

Board of Supervisors

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COUNTY OF COLUSA

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BOARD CHAMBERS
547 MARKET STREET, SUITE 108
COLUSA, CA 95932

Agenda

August 13, 2013

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of July 30, 2013 Regular Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m. STAFF REPORTS- Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m. PERSONNEL

A. **Treasurer/Tax Collector – 1022**

1. Consider adding the position of Account Clerk III, PFT, MSC Range 14, \$2,448.00 - \$2,977.00 per month effective September 1, 2013 and delete the position vacated by the promotion.
2. Consider deleting the position of Account Clerk I, PPT (53.33%), MSC Range 5, \$1,963.00 - \$2,389.00 per month, effective August 31, 2013 and adding the flexibly staffed position of Account Clerk I/II, PPT (53.33%), MSC Range 5/10, \$1,963.00 –\$2,389.00/\$2,220.00 - \$2,700.00 per month, effective September 1, 2013.

- B. Behavioral Health Department – 4013**
1. Consider adding a second position of Deputy Director-Adult Services, PFT, MGT Range 30, \$6,430.00 - \$7,815.00 per month, effective August 15, 2013.
 2. Consider the revised job description for the position of Electronic Health Record Coordinator, MSC Range 27, \$3,363.00 - \$4,088.00 per month, effective September 1, 2013 and authorize to fill the position.
- C. Sheriff – 2021**
Consider adding a limited term position of Sheriff's Technician, DSA Range 20, \$3,115.00 - \$3,787.00 per month, effective October 1 – December 31, 2013 for training purposes.
- D. Health And Human Services – 5011**
Consider adding an additional position of Human Services Supervisor, PFT, MSC Range 30, \$3,618.00 - \$4,398.00 per month, effective September 1, 2013 and delete the position vacated by the promotion.
- E. Department Of Public Works – 3010**
Consider adding the following positions and authorize to fill effective September 1, 2013:
- Two positions of Road Maintenance Worker I/II, PFT, MSC Range 12/16, \$2,331.00 - \$2,835.00/\$2,571.00 - \$3,126.00 per month.
 - Road Maintenance Lead Worker, PFT, MSC Range 25, \$3,203.00 - \$3,893.00 per month.
 - Two positions of Engineering Technician Trainee, MSC Range 16, \$2,571.00 - \$3,126.00 per month.
- F. Child Support – 2017**
Reconsider request to add bilingual pay of \$50.00 per month for Jayro Pina, Child Support Assistant II, effective August 14, 2013.

9:25 a.m. CENTRAL SERVICES/HEALTH AND HUMAN SERVICES
Consider authorizing the Director of Health and Human Services to proceed with purchase of computer systems for the Child Welfare Unit in an amount not to exceed \$4,134.00 and utilizing the State's established list of approved vendors to provide the equipment needed. (No cost to the County, utilizing State and Federal allocations)

9:30 a.m. HEALTH AND HUMAN SERVICES
A. Consider approving Memorandum of Understanding between the County of Colusa Health and Human Services and **the Colusa County Office of Education** for shared Colusa COE staff in regards to activities conducted as part of the Foster Youth/Homeless Education and Child Welfare Services, effective August 1, 2013

through June 30, 2014, in an amount not to exceed \$20,626.00 and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.

- B. **In-Home Supportive Services Public Authority** (*sitting as the In-Home Supportive Services Public Authority*)
Consider approving the MOU between the County of Colusa In-Home Supportive Services Authority and **the Glenn County In-Home Supportive Services Public Authority** for Administrative Services, effective July 1, 2013 through June 30, 2014, in an amount not to exceed \$30,000.00, with a thirty (30) day written termination clause by either party and authorize the Chair to sign.

9:40 a.m.

PUBLIC WORKS

- A. Consider adopting a Resolution of the Colusa County Board of Supervisors Certifying Approval and Authorizing Submission of a Grant Application for a Feasibility Study and Environmental Documentation for the Colusa Basin Drain Flood Management, Phase II, with the Yuba Feather Flood Protection Program under the Department of Water Resources and authorize the Chair to sign.
- B. Consider approving Notice to Bidders, Special Provisions, Bid Book for Construction on County Roads Various Location Road Striping Contract No. 800000Striping and authorize the Chair to sign. Further, set August 29, 2013 at 10:00 a.m. to receive and open sealed bids and direct the Clerk to publish and post notice for same.
- C. Consider approving Notice to Bidders, Special Provisions, Bid Book for Construction on County Roads Pavement Obliteration Various Locations Contract No. 800000-PO (portions of Leesville-Lodoga Road, Leesville Road and Bear Valley Road) and authorize the Chair to sign the Notice to Bidders. Further, set August 29, 2013 at 10:30 a.m. to receive and open sealed bids and direct the Clerk to publish and post notice for same.
- D. Consider approving Notice to Bidders, Special Provision, Bid Book for Construction on County Roads Pavement Hankins Road-Eastcamp to Zumwalt Roads and King Road-Tehama Colusa Canal to SR20 and authorize the Chair to sign the Notice to Bidders. Further, set August 29, 2013 at 10:30 a.m. to receive and open sealed bids and direct the Clerk to publish and post notice for same.

9:50 a.m.

PLANNING AND BUILDING

Consider approving an agreement between the County of Colusa Planning & Building and **Orihuela Landscape** for landscape services at the following locations: Arbuckle Library located at 610 King Street, Arbuckle, CA; Williams Library located at 901 E Street, Williams, CA; Princeton Library located at 232 Prince Street, Princeton, CA; and Plaza Building located at 220 12th Street, Colusa, CA, effective September 1, 2013 through August

31, 2014, in a total amount of \$9,840.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

9:55 a.m. AG COMMISSION/MIGRANT HOUSING CENTER/BIDS
 Consider approving Notice to Bidders for construction of the Lift Station and Force Main Improvements at the Williams Migrant Housing Center and direct the Chair to sign the Notice to Bidders. Further, set September 12, 2013 at 1:30 p.m., to receive and open sealed bids and direct the Clerk to publish and post Notice to Bidders.

10:00 a.m. APPOINTMENTS

A. **Williams Fire Protection District**
 Consider appointments to the Williams Fire Protection District to fill the vacancies created by Troy Thompson and Kelly Ornbaun. **(Applications received: Donald (Don) J. Bright and Timothy M. Ingraham)(Continued from July 30, 2013)**

B. **IHSS Advisory Committee**
 Consider re-appointment of Minnie Lawrence to the In-Home Supportive Services Advisory Committee, effective August 16, 2013 through August 15, 2015. **(Applications received: Minnie Lawrence)**

10:30 a.m. RECESS

CONSENT AGENDA ITEMS 1-9

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

1. AUDITOR
 Consider approving changes in Revenue and Appropriations as follows: Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue & Appropriations:</i>				
Sheriff	00101	2021	454608	\$1,628.17
Total				\$1,628.17
Sheriff	00101	2021	51012	\$1,117.02
Sheriff	00101	2021	51022	\$85.45
Sheriff	00101	2021	53170	\$425.70
Total				\$1,628.17

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
To Increase (Decrease) Appropriations:				
Sheriff-SLESF	02340	002340	53140	\$207.50
Sheriff-SLESF	02340	002340	53170	\$82.30
Sheriff-SLESF	02340	002340	53230	\$1,212.35
Sheriff-SLESF	02340	002340	57039	\$8,742.54
Sheriff-SLESF	02340	002340	57058	\$637.37
Sheriff-SLESF	02340	002340	57064	\$21,311.31
Total				\$32,193.37

2. SHERIFF/OFFICE OF EMERGENCY SERVICES: Approve California Emergency Management Grant Program (EMPG) Application for fiscal year 2013 (July 1, 2013 through June 30, 2014), total project cost of \$104,334.00 (in-kind match amount \$52,167.00), and authorize the Sheriff to sign application and receive and spend funds.
3. TREASURER-TAX COLLECTOR: Accept the Colusa County Treasurer-Tax Collector's monthly investment report for July 2013.
4. AG COMMISSION: Approve Standard Agreement 13-0073, between the County of Colusa Ag Commission and **the Department of Food and Agriculture** for Exotic Pest Detection/Trapping, effective July 1, 2013 through June 30, 2014, in an amount not to exceed \$9,860.00 and authorize the Ag Commissioner to sign on behalf of the Board of Supervisors.
5. LIBRARY: Approve an agreement between the County of Colusa Library and **Creative Empire, LLC, dba Mango Languages** for online language learning service subscription, effective August 1, 2013 through July 31, 2014, in an amount not to exceed \$2,433.00, with a thirty (30) day written termination clause by either party and authorize the Chair to sign.
6. HEALTH AND HUMAN SERVICES/VETERANS SERVICES: Approve Medi-Cal Certification of Compliance, California Department of Veterans Affairs (CDVA) Medi-Cal Cost Avoidance Program, effective July 1, 2013 through December 31, 2013 and authorize the Chair to sign.
7. HEALTH AND HUMAN SERVICES/VETERANS SERVICES: Approve Subvention Certificate of Compliance, California Department of Veterans Affairs (CDVA) County Subvention Program, effective July 1, 2013 through December 31, 2013 and authorize the Chair to sign.
8. HEALTH AND HUMAN SERVICES/VETERANS SERVICE: Approve Reservation Request Form between the Colusa County Veterans Services and the Colusa Regional Medical Center for the 2013 Family Health Fair, to be held October 24, 2013, from 10:00 a.m. through 2:00 p.m. in the Main Exhibit building at the Colusa County Fairgrounds, in the amount of \$50.00 due by August 30, 2013 and authorize the Director of Health and Human Services to sign the Form on behalf of the Board of Supervisors.

9. **HEALTH AND HUMAN SERVICES:** Approve an agreement between the County of Colusa Health and Human Services and **Glenn County Through Its Health And Human Services Agency** for the provision of Child Welfare Services/Case Management System (CWS/CMS) staff training, effective July 1, 2013 through June 30, 2014, with terms and conditions as set forth in the Agreement and authorize the Director of Health and Human Services to sign on behalf of the Board of Supervisors.

END OF CONSENT AGENDA

OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

10. Supervisors' Reports or Comments.
11. State or Federal Legislation/General Budgetary Matters.
12. Review Claims Register Sheets.
13. Correspondence.

FILE NO.	CORRESPONDENCE RECEIVED	STATUS
13-54	Letter dated July 24, 2013 from State Fish and Game Commission regarding notice of proposed regulatory action relative to Amending Sections 5.79 and 27.92, Title 14, California Code of Regulations, relating to White Sturgeon Report Card and Tagging Requirements.	Filed
13-55	Letter dated July 10, 2013 from Dept of Parks & Recreation re public meeting of the California Advisory Board for the Recreational Trails Program August 27, 2013 at the State Resources Bldg, 1416 9 th Street, Sacramento, CA at 10:00 a.m. in the Sequoia Room located on the 9 th floor of the building.	Distributed

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary

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accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.