

Board of Supervisors

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COUNTY OF COLUSA

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BOARD CHAMBERS
547 MARKET STREET, SUITE 108
COLUSA, CA 95932

Agenda

March 19, 2013

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer – Pledge of Allegiance.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m. STAFF REPORTS- **Note: 3 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m. PERSONNEL

A. **Personnel**

1. Consider authorizing the Personnel Department to commence recruitments on budgeted positions as requested by the respective Department Head when vacated without Board of Supervisors approval.
2. Consider adding the position of Personnel Analyst, PFT, CNF Range 32 + 4% Confidential Pay, \$3,799.00 - \$4,618.00 per month, effective April 1, 2013 and authorize to fill.
3. Consider filling the vacant position of Office Assistant III, PFT, CNF Range 10 + 4% Confidential Pay, \$2,220.00 - \$2,700.00 per month, effective April 1, 2013.

B. Child Support Services – 2017

Consider filling the vacant position of Deputy Director of Child Support Services, MGT Range 21, \$5,161.00 - \$6,273.00 per month effective April 1, 2013. **(Continued from March 12, 2013)**

C. Behavioral Health Services – Mental Health - 4013

1. Consider deleting the extra help position of Licensed Psychiatric Technician (LPT), TPT, PFA Range 31, \$22.87 per hour effective March 31, 2013.
2. Consider adding an additional position of Licensed Psychiatric Technician (LPT), PFT, PFA Range 31, \$3,719.00 - \$4,520.00 per month effective April 1, 2013 and authorize to fill.

9:15 a.m. COUNTY CLERK-RECORDER-ELECTIONS

A. Report of costs for the January 8, 2013 Special Election – Senate District 4.

B. Center Services

1. Consider approving an agreement between the County of Colusa Central Services Department and **Bar None Auction** for county surplus vehicle auction services, effective March 19, 2013, with terms and conditions as set forth in the agreement and authorize the Chair to sign.
2. Consider declaring vehicles as surplus county property and authorize disposal by public auction as follows:

Fixed Asset #	Description	VIN	Status	Department
9001077	2005 Nissan Altima	1N4BL11D25N433651	Not running	Sheriff
900218	2003 Ford Taurus	1FAFP5524YA164389	Jump battery	Sheriff
900336	2000 Ford Crown Victoria	2FAFP71WXYX149343	Not running	Behav Hlth
900285	1997 Ford Expedition	1FMFU18L7VLB01685	Not running	Behav Hlth
900726	1997 Ford Crown Victoria	2FALP71W0VX122344	Not running	Behav Hlth
900807	1998 Ford Contour	1FAFP65L8WK246115	Unreliable	Behav Hlth
900235	1996 Ford E150 Van	1FMEE11HXTXA73735	Not running	Sheriff
900806	1988 Ford Aerostar Van	1FMCA11U2JZB18870	Not running	Library
900205-02	2005 Ford Crown Victoria	2FAFP71W65X140506	Not running	Sheriff
900205-06	2005 Ford Crown Victoria	2FAFP71WX85X140510	Not running	Sheriff
900982	2008 Ford Crown Victoria	2FAFP71V78X29311	Not running	Sheriff

9:20 a.m. PUBLIC WORKS

A. Consider Introduction and first reading, by title only, of a proposed Ordinance of the Colusa County Board of Supervisors Amending Ordinance No. 469 and County Code 12-17.1 (67) and Changing the Designation of College City Road From a Through Road to Two

Separate Segments of Through Roads. Further, set April 16, 2013 at 9:30 a.m. for a public hearing, second reading and adoption and direct the Clerk to publish and post Notice of Hearing.

- B. Consider approving Professional Services Agreement for County Surveyor Duties between the County of Colusa Public Works Department and **California Engineering Company**, effective March 19, 2013 through June 30, 2015, with terms and conditions as set forth in the Agreement and authorize the Chair to sign.
- C. Consider adopting an Environmentally Preferred Purchase Policy, effective March 12, 2013 and authorize the Chairman to sign.
(Continued from March 12, 2013)
- D. Consider approving a letter of support for the Mid/upper Sacramento River Regional Application for Flood Emergency Response Projects – Statewide Grant and authorize the Chair to sign.
- E. Flood Management, discussion/action. Review of funds spent by Public Works on Flood/FEMA activities and funding request for future activities and potential grant opportunities.

9:30 a.m.

PLANNING AND BUILDING

- A. Consider approving Contingency Funds to cover remaining balance of cost for replacement of windows at the Williams Library.
- B. Consider accepting Quotes for the window replacements at the Williams Library as follows:
 - Jack's Glass \$14,065.35
 - Cottonwood Custom Mirror \$12,450.68
 and direct the Director of Planning and Building to return with a contract for same.
- C. Discussion/direction regarding the possibility of replacing the HVAC system on the Williams Library at the time the re-roofing is installed and funding source.

9:40 a.m.

AUDITOR

- A. Consider approving Intra Budget Transfer Nos. 13042 through 13043.
- B. Direction and possible action to determine that expenses paid to NeighborWorks and not charged to Maxwell PUD Grant (Fund #02670) be covered from the Planning and Building Department budget, in the amount of \$1,840.00.

10:00 a.m.

CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (2) – Gov. Code § 54957 Title:

Agricultural Commissioner, Sealer of Weights and Measurers,
 Director of Air Quality Standards, Director of Airport
 Operations, Director of Migrant Housing Programs and

- B. CONFERENCE WITH LABOR NEGOTIATOR – Government Code
 Section 54957.6 (**Sitting as the IHSS Public Authority**)
 Agency Negotiator Bob Muszar
 IHSS
- C. PUBLIC EMPLOYEE APPOINTMENT – Gov. Code § 54957
 Title: County Counsel

10:30 a.m. RECESS

12:00 Noon RECESS

**3:00 PM COLUSA COUNTY TRANSPORTATION/COMMISSION &
 TRANSIT AGENCY**

CONSENT AGENDA ITEMS 1-6

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

1. TREASURER/TAX COLLECTOR: Accept the Colusa County Treasurer Tax Collector's Monthly Investment Report for February 2013.
2. ADMINISTRATION/SAFETYBELTSAFE U.S.A./PROCLAMATION: Adopt a Proclamation of the Colusa County Board of Supervisors Proclaiming March 31, 2013 through April 6, 2013 as "Safety Seat Checkup Week" and authorize the Chair to sign.
3. PUBLIC WORKS: Approve Memorandum of Understanding between the County of Colusa Public Works Department and the **California Department of Forestry and Fire Protection (CAL FIRE)** for use of the Valley View Conservation Camp work crews, effective march 19, 2013 through June 30, 2014, with terms and conditions as set forth in the MOU and authorize the Chair to sign.
4. COUNTY COUNSEL/ADMINISTRATION: Approve First Amendment to Agreement C12-077, between the County of Colusa and **Robert J. Muszar** for Employer-Employee Relations Consulting Services, modifying the Agreement, effective February 1, 2013, with terms and conditions as set forth in the First Amendment, and with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
5. CASA DE ESPERANZA/PROCLAMATION: Adopt a Proclamation of the Colusa County Board of Supervisors Proclaiming April 2013 as Child Abuse Prevention Month and encouraging all residents to join with local community efforts in keeping all children "SAVE, STRONG AND FREE" and authorize the Chair to sign.

6. COLUSA COUNTY AIRPORT ADVISORY COMMITTEE/RESIGNATIONS: Accept the resignation from the Colusa County Airport Advisory Committee for the following individuals:
- Dale Kirby, effective December 3, 2012 and
 - Wayne C. Hoblit, effective December 31, 2012
- Further, direct the Clerk to publish and post notice of vacancies.

END OF CONSENT AGENDA

OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

7. Supervisors' Reports or Comments.
8. State or Federal Legislation/General Budgetary Matters.
9. Review Claims Register Sheets.
10. ADMINISTRATION
Supervisor Vann
 Consider Letter dated February 26, 2013 from the City of Williams regarding Highway 20 Intersection, Economic Development.
11. Correspondence.

FILE NO.	CORRESPONDENCE RECEIVED	STATUS
13-16	Dept of Alcoholic Beverage Control re: Application for Alcoholic Beverage License by L&T CO-Stonyford General Store.	Distributed

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability,

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the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.