

Board of Supervisors

Kim Dolbow Vann, District I
Thomas A. Indrieri, District II,
Vice-chair
Mark D. Marshall, District III
Gary J. Evans, District IV
Denise J. Carter, District V,
Chair



COUNTY OF COLUSA

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Minutes

March 19, 2013

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 19th day of March 2013 at the hour of 9:00 a.m., Present: Supervisors, Denise J. Carter, Chair, Gary J. Evans, Thomas A. Indrieri, and Mark D. Marshall. Absent: Supervisor Kim Dolbow Vann.

Chair Carter calls to order the Regular meeting of March 19, 2013 at 9:00 a.m., with all Supervisors, except Supervisor Vann present.

Present: John Ketelsen, Interim County Counsel.
Pat Ash, Chuck Bergson, City of Williams.
Kathy Craigo, Valerie Sterling, Teresa Caples, Sharon Swartz,
Michelle Ortega, Belinda Remley, In Home Supportive
Services.
Peggy Scroggins, Auditor-Controller.
Mary Anderson, Director, Child Support Services.
Donna Critchfield, City of Colusa.
Mike Davies, Mary Winters, Colusa citizens.
Jim Bell, Mike Azevedo, Department of Public Works.
Elizabeth Kelly, Director, Health & Human Services.
Cindy Lovelace, Director, Personnel.
Kathy Moran, Clerk-Recorder/Elections.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Prayer by Chair Carter. Pledge of Allegiance.

Chair Carter makes time for a period of Public Comment.

Ms. Craigo informs the Board members of an upcoming Stamp out Stigma event scheduled to be held at the Steelhead Lodge.

Missus Caples, Swartz, and Remley, speak to services provided by IHSS employees to citizens who no longer have the capability to do for themselves. They state IHSS employees are the lowest paid workers in the County, only making \$8.00 per hour and urges the Board members to reconsider the services IHSS employees provide and consider an increase in pay for those employees.

Hearing no further public comment, Chair Carter closes the period of Public Comment.

Mr. Ketelsen announces the Board will consider Closed Session matters at 10:00 a.m. today as follows:

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (1) – Gov. Code § 54957 Title: Agricultural Commissioner, Sealer of Weights and Measurers, Director of Air Quality Standards, Director of Airport Operations, Director of Migrant Housing Programs
- B. CONFERENCE WITH LABOR NEGOTIATOR – Government Code Section 54957.6 (**Sitting as the IHSS Public Authority**)
Agency Negotiator Bob Muszar
IHSS
- C. PUBLIC EMPLOYEE APPOINTMENT – Gov. Code § 54957
Title: County Counsel

9:10 a.m. (9:05 a.m. item on Agenda) STAFF REPORTS

Ms. Kelly updates the Board member on items that pertain to her Department.

9:11 a.m. Supervisor Vann is now present.

Mr. Bell updates the Board members on items that pertain to his Department.

Ms. Scroggins updates the Board members on items that pertain to her Department. Noting Smith & Newell will be completing the County audits and inquires whether the Board members want a presentation regarding same. Brief discussion is held with no action taken.

9:13 a.m. (9:10 a.m. item on Agenda) PERSONNEL/PERSONNEL: It is moved by Supervisor Marshall, seconded by Supervisor Vann to authorize the Personnel Department to commence recruitments on budgeted positions as requested by the respective Department Head when vacated without Board of Supervisors approval. Motion carried: All yes. Absent: None.

PERSONNEL/PERSONNEL: It is moved by Supervisor Indrieri, seconded by Supervisor Marshall to add the position of Personnel Analyst, PFT, CNF Range 32 + 4% Confidential Pay, \$3,799.00 - \$4,618.00 per month, effective April 1, 2013 and authorize to fill. Motion carried: All yes. Absent: None.

PERSONNEL/PERSONNEL: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to fill the vacant position of Office Assistant III, PFT, CNF Range 10 + 4% Confidential Pay, \$2,220.00 - \$2,700.00 per month, effective April 1, 2013. Motion carried: All yes. Absent: None.

PERSONNEL/CHILD SUPPORT SERVICES – 2017: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to fill the vacant position of Deputy Director of

Child Support Services, MGT Range 21, \$5,161.00 - \$6,273.00 per month effective April 1, 2013. Motion carried: All yes. Absent: None.

PERSONNEL/BEHAVIORAL HEALTH SERVICES – MENTAL HEALTH – 4013: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to delete the extra help position of Licensed Psychiatric Technician (LPT), TPT, PFA Range 31, \$22.87 per hour effective March 31, 2013. Motion carried: All yes. Absent: None.

Present: Steve Hackney, Director, Planning & Building.

PERSONNEL/BEHAVIORAL HEALTH SERVICES – MENTAL HEALTH – 4013: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to add an additional position of Licensed Psychiatric Technician (LPT), PFT, PFA Range 31, \$3,719.00 - \$4,520.00 per month effective April 1, 2013 and authorize to fill. Motion carried: All yes. Absent: None.

9:21 a.m. (9:15 a.m. item on Agenda) Chair Carter makes time for a Report of costs for the January 8, 2013 Special Election – Senate District 4.

Ms. Moran states the cost of the January 8, 2013 Special Election for Senate District 4 is as follows:

Printing -	\$10,841.22
Publications -	96.17
Professional Services Programming -	1,505.37
Materials -	736.74
Poll Workers & Polling Places -	3,394.06
Salaries & Wages -	20,637.32
TOTAL COST -	\$38,660.88

Brief discussion is held, with no action taken.

C13-039 CENTER SERVICES: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to approve an agreement between the County of Colusa Central Services Department and **Bar None Auction** for county surplus vehicle auction services, effective March 19, 2013, with terms and conditions as set forth in the agreement and authorize the Chair to sign. Motion carried: All yes. Absent: None.

Chair Carter makes time to declare certain county vehicles as surplus property.

Ms. Moran speaks to declaring certain county vehicles as surplus. She states Cooperative Extension would like to add a 1998 Ford Windstar Van, VIN# - 2FMDA51U1WBA23187, Fixed Asset # 0900401 to the surplus property list for disposal. Discussion is held.

CENTER SERVICES: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to declare vehicles as surplus county property and authorize disposal by public auction as follows:

Fixed Asset #	Description	VIN	Status	Department
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9001077	2005 Nissan Altima	1N4BL11D25N433651	Not running	Sheriff
900218	2003 Ford Taurus	1FAFP5524YA164389	Jump battery	Sheriff
900336	2000 Ford Crown Victoria	2FAFP71WXYX149343	Not running	Behav Hlth
900285	1997 Ford Expedition	1FMFU18L7VLB01685	Not running	Behav Hlth
900726	1997 Ford Crown Victoria	2FALP71W0VX122344	Not running	Behav Hlth
900807	1998 Ford Contour	1FAFP65L8WK246115	Unreliable	Behav Hlth
900235	1996 Ford E150 Van	1FMEE11HXTXA73735	Not running	Sheriff
900806	1988 Ford Aerostar Van	1FMCA11U2JZB18870	Not running	Library
900205-02	2005 Ford Crown Victoria	2FAFP71W65X140506	Not running	Sheriff
900205-06	2005 Ford Crown Victoria	2FAFP71WX85X140510	Not running	Sheriff
900982	2008 Ford Crown Victoria	2FAFP71V78X29311	Not running	Sheriff
0900401	1998 Ford Windstar Van	2FMDA51U1WBA23187	Not running	Cooperative Ext.

Motion carried: All yes. Absent: None.

9:26 a.m. (9:20 a.m. item on Agenda) PUBLIC WORKS/ORDINANCE/PUBLIC HEARING: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to approve Introduction and first reading, by title only, of a proposed Ordinance of the Colusa County Board of Supervisors Amending Ordinance No. 469 and County Code 12-17.1 (67) and Changing the Designation of College City Road From a Through Road to Two Separate Segments of Through Roads. Further, set April 16, 2013 at 9:30 a.m. for a public hearing, second reading and adoption and direct the Clerk to publish and post Notice of Hearing.

Motion carried: All yes. Absent: None.

C13-040 PUBLIC WORKS: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to approve Professional Services Agreement for County Surveyor Duties between the County of Colusa Public Works Department and **California Engineering Company**, effective March 19, 2013 through June 30, 2015, with terms and conditions as set forth in the Agreement and authorize the Chair to sign. Motion carried: All yes. Absent: None.

PUBLIC WORKS/RESOLUTION: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to adopt **Resolution No. 13-013**, A Resolution Amending Purchasing Policy No. 403 By Incorporating Environmentally Preferred Recycling And Waste Disposal Practices (**Central Services Purchasing Policy**), effective March 12, 2013 and authorize the Chair to sign the Resolution. Resolution passed and adopted by the following vote:

AYES: Supervisors Indrieri, Vann, Marshall, and Carter.

NOES: Supervisor Evans.

ABSENT: None.

PUBLIC WORKS: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to approve a letter of support for the Mid/upper Sacramento River Regional Application for Flood Emergency Response Projects – Statewide Grant and authorize the Chair to sign. Motion carried: All yes. Absent: None.

Chair Carter makes time for discussion/action regarding Flood Management, review of funds spent by Public Works on Flood/FEMA activities and funding request for future activities and potential grant opportunities.

Mr. Azevedo states the Department has completed a tabulation of what the money has been spent on to date, noting that approximately 60 to 75% has been spent on administration.

Discussion is held regarding money spent, processing elevation certificates in conjunction with flood zone development, administration, Community Assistance Visits (CAV), which is the FEMA audit (conducted by DWR Staff), meeting FEMA standards, deficiencies, follow through when work is completed, not having a budget or funding source until 2011.

Following discussion, it is the consensus of the Board members that Mr. Bell is to identify what the money was spent on, figure out a contingency request amount and return at a later date for further Board discussion and consideration.

9:50 a.m. (9:30 a.m. item on Agenda) Chair Carter makes time for consideration for Contingency Funds to cover remaining balance of cost for the replacement of windows at the Williams Library.

Discussion is held regarding upcoming projects that may exhaust the Maintenance of Structures budget, absorbing the cost within the Department's existing budget and coming back at a later date with a contingency request if needed.

Following discussion, it is the consensus of the Board members that the Planning & Building Director is to cover the remaining cost of replacing the windows at the Williams Library with the current budget and then return to the Board with a contingency request if needed.

PLANNING & BUILDING: It is moved by Supervisor Vann, seconded by Supervisor Marshall to accept Quotes for the window replacements at the Williams Library as follows:

- Jack's Glass \$14,065.35
- Cottonwood Custom Mirror \$12,450.68

and direct the Director of Planning and Building to compare Quotes for the most responsive and return with a contract for same. Motion carried: All yes. Absent: None.

Chair Carter makes time for discussion/direction regarding the possibility of replacing the HVAC system at the Williams Library at the time the re-roofing is installed and funding source.

Mr. Hackney states the re-roofing has been put in the budget for the Williams Library and states what he proposes is the replacement of the HVAC system at the same time of the re-roofing, which is not budgeted. Discussion is held.

PLANNING & BUILDING: It is moved by Supervisor Marshall, seconded by Supervisor Vann to authorize the Planning & Building Director to move forward with the Bid process for the replacement of the HVAC system for the Williams Library. Motion carried: All yes. Absent: None.

10:07 a.m. (9:40 a.m. item on Agenda) AUDITOR: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to approve Intra Budget Transfer Nos. 13042 through 13043. Motion carried: All yes. Absent: None.

Chair Carter makes time for direction and possible action to determine that expenses paid to NeighborWorks and not charged to Maxwell PUD Grant (Fund #02670) be covered from the Planning and Building Department budget, in the amount of \$1,840.00.

Mr. Zunino states expenses paid to NeighborWorks that did not get charged to the Maxwell PUD Grant now need a funding source. He states efforts have been made to get the State to reopen the Grant to pay for the expenses, but have been unsuccessful, therefore, a funding source is needed at this time. Discussion is held.

AUDITOR: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to direct the Auditor that the expenses paid to NeighborWorks and not charged to Maxwell PUD Grant fund be covered by the Planning & Building Department budget in the amount of \$1,840.00. Motion carried: All yes. Absent: None.

Chair Carter makes time to consider a Letter dated February 26, 2013 from the City of Williams regarding Highway 20 Intersection, Economic Development.

Mr. Bergson states the City of Williams has a party interested in development of a site off the Highway 20 Intersection. He states the City is facing approximately 3 million dollars of infrastructure and a tentative agreement.

Supervisor Marshall inquires whether, Mr. Bergson, is in the position to disclose the proposed development.

Mr. Bergson states it is a Truck Stop.

10:12 a.m. Supervisor Marshall recuses himself due to a potential conflict of interest.

Mr. Bergson continues to explain what the City of Williams has done so far to obtain funding, developer's financial obligation/burden and reaching out to the County and negotiating with them to determine the County's participation in the proposed project.

Supervisor Vann states this is going to be more of a regional project and states she feels comfortable supporting the project. She further states the County needs to work with the Transportation Commission also on this project as funds may be available through the Transportation Commission.

Discussion is held regarding funding sources, developer's responsibility, and money coming out of the County General Fund for the project, attracting new businesses to the county, sales tax dollars, and drafting a letter of support for same.

ADMINISTRATION/CITY OF WILLIAMS: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to authorize Supervisors Vann and Evans to work with Mr. Bergson, Ms. Ash and Mr. Ketelsen to draft a letter of support for same. Motion carried: All yes. Absent: Supervisor Marshall.

10:25 a.m. Supervisor Marshall is now present.

SUPERVISORS' REPORTS OR COMMENTSSupervisor Evans

Meetings/Functions attended:
 Grand Jury meeting.
 CAO Workshop.
 Zoning Code meeting.

Supervisor Indrieri

Meetings/Functions attended:
 Working on State Fair Exhibit.
 CAO Workshop.
 Calls regarding: new Behavioral Health Director.

Supervisor Marshall

Meetings/Functions attended:
 CAO Workshop.
 Grand Jury meeting.

Supervisor Vann

Meetings/Functions attended:
 Met with PG&E.
 CAO Workshop.
 ARC meeting.
 Grand Jury meeting.

Supervisor Carter

Meetings/Functions attended:
 CAO Workshop.
 Agenda Review.
 Grand Jury meeting.

Chair Carter inquires as to any State or Federal Legislation/General Budgetary Matters.

Supervisor Vann speaks briefly to AB 823, Eggman-Environment: Agricultural Land: Mitigation, and to the Board of Equalization approving a raise in gas tax. Brief discussion is held, with no action taken.

AUDITOR: It is moved by Supervisor Evans, seconded by Supervisor Marshall to approve Special Claims as follows:

<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
Planning & Building	Ron Azevedo Backflow	\$530.00

Motion carried: All yes. Absent: None.

AUDITOR: It is moved by Supervisor Evans, seconded by Supervisor Vann to approve Claim Register Sheets for the period of March 11, 2013 through March 18, 2013. Motion carried by the following vote:

AYES: Supervisors Evans, Vann, Marshall, and Carter.

NOES: None.

ABSENT: None.

ABSTAIN: Supervisor Indrieri.

CONSENT AGENDA: It is moved by Supervisor Marshall, seconded by Supervisor Evans to approve Consent Agenda Item Nos. 1 through 6 follows:

1. TREASURER/TAX COLLECTOR: Accept the Colusa County Treasurer Tax Collector's Monthly Investment Report for February 2013.

2. ADMINISTRATION/SAFETYBELTSAFE U.S.A./PROCLAMATION: Adopt a Proclamation of the Colusa County Board of Supervisors Proclaiming March 31, 2013 through April 6, 2013 as "Safety Seat Checkup Week" and authorize the Chair to sign.

C13-041 3. PUBLIC WORKS: Approve Memorandum of Understanding between the County of Colusa Public Works Department and the **California Department of Forestry and Fire Protection (CAL FIRE)** for use of the Valley View Conservation Camp work crews, effective march 19, 2013 through June 30, 2014, with terms and conditions as set forth in the MOU and authorize the Chair to sign.

C13-042 4. COUNTY COUNSEL/ADMINISTRATION: Approve First Amendment to Agreement C12-077, between the County of Colusa and **Robert J. Muszar** for Employer-Employee Relations Consulting Services, modifying the Agreement, effective February 1, 2013, with terms and conditions as set forth in the First Amendment, and all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

5. CASA DE ESPERANZA/PROCLAMATION: Adopt a Proclamation of the Colusa County Board of Supervisors Proclaiming April 2013 as Child Abuse Prevention Month and encouraging all residents to join with local community efforts in keeping all children "SAVE, STRONG AND FREE" and authorize the Chair to sign.

6. COLUSA COUNTY AIRPORT ADVISORY COMMITTEE/RESIGNATIONS: Accept the resignation from the Colusa County Airport Advisory Committee for the following individuals:

- Dale Kirby, effective December 3, 2012 and
- Wayne C. Hoblit, effective December 31, 2012

Further, direct the Clerk to publish and post notice of vacancies. **Consent motion carried: All yes. Absent: None.**

Chair Carter declares a recess at 10:38 a.m. to convene in Closed Session and reconvenes in Regular Session at 11:30 a.m. with all Supervisors present.

Present: John Ketelsen, Interim County Counsel.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Chair Carter makes time for announcement of Closed Session matters considered.

Mr. Ketelsen announces the Board considered Closed Session matters as follows:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (2) – Gov. Code § 54957
Title: Agricultural Commissioner, Sealer of Weights and Measurers, Director of Air Quality Standards, Director of Airport Operations, Director of Migrant Housing Programs. He states the evaluation was completed and direction was given to staff.

CONFERENCE WITH LABOR NEGOTIATOR – Government Code Section 54957.6 (**Sitting as the IHSS Public Authority**) Agency Negotiator Bob Muszar – IHSS. He states there was no reportable action.

Mr. Ketelsen states the PUBLIC EMPLOYEE APPOINTMENT – Gov. Code § 54957, Title: County Counsel was pulled from the Closed Session Agenda at this time.

The Board adjourns at 11:35 a.m. to reconvene in Regular Session on April 2, 2013 at the hour of 9:00 a.m.

Denise J. Carter, Chair

Attest: Kathleen Moran, County Clerk
and ex-officio Clerk to the Board of
Supervisors

BY _____
Ann Nordyke, Deputy Board Clerk II