchase vehicles. Motion carried: All yes. Absent: None.

9:20 a.m. COUNTY LIBRARY: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to accept and approve a California Library Literacy and English Acquisitions Services Program (CLLS) Grant award in the amount of \$16,735.00 from the California State Library (CSL) to support Library Adult, Family and Mobile Literacy program staff, supplies and events, and authorize the County Librarian to sign the Application and any related documents on behalf of the Board of Supervisors for submittal to the State. Motion carried: All yes. Absent: None.

C12-224 9:25 a.m. HEALTH AND HUMAN SERVICES: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to approve an agreement between the County of Colusa Health and Human Services/Public Guardian and **SEMS Applications, Inc.**, for EMS Internet Edition Service, effective September 11, 2012, with terms and conditions as set forth in the Agreement and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

CONSENT AGENDA: It is moved by Supervisor Carter, seconded by Supervisor Marshall to approve Consent Agenda Items 1 through 6 as follows:

C12-225 1. BEHAVIORAL HEALTH SERVICES: Approve Modification to Agreement C08-232, between the County of Colusa Behavioral Health Services and **Auburn Counseling Services, Inc.**, to add additional services to agreement and modifying Page 1, Item 3 "Compensation" and Page 2, Item 3, B, "Limit Upon Amount Payable Under Agreement" as set forth in the Modification, with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.

C12-226 2. BEHAVIORAL HEALTH SERVICES: Approve Modification to Agreement C08-194, between the County of Colusa Behavioral Health Services and **Victor Treatment Centers, Inc.**, to provide mental health services and modifying Page 1, Item 2, "TERM of CONTRACT to be effective through June 30, 2014; Exhibit "A, and Exhibit "B" Compensation, paragraphs 5 and 6 as set forth in the Modification, with all other terms and conditions to remain in full force and effect and authorize the Chairman to sign.

3. DISTRICT ATTORNEY: Approve out-of-state travel for Brendan Farrell, Sharon Reische and Justin Hammond to attend JustWare training at the New Dawn Technologies facility in Logan, Utah September 24, 2012 through September 28, 2012.

4. PUBLIC WORKS: Authorize the Director of Public Works to issue an Encroachment Permit to the Arbuckle Revitalization Committee for the Annual Car Show and Barbecue closing Main Street (5th Street) between Lucas Street and 6th Street and close Hall Street between the railroad tracks and the alley between 5th and 6th Street. Closed Amanda Street between 5th Street and the alley between 5th and 6th Streets from 4 a.m. to 4p.m. on October 28, 2012.

5. AUDITOR-CONTROLLER/PUBLIC HEARING: Set **September 25, 2012 at 1:30 p.m.** for a Public Hearing in the Board of Supervisors Chambers, 547 Market Street, Suite 108, Colusa, CA., on the Recommended County of Colusa Fiscal Year 2012-13 Budget. The Hearing may be continued from day to day with final adoption and close of the hearing no later than October 2, 2012. Within the scheduled Public Hearing the Board will also hear comments on the Fiscal Year 2012-2013 Budget of the Air Pollution Control District, the Colusa County Flood Control and Water Conservation District, the Colusa County Service Area #1 (Century Ranch), the Colusa County Service Area #2 (Stonyford), and the In Home Supportive Services Public Authority. The Board of Supervisors will sit as the governing body of each of the respective entities.

6. RESIGNATION/COLUSA COUNTY MENTAL HEALTH BOARD: Accept the resignation of Jeanne Irons, effective September 10, 2012 from the Colusa County Mental Health Board and direct the Clerk to publish and post vacancy. **Consent motion carried: All yes. Absent: None.**

SUPERVISORS' REPORTS OR COMMENTS

Supervisor Marshall

Meetings/functions attended:

Involved with the Incident Commander re: life of the fire.

Contacted ranch owners re: burning off Cortina Ridge.

Stonyford Annual Pig Feed.

Supervisor Vann

Meetings/functions attended:

CSAC meeting.

Supervisor Indrieri

Meetings/functions attended:
Talked to Grimes citizens.
Constituent calls.

Supervisor Evans

Meetings/functions attended:
Stonyford Annual Pig Feed.

9:32 a.m. (9:30 a.m. item on Agenda) CENTRAL SERVICES: It is moved by Supervisor Marshall, seconded by Supervisor Carter to accept proposals for the Colusa County Departmental 2012/2013 envelope order as follows:

1.	Davis Printing & Copying	\$1,455.70
2.	Tri-City Technology	\$1,990.24
3.	Vic's Printing	\$1,996.96
4.	Crown Point Envelope	\$2,282.28

Motion carried: All yes. Absent: None.

CENTRAL SERVICES: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to award proposal for the Colusa County Departmental 2012/2013 envelope order to **Davis Printing & Copying**, in the proposal amount of \$1,455.70, and authorize the Central Services Department to purchase same. Motion carried: All yes. Absent: None.

Present: Janet Dawley, Auditors' Office.
Rande Brookins, Planning & Building/Building Services
Supervisor.

C12-227 9:35 a.m. PUBLIC WORKS: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to approve an agreement between the County of Colusa Public Works Department and **Cook Construction** to provide County with repairs to the CSA 1 Century Ranch Water System, effective August 31, 2012 through October 31, 2012, in an amount not to exceed \$1,000.00, with a fifteen (15) day written termination clause by either party and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

AUDITOR: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to approve Claim Register Sheets for the period of August 28, 2012 through September 10, 2012. Motion carried by the following vote:

AYES: Supervisors Carter, Vann, Marshall, and Evans.

NOES: None.

ABSENT: None.

ABSTAIN: Supervisor Indrieri.

AUDITOR: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to approve Special Claims as follows:

<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
Central Services	Chevron & Texaco	\$576.34
County Counsel	Stoel Rives LLP	\$35,909.70
Board of Supervisors	Liebert Cassidy Whitmore	\$10,397.50
Behavioral Health	Kiran U Koka MD	\$537.12
Public Defender	Law Offices of John K Hinely	\$765.00
Behavioral Health	Besam Entrance Solutions	\$341.25
Probation	Trinity County Probation	\$9,346.80
Behavioral Health	Sierra Vista Hospital	\$6,696.00
Air Pollution	Renee McCormick	\$248.07
Sheriff	Proforce	\$2,981.34
Sheriff	CDW Government	\$866.91
Sheriff	Office Depot	\$547.97
Sheriff	Gall's	\$1,151.76
Sheriff	Gall's	\$196.53
DHHS	Office Depot	\$348.21

Motion carried: All yes. Absent: None.

Present: Kathie Moran, Clerk-Recorder/Elections.

9:40 a.m. AUDITOR-CONTROLLER/RESOLUTION: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to adopt **Resolution No. 12-031**, a Resolution of the Colusa County Board of Supervisors To Adopt And Fix The Property Tax Rates For The County Of Colusa For The 2012-2013 Fiscal Year and authorize the Chairman to sign. Resolution passed and adopted by the following vote:

AYES: Supervisors Indrieri, Carter, Vann, Marshall and Evans.

NOES: None.

ABSENT: None.

ADMINISTRATION/CLERK-RECORDER-ELECTIONS: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to approve purchase of 4 voting booths for the Elections Department, in the amount of \$4,949.11 (includes shipping and sales tax). Motion carried: All yes. Absent: None.

Present: Steve Hackney, Director, Planning & Building.
Ashley Indrieri, Family Water Alliance.
Kim Davis, Colusa citizen.
Nancy Loudon, Colusa County Grand Jury.
Rose Ann Ellis, Tom Ellis, Grimes citizens.
Lewis Bair, Reclamation District 108.
Ben Carter, Jane Carter, Sid LaGrande, Theresa LaGrande,
Paige LaGrande, Michael Doherty, Lady Bug Doherty,
Kim Doherty, Central Valley Flood Control.

Donna Critchfield, Colusa City Councilmember.

C12-228 9:49 a.m. (9:45 a.m. item on Agenda) COUNTY COUNSEL: It is moved by Supervisor Vann, seconded by Supervisor Marshall to approve Memorandum of Understanding between the County of Colusa Cooperative Extension and the **Colusa County Fair** for storage space for the Colusa County State Fair Exhibit, effective September 11, 2012, with terms and conditions as set forth in the MOU and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

9:51 a.m. (9:50 a.m. item on Agenda) PLANNING & BUILDING: It is moved by Supervisor Indrieri, seconded by Supervisor Carter that the Board finds that it is in the best interest of the public to waive the County's formal bid process and accept a proposal from ThyssenKrupp Elevator for an emergency battery lowering system and electronic door edge for the elevators in the Historic Courthouse and the Criminal Justice Facility in the following amounts:

- Historic Courthouse

Battery lowering	\$4,145.00
Detector edge	\$2,905.00
Total	\$7,050.00

- Criminal Justice Facility

Battery lowering	\$2,265.00
Detector edge	\$2,905.00
Total	\$5,170.00

Further, direct the Planning and Building Director to return at a later date with a contract for same. Motion carried: All yes. Absent: None.

Present: Renee Ross, Assessors' Office.

PLANNING & BUILDING: It is moved by Supervisor Vann, seconded by Supervisor Carter to approve a 25% reduction in fees for Community Services District Zone 3-River Glenn. Motion carried: All yes. Absent: None.

PLANNING & BUILDING: It is moved by Supervisor Indrieri, seconded by Supervisor Marshall to approve Tax Levy for the year 2012/2013 for the Cortina Community Services District No. 2006-1 (formed by Resolution No. 06-061). Motion carried: All yes. Absent: None.

PLANNING & BUILDING: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to approve Tax Levy for the year 2012/2013 for the Cortina Community Facilities District No. 2006-1 (formed by Resolution No. 06-064). Motion carried: All yes. Absent: None.

Chairman Evans makes time to adopt Proclamations of the Colusa County Board of Supervisors honoring Mr. Benjamin Carter and Lady Bug Doherty.

Supervisor Carter presents each individual with a Proclamation in Honor of their hard work, dedication and leadership as it pertains to the Central Valley Flood Protection Board and speaks to same.

10:02 a.m. (10:00 a.m. Item on Agenda) ADMINISTRATION: It is moved by Supervisor Marshall, seconded by Supervisor Vann to adopt a Proclamation of the County of Colusa Board of Supervisors Honoring Benjamin Carter For His Dedication And Leadership On The Central Valley Flood Protection Board and authorize the Chairman to sign. Proclamation passed and adopted by the following vote:

AYES: Supervisors Indrieri, Carter, Vann, Marshall, and Evans.

NOES: None.

ABSENT: None.

ADMINISTRATION: It is moved by Supervisor Vann, seconded by Supervisor Marshall to adopt a Proclamation of the County of Colusa Board of Supervisors Honoring Lady Bug Doherty For Her Dedication And Leadership On The Central Valley Flood Protection Board and authorize the Chairman to sign. Proclamation passed and adopted by the following vote:

AYES: Supervisors Indrieri, Carter, Vann, Marshall, and Evans.

NOES: None.

ABSENT: None.

Chairman Evans makes time for presentation of Certificates of Appreciation for work on the Central Valley Flood Protection Plan to the following Individuals:

- Lewis Bair
- Tom Ellis
- Ashley Indrieri

Supervisor Carter present each with a Certificate of Appreciation and thanks each one for their time and effort put into the project.

Chairman Evans makes time for presentations by Senator LaMalfa.

Senator LaMalfa honors Mr. Ben Carter, Lady Bug Doherty and Tom Ellis with Resolutions from Assemblyman Jim Neilson and himself and thanks each one for all their hard work and dedication to Central Valley Flood Protection.

Mr. Carter thanks Senator LaMalfa and the Board for their support, noting any success he may have had is due to the support of the Board of Supervisors and the citizens of Colusa County.

Chairman Evans declares a recess at 10:27 a.m. and reconvenes at 10:48 a.m. with all Supervisors present.

Present: Jim Bell, Mike Azevedo, Public Works Department.
 Scott Lanphier, Parsons Brinkerhoff.
 Richard Robertson, USBR.
 Yolanda Tirado, Ann Nordyke, Board Clerks.

10:48 a.m. (10:15 a.m. item on Agenda) Chairman Evans makes time to discuss the East Park/Stony Gorge Reservoir Recreational Facility Site Development Study (RFSDS); consider multiple options and varying levels of detail for further review and development.

Mr. Azevedo states at the last Board of Supervisor meeting, staff was directed to submit a more detailed facility site development study on the feasibility of the oversight of the recreation amenities of the two reservoirs being proposed in the scope of work that was provided.

Mr. Lanphier states there is one addition to the Scope of Work which is Item Number 7, an Economic Benefit Memorandum. Discussion is held.

C12-229 ADMINISTRATION: It is moved by Supervisor Carter, seconded by Supervisor Marshall to approve a Professional Services Agreement between the County of Colusa and **Parsons Brinckerhoff** to draft the Recreational Facility Site Development Study (RFSDS) for the East Park and Stony Gorge Reservoir, effective September 11, 2012 through December 31, 2012, with terms and conditions as set forth in the agreement and authorize the Chairman to sign. Motion carried: All yes. Absent: None.

Chairman Evans declares a recess at 11:02 a.m. to convene in Closed Session and reconvenes at 1:14 a.m. in Regular Session with all Supervisors present.

Present: Thomas R. Parker, County Counsel.
Yolanda Tirado, Ann Nordyke, Board Clerks.

1:15 p.m. (10:45 a.m. item on Agenda) Chairman Evans makes time for announcement of Closed Session.

Mr. Parker announces the Board considered the following Closed Session matters:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Gov. Code §54957 Title: Deputy Director of Health and Human Services. He states a performance evaluation was conducted.

PUBLIC EMPLOYEE APPOINTMENT – Gov. Code § 54957 Title: Director of Health and Human Services. He states there was no reportable action.

PUBLIC EMPLOYEE APPOINTMENT – Gov. Code § 54957 Title: Director of Behavioral Health Services. He states there was no reportable action.

Chairman Evans announces the Board considered the following Closed Session matter:

CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation Significant exposure to litigation pursuant to Gov. Code § 54956.9 subdivision (b), three (3) cases was held. He states there was no reportable action at this time.

Mr. Parker announces the Board also met regarding:

PUBLIC EMPLOYMENT (Gov. Code Section 54957 Title: County Administrative Officer. He states there was no reportable action at this time.

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ADMINISTRATION: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to approve the concept of an agreement between the County of Colusa and John Ketelsen. Further, direct the Personnel Director and County Counsel to prepare an agreement for same and return at a later date for further Board consideration. Motion carried: All yes. Absent: None.

The Board adjourns at 1:19 p.m. to reconvene in Regular Session on September 25, 2012 at the hour of 9:00 a.m.

Gary J. Evans, Chairman

Attest: Kathleen Moran, County Clerk
and ex-officio Clerk to the Board of
Supervisors

BY _____
Ann Nordyke, Deputy Board Clerk