

Board of Supervisors

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Chair



COUNTY OF COLUSA

KATHLEEN MORAN, COUNTY CLERK
YOLANDA TIRADO, CHIEF BOARD CLERK
ANN NORDYKE, DEPUTY BOARD CLERK II
(530) 458-0508
FAX: (530) 458-0510

cocolusa@countyofcolusa.org
WWW.COUNTYOFCOLUSA.ORG

BOARD CHAMBERS
547 MARKET STREET, SUITE 108
COLUSA, CA 95932

Agenda

March 12, 2013

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of February 19, 2013 Regular Session and February 22, 2013 Special Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m. STAFF REPORTS- Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m. PERSONNEL

A. **Behavioral Health Services – 4010**

1. Consider authorizing the following formal appointment as a result of the Board of Supervisors Closed Session announcement on December 13, 2012: Terence Rooney, Director – Behavioral Health Services, PFT, DH Range 42, Step 2, \$8,959.00 per month, effective February 25, 2013,
2. Consider appointing Terence Rooney as the Local Mental Health Director for the County of Colusa effective February 25, 2013.

B. **Personnel Department – 1040**

Consider authorizing the following formal appointment as a result of

the Board of Supervisors Closed Session announcement on February 22, 2013: Cynthia Lovelace, Personnel Director, PFT, UDH Range 35, Step 2, \$7,548.00 per month, effective March 1, 2013.

C. **Department Of Public Works - 3010**

1. Consider filling the following vacancies:
 - Road Maintenance Worker I – Extra Help, Full Time, MSC Range 12, \$13.45 per hour effective March 26, 2013.
 - Heavy Equipment Mechanic. PFT, MSC Range 22, \$2,977.00 - \$3,618.00 per month, effective April 1, 2013.
2. Consider approving a Professional Services Agreement between the County of Colusa and **Clay Castleberry**, Principled Professional for Colusa County's Department of Public Works, as a Licensed Civil Engineer, effective February 19, 2013, with terms and conditions as set forth in the Agreement and authorize the Director of Public Works to Sign on behalf of the Board of Supervisors.

D. **Child Support Services – 2017**

Consider filling the vacant position of Deputy Director of Child Support Services, MGT Range 21, \$5,161.00 - \$6,273.00 per month effective April 1, 2013.

E. **Auditor/Controller – 1021**

Consider filling the following vacancy: Payroll/Employee Benefits Specialist, PFT, CNF Range 32, \$3,799.00 - \$4,618.00 per month effective April 1, 2013.

9:15 a.m. SHERIFF

- A. Consider adopting a Resolution of the Colusa County Board of Supervisors Approving an Application for Grant Funding from the California Department of Parks and Recreation Off-Highway Vehicle Trust Fund for Law Enforcement Services and authorize the Chair to sign the Resolution.
- B. Consider approving 2012/2013 OHV Grant/Law Enforcement Application, in the amount of \$44,988.00 with a 25% cost match in the amount of \$15,030.00 for a total amount of \$60,018.00 and authorize the Sheriff or his designee to sign and submit the Application to the State of California-Department of Parks and Recreation.
- C. Consider approving purchase of one Ford F450 Truck for the Sheriff's Department from Downtown Ford Sales, in an amount not to exceed \$53,000.00, including emergency and towing equipment utilizing State Bid #1-13-23-20A, to be funded from with RLE funds.

- D. Consider approving an agreement between the County of Colusa Sheriff's Department and **Nomad Global Communication Solutions, Inc.**, to deliver bandwidth/data to the Mobile Command Trailer, effective February 20, 2013 through January 19, 2014, with terms and conditions as set forth in the agreement and authorize Chair to sign.

9:20 a.m. APPOINTMENTS

- A. **Solid Waste Task Force**
Consider appointment of Brett R. Mayes to the Solid Waste Task Force, District III, effective March 12, 2013 and to serve at the pleasure of the Board of Supervisors.
- B. **Agriculture/Air Pollution Control Affairs Advisory Committee**
Consider re-appointment of Joe A. Carrancho to the Agriculture/Air Pollution Control Affairs Advisory Committee, effective March 17, 2013 through March 18, 2016. (**Applications received: Joe Carrancho**)

9:25 a.m. HEALTH AND HUMAN SERVICES

- A. Consider approving Agreement #HC- 5736, between the County of Colusa Health and Human Services and **Healthy Children Project Inc.**, for a Lactation Counselor Training Course, effective February 3, 2014 through February 7, 2014, with terms and conditions as set forth in the agreement and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.
- B. Consider approving "Business Class Service Order Agreement" ID#5930858, between the County of Colusa Health and Human Services and **Comcast Cable Communications Management, LLC.**, to utilize the MetroE circuit, effective March 12, 2013, with terms and conditions as set forth in the agreement and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.

9:30 a.m. PLANNING AND BUILDING

Discussion/direction and possible action regarding rewiring of the Maxwell Vets Hall/building.

9:40 a.m. AG COMMISSIONER/MIGRANT FARM HOUSING

- A. Consider approving Notice to Bidders for a New well (50gpm minimum) and connection to the existing irrigation system. Further, set April 4, 2013 at 3:00 p.m. to receive and open sealed bids and direct the Clerk publish and post Notice to Bidders.
- B. Consider approving Notice to Bidders to repaint the inside and outside of the migrant daycare center in Williams. Further, set April 4, 2013 at 3:30 p.m. to receive and open sealed bids and direct the Clerk to publish and post Notice to Bidders.

9:45 a.m.

AUDITOR

- A. Consider approving changes in Revenue and Appropriations as follows: Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue & Appropriations:</i>				
Communications	00101	2020	479475	\$427.46
Total				\$427.46
Communications	00101	2020	53250	\$118.96
Communications	00101	2020	53251	\$50.00
Communications	00101	2020	53253	\$258.50
Total				\$427.46
JAIL-SLESF	02341	002341	453408	\$0.00
Total				\$0.00
JAIL-SLESF	02341	002341	53090	
JAIL-SLESF	02341	002341	53120	\$52.28
JAIL-SLESF	02341	002341	53230	\$92.08
JAIL-SLESF	02341	002341	57011	\$355.77
JAIL-SLESF	02341	002341	57064	\$1,754.49
Total				\$2,254.62
Road Fund	00110	3010	454164	\$166,890.84
Road fund	00110	3010	4541651	\$42,181.44
Road Fund	00110	3010	479321	\$87,125.00
Total				\$296,197.28
Road Fund	00110	3010	53230	\$296,197.28
Total				\$296,197.28
Sheriff	00101	2021	454683	\$1,242.00
Total				\$1,242.00
Sheriff	00101	2021	51012	\$1,105.84
Sheriff	00101	2021	51013	\$10.00
Sheriff	00101	2021	51022	\$126.16
Total				\$1,242.00
County Counsel	00101	1031	479322	\$10,874.00
Total				\$10,874.00
County Counsel	00101	1031	53180	\$10,874.00
Total				\$10,874.00

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
To Increase (Decrease) Appropriations:				
Sheriff-SLESF	02340	002340	53050	\$3,403.20
Sheriff-SLESF	02340	002340	53120	\$4,686.02
Sheriff-SLESF	02340	002340	53170	\$1,711.37
Sheriff-SLESF	02340	002340	53171	\$59.86
Sheriff-SLESF	02340	002340	53220	\$2,440.57
Sheriff-SLESF	02340	002340	53230	\$2,652.92
Sheriff-SLESF	02340	002340	57001	\$1,709.56
Sheriff-SLESF	02340	002340	57011	\$6,289.71
Sheriff-SLESF	02340	002340	57014	\$428.96
Sheriff-SLESF	02340	002340	57034	\$1,117.56
Sheriff-SLESF	02340	002340	57039	\$13,713.95
Sheriff-SLESF	02340	002340	57055	\$898.89
Sheriff-SLESF	02340	002340	57064	\$1,813.69
Sheriff-SLESF	02340	002340	57147	\$28,189.70
Total				\$69,115.96
Road Fund	00110	3010	53180	\$162,576.36
Road Fund	00110	3010	57144	\$168,036.49
Total				\$330,612.85
Sheriff	00101	2021	53230	\$5,064.75
Total				\$5,064.75

- B. Consider approving Intra Budget Transfer Nos. 13039 through 13041.
- C. Consider approving a purchase of an unbudgeted fixed asset (one - workstation) for the Auditor's Office from Office Depot in the amount of \$1,370.00.
- D. Consider approving Contingency Funds in the amount of \$77,058.58 to the Building and Grounds – Maintenance Department for payment of the balance of the costs for the Courthouse Generator.
- E. Presentation and discussion of Revenue and Expenditures Status Reports for the county operating funds for the month ended January 31, 2013.
- F. Presentation and discussion of Loss Prevention/Safety activities.

10:00 a.m. PUBLIC WORKS

- A. Consider adopting a Resolution Of The Colusa County Board Of Supervisors Authorizing The Submittal Of A Grant Application(s) For All CalRecycle Grants For Which The Colusa County Regional Solid Waste Agency Is Eligible and authorize the Chair to sign.

- B. Consider adopting an Environmentally Preferred Purchase Policy, effective march 12, 2013 and authorize the Chairman to sign.

10:10 a.m. EMPLOYEE RECOGNITION

Employee Recognition Presentation honoring County Employees reaching milestone years of service for the County of Colusa between July 1, 2012 and December 31, 2012. Reception immediately following in the Board of Supervisors Conference Room 102B, First Floor, Historic Courthouse.

Frances Austin	Sheriffs' Technician	35
Richard "Scott" Kittle	Ag Bio Standards Officer/Air Pollution Control Officer III	25
Miguel Villasenor	Lieutenant	25
Rande Brookins	Building Services Supervisor	25
Gerardo Munoz	Chief Deputy Probation Officer	20
John "Tony" Garofalo	Sergeant	20
Lilia Garza	Consumer/Family Member Services Liaison	20
Julie Stone	Account Clerk II	20
Martha Morales-Cardona	Account Clerk II	15
Robert Zunino, Jr.	Assistant Auditor/Controller	15
Naborina Medina	Correctional Officer	15
Sharon Holland	Fiscal Program Analyst	15
Lisa Shogren	Senior Legal Secretary	10
Kristen Simmons	Senior Probation Officer	10
Linda Rudge	Eligibility Worker III	10
Maria Del Carmen Santana	Social Services Assistant	10
Deidra Young-Roa	Social Worker III	10
Thomas Moss	Ag Bio Standards Officer/Air Pollution Control Officer III	10
Phillip "Greg" Pankey	Director Of Information Technology	10
Susanna Johnson	Sheriffs' Technician	10
Michael Laffin	Deputy Director-Administration BHS	10
Veronica Vazquez	Financial Eligibility Worker	10

10:30 a.m. RECESS

11:00 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

CONFERENCE WITH LABOR NEGOTIATOR – Government Code Section 54957.6: Agency Negotiator Bob Muszar
IHSS

12:00 NOON RECESS

CONSENT AGENDA ITEMS 1-5

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

1. SHERIFF: Approve an agreement between the County of Colusa Sheriff's Department and **California Department of Boating and Waterways** for the Boating Safety and Enforcement Financial Aid Program, effective July 1, 2013 through June 30, 2014, in an amount not to exceed \$107,210.00, with a sixty (60) day written termination clause by either party and authorize the Sheriff to sign on behalf of the Board of Supervisors.
2. PROCLAMATION: Adopt a Proclamation of the Colusa County Board of Supervisors Proclaiming 2013 as "The Year of the Child" and direct the Chair to sign.
3. PUBLIC WORKS/ROAD COMMISSIONER/PUBLIC HEARING: Set April 2, 2013 at 9:30 a.m. for a Public Hearing to consider the qualifications of the candidate(s) for the position of Colusa County Road Commissioner, pursuant to the requirement of the Street and Highways Code Section 2006(a) and direct the Clerk to publish and post Notice of same. Candidate: Clay Castleberry.
4. SAN FRANCISCO INSTITUTE FOR POSSIBILITY/CAMP TIPSY/PUBLIC HEARING: Set April 2, 2013 at 11:30 a.m., for a Public Hearing to consider issuance of a permit for an outdoor recreation (boating) event, know as Camp Topsy, to be held at the East Park Reservoir on June 20-23, 2013 and direct the Clerk to publish and post Notice of Hearing.
5. SHERIFF: Approve/ratify Standard Agreement number BSCC 603-12, between the County of Colusa Sheriff's Department and **the Board of State and Community Corrections** for the 2012-2013 Justice Assistance Grant (JAG) and Anti-Drug Abuse (ADA) Enforcement Team Program, effective October 1, 2012 through September 30, 2013, in the maximum amount of \$89,596.00 and signed by the Sheriff on behalf of the Board of Supervisors.

END OF CONSENT AGENDA*OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:*

6. Supervisors' Reports or Comments.
7. State or Federal Legislation/General Budgetary Matters.
8. Review Claims Register Sheets.
9. ADMINISTRATION
 - A. Discussion re: Department Head/Board of Supervisors meeting.
 - B. Consider approving **revised** Committees, Commissions, Boards, & District Voting Member Assignments for 2013.

10. Correspondence.

FILE NO.	CORRESPONDENCE RECEIVED	STATUS
13-07	The 2013 James Irvine Foundation Leadership Award	Filed
13-08	Feb 15, 2013 Fish and Game Commission letter relative to "Practice of Falconry".	Filed
13-09	Colusa Local Agency Formation Commission subject: LAFCO file 2013-0001 Maxwell FPD Reorganization-Property Tax Exchange Notice for Annexation and Detachment request.	Filed
13-10	Letter dated Feb. 19, 2013 from the United States Dept of the Interior Bureau of Reclamation re: Application of Contractor Revenues to the American Recovery and Reinvestment Act (ARRA) Funded Costs.	Distributed
13-11	Letter dated 02-25-13 from CSAC regarding Member Benefits & Participation Review Publication.	Filed
13-12	Water Conditions in California Report 1 February 1, 2013 from State of California The natural Resources Agency Department of Water Resources.	Filed
13-13	Letter from State Fish and Game Commission dated February 26, 2013 re: Notice of Findings regarding the white shark (Carcharodon carcharias).	Filed
13-14	California State Lands Commission-Notice of Change of Date of Regulatory Hearing and Extension of Written Comment Period. Regulatory Hearing rescheduled from March 26, 2013 at 10:00 a.m. to April 16, 2013 at 10:00 a.m., 100Howe Ave., Suite 100-South, Sacramento, CA 95825	Filed
13-15	City of Williams letter dated February 26, 2013 re: Highway 20 Intersection, Economic Development.	Distributed

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes

each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.

The Board of Supervisors will be conducting a yearly evaluation of the job performance of the Agricultural Commissioner, Sealer of Weights and Measurers, Director of Air Quality Standards, Director of Airport Operations, Director of Migrant Housing Programs on March 19, 2013 in a Closed Session meeting. Comments relevant to this subject may be submitted on a form provided by the Personnel Department (458-0420) prior to 5:00 p.m. March 7, 2013. Comments need to be written and signed.