

Board of Supervisors

Kim Dolbow Vann, District I
Thomas A. Indrieri, District II,
Vice-chair
Mark D. Marshall, District III
Gary J. Evans, District IV
Denise J. Carter, District V,
Chair



COUNTY OF COLUSA

KATHLEEN MORAN, COUNTY CLERK
YOLANDA TIRADO, CHIEF BOARD CLERK
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Minutes

September 24, 2013

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 24th day of September 2013 at the hour of 9:00 a.m., Present: Supervisors, Denise J. Carter, Chair, Gary J. Evans, Thomas A. Indrieri, Kim Dolbow Vann and Mark D. Marshall. Absent: None.

Chair Carter calls to order the Regular meeting of September 24, 2013 at 9:04 a.m., with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Peggy Scroggins, Auditor-Controller.
Scott Lanphier, Michael Azevedo, Public Works.
Mary Winters, John Loudon, Colusa citizens.
Elizabeth Kelly, Director, Health & Human Services.
Barbara Pennebaker, Vicki Myers, Marisa Apaseo, Gloria Estrada, CCOE-Head Start.
Terry Rooney, Kevin Shields, Dereck Parks, Behavioral Health.
Debbie Hickel, Colusa County Employees' Association.
Scott Marshall, Miguel Villasenor, Sheriffs' Office.
Matt Cate, Executive Director, CSAC.
Scott Springer, Rich Robertson, Bureau of Reclamation.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Prayer by Chair Carter. Pledge of Allegiance.

ADMINISTRATION: It is moved by Supervisor Vann, seconded by Supervisor Evans to approve the Minutes of the September 5, 2013 Special Session and September 10, 2013 Regular Session. Motion carried: All yes. Absent: None.

Chair Carter makes time for a period of period of public comment. Hearing none, Chair Carter closes the period of public comment.

Chair Carter makes time for announcement of Closed Session matters to be considered.

Mr. Kropf states the Board will consider at 10:45 a.m. a PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Gov. Code § 54957 Title: Director of Planning and Building.

9:05 a.m. STAFF REPORTS

Ms. Kelly updates the Board members on matters that pertain to her Department.

9:10 a.m. Chair Carter states Personnel Items A-D are contingent upon approval of the budget.

PERSONNEL/BEHAVIORAL HEALTH DEPARTMENT – MENTAL HEALTH – 4013: It is moved by Supervisor Vann, seconded by Supervisor Evans to add a second position of Deputy Director Clinical Services, PFT, MGT Range 30, \$6,430.00 - \$7,815.00 per month, effective October 1, 2013. Motion carried: All yes. Absent: None.

PERSONNEL/BEHAVIORAL HEALTH DEPARTMENT – MENTAL HEALTH – 4013
BEHAVIORAL HEALTH - 4010: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to approve the revised job description for the position of Electronic Health Record Coordinator, MSC Range 27, \$3,363.00 - \$4,088.00 per month, effective October 1, 2013 and authorize to fill the position. Motion carried: All yes. Absent: None.

Present: Mary Anderson, Director, Child Support Services.
Dan Griffith, Colusa County citizen.

PERSONNEL/HEALTH AND HUMAN SERVICES DEPARTMENT–PUBLIC HEALTH-4012: It is moved by Supervisor Marshall, seconded by Supervisor Vann to add a second position of Health Program Specialist, PFT, PF Range 30, \$3,653.00 - \$4,440.00 per month, effective November 1, 2013. Motion carried: All yes. Absent: None.

PERSONNEL/HEALTH AND HUMAN SERVICES DEPARTMENT–PUBLIC HEALTH-4012: It is moved by Supervisor Vann, seconded by Supervisor Marshall to delete one unfilled budgeted position of RN, PFT, PF Range 35, \$4,127.00 - \$5,016.00 per month, effective October 31, 2013. Motion carried: All yes. Absent: None.

PERSONNEL/HEALTH AND HUMAN SERVICES DEPARTMENT - PUBLIC HEALTH-4012 SENIOR NUTRITION -5033: It is moved by Supervisor Vann, seconded by Supervisor Marshall to delete one budgeted unfilled extra help Vocational Assistant, TPT, MSC Range 3, \$1,869.00 - \$2,275.00 per month, effective September 30, 2013. Further, **add** a full time Vocational Assistant, PFT, MSC Range 3, \$1,869.00 - \$2,275.00 per month, effective November 1, 2013. Motion carried: All yes. Absent: None.

PERSONNEL/SHERIFF – 2021: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to add a limited term position of Sergeant, DSA Range 39, \$4,646.00 - 5,649.00 per month, effective October 1 – December 31, 2013 to cover staff shortages. Motion carried: All yes. Absent: None.

PERSONNEL-ELECTED/AUDITOR-1021: It is moved by Supervisor Indrieri, seconded by Supervisor Marshall to approve a salary increase for the position of Auditor/Controller, ELE Range 13, \$8,907.00 per month to ELE Range 17, \$9,821.00 per month, effective October 1, 2013. Motion carried: All yes. Absent: None.

PERSONNEL/CLERK-RECORDER-2070: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to approve a salary increase for the position of County

Clerk Recorder, ELE Range 8, \$7,886.00 per month to ELE Range 12, \$8,696.00 per month, effective October 1, 2013. Motion carried: All yes. Absent: None.

PERSONNEL/DISTRICT ATTORNEY -2016: It is moved by Supervisor Indrieri, seconded by Supervisor Marshall to approve range change for the position of District Attorney from ELE Range 17, \$12,280.00 per month to ELE Range 21, \$12,280.00 per month, effective October 1, 2103. Motion carried: All yes. Absent: None.

PERSONNEL/SHERIFF – 2021: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to approve a range change for the position of Sheriff from ELE Range 16, \$11,053.00 per month, to ELE Range 20, \$11,053.00 per month, effective October 1, 2013. Motion carried: All yes. Absent: None.

C13-206 PERSONNEL: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to approve a Professional Services Agreement between the County of Colusa Personnel Department and **William Pruitt**, to perform Employment Investigative Services as directed by the Personnel Director, effective August 16, 2013 through August 16, 2014, in an amount not to exceed \$10,000.00, and authorize the Personnel Director to sign on behalf of the Board of Supervisors. Motion carried: All yes. Absent: None.

C13-207 PERSONNEL: It is moved by Supervisor Vann, seconded by Supervisor Marshall to approve a contract between the County of Colusa Personnel Department and **Appeal Democrat** for employment advertising, effective June 1, 2013 through May 31, 2014, at the Daily Rate of \$15.65 and the Classified Rate of \$16.35 per column inch, and authorize the Personnel Director to sign on behalf of the Board of Supervisors. Motion carried: All yes. Absent: None.

9:24 a.m. (9:15 a.m. item on Agenda) Chair Carter makes time for an update on CSAC activities and legislative issues.

Mr. Cate updates the Board members on matters CSAC has been working on as it pertains to legislative issues and various activities. He states CSAC has two purposes; to act as an advocate for County's and education and services. He further updates the Board members on items as they pertain to the following:

Affordable Health Care Act,
County Probation Office participating in the CSAC "Be Smart Program"
Ag and Natural Resources – Williamson Act, and
Flood Control issues.

Discussion is held, with no action taken.

9:34 a.m. (9:30 a.m. item on Agenda) Chair Carter makes time for a Public Hearing to consider vacation of a portion of a Street in the County of Colusa of County Road County Road 137B Sycamore Slough Road-Spur B, beginning at Sycamore Slough Road Spur A and proceeding Northerly 1100 feet to State Route 45.

9:35 a.m. Chair Carter opens the Public Hearing and calls for public comment.

Mr. Griffith speaks in support of approving the resolution vacating the County Road, noting there is no reason to pay to maintain a road that is no longer used by anyone.

9:36 a.m. Chair Carter calls for further comment, hearing none, Chair Carter Closes the Public Hearing.

PUBLIC WORKS/RESOLUTION: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to adopt **Resolution No. 13-033**, a Resolution Of The Colusa County Board Of Supervisors Vacating All Of County Road Number 137B Sycamore Slough Road Spur B, authorize the Chair to sign the Resolution and direct the Clerk to record same. Resolution passed and adopted by the following vote:

AYES: Supervisors Evans, Indrieri, Vann, Marshall, and Carter.

NOES: None.

ABSENT: None.

9:37 a.m. (9:35 a.m. item on Agenda) BEHAVIORAL HEALTH SERVICES: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to approve the Colusa County Behavioral Health MHSA Annual Update for 2012-13 regarding the five work plans (Adult Systems of Care, Wraparound, Children's Systems of Care, Direct Schools and the Native American Collaboration) and authorize the Director of Behavioral Health to sign on behalf of the Board of Supervisors for submission of same to the Mental Health Oversight and Accountability Commission. Motion carried: All yes. Absent: None.

Present: Dan Charter, Darla Marrazo, Treasurer-Tax Collector's Office.
Todd Manouse, Safety Officer.
Joe Damiano, Ag Commissioner.
Janet Dawley, Property Tax Manager.

9:40 a.m. TREASURER-TAX COLLECTOR: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to approve use of Contingency Funds in the amount of \$10,260.00 for Department 1022-Treasurer-Tax Collector to cover negative appropriations balance. Motion carried: All yes. Absent: None.

9:52 a.m. (9:45 a.m. item on Agenda) Chair Carter makes time for continued discussion and possible action regarding the SB1022 RFP (Request for Proposals) funding for Construction of the Adult Local Criminal Justice Facilities.

Sheriff Marshall states his recommendation is to move forward.

Discussion is held regarding the use of Juvenile Justice Construction funds, time line, and the approval of a resolution and a contract for same.

Following discussion, it is the consensus of the Board members that Sheriff Marshall move forward with the SB 1022 RFP funding for Construction of Adult Local Criminal Justice Facilities.

9:55 a.m. AG COMMISSION/MIGRANT FARM HOUSING/BIDS: It is moved by Supervisor Vann, seconded by Supervisor Evans to reject bids for the Migrant Farm Housing Lift Station and Force Main Projects as received and opened on September 12, 2013 at 1:30 p.m. as follows:

1.	RTA Construction	\$835,648.00
2.	Fort Bragg Electric, Inc.	\$848,450.00
3.	TerraCon Pipelines, Inc.	\$849,896.00
4.	Koch & Koch, Inc.	\$966,624.00

Motion carried: All yes. Absent: None.

AG COMMISSION/MIGRANT FARM HOUSING: It is moved by Supervisor Marshall, seconded by Supervisor Vann to authorize the Director of Migrant Farm Housing to re-bid the Migrant Farm Housing Lift Station and Force Main Project, including the necessary changes and the Pond Decommissioning at a later date. Motion carried: All yes. Absent: None.

ADMINISTRATION: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to approve a letter of support for a Head Start Grant application and authorize the Chair to sign. Motion carried: All yes. Absent: None.

10:04 a.m. (10:00 a.m. item on Agenda) AUDITOR CONTROLLER/RESOLUTION: It is moved by Supervisor Indrieri, seconded by Supervisor Marshall to adopt **Resolution No. 13-034**, a Resolution Of The Colusa County Board Of Supervisors To Adopt And Fix The Property Tax Rates For The County Of Colusa For The 2013-2014 Fiscal Year and authorize the Chair to sign. Resolution passed and adopted by the following vote:

AYES: Supervisors Evans, Indrieri, Vann, Marshall, and Carter.

NOES: None.

ABSENT: None.

Chair Carter makes time for a presentation and discussion of Loss Prevention/Safety activities.

Mr. Manouse updates the Board members on items as they pertain to Loss Prevention/Safety activities, noting participation in the online training is up. Discussion is held, with no action taken.

10:17 a.m. (10:10 a.m. item on Agenda) Chair Carter makes time to consider a Recreational Management Agreement between the County of Colusa, The United States Of America, and the Orland Water Users for the Administration, Operation, Maintenance and Related Improvement for Recreation Uses and Facilities at the East Park Reservoir.

Mr. Lanphier states at the July 16, 2013 Glenn County Board Of Supervisors Regular meeting the Glenn County Supervisors declined to enter into a JPA with Colusa County and the US BOR and as a result, no JPA has been formed. He states discussions between Colusa County and the US BOR has resulted in the possibility of Colusa County acting as a recreational management entity at the East Park Reservoir only. He further

states in order to have Colusa County act in this capacity, the US BOR requires a signed Recreational Management Agreement (RMA). Discussion is held regarding the potential for minor changes to the agreement and giving authority to the Chair to negotiate and sign said changes.

C13-208 PUBLIC WORKS: It is moved by Supervisor Evans, seconded by Supervisor Marshall to approve a Recreational Management Agreement between the County of Colusa, **The United States Of America**, and the **Orland Water Users** for the Administration, Operation, Maintenance and Related Improvement for Recreation Uses and Facilities at the East Park Reservoir and authorize the Chair to sign. **Further**, authorized the Chair to work with County Counsel in regards to non-substantial changes and to negotiate changes and sign for same without prior Board approval. Motion carried: All yes. Absent: None.

C13-209 PUBLIC WORKS: It is moved by Supervisor Vann, seconded by Supervisor Evans to approve a Colusa County Public Works Agreement for Sanitary Services East Park Reservoir between the County of Colusa and **Stony Creek Garbage Services** for weekly garbage collection and cleaning of restroom facilities at the East Park Reservoir, effective September 24, 2013 through November 21, 2013, with a maximum contract amount of \$2,000.00 and authorize the Chair to sign. (**Contingent upon signatures of the Orland Water Users**) Motion carried: All yes. Absent: None.

PUBLIC WORKS: It is moved by Supervisor Evans, seconded by Supervisor Marshall to approve extra help to provide garbage consolidation and inspection of facilities to determine frequency of garbage collection and maintenance of portable toilets. Motion carried: All yes. Absent: None.

CONSENT AGENDA: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to approve Consent Agenda Item Nos. 1 through 17 as follows:

- AUDITOR: Approve changes in Revenue and Appropriations as follows:
Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase(Decrease) Revenue & Appropriations:</i>				
2012-13				
Road Fund	00110	3010	452399	(\$33,163.07)
Road Fund	00110	3010	452400	\$3,797.22
Road Fund	00110	3010	452410	\$3,199.20
Road Fund	00110	3010	452411	(\$26,624.89)
Road Fund	00110	3010	454165	\$17,758.25
Road Fund	00110	3010	479910	\$2,276.75
Total				(\$48,756.54)
Road Fund	00110	3010	421340	\$225.00
Road Fund	00110	3010	441900	\$9,726.47
Road Fund	00110	3010	479285	\$3,985.20
Total				\$13,936.67

Road Fund	00110	3010	53060	\$2.10
Road Fund	00110	3010	53171	\$136.19
Road Fund	00110	3010	53200	\$5,160.00
Road Fund	00110	3010	55555	\$52.18
Road Fund	00110	3010	57050	\$447.27
Road Fund	00110	3010	57060	\$854.89
Road Fund	00110	3010	53230	\$7,284.04
Total				\$13,936.67
Adult Literacy	00101	6022	479321	\$230.00
Total				\$230.00
Adult Literacy	00101	6022	53230	\$230.00
Total				\$230.00
Library	00101	6021	479910	\$1,078.92
Total				\$1,078.92
Library	00101	6021	53230	\$1,078.92
Total				\$1,078.92
Library	00101	6021	479910	\$110.94
Total				\$110.94
Library	00101	6021	53230	\$110.94
Total				\$110.94
Library	00101	6021	479310	\$335.74
Total				\$335.74
Library	00101	6021	53230	\$335.74
Total				\$335.74
Library	00101	6021	479910	\$751.66
Total				\$751.66
Library	00101	6021	53230	\$751.66
Total				\$751.66
Library	00101	6021	479910	\$1,000.91
Total				\$1,000.91
Library	00101	6021	53230	\$1,000.91
Total				\$1,000.91
Library	00101	6021	479910	\$2,927.96
Total				\$2,927.96
Library	00101	6021	53230	\$2,927.96

Total				\$2,927.96
Senior Nutrition	00108	5033	479910	\$5,257.94
Total				\$5,257.94
Senior Nutrition	00108	5033	55280	\$5,257.94
Total				\$5,257.94
DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
To Increase (Decrease) Appropriations:				
12/13				
Emergency Services	00101	2081	554401	\$1,227.
Emergency Services	00101	2081	554451	\$351.
Emergency Services	00101	2081	51021	(\$1,578.)
Total				\$0.00
CLRF11-Local Comm Corr	02528	002528	554401	\$6,439.
CLRF11-Local Comm Corr	02528	002528	554451	\$1,841.
CLRF11-Local Comm Corr	02528	002528	51021	(\$8,280.)
Total				\$0.00
Boating	00101	2024	554401	\$5,292.
Boating	00101	2024	554451	\$1,513.
Boating	00101	2024	51021	(\$6,805.)
Total				\$0.00
Sheriff-Ind Gaming	02339	002339	554401	\$5,957.
Sheriff-Ind Gaming	02339	002339	554451	\$1,703.
Sheriff-Ind Gaming	02339	002339	51021	(\$7,660.)
Total				\$0.00
District Attorney	00101	2016	554401	\$16,872.
District Attorney	00101	2016	554451	\$4,823.
District Attorney	00101	2016	51021	(\$21,695.)
Total				\$0.00
Jail	00101	2031	554401	\$102,762.
Jail	00101	2031	554451	\$29,374.
Jail	00101	2031	51021	(\$132,136.)
Total				\$0.00
Probation-Ind Gaming	02526	002526	554401	\$1,798.
Probation-Ind Gaming	02526	002526	554451	\$514.
Probation-Ind Gaming	02526	002526	51021	(\$2,312.)
Total				\$0.00
Sheriff	00101	2021	554401	\$201,525.
Sheriff	00101	2021	554451	\$57,604.

Sheriff	00101	2021	51021	(\$259,129.)
Total				\$0.00
Probation	00101	2035	554401	\$65,970.
Probation	00101	2035	554451	\$18,857.
Probation	00101	2035	51021	(\$84,827.)
Total				\$0.00
Drug Prevention	00101	2022	554401	\$8,363.
Drug Prevention	00101	2022	554451	\$2,391.
Drug Prevention	00101	2022	51021	(\$10,754.)
Total				\$0.00

2. AUDITOR: Approve Intra Budget Transfers 13091 through 13094.

3. COUNTY COUNSEL: Adopt the Director of Behavioral Health's Response to the 2012-13 Grand Jury Final Report and approve letter from the Board Chair to the Honorable Jeffrey A. Thompson, Presiding Judge regarding Response to the 2012-2013 Colusa County Grand Jury Report and authorize the Chair to sign.

4. SHERIFF: Accept donation from BLS Shooting of one Benjamin Sheridan brand C02 powered dart rifle, Model number 176B, Serial number N12500379, valued at approximately \$330.00 to be used by trained Sheriff's Office personnel in the apprehension of animals.

5. TREASURER-TAX COLLECTOR: Approve the Colusa County Treasurer-Tax Collector's August 2013 Monthly Investment Report.

C13-210 6. HEALTH AND HUMAN SERVICES: Approve an agreement between the County of Colusa Health and Human Services and **Seneca Family of Agencies** for Family Finding Search Services, effective September 26, 2013, in an amount not to exceed \$3,000.00, with a fifteen (15) days written termination clause by either party and authorize the Chair to sign.

C13-211 7. HEALTH AND HUMAN SERVICES: Approve a Memorandum of Understanding between the County of Colusa Health and Human Services and the **Colusa County Office of Education** for shared CCOE staff in regards to activities conducted as part of the Foster Youth/Homeless Education, and Child Welfare Services, effective July 1, 2013 through June 30, 2014, in an amount not to exceed \$21,830.00 and authorize the Director of Health and Human Services and the Colusa County Superintendent of Schools to sign on behalf of the Board of Supervisors.

C13-212 8. HEALTH AND HUMAN SERVICES: Approve Modification to Agreement C12-213, between the County of Colusa health and Human Services **Sue Graue** for tobacco education services and modifying Exhibit B-Compensation to include reimbursement of mileage and actual expenses at the rate as those allowed officers and employees of the County, as provided for in the County's Travel and Reimbursement Policy, effective September 24, 2013, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

C13-213 9. HEALTH AND HUMAN SERVICES: Approve Subcontract Agreement No. IIC-025-14-9M, between the County of Colusa Health and Human Services and the **CSU, Chico Research Foundation, California State University, Chico on behalf of it program the Area 3 Agency on Aging** for nutrition services, effective October 1, 2013 through June 30, 2014, in the maximum amount of \$29,578.00 and authorize the Chair to sign all related documents.

C13-214 10. COUNTY LIBRARY: Approve an agreement between the County of Colusa Library and **Baker and Taylor** to provide the library 240 titles with 20 new units each month, effective October 1, 2013, in the total amount of \$4,269.60, and authorize the Chairman to sign.

11. PUBLIC WORKS: Authorize the Director of Public Works to issue an Encroachment Permit to the Arbuckle Revitalization Committee closing Main Street (5th Street) between Lucas Street and 6th Street, close Hall Street between the railroad tracks and the alley between 5th and 6th Streets and close Amanda Street between 5th Street and the alley between 5th and 6th Streets from 4 a.m. to 4 p.m. on October 27, 2013 for the Annual Car Show and BBA.

C13-215 12. PUBLIC WORKS: Ratify Agreement 1314-06 between the County of Colusa Public Works and **Durham Stabilization** to pulverize existing asphalt surfaces, effective September 5, 2013 through October 31, 2013, in an amount not to exceed \$15,000.00, with a fifteen (15) day written termination clause by either party and signed by the Director of Public Works on behalf of the Board of Supervisors.

13. PUBLIC WORKS: Approve Notice to Contractors, Special Provisions and Proposal for a Job Order Contract for Tree Services on an as-needed basis, set October ~~14-15~~, 2013 at ~~10:00 a.m.~~ 3:30 p.m., to receive and open sealed bids, authorize the Chair to sign the Notice to Contractors and direct the Clerk to publish and post Notice for same.

14. PUBLIC WORKS: Approve Notice to Contractors, Special Provision and Proposal for a Job Order Contract for Towing Services on an as-needed basis, set October ~~14-15~~, 2013 at ~~10:00 a.m.~~ 3:30 p.m., to receive and open sealed bids, authorize the Chair to sign the Notice to Contractors and direct the Clerk to publish and post Notice for same.

15. HISTORICAL RECORDS COMMISSION: Direct the Clerk to publish and post Notice of Vacancy to fill the unexpired term of Marge Kemp-Williams on the Colusa County Historical Records Commission.

16. CITY OF COLUSA FIRE DEPARTMENT/PROCLAMATION: Adopt a Proclamation of the Board of Supervisors of the County of Colusa, State of California Celebrating the City of Colusa Fire Department's 140 years of Continuous Service from 1873 Through 2013 and authorize the Chair to sign.

C13-216 17. CHILD SUPPORT SERVICES: Approve Commercial Lease Agreement between the County of Colusa Child Support Services and **Ralph Keeley, III**, for lease of property located at 217 9th Street, Suite A, effective September 1, 2013 through August 31, 2016, at the monthly rate of \$3,000.00, and authorize the Chair to sign. **Consent motion carried: All yes. Absent: None.**

Chair Carter declares a recess at 10:33 a.m. and reconvenes at 10:45 a.m. to convene in Closed Session and reconvenes in Regular Session at 11:33 a.m. with all Supervisors present.

Present: Marcos Kropf, County Counsel.
 Peggy Scroggins, Shawn Davis, Auditor Controller' Office.
 Dan Charter, Treasurer-Tax Collector.
 Kathy Moran, Clerk-Recorder.
 Wayne Zoller, Ernie Gross, Andrea Correa, Mike Cerney,
 Michelle Dudman, Renee Ross, Assessor's Office.
 Yolanda Tirado, Ann Nordyke, Board Clerks.

11:33 a.m. (11:30 a.m. item on Agenda) Chair Carter makes time to adopt a Resolution of the Colusa County Board of Supervisors Honoring Colusa County Assessor Wayne C. Zoller Upon His Retirement and reads the following into the record:

"WHEREAS, the office of County Assessor has a long history and serves an extremely important role in the operation of county government as a Constitutional Officer elected by the voters of the County; and

WHEREAS, the County Assessor is relied upon by the governing body and the citizens to locate all taxable property in the County, identify the ownership, establish taxable value for property subject to taxation, and complete an assessment roll showing the assessed values of all property within the County; and

WHEREAS, Wayne Zoller entered the county workforce in 1969 at the Department of Public Works serving in various capacities, including Jr. Civil Engineer Aide; and

WHEREAS, in 1973 Wayne joined the office of County Assessor as a Junior Appraiser, moving quickly into the positions of Assistant Appraiser, Associate Appraiser, Appraiser III, and Chief Appraiser, a position he held for 10 years; and

WHEREAS, during his tenure in these various positions, his interest and aptitude for the office continued to grow, particularly in the areas of gas well appraisal, a task he eventually would personally undertake thereby saving the county thousands of dollars each year, and the Williamson Act; and

WHEREAS, consistent with his career goals, in November of 2006 Wayne ran for, and was elected to the office of County Assessor and was re-elected in the 2010 Primary; and

WHEREAS, throughout his career with the County of Colusa, Wayne has consistently strived to uphold the interests of the taxpayers, and

WHEREAS, public confidence in the fair and forthright execution of these duties is a critical component in the effectiveness of government in providing essential services to the citizens of the county; and

WHEREAS, while we acknowledge Wayne's status and tenure as an elected department head, we would be remiss not to recognize his thirty-two years of county service prior to taking office as County Assessor, for he was known as a competent and dedicated employee, as evidenced by his advancements by promotion, with ultimate recognition given by the voters who twice elected him to office.

NOW THEREFORE BE IT RESOLVED, that the Colusa County Board of Supervisors commend Wayne Zoller for 42 years of loyal service to the County of Colusa, and extend their best wishes to Wayne his wife Doris, their children, Angie, Mike, and Kelly, their grandchildren, and to having the time to enjoy and explore new endeavors in your retirement."

Chair Carter presents Mr. Zoller with same and thanks him for his many years of service to the County.

ADMINISTRATION/RESOLUTION: It if moved by Supervisor Vann, seconded by Supervisor Marshall to adopt **Resolution No. 13-035**, a Resolution of the Colusa County Board of Supervisors Honoring Colusa County Assessor Wayne C. Zoller Upon His Retirement and authorize the Chair to sign. Resolution passed and adopted by the following vote:

AYES: Supervisors Evans, Indrieri, Vann, Marshall, and Carter.

NOES: None.

ABSENT: None.

Chair Carter states the presentation by the California Assessor Association of a Resolution honoring Wayne Zoller, Colusa County Assessor upon his retirement will be held in the Assessors' office.

Chair Carter declares a recess at 11:41 a.m. and reconvenes at 1:34 p.m. with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Peggy Scroggins, Auditor-Controller.
Dan Charter, Darla Marrazo, Treasurer-Tax Collector's Office.
Elizabeth Kelly, Chris Fusaro, Health & Human Services.
Yolanda Tirado, Ann Nordyke, Board Clerks.

AUDITOR: It is moved by Supervisor Vann, seconded by Supervisor Evans to approve Claim Register Sheets for the period of September 10, 2013 through September 23, 2013. Motion carried: All yes. Absent: None.

AUDITOR: It is moved by Supervisor Marshall, seconded by Supervisor Evans to approve Special Claims as follows:

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
548668	DHHS	Office Depot	\$866.28
548669	Behavioral Health	Paul Woodcock	\$475.00
548670	Advert & Fairs	Richard Bryant	\$500.00
548671	Ag Commissioner	Jeff Savage Plumbing	\$256.18
548672	District Attorney	Tri-County Petroleum	\$856.17
548673	Cooperative Extension	Tri-County Petroleum	\$714.66
548674	Roads	Tri-County Petroleum	\$8,660.47
548675	Roads	Twin Cities Equipment Rentals	\$209.00

Motion carried: All yes. Absent: None.

1:35 p.m. (1:30 p.m. item on Agenda) Chair Carter makes time for a Public Hearing for the purpose of hearing proposals for revisions to the Recommended County of Colusa Fiscal Year 2013-14 Budget.

Ms. Scroggins speaks in support of adopting the Budget Committee's, recommendation of the 2013-14 Budget. She states the detailed 2013-14 recommended budget was posted on the County's website on September 8, 2013, and a hard copy was made available in the County Auditor's Office. She states this year the Budget Committee met with all department heads and their financial staff to discuss new programs and requests for additional funding. She notes this process was very helpful and encourages the continued practice in the future. She further speaks to the

General Fund,
Total Requested Budget submitted by Department Heads,
Estimated Revenue,
Appropriations request including Contingencies, and
Contingencies.

Ms. Scroggins states she is pleased to inform the Board members that the Solid Waste Enterprise fund finally has a positive balance of approximately \$200,000 as of June 30, 2013. Noting, however, at June 30th the Colusa County Service Area #2-Stonyford had a negative cash balance of approximately \$334,000, and Colusa County Service Area #1-Century Ranch has a negative cash balance of approximately \$33,000.

Supervisor Evans thanks all those involved in the budget process for their hard work, time and efforts.

1:45 p.m. Chair Carter opens the Public Hearing and calls for Public Comment.

Mr. Charter requests the Board members reconsider the Account Clerk II position and making the position full time. He further requests the Board members consider a salary increase for his position. Discussion is held.

1:51 p.m. Chair Carter calls for further comment. Hearing none, Chair Carter closes the Public Hearing.

AUDITOR/RESOLUTION: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to adopt **Resolution No. 13-036**, A Resolution Of The Colusa County Board Of Supervisors Adopting The Fiscal Year 2013-2014 Annual Budget For Countywide Operating Funds And Special Revenue Funds and authorize the Chair to sign. Resolution passed and adopted by the following vote:

AYES: Supervisors Evans, Indrieri, Vann, Marshall, and Carter.

NOES: None.

ABSENT: None.

AUDITOR/RESOLUTION: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to adopt **Resolution No. 13-037**, A Resolution Of The Colusa County Board Of Supervisors Adopting The Fiscal Year 2013-2014 Annual Budget For The Enterprise Funds And The Special Districts Under The Board Of Supervisors and authorize the Chair to sign. Resolution passed and adopted by the following vote:

AYES: Supervisors Evans, Indrieri, Vann, Marshall, and Carter.

NOES: None.

ABSENT: None.

Chair Carter declares a recess at 1:54 p.m. to sit as the Colusa County Flood Control and Water Conservation District Board and states there is a quorum present.

Present: Marcos Kropf, County Counsel.
Peggy Scroggins, Auditor-Controller.
Yolanda Tirado, Ann Nordyke, Board Clerks.

AUDITOR/RESOLUTION/COLUSA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT: It is moved by Supervisor Vann, seconded by Supervisor Evans to adopt **Resolution No. 13-038**, A Resolution Of The Colusa County Board Of Supervisors Sitting As The Colusa County Flood Control And Water Conservation District, Adopting The Fiscal Year 2013-2014 Annual Budget For The Colusa County Flood Control And Water Conservation District and authorize the Chair to sign. Resolution passed and adopted by the following vote:

AYES: Supervisors Evans, Indrieri, Vann, Marshall, and Carter.

NOES: None.

ABSENT: None.

Chair Carter adjourns as the Colusa County Flood Control and Water Conservation District Board at 1:56 p.m. and states they are now Sitting as the Colusa County Air Pollution Control Board there is a quorum present.

Present: Marcos Kropf, County Counsel.
Peggy Scroggins, Auditor-Controller.
Yolanda Tirado, Ann Nordyke, Board Clerks.

AUDITOR/RESOLUTION/AIR POLLUTION CONTROL BOARD: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to adopt **Resolution No. 13-039**, A Resolution Of The Colusa County Board Of Supervisors Sitting As The Colusa County Air Pollution Control Board, Adopting The Fiscal Year 2013-2014 Annual Budget For The Colusa County Air Pollution Control and authorize the Chair to sign. Resolution passed and adopted by the following vote:

AYES: Supervisors Evans, Indrieri, Vann, Marshall, and Carter.

NOES: None.

ABSENT: None.

Chair Carter adjourns the Colusa County Air Pollution Control Board at 1:58 p.m. and states they are now sitting as the Colusa County In-Home Supportive Services (IHSS) Public Authority Board and there is a quorum present.

Present: Marcos Kropf, County Counsel.
Peggy Scroggins, Auditor-Controller.
Yolanda Tirado, Ann Nordyke, Board Clerks.

AUDITOR/RESOLUTION/IHSS PUBLIC AUTHORITY: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to adopt **Resolution No. 13-040**, A Resolution Of The Colusa County Board Of Supervisors Sitting As The IHSS Public Authority Board, Adopting The Fiscal Year 2013-2014 Annual Budget For The In-Home Supportive Services (IHSS) Public Authority and authorize the Chair to sign. Resolution passed and adopted by the following vote:

AYES: Supervisors Evans, Indrieri, Vann, Marshall, and Carter.

NOES: None.

ABSENT: None.

Chair Carter adjourns as the Colusa County In-Home Supportive Services (IHSS) Public Authority Board at 2:00 p.m. and reconvenes in Regular session, with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Peggy Scroggins, Auditor-Controller.
Yolanda Tirado, Ann Nordyke, Board Clerks.

2:00 p.m. (1:45 p.m. item on Agenda) Chair Carter makes time for discussion and possible action regarding Assessor's retirement and possible options.

Supervisor Evans updates the Board members regarding the possible options for filling the Assessor's position upon his retirement. Noting Ms. Moran is willing to stand in on a short term basis (month to month) until such time the Assessor position can be filled.

Discussion is held regarding the Board members holding interviews as a whole or allowing the Committee to proceed with interviews and returning to the whole Board with a recommendation.

Following discussion, direction is given to Supervisors Carter and Evans to proceed with interviews to fill the position of Assessor and return to the Board with a recommendation for same. Further, place on the October 8, 2013 Agenda the appointment of Ms. Moran as the Interim Department Head to the Assessors' Office.

Chair Carter makes time for discussion/direction and possible action regarding CAO matter.

Supervisor Vann suggests setting a Special Meeting for this matter. Discussion is held.

Following discussion, it is the consensus of the Board members to hold a Special Meeting on October 15, 2013 at 9:30 a.m. for discussion/direction and possible action regarding the CAO matter.

ADMINISTRATION/ORDINANCE: It is moved by Supervisor Evans, seconded by Supervisor Marshall to approve Introduction and first reading, by title only, of An Ordinance Of The Board Of Supervisors Of The County Of Colusa Amending Chapter 2, Section 16.2(A) Of The Colusa County Code regarding a compensation increase for the Board members. Further, set October 22, 2013 at 10:45 a.m., for a Public Hearing and possible adoption of same and direct the Clerk to publish and post Notice of Hearing. Motion carried: All yes. Absent: None.

SUPERVISORS' REPORTS OR COMMENTS

Supervisor Evans

Meetings/Functions attended
Budget meetings.
Meeting re: filling Assessor position.
CAO workshop/Special meeting.

Supervisor Vann

Meetings/Functions attended
RCRC Executive Board meeting.
CAO Project meetings & Ad-hoc meetings.
CSAC Finance meeting.
CAO Workshop/Special meeting.

Supervisor Carter

Meetings/Functions attended
Budget meetings.
Sac Valley EMS meeting.
Assessor Ad-hoc meeting.
Agenda Review.
Community Action Partnership meeting.
4-H Future Task Force.
CAO Project meetings & Ad-hoc meeting.
Sacramento River Clean-up.
CAO Workshop/Special meeting.

ADMINISTRATION: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to designate Supervisor Vann as the CSAC Board of Directors Delegate and Supervisor Marshall as the Alternate for calendar year 2014. Motion carried: All yes. Absent: None.

Chair Carter makes time for discussion/consideration regarding a proposed agreement with Kathy Craig Media Consulting.

Discussion is held regarding cost and need to keep the citizens of Colusa County informed of what the Board of Supervisors have accomplished, what they are working on and the goals of the Board members as a whole.

Following discussion, direction is given to Mr. Muszar to prepare an agreement in an amount not to exceed \$5,000.00 for further Board consideration.

Chair Carter makes time to consider allowing the Virginia Read and the Pacific Fly Quilters Community Event to take place in the Courthouse.

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Discussion is held regarding insurance liability and where the quits will be placed with the Board members concurring to allow the Virginia Read and the Pacific Fly Quilter Community Event to take place in the Courthouse.

Chair Carter makes time for announcement of Closed Session.

Mr. Kropf announces the Board met in Closed Session for a PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Gov. Code § 54957 Title: Director of Planning and Building. He states there was no reportable action.

The Board adjourns at 2:25 p.m. to reconvene in Regular Session on October 8, 2013 at the hour of 9:00 a.m.

Denise J. Carter, Chair

Attest: Kathleen Moran, County Clerk
and ex-officio Clerk to the Board of
Supervisors

BY _____
Ann Nordyke, Deputy Board Clerk II