

Board of Supervisors

Kim Dolbow Vann, District I
Thomas A. Indrieri, District II,
Vice-chair
Mark D. Marshall, District III
Gary J. Evans, District IV
Denise J. Carter, District V,
Chair



COUNTY OF COLUSA

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Minutes Special Session

April 9, 2013

The Board of Supervisors of the County of Colusa, State of California meets in Special Session this 9th day of April 2013 at the hour of 12:00 p.m. Present: Supervisors, Denise J. Carter, Chair, Gary J. Evans, Kim Dolbow Vann and Mark D. Marshall. Absent: Thomas A. Indrieri.

Chair Carter calls to order the Special Session of April 9, 2013 at 12:00 p.m., with all Supervisors, except Supervisor Indrieri present.

Present: John Ketelsen, Interim County Counsel.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Chair Carter makes time for announcement of Closed Session matters to be considered.

Mr. Ketelsen announces the Board will consider the following Closed Session matter:

Under the Provisions of Government Code Section 54957(b) (1) the Board will consider candidates for the position of County Counsel.

Chair Carter declares a recess at 12:02 p.m. to convene in Closed Session and reconvenes in Special Session at 1:35 p.m. at Colusa Industrial Properties (CIP), 100 Sunrise Blvd., Conference Room, with all Supervisors, except Supervisor Indrieri present.

Present: John Ketelsen, Interim County Counsel.
Thomas A. Moss, Debbie Hickel, CCEA.
Renee McCormick, CCMC.
John Poyner, District Attorney.
Elizabeth Kelly, Director, Health & Human Services.
Bob Muszar, Colusa County Program Moderator.
Cindy Lovelace, Personnel Director.
Peggy Scroggins, Auditor-Controller.
Joe Damiano, Ag Commissioner.
Margaret Kemp-Williams, Unrepresented-County Counsel's
Office.
Clay Castleberry, Mike Azevedo, Department Public Works.

Bill Fenton, Chief Probation Officer.
Kathleen Moran, Rose Gallo-Vasquez, Clerk-Recorder's Office.
Wayne Zoller, Assessor.
Mary Anderson, Director, Child Support Services.
Steve Hackney, Director, Planning & Building.
Terry Rooney, Director, Behavioral Health Services.
Mary Winters, Colusa citizen.
Wendy Burke, Colusa Librarian.
Yolanda Tirado, Ann Nordyke, Board Clerks.

1:35 p.m. (1:30 p.m. item on Agenda) Prayer by Chair Carter. Pledge of Allegiance.

Chair Carter makes time for announcement of Closed Session.

Mr. Ketelsen announces the Board met in Closed Session under the Provisions of Government Code Section 54957(b) (1), to consider candidates for the position of County Counsel. He states there was no reportable action taken.

Chair Carter states this is the second part of the CAO/CEO workshop to receive input and listen to any concerns from the Department Heads, Elected Officials, Appointed Department Heads and Employee Organizations.

Mr. Muszar states the Board is conducting two (2) Round Table discussions giving the Department Heads and the Employee Units time to express their concerns and thoughts as they pertain to the proposed CAO/CEO position and turns the floor over to the Department Heads for discussion.

Ms. Moran states the Department Heads have met and come up with some ideas as to what they would like to see in a CAO/CEO as it pertains to his/her roll, responsibilities/duties and personality/character.

Discussion is held regarding the attributes of the CAO/CEO, i.e., individual chosen should be skilled at project management, have a high level of finance capability/experience, an advocate for both the Departments and the Board members, a facilitator, objective, consistent in their actions and have leadership ability.

1:58 p.m. Supervisor Indrieri is now present.

Further discussion is held regarding the roll and responsibilities of the proposed CAO/CEO, keeping the hiring and firing authority with the Board of Supervisors, hiring someone with problem solving skills, a people person, trustworthy, honest, even when it hurts, someone who can see the big picture, and not someone who is going to come in and think he/she is going to fix everything. Lengthy discussion is held.

Mr. Damiano inquires whether having extra staff would meet the needs of the Board members.

Discussion is held regarding assigning day to day task to employees, having someone attend outside meetings for the Supervisors, creating efficiency,

streamlining work, and Assistants for the Board members, which would then allow the Board members to deal with policy issues.

Supervisor Vann recaps the Department Heads' request in the individual chosen having leadership ability, be a people person and have a good personality. The Board should keep the Department Liaison in place, start with a light hand and build from there, set goals, and keeping the hiring and firing authority with the Board of Supervisors.

Supervisor Carter thanks the Department Heads for their input.

Supervisor Carter declares a recess at 2:40 p.m. and reconvenes at 2:45 p.m. with all Supervisors present.

Present: John Ketelsen, Interim County Counsel.
Thomas A. Moss, Debbie Hickel, CCEA.
Tim Talbot, Chief Negotiator.
Renee McCormick, CCMC.
John Poyner, District Attorney.
Elizabeth Kelly, Director, Health & Humans Services.
Bob Muszar, Colusa County Program Moderator.
Cindy Lovelace, Personnel Director.
Peggy Scroggins, Auditor-Controller.
Joe Damiano, Ag Commissioner.
Margaret Kemp-Williams, Unrepresented-County Counsel's Office.
Clay Castleberry, Mike Azevedo, Department Public Works.
Bill Fenton, Chief Probation Officer.
Kathleen Moran, Rose Gallo-Vasquez, Clerk-Recorder.
Wayne Zoller, Assessor.
Mary Anderson, Director, Child Support Services.
Steve Hackney, Director, Planning & Building.
Terry Rooney, Director, Behavioral Health Services.
Mary Winters, Colusa citizen.
Wendy Burke, Colusa Librarian.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Mr. Muszar introduces Mr. Tim Talbott, CCEA Attorney and turns the floor over to him.

Mr. Talbot speaks to the timing of the hiring of a CAO, cost, whether a CAO is a justified expense and whether bringing a CAO to the County will improve services to the citizens and make the jobs of the employees and or the workplace better. He further states in reality there is no perfect person for the position, and suggests that should the Board choose to hire a CAO that the individual have hands on experience in working with Employee Groups/Bargaining Units and be consistent in their actions.

Mr. Moss states the Board's timing is off, the employees just went through negotiations and feel they have came up short. Noting during negotiations employees were told everything was to stay status quo and now the Board has money to hire a CAO. He further states the Board might want to hold off on the hiring of a CAO/CEO.

Mr. Ketelsen speaks to pertinent provisions of the Colusa County Code as they pertain to the roll, responsibilities, and duties of a CAO. Further discussion is held, with no action taken.

Chair Carter calls for public comment. Hearing none, Chair Carter closes the public comment period.

Chair Carter thanks all for their input and taking the time to attend the meeting.

The Board adjourns at 3:36 p.m. to reconvene in Regular Session on April 16, 2013 at the hour of 9:00 a.m.

Denise J. Carter, Chair

Attest: Kathleen Moran, County Clerk
and ex-officio Clerk to the Board of
Supervisors

BY _____
Ann Nordyke, Deputy Board Clerk II