

Board of Supervisors

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COUNTY OF COLUSA

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BOARD CHAMBERS
547 MARKET STREET, SUITE 108
COLUSA, CA 95932

Agenda January 22, 2013

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of January 8, 2013 Regular Session and January 10, 2013 and January 14, 2013 Special Sessions.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m. STAFF REPORTS- Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m. PERSONNEL

A. **Personnel - 1040**

1. Consider filling the vacancy of Personnel Director, PFT, UDH Range 35, \$7,189.00 - \$8,738.00 per month, effective February 1, 2013.
2. Consider authorizing additional hours from 20 hours to 37.5 for the extra help Personnel Analyst, TFT, Conf Range 32, \$23.38 per hour, effective January 23, 2013.

B. **Auditor/Controller – 1021**

Consider adding an additional position of Accountant II, PFT, PF Range 30, \$3,653.00 - \$4,440.00 per month, effective February 1, 2013.

- C. **Probation – 2035**
Consider filling the vacancy of Deputy Probation Officer I/II, DSA Range 31/35, \$3,484.00 - \$4,237.00/\$3,842.00 - \$4,672.00 per month, effective February 1, 2013.
- D. **Public Works – 3010**
Consider filling the vacancy of County Surveyor Engineer, PFT, MGT Range 36, \$7,443.00 - \$9,047.00 per month, effective March 1, 2013.

9:15 a.m. PROBATION

- A. Consider approving Request for Qualifications for professional Architectural and Engineering Consulting Services to the Colusa County Probation Department for the Design of New 20-Bed Juvenile Rehabilitation Facility. Further, set February 28, 2013 at 4:00 p.m., to receive and open RFQs.
- B. Discussion and possible action regarding use of the old Williams Justice Court by the Probation Department for Boys Council and Girls Circle and other youth activities.

9:25 a.m. SHERIFF

- A. Consider a finding that it is in the best interest of the County to waive the County's formal bid process for RFQs and/or RFPs, for a Jail Needs Assessment Update, and accept the following proposals:

1.	Harris and Harris	\$23,000.00
2.	Nacht and Lewis	\$88,090.00

Further, award the proposal for the jail Needs Assessment Update and direct the Sheriff to return at a later date with a contract for Board consideration.

- B. Consider approving Request for Proposals for Jail Commissary Services for the Sheriff's Department, set February 22, 2013 at 3:00 p.m. to receive and open RFPs, authorize the Chair to sign the Notice of Proposers and direct the Clerk to publish and post Notice of same.

9:30 a.m. CENTRAL SERVICES/HEALTH AND HUMAN SERVICES

- A. Consider a finding that it is in the best interest of the public to waive the County's formal bid process for the purchase of an office cubicle system for the Department of Health and Human Services and accept the following proposals for same:

1.	Affordable Office Furniture, Yuba City	\$21,325.11 (includes installation)
2.	Office Depot	\$18,130.78 (includes installation)

- B. Consider approving the purchase of the office cubicle system for the Department of Health and Human Services, utilizing TCPN

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contract number R4982.

- 9:35 a.m. HEALTH AND HUMAN SERVICES
Consider a request for a letter of support for Anthem Blue Cross for Medi-Cal Managed Care Regional Expansion and authorize the Chair to sign.
- 9:40 a.m. COUNTY COUNSEL
A. Consider approving upgrade of three existing computers with 2GB of RAM to 4GB of RAM and purchase an additional monitor (with video cards and stands) for each computer, in a total amount of \$1,352.13 plus taxes and shipping.

B. Discussion/direction regarding California Senate Bill 1210, Lieu, Restitution: Collection of fines.
- 9:45 a.m. PUBLIC WORKS
Consider approving a claim for Chrisp Company, in the amount of \$25,041.52.
- 9:50 a.m. OFFICE OF EDUCATION/KAY SPURGEON
Update regarding the Colusa County Office of Education Village/ Education Village.
- 9:55 a.m. COUNTY CLERK
Consider approving a request for Contingency Funds in the amount of \$10,000.00 for Advertising, Fairs and Exhibits Budget (Dept 1092) to administer funds for production of Colusa County's 2013 State Fair County Exhibit booth. Further, establish a separate line item within the 1092 budget for the State Fair Booth expenditures.
- 10:00 a.m. AUDITOR
A. Consider approving Intra Budget Transfer Nos. 13013.

B. **Information Technology**
Presentation by Northern California Regional Middle-Mile Infrastructure and request for a letter of support.

C. Consider adopting the following resolutions:
 - A Resolution of the Colusa County Board of Supervisors Authorizing Longevity Pay for Elected County Officers and authorize the Chair to sign.
 - A Resolution of the Colusa County Board of Supervisors Approving the Salary and Benefits Compensation Package for Elected Department Heads effective January 1, 2013 and authorize the Chair to sign.
- 10:10 a.m. PLANNING & BUILDING
A. Discussion/direction/action on the Plaza stucco, windows and doors project.

- B. Presentation by DeNovo Planning Group regarding the Zoning Code Update process.

10:30 a.m. RECESS

10:45 a.m. DISTRICT ATTORNEY

Consider approving out-of-state travel for Chief Investigator Dave Markss to attend the FBI National Academy Associates Training Conference in Orland, FL, from July 27, 2013 through July 30, 2013.

10:50 a.m. APPOINTMENTS

A. **Colusa County Fish and Game Commission**

Consider appointing Richard O. Grove, Jr., to the Colusa County Fish and Game Commission, as an Alternate at-large, effective through January 5, 2015.

B. **Solid Waste Task Force**

Consider appointing the following to the Colusa County Solid Waste Task Force:

- Thomas Reische, representing the City of Colusa
- Patricia Ash, representing the City of Williams

C. **Colusa County Planning Commission**

Consider re-appointing to the Colusa County Planning Commission the following:

- John Loudon, effective February 1, 2013 through January 31, 2014
- Eddie Johnson, effective February 1, 2013 through January 31, 2014
- Marion C. Mathis, effective February 1, 2013 through January 31, 2014

10:55 a.m. AG COMMISSIONER

A. **Migrant Farm Housing**

1. Update on progress of the CDBG for the Migrant Center in Williams, CA.
2. Consider accepting the following proposals for CDBG Grant Administrator services for the Colusa County Migrant Center Wastewater System Improvements:
 - California Engineering Company (CEC)
 - David Wilkinson Consulting

Further, award proposal for same.

3. Consider approving an agreement between the County of Colusa Migrant Farm Housing and **David Wilkinson** to provide the County CDBG Grant Administrator services for the Colusa County Migrant Center Wastewater System Improvements, effective through September 30, 2017, with terms and conditions as set forth in the Agreement and authorize the Chair to sign.
4. Consider accepting proposals for a project engineer per the requirements of the special conditions set forth in CDBG#12-CDBG-8377 for the Colusa County Migrant Center Wastewater System Improvements as follows:
 - California Engineering Company (CEC)
 - Hydrosience Engineers.

Further, award the proposal for the Migrant Center Wastewater System Improvements and direct the Director of Migrant Farm Housing to return at a later date with a contract for same.

B. Colusa County Air Pollution Control District

Sitting as the Colusa County Air Pollution Control District Board

1. Consider adopting a Resolution Of The Governing Board Of The Colusa County Air Pollution Control District Approving And Authorizing The Transfer Of Lower Emission School Bus Program Funds To The Shasta County Air Quality Management District and authorize the Chair to sign.
(Continued from January 8, 2013)
2. Consider adopting a Resolution Of The Governing Board Of The Colusa County Air Pollution Control District Approving And Authorizing The Memorandum Of Understanding Between The Colusa County Air Pollution Control District And The Shasta County Air Quality Management District and authorize the Chair to sign the Resolution. **Further**, approve the MOU between the County of Colusa Air Pollution Control District and the **Shasta County Air** Quality Management District in regards to the transfer of Lower-**Emission School Bus Program**, with terms and conditions as set forth in the MOU and authorize the Chair to sign the MOU.
(Continued from January 8, 2013)

12:00 NOON

RECESS

1:00 p.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION - Significant exposure to litigation pursuant to California Government Code § 54956.9, Four (4) Cases.

- B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Government Code, Subdivision (a) of Section 54956.9, Curtis Boewer, Workers' Compensation Claim #TIBM544368 and Colusa County Superior Court Case No. CV23866.
- C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, pursuant to Government Code Section 54957.

3:00 PM COLUSA COUNTY TRANSPORTATION/COMMISSION & TRANSIT AGENCY

CONSENT AGENDA ITEMS 1-9

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

1. HEALTH AND HUMAN SERVICES/VETERAN'S SERVICES: Approve Medi-Cal Certification of Compliance, California Department of Veterans Affairs (CDVA) County Subvention Program, effective January 1, 2013 through June 30, 2013 and authorize the Chair to sign.
2. HEALTH AND HUMAN SERVICES/VETERAN'S SERVICES: Approve Subvention Certificate of Compliance, California Department of Veterans Affairs (CDVA) County Subvention Program, effective January 1, 2013 through June 30, 2013, and authorize the Chair to sign.
3. HEALTH AND HUMAN SERVICES: Approve Contract# IIC-025-13, Modification to Agreement C12-172, between the County of Colusa Health and Human Services and the **CSU, Chico Research Foundation, California State University, Chico, on behalf of its program the Area 3 Agency on Aging**, and modifying terms as set forth in the Modification, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
4. HEALTH AND HUMAN SERVICES: Approve Modification to Agreement C12-213, between the County of Colusa Health and Human Services and **Sue Graue** for the Tobacco Education Plan, and modifying terms as set forth in the Modification, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
5. TREASURER-TAX COLLECTOR: Accept the Colusa County Treasurer's Monthly Investment Report for December 2012.
6. AG COMMISSIONER: Approve Agreement No. 12-0127 between the County of Colusa Ag Commission and **Department of Food and Agriculture** for Exotic Pest Detection, effective July 1, 2012 through June 30, 2013, in an amount not to exceed \$9,860.00 and authorize the Ag Commissioner to sign on behalf of the Board of Supervisors.
7. COUNTY CLERK-RECORDER-ELECTION: Accept Official Canvass and Statement of Vote for the January 8, 2013 Special General Election for Senate District 4.

- 8. CENTRAL SERVICES: Approve an agreement between the County of Colusa Central Services Department and **Titan Shred Yuba City** to provide the County onsite confidential document shredding and disposal for various departments throughout the County, effective January 25, 2013 through January 24, 2015, with terms and conditions as set forth in the agreement and authorize the Chair to sign.
- 9. PUBLIC WORKS: Ratify Professional Services Agreement 1213-11, between the County of Colusa Public Works Department and **Apply-A-Line** to apply striping at various locations throughout the county, effective through February 15, 2013, with terms and conditions as set forth in the Agreement and signed by the Director of Public Works on behalf of the Board of Supervisors.

END OF CONSENT AGENDA

OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

- 10. Supervisors' Reports or Comments.
- 11. State or Federal Legislation/General Budgetary Matters.
- 12. Review Claims Register Sheets.
- 13. ADMINISTRATION
 - A. Consider appointment of members of the Board of Supervisors to various committees, commissions, boards, and liaison assignments for 2013. **(Continued from January 8, 2013)**
 - B. Consider approving **Revised** Board of Supervisors Meeting Schedule for January 2013 through December 2013.
 - C. Consider rescheduling a meeting for discussion and direction to Staff regarding a CAO position.

- 14. Correspondence.

FILE NO.	CORRESPONDENCE RECEIVED	STATUS
13-03	State Fish & Game Commission letter dated January 4, 2013 re Notice of proposed regulatory action relative to Amending Sections 354, 360, 361, 362, 363, 364 and 708, Title 14, CA Code of Regulations relating to Mammal Hunting Regulations for the 2013-2014 season.	Filed

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes

each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.