

Board of Supervisors

Kim Dolbow Vann, District I
Thomas A. Indrieri, District II,
Vice-chair
Mark D. Marshall, District III
Gary J. Evans, District IV
Denise J. Carter, District V,
Chair



COUNTY OF COLUSA

KATHLEEN MORAN, COUNTY CLERK
YOLANDA TIRADO, CHIEF BOARD CLERK
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Minutes

November 5, 2013

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 5th day of November 2013 at the hour of 9:00 a.m., Present: Supervisors, Denise J. Carter, Chair, Gary J. Evans, Kim Dolbow Vann and Mark D. Marshall. Absent: Supervisor Thomas A. Indrieri.

Chair Carter calls to order the Regular meeting of November 22, 2013 at 9:02 a.m., with all Supervisors, except Supervisor Indrieri present.

Present: Marcos Kropf, County Counsel.
Peggy Scroggins, Margaret Van Warmerdam, Auditor-
Controller's Office.
Robert Muszar, Interim CAO.
Chuck Niepoth, Interim Assessor.
Mary Winters, Dawn Churchill, John Loudon, Colusa citizens.
Scott Marshall, Miguel Villasenor, Sheriff's Office.
Elizabeth Kelly, Director, Health and Human Services.
Joe Damiano, Renee McCormick, Ag Department.
Steve Hackney, Director, Planning and Building.
Scott Lanphier, Mike Azevedo, Public Works.
Debbie Walker, CCEA.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Prayer by Chair Carter. Pledge of Allegiance.

ADMINISTRATION: It is moved by Supervisor Evans, seconded by Supervisor Vann to approve the Minutes of the October 22, 2013 Regular Session. Motion carried: All yes. Absent: Supervisor Indrieri.

Chair Carter makes time for a period of public comment. Hearing none, Chair Carter closes the period of public comment.

Chair Carter makes time for announcement of Closed Session matters to be considered.

Mr. Kropf states the Board will consider Closed Session matters at 11:00 a.m. as follows:

- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
James Rogers v. Colusa County, et al., Case Number CV23971.
- CONFERENCE WITH LABOR NEGOTIATOR – Government Code Section 54957.6
Agency Negotiators Bob Muszar and Cindy Lovelace
Employee Organizations:
Department Heads
DSA
Unrepresented
Assistant Personnel Director
County Counsel
Personnel Director
Senior Deputy County Counsel
- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Government Code Section 54956.9, One (1) potential case.

9:05 a.m. STAFF REPORTS

Mr. Hackney updates the Board on matters that pertain to his Department. He also speaks to a matter that arose after the posting of the November 5, 2013 Agenda regarding repairs to the sewer lines at the Arbuckle Library and requests this matter be brought on for Board consideration.

ADMINISTRATION/PLANNING AND BUILDING/ARBUCKLE LIBRARY: It is moved by Supervisor Vann, seconded by Supervisor Marshall that the Board finds a matter arose after the posting of the November 5, 2013 Agenda regarding repairs to sewer lines at the Arbuckle Library. Further, this matter will be considered at 10:10 a.m., item D. Motion carried: All yes. Absent: Supervisor Indrieri.

Lt. Villasenor states a matter arose after the posting of the November 5, 2013 Agenda regarding a Resolution In Support Of Its Application For Funding From The Adult Local Criminal Justice Facilities Construction, SB1022 Financing Program and requests this matter be brought on for Board consideration.

ADMINISTRATION/SHERIFF/RESOLUTION: It is moved by Supervisor Vann, seconded by Supervisor Evans that the Board finds a matter arose after the posting of the November 5, 2013 Agenda regarding a Resolution In Support Of Its Application For Funding From The Adult Local Criminal Justice Facilities Construction, SB1022 Financing Program. Further, this matter will be considered at 9:40 a.m., item B. Motion carried: All yes. Absent: Supervisor Indrieri.

Ms. Kelly updates the Board on matters that pertain to her Department.

Ms. Scroggins updates the Board on matters that pertain to her Department.

9:13 a.m. (9:10 a.m. item on Agenda) PERSONNEL/HEALTH AND HUMAN SERVICES – HEALTH – 4012: It is moved by Supervisor Evans, seconded by Supervisor Marshall to approve a salary increase for the positions of Public Health Nurse I/II/III, effective December 1, 2013 as follows:

- Public Health Nurse I, from PF Range 35, \$4,127.00 - \$5,016.00 per month to PF Range 38, \$4,440.00 - \$5,397.00 per month.
- Public Health Nurse II, from PF Range 39, \$4,550.00 - \$5,530.00 per month to PF Range 42, \$4,896.00 - \$5,951.00 per month.
- Public Health Nurse III, from PF Range 43, \$5,016.00 - \$6,097.00 per month to PF Range 45, \$5,267.00 - \$6,402.00 per month.
- Director of Nursing, from MGT Range 26, \$5,879.00 - \$7,146.00 per month to MGT Range 29, \$6,324.00 - \$7,686.00 per month.

Motion carried: All yes. Absent: Supervisor Indrieri.

PERSONNEL/AG COMMISSION – 2060(95%)/AIR POLLUTION – 4015(5%): It is moved by Supervisor Evans, seconded by Supervisor Vann to authorize the following:

Delete: Assistant Ag Commissioner, MGT Range 27, \$6,022.00 – \$7,321.00 per month, effective June 30, 2013.
3 positions of Ag Biologist Standards Officer/ APCO I/II/III, PF Range 29, \$3,565.00 - \$4,333.00 per month, effective June 30, 2013, and,

AG COMMISSION – 2060(100%)

Add: Assistant Ag Commissioner, MGT Range 27, \$6,022.00 – \$7,321.00 per month, effective July 1, 2013.
3 positions of Ag Biologist Standards Officer/ APCO III, PF Range 29, \$3,565.00 - \$4,333.00 per month, effective July 1, 2013.

Motion carried: All yes. Absent: Supervisor Indrieri.

9:17 a.m. (9:15 a.m. item on Agenda) COUNTY COUNSEL/ASSESSOR: It is moved by Supervisor Marshall, seconded by Supervisor Evans that the Board finds that it is in the best interest of the County to waive the residency/registered voter requirement for the appointed Interim County Assessor. Motion carried: All yes. Absent: Supervisor Indrieri.

9:20 a.m. Chair Carter makes time for an update regarding the Williams Settlement site visits.

Ms. Spurgeon distributes a document entitled "Report to the Colusa County Board of Supervisors November 5, 2013 Williams Settlement Agreement Compliance and Condition of Education in Colusa County" and speaks to same. (Document on file in Clerk's Office)

9:29 a.m. (9:25 a.m. item on Agenda) Chair Carter makes time to consider an agreement with the Department of Health Care Services for the County Mental Health Plan and continues same to the December 10, 2013 Board of Supervisors Meeting for the presence of the Director of Behavioral Health Services.

9:30 a.m. Chair Carter makes time for a Public Hearing to consider Grantee Performance Reports for Community Development Block Grant (CDBG) Program as follows:

- Final Grantee Performance Report (GPR) for the Williams Community Center Program Income Waiver#10-PIW-03;

- Annual Grantee Performance Report (GPR) for Premier Mushrooms OTC 12-ED)C-8491;
- Annual Grantee Performance Report (GPR) for the Program Income for RLA.

9:31 a.m. Chair Carter opens the public hearing and calls for public comment. Hearing none, Chair Carter closes the public hearing.

AUDITOR: It is moved by Supervisor Vann, seconded by Supervisor Marshall to acknowledge Grantee Performance Reports for Community Development Block Grant (CDBG) Programs. Motion carried: All yes. Absent: Supervisor Indrieri.

Chair Carter makes time to consider the Consent Agenda, items 1 through 11.

Supervisor Vann requests that the modification of the completion date on Consent Item 5, an agreement with Northstar Environmental for the CEQA/Initial Study for Colusa Bio Energy, Colusa Bio Mass and Solar Energy Facility, be changed from March 13, 2014 to February 1, 2014. Brief discussion is held.

CONSENT AGENDA: It is moved by Supervisor Evans, seconded by Supervisor Vann to approve Consent Agenda Item Nos. 1 through 11 as follows:

1. AUDITOR: Approve changes in Revenue and Appropriations as follows:
Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue & Appropriations:</i>				
FY 2012/2013				
Library	00101	6021	479910	\$9,516.48
Total				\$9,516.48
Library	00101	6021	53060	\$2,327.51
Library	00101	6021	53260	\$3,610.45
Library	00101	6021	57002	\$481.64
Library	00101	6021	57003	\$995.98
Library	00101	6021	57011	\$169.53
Library	00101	6021	57014	\$536.24
Library	00101	6021	57064	\$1,395.13
Total				\$9,516.48
Library	00101	6021	479910	\$4,407.09
Total				\$4,407.09
Library	00101	6021	51011	\$4,407.09
Total				\$4,407.09

2. AUDITOR-CONTROLLER/PUBLIC HEARING: Set a Public Hearing on December 10, 2013 at 9:30 a.m., to consider the adoption of Appropriation Limits for 2013/14 pursuant to Article XIII B of the California Constitution (Proposition 4) and Section 7910 of the Government Code, in the Board of Supervisors Chamber, 547 Market Street, Suite 108, Colusa, CA 95932 as follows:

1.	Colusa County General Fund	\$27,115,203.00
2.	Walnut Ranch Street Lighting #1	\$15,413.00
3.	Maintenance Area #1	\$445,706.00

and direct the Clerk to publish and post Notice of Hearing.

3. AUDITOR: Approve Intra Budget Transfer Numbers 13096 through 13098.

4. ADMINISTRATION: Correct the Minutes of September 24, 2013 to read as follows:

" ADMINISTRATION/ORDINANCE: It is moved by Supervisor Evans, seconded by Supervisor Marshall to approve Introduction and first reading, by title only, of An Ordinance Of The Board Of Supervisors Of The County Of Colusa Amending Chapter 2, Section 16.2(a) Of The Colusa County Code regarding a compensation increase for the Board members. Further, set October 22, 2013 at 10:45 a.m., for a Public Hearing and possible adoption of same and direct the Clerk to publish and post Notice of Hearing. ~~Motion carried: All yes.~~
~~Absent: None.~~ Motion carried by the following vote:

AYES: Supervisors Evans, Indrieri and Marshall.

NOES: Supervisors Vann and Carter.

ABSENT: None."

C13-238 5. PLANNING AND BUILDING: Approve Modification of Agreement to C12-275, between the County of Colusa Planning and Building and **Northstar Environmental** for the CEQA/Initial Study for Colusa Bio Energy, Colusa Bio Mass and Solar Energy Facility, **modifying** the completion date from December 11, 2013 to ~~March 13,~~ ~~2014~~ February 1, 2014, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

C13-239 6. PLANNING AND BUILDING: Approve Modification of Agreement to C12-274, between the County of Colusa Planning and Building and **HMR Architects** for the construction documents for the Grimes Library, **modifying** the term of agreement from February 28, 2013 to March 30, 2015, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

7. SHERIFF/RESOLUTION: Adopt **Resolution No. 13-046** a Resolution of the Colusa County Board of Supervisors: "Designation of Applicant's Agent" for the purpose of obtaining federal financial assistance for the Ongoing Anti-Drug Program Grant (ADA) for FY 2013/14 and authorize the Sheriff sign and submit Application for same, and further, authorize the Sheriff to receive and expend funds.

8. PUBLIC WORKS/NOTICE OF COMPLETION: Accept, as complete, the Old Highway 99W from Maxwell to Glenn County project, and approve Notice of Completion for same, authorize the Director of Public works to sign Notice and direct the Clerk to record.

C13-240 9. PERSONNEL: Approve a Professional Services Agreement between the County of Colusa and **David Reuben**, to perform Employment Investigative Services as directed by the Personnel Director, effective October 22, 2013 and authorize the Personnel Director to sign on behalf of the Board of Supervisors.

C13-241 10. PERSONNEL/ASSESSOR: Approve an Employment Agreement between the County of Colusa and **Charles Niepoth**, Interim Assessor, effective November 1, 2013 through 11:59 a.m., Monday January 5, 2015, with terms and conditions as set forth in the Agreement and authorize the Chair to sign.

11. APPOINTMENTS/SACRAMENTO RIVER FIRE PROTECTION DISTRICT: Re-appoint John Garner and John Alfred Zwald to the Sacramento River Fire Protection District, effective November 17, 2013 through November 18, 2017. **Consent motion carried: All yes. Absent: Supervisor Indrieri.**

9:35 a.m. CENTRAL SERVICES/HEALTH AND HUMAN SERVICES/QUOTES: It is moved by Supervisor Marshall, seconded by Supervisor Evans to accept Quotes from two responsive vendors to supply and perform weekend installation of cubicles in the IT, Clerical and Eligibility areas at the Department of Health and Human Services Building, to be funded with State and Federal Funds as follows:

- Office Depot \$39,655.36
- Affordable Office Furniture & Supplies \$41,275.53

Motion carried: All yes. Absent: Supervisor Indrieri.

C13-242 CENTRAL SERVICES/HEALTH AND HUMAN SERVICES: It is moved by Supervisor Marshall, seconded by Supervisor Evans to award installation of cubicles in the IT, Clerical and Eligibility areas at the Department of Health and Human Services to Office Depot, in the amount of \$39,655.36. Further, approve an agreement between the County of Colusa Health and Human Services and **Office Depot** to provide the County with cubicle desk systems at the Department of Health and Human Services, effective November 5, 2013 through January 31, 2014, with terms and conditions as set forth in the agreement and authorize the Director of Health and Human Services to sign. Motion carried: All yes. Absent: Supervisor Indrieri.

AUDITOR: It is moved by Supervisor Marshall, seconded by Supervisor Evans to approve Special Claims as follows:

<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
Cooperative Extension	Tri County Petroleum	\$291.98
Behavioral Health	Tri County Petroleum	\$1,728.06
Public Defender	Leo Steidlmayer	\$3,869.50
Public Defender	Leo Steidlmayer	\$1,528.50
Airport Enterprise	Barnes & Thornburg	\$2,425.00
Probation	Emil Tanghetti, MD	\$150.00

Motion carried: All yes. Absent: Supervisor Indrieri.

AUDITOR: It is moved by Supervisor Marshall, seconded by Supervisor Evans to approve Claim Register Sheets for the period of October 22, 2013 through November 4, 2013. Motion carried: All yes. Absent: Supervisor Indrieri.

Present: Russ Jones, Neil Cotter, Sheriff's Office.

9:40 a.m. SHERIFF: It is moved by Supervisor Evans, seconded by Supervisor Marshall to approve the following agreements between the County of Colusa Sheriff's Department and **New Cingular Wireless PCS, LLC**:

✚ **C13-243** Second Amendment to Option and Site Lease Agreement for use of county property located near Grapevine pass Road at Lodoga, CA., effective November 1, 2013, at the rate of \$300.00 per month, with a thirty (30) day written termination clause by either party and authorize the Chair to sign.

✚ **C13-244** Memorandum of Second Amendment to Lease for the purpose of installing, operating and maintaining a communications facility and other improvements, effective November 1, 2013, with terms and conditions as set forth in the Memorandum and authorize the Chair to sign.

Motion carried: All yes. Absent: Supervisor Indrieri.

SHERIFF/NOTICE TO BIDDERS: It is moved by Supervisor Vann, seconded by Supervisor Evans to approve Notice to Bidders for the installation of a Ductless Mini-Split AC unit in the Colusa County Sheriff's Office Radio Room. Further, set December 17, 2013 at 3:00 p.m. to receive and open bids and direct the Clerk to publish and post Notice to Bidders. Motion carried: All yes. Absent: Supervisor Indrieri.

SHERIFF/NOTICE TO BIDDERS: It is moved by Supervisor Vann, seconded by Supervisor Evans to approve Notice to Bidders for a Side by Side Utility Terrain Vehicle for the Sheriff's Office. Further, set December 19, 2013 at 3:00 p.m. to receive and open bids and direct the Clerk to publish and post Notice to Bidders. Motion carried: All yes. Absent: Supervisor Indrieri.

SHERIFF/RESOLUTION: It is moved by Supervisor Vann, seconded by Supervisor Evans to adopt **Resolution No. 13-047**, a Resolution of the Board of Supervisors of the County of Colusa In Support Of Its Application For Funding From The Adult Local Criminal Justice Facilities Construction, SB 1022 Financing Program and authorize the Chair to sign. Motion carried by the following vote:

AYES: Supervisors Evans, Vann, Marshall and Carter.

NOES: None.

ABSENT: Supervisor Indrieri.

C13-245 9:50 a.m. (9:45 a.m. item on Agenda) PUBLIC WORKS: It is moved by Supervisor Marshall, seconded by Supervisor Evans to approve Colusa County Contract

Change Order No. 1 between the County of Colusa Public Works and **Franklin Construction**, (C13-204), for Construction on King Road to revise Surfacing from Sealcoat to Hot Mix Asphalt, n the total amount of \$108,950.00 and authorize the Director of Public Works to sign Change Order. Motion carried: All yes. Absent: Supervisor Indrieri.

Present: Mary Fahey, CCRCD/NSVIRWMP.
Candy Grimm, County Library.

9:56 a.m. (9:50 a.m. item on Agenda) Chair Carter makes time to consider a proposed Resolution In Support of the Northern Sacramento Valley Integrated Regional Water Management Plan for the Counties of Butte, Colusa, Glenn, Shasta, Sutter and Tehama Counties.

Ms. Fahey speaks in support of the proposed Resolution.

Supervisor Evans states he does not feel comfortable doing this at this time and would prefer the proposed resolution be brought back after the NSV IRWMP Board adopts the final Water Management Plan. Discussion is held.

Following discussion, Chair Carter continues this matter until reagendized.

Present: Steve Hackney, Director, Planning and Building.

C13-246 10:05 a.m. (9:55 a.m. item on Agenda) AG COMMISSIONER: It is moved by Supervisor Evans, seconded by Supervisor Marshall to approve an agreement between the County of Colusa Ag Commission and **Colusa County Resource Conservation District** for the implementation of the Colusa County Groundwater Management Plan, effective November 1, 2013 through June 30, 2014, in an amount not to exceed \$32,000.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign. Motion carried: All yes. Absent: Supervisor Indrieri.

C13-247 AG COMMISSIONER: It is moved by Supervisor Evans, seconded by Supervisor Marshall to approve an agreement between the County of Colusa Ag Commission and **Wood Rodgers Inc.**, for Hydrologic and Engineering Services for the implementation of the Colusa County Groundwater Management Plan, effective November 5, 2013 through June 30, 2014, in an amount not to exceed \$10,000.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign. Motion carried: All yes. Absent: Supervisor Indrieri.

C13-248 AG COMMISSIONER: It is moved by Supervisor Vann, seconded by Supervisor Evans to approve an agreement between the County of Colusa Ag Commission and **Lester Messina** for water resources support services, effective July 1, 2013 through June 30, 2014, in an amount not to exceed \$22,500.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign. Motion carried: All yes. Absent: Supervisor Indrieri.

C13-249 COLUSA COUNTY AG COMMISSIONER/COLUSA COUNTY AIRPORT: It is moved by Supervisor Marshall, seconded by Supervisor Evans to approve Oil, Gas and Mineral Lease Agreements between the County of Colusa and **Vintage Production California, LLC** as follows:

- Amendment, Extension, and Ratification To Oil, Gas and Mineral Lease for a like Term of Years (Long Form) and
- Amendment, Extension, and Ratification To Oil, Gas and Mineral Lease for a Like Term of Years (Short Form)

and authorize the Chair to sign. Motion carried: All yes. Absent: Supervisor Indrieri.

10:11 a.m. (10:00 a.m. item on Agenda) LIBRARY/CONTINGENCY FUNDS: It is moved by Supervisor Marshall, seconded by Supervisor Carter to approve Contingency Funds in the amount of \$14,873.17 to cover unanticipated expenses for FY 2012-13 as follows:

- | | |
|---|-------------|
| • Unemployment Insurance | \$5,490.11, |
| • Worker's Compensation | \$1,803.00, |
| • County Negotiator-Special Dept Expenses | \$1,142.49, |
| • Legal Services-Professional Services | \$6,427.57 |

Motion carried: All yes. Absent: Supervisor Indrieri.

10:17 a.m. (10:05 a.m. item on Agenda) AUDITOR/CONTINGENCY FUNDS: It is moved by Supervisor Vann, seconded by Supervisor Evans to approve Contingency Funds in the amount of \$10,360.00 for the Drug Enforcement Department to cover their percentage of Pension Obligation Bond annual payment for FY 13/14. Motion carried: All yes. Absent: Supervisor Indrieri.

10:20 a.m. (10:10 a.m. item on Agenda) PLANNING AND BUILDING: It is moved by Supervisor Marshall, seconded by Supervisor Vann that the Board finds that it is in the best interest of the County to sole source select DeNovo Planning Group to prepare the 2014 Housing Element Update and associated California Environmental Quality Act (CEQA) documents, with the caveat that HCD be noticed the County will be moving to an eight (8) year Housing Element Plan. Motion carried: All yes. Absent: Supervisor Indrieri.

C13-250 PLANNING AND BUILDING: It is moved by Supervisor Marshall, seconded by Supervisor Vann to approve an agreement between the County of Colusa Planning and Building and **De Novo Planning Group, A California Corporation** to prepare the Colusa Housing Element Update, effective November 5, 2013 through December 31, 2015, in an amount not to exceed \$22,900.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign. Motion carried: All yes. Absent: Supervisor Indrieri.

PLANNING AND BUILDING: It is moved by Supervisor Marshall, seconded by Supervisor Vann to approve funds from the Program Administration Fund Account in the amount of \$22,900.00 for the Colusa Housing Element Update. Motion carried: All yes. Absent: Supervisor Indrieri.

Chair Carter makes time to consider an agreement with Jeff Savage Plumbing for emergency repairs of the sewer line at the Arbuckle Library.

PLANNING AND BUILDING: It is moved by Supervisor Vann to approve an agreement between the County of Colusa Planning and Building and Jeff Savage Plumbing for emergency repairs of the sewer line at the Arbuckle Library.

Supervisor Marshall states that when an emergency arises, the Department has authority to do the work and then return to the Board to ratify whatever contract was entered into. Discussion is held regarding cost for repairs and working with the Public Works Department.

Supervisor Vann withdraws her motion.

Supervisor Evans expresses concern regarding cost of repairs. Further discussion is held.

PLANNING AND BUILDING: It is moved by Supervisor Vann, seconded by Supervisor Evans to authorize the Director of Planning & Building to procure the necessary services for the emergency repairs of the sewer line at the Arbuckle Library, at a cost not to exceed \$15,500.00. Further, authorize the Director of Planning & Building to return at a later date for ratification of a contract for same. Motion carried: All yes. Absent: Supervisor Indrieri.

Chair Carter declares a recess at 10:45 a.m. and reconvenes in Regular Session at 11:00 a.m., with all Supervisors, except Supervisor Indrieri present.

Present: Marcos Kropf, County Counsel.
Peggy Scroggins, Auditor-Controller.
Robert Muszar, Interim CAO.
Michael Azevedo, Public Works Department.
John Loudon, Colusa citizen.
Yolanda Tirado, Ann Nordyke, Board Clerks.

11:00 a.m. (10:20 a.m. item on Agenda) COUNTY ADMINISTRATIVE OFFICE/ORDINANCE: It is moved by Supervisor Vann, seconded by Supervisor Marshall to approve introduction and first reading, by title only, of an Ordinance of the Board of Supervisors of the County of Colusa Repealing Article III of Chapter 2, and Amending Article II of Chapter 2 of the Colusa County Code regarding the elimination of the position of Executive Secretary to the Board and the re-establishment of a County Administrative Officer Position. Further, set December 10, 2013 at 9:45 a.m., for a Public Hearing and possible adoption of same and direct the Clerk to publish and post Notice. Motion carried: All yes. Absent: Supervisor Indrieri.

COUNTY ADMINISTRATIVE OFFICE: It is moved by Supervisor Marshall, seconded by Supervisor Evans to adopt Option 3 of the CAO Project Implementation Plan and authorize the Ad Hoc CAO Project Committee and the Interim CAO to move forward with incremental implementation of the Board's decisions. Motion carried: All yes. Absent: Supervisor Indrieri. (Documents on file in Board Clerk's Office.)

COUNTY ADMINISTRATIVE OFFICE/POLICIES: It is moved by Supervisor Marshall, seconded by Supervisor Evans to adopt Temporary Interim County Administrative Office Powers, Duties, Responsibilities and Authority Policy, **Policy No. T-509**. Motion carried: All yes. Absent: Supervisor Indrieri.

SUPERVISORS' REPORTS OR COMMENTS

Supervisor Vann

Meetings/Functions attended:

Cemetery issues.

Supervisor Carter

Meetings/Functions attended:

Met with Personnel Department.

Welcome speech for Auditor's Conference, Sacramento, CA.

DWR Technical Workshop on Conservation Strategy, Basin-wide studies.

CAO Ad Hoc meetings.

Delivered coffee cake to Assessor's Office for Pumpkin Carving Contest.

First Five Board Meeting.

Agenda Review.

Panel member for Sacramento Valley Coalition (Irrigated Lands Program) presentation to Regional Water Quality Control Board meeting.

Meetings with Ag Commissioner.

Meeting with the Treasurer/Tax Collector.

Mid/Upper Sacramento Regional Flood Plan Conference calls.

Drive thru Flu Clinic.

Attended Save Colusa Theater evening.

Chair Carter makes time for Ad Hoc Committee updates.

Supervisor Marshall updates the Board on the Migrant Housing facility wastewater treatment project.

He also speaks to the need to make the CDBG Ad Hoc Committee a standing committee. He states the Public Works Department will be forwarding the Agenda to the Board Clerk who will do the finalizing of the Agenda and posting. Further, the Committee will be meeting the first Monday of each month in the Board's conference room.

Supervisor Evans states that he attended a two day extravaganza hosted by the Forest Services, as a landowner. He states the Counties have not yet been invited to attend, but should they be, he'd like to represent the County. Brief discussion is held, with the Board members concurring that Supervisor Evans will represent the County should the need arise.

Chair Carter makes time to consider appointment of members of the Board of Supervisors to various committees, commissions, boards, and liaison assignments. Brief discussion is held regarding Ad hoc committees versus Sub-committees, with the matter being continued to the January 14, 2014 Board meeting.

Chair Carter makes time for discussion with the Auditor and Department of Public Works regarding ability to collect County payments via credit card.

Brief discussion is held regarding the need to have in place by January 2014 the ability to collect county payments via credit card, the possibility of Bank of America being able to supply the County with this service, whether an Ad-hoc Committee should be formed, necessity of going out to bid for this service and which office should be handling collection of the payments.

Following discussion, Chair Carter directs Ms. Scroggins, Auditor-Controller to contact Bank of America to see what they can offer the County and return at a later date for further Board consideration.

Chair Carter declares a recess at 11:28 a.m. to convene into Closed Session and reconvenes in Regular Session at 1:18 p.m., with all Supervisors, except Supervisor Indrieri present.

Present: Marcos Kropf, County Counsel.
Yolanda Tirado, Board Clerk.

Chair Carter makes time for announcement of Closed Session.

Mr. Kropf announces the Board considered Closed Session matters as follows:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, James Rogers v. Colusa County, et al., Case Number CV23971. He states there was no reportable action taken.

CONFERENCE WITH LABOR NEGOTIATOR – Government Code Section 54957.6 Agency Negotiators Bob Muszar and Cindy Lovelace

- Employee Organizations:
 - Department Heads
 - DSA
 - Unrepresented
 - Assistant Personnel Director
 - County Counsel
 - Personnel Director
 - Senior Deputy County Counsel

He states there was no reportable action taken.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Government Code Section 54956.9, One (1) potential case. He states there was no reportable action taken.

The Board adjourns at 1:20 p.m. to reconvene in Regular Session on December 10, 2013 at the hour of 9:00 a.m.

Denise J. Carter, Chair

Attest: Kathleen Moran, County Clerk
and ex-officio Clerk to the Board of
Supervisors

BY _____
Ann Nordyke, Deputy Board Clerk II