

Board of Supervisors

Kim Dolbow Vann, District I
Thomas A. Indrieri, District II,
Vice-chair
Mark D. Marshall, District III
Gary J. Evans, District IV
Denise J. Carter, District V,
Chair



COUNTY OF COLUSA

KATHLEEN MORAN, COUNTY CLERK
YOLANDA TIRADO, CHIEF BOARD CLERK
ANN NORDYKE, DEPUTY BOARD CLERK II
(530) 458-0508
(530) 458-0510

cocolusa@countyofcolusa.org
WWW.COUNTYOFCOLUSA.ORG

Minutes

December 10, 2013

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 10th day of December 2013 at the hour of 9:00 a.m., Present: Supervisors, Denise J. Carter, Chair, Gary J. Evans, Thomas A. Indrieri, Kim Dolbow Vann and Mark D. Marshall. Absent: None.

Chair Carter calls to order the Regular meeting of December 10, 2013 at 9:00 a.m., with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Bob Muszar, Interim CAO.
Peggy Scroggins, Margaret Van Warmerdam, Christine Harris, Auditor's Office.
Cindy Lovelace, Personnel Director.
Scott Lanphier, Michael Azevedo, Public Works.
Mary Winters, John Loudon, Colusa citizens.
Elizabeth Kelly, Craig Erickson, Health & Human Services.
Bill Fenton, Sarah Regharii, Lalo Campos, Probation Department.
Terry Rooney, Director, Behavioral Health Services.
Mary Anderson, Norma Anderson, Estella Dudman, Jana Asiata, Jayro Pina, Child Support Services.
Ken Woods, Martha Dragoo, Gerald Yarwood, Grand Jury.
Kaline Moore, Central Services.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Prayer by Chair Carter. Pledge of Allegiance.

ADMINISTRATION: It is moved by Supervisor Evans, seconded by Supervisor Marshall to approve the Minutes of the November 5, 2013 Regular Session. Motion carried by the following vote:

AYES: Supervisors Evans, Vann, Marshall and Carter.

NOES: None.

ABSENT: None.

ABSTAIN: Supervisor Indrieri.

Chair Carter makes time for a period of public comment. Hearing none, Chair Carter closes the period of public comment.

Chair Carter makes time for announcement of Closed Session matters to be considered.

Mr. Kropf states the Board will consider Closed Session matters at 10:45 a.m. as follows:

A. CONFERENCE WITH LABOR NEGOTIATOR – Government Code Section 54957.6

Agency Negotiators Bob Muszar and Cindy Lovelace
Employee Organizations:
Department Heads
DSA
Unrepresented
Assistant Personnel Director
County Counsel
Personnel Director
Senior Deputy County Counsel

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
James Rogers v. Colusa County, et al., Case No. CV23971.

9:05 a.m. STAFF REPORTS

Mr. Fenton updates the Board members on items as they pertain to his Department.

Mr. Rooney updates the Board members on items as they pertain to his Department.

Mr. Lanphier updates the Board members on items as they pertain to his Department.

9:13 a.m. (9:10 a.m. item on Agenda) ADMINISTRATION/RESOLUTION: It is moved by Supervisor Vann, seconded by Supervisor Marshall to adopt **Resolution No. 13-048**, a Resolution Of The Board Of Supervisors Of The County Of Colusa Providing County Employees A Paid-Day-Off On December 24, 2013, Or A Floating Paid-Day-Off For Those Employees Otherwise Required To Work On December 24, 2013 Or Who Are On A Regularly Scheduled Day Off On December 24, 2013 and authorize the Chair to sign. Resolution passed and adopted by the following vote:

AYES: Supervisors Evans, Indrieri, Vann, Marshall and Carter.

NOES: None.

ABSENT: None.

ADMINISTRATION/PROCLAMATIONS/CHILD SUPPORT SERVICES: It is moved by Supervisor Vann, seconded by Supervisor Marshall to adopt a Proclamation Of The Board Of Supervisors, County Of Colusa Honoring Mary Anderson Upon Her Retirement From The County Of Colusa and authorize the Chair to sign. Proclamation passed and adopted by the following vote:

AYES: Supervisors Evans, Indrieri, Vann, Marshall and Carter.

NOES: None.

ABSENT: None.

Chair Carter makes time for the adoption of a Proclamation Of The Board Of Supervisors, County Of Colusa Honoring Carol Pearson Upon Her Retirement From The County Of Colusa and states this matter will be considered later today upon the arrival of Ms. Pearson.

9:16 a.m. (9:15 a.m. item on the Agenda) Chair Carter, at the request of the Personnel Director, pulls the following from the Agenda:

PERSONNEL/AG COMMISSION/AIR POLLUTION: Consider approval of budget changes as funded in the 2013-2014 Budget as follows:

Ag Commission – 2060(95%)/Air Pollution – 4015(5%)

Delete: Assistant Ag Commissioner, MGT Range 27, \$6,022.00 – \$7,321.00 per month, effective June 30, 2013.

3 positions of Ag Biologist Standards Officer/APCO I/II/III, PF Range 29, \$3,565.00 - \$4,333.00 per month, effective June 30, 2013.

Ag Commission – 2060(100%)

Add: Assistant Ag Commissioner, MGT Range 27, \$6,022.00 – \$7,321.00 per month, effective July 1, 2013.

3 positions of Ag Biologist Standards Officer/APCO III, PF Range 29, \$3,565.00 – \$4,333.00 per month, effective July 1, 2013.

PERSONNEL/PUBLIC WORKS/PARKS AND RECREATION: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to authorize extending the extra help position of Parks Attendant, TPT, MSC Range 12, Step 2, \$15.06 per hour, effective December 11, 2013 through June 30, 2014. Motion carried: All yes. Absent: None.

PERSONNEL/BEHAVIORAL HEALTH – MENTAL HEALTH – 4013: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to authorize adding the position of Office Assistant Supervisor, PFT, MSC Range 16, \$2,474.00 through \$3,160.00 per month, effective January 1, 2014. Motion carried: All yes. Absent: None.

PERSONNEL/TREASURER-TAX COLLECTOR – 1022: It is moved by Supervisor Marshall, seconded by Supervisor Vann to authorize adding a limited term position of

Account Clerk II, PFT, MSC Range 10, \$2,220.00 - \$2,700.00, effective November 1, - December 31, 2013. Motion carried: All yes. Absent: None.

PERSONNEL/ASSESSOR – 1023: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to authorize adding an extra help position of Drafting Technician, TPT, MSC Range 26, Step 6, \$24.83 per hour, effective January 1, 2014 – June 30, 2014. Motion carried: All yes. Absent: None.

PERSONNEL/HEALTH AND HUMAN SERVICES – HUMAN SERVICES – 5011: It is moved by Supervisor Marshall, seconded by Supervisor Vann to approve the following:

A **Step 6** appointment effective January 1, 2014 for the following:

Renea Garcia, Welfare Investigator II, PFT, DSA Range 36, **Step 6**, \$4,832.00 per month.

Kimberly Vasco, PFT, Staff Services Analyst II, PF Range 35, **Step 6**, \$5,078.00 per month.

Motion carried: All yes. Absent: None.

9:28 a.m. (9:20 a.m. item on Agenda) SHERIFF/REQUEST FOR PROPOSALS: It is moved by Supervisor Vann, seconded by Supervisor Evans to approve the Request for Proposals and Notice to Proposers for a dispatch radio console system: Motorola® MCC7500 or equivalent with related Software, Hardware, Network cabling and Furniture for the Sheriff's Office. Further, set January 24, 2014 at 3:00 p.m. to receive and open proposals and direct the Clerk to publish and post Notice to Proposers. Motion carried: All yes. Absent: None.

SHERIFF/BIDS: It is moved by Supervisor Evans, seconded by Supervisor Vann that the Board finds that it is in the best interest of the County/public to waive the County's Formal Bid Process/Colusa County Code 17-4 (c) and authorize the Sheriff's Department to purchase five (5) 2014 Ford Police SUVs and one (1) 2014 Ford Expeditions, including emergency equipment from Folsom Lake Ford in an amount not to exceed \$243,000.00 (utilizing California State Bid contract 1-12-23-14). Motion carried: All yes. Absent: None.

C13-251 9:36 a.m. (9:25 a.m. item on Agenda) BEHAVIORAL HEALTH SERVICES: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to approve Standard Agreement 13-90300, between the County of Colusa Behavioral Health Services and **the Department of Health Care Services** for the County Mental Health Plan (MHP), effective July 1, 2013 through June 30, 2014, with terms and conditions as set forth in the agreement and authorize the Director of Behavioral Health Services to sign. Motion carried: All yes. Absent: None.

9:37 a.m. (9:30 a.m. item on Agenda) Chair Carter makes time for a Public Hearing to consider adoption of Appropriations Limits pursuant to Article XIII B of the California Constitution (Proposition 4) and Section 7910 of the Government Code as follows:

- Colusa County General Fund \$27,115,203.
- Walnut Ranch Street Lighting#1 \$ 15,413.

-
- Maintenance Area#1 \$ 445,706.

9:38 a.m. Chair Carter opens the public hearing and calls for public comment. Hearing none, Chair Carter closes the Public Hearing.

AUDITOR/RESOLUTION: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to adopt **Resolution No. 13-049**, a Resolution Of The County Board Of Supervisors Adopting General Fund, Walnut Ranch And Maintenance Area#1 Expenditure Levels For Fiscal Year 2013-2014 and authorize the Chair to sign. Resolution passed and adopted by the following vote:

AYES: Supervisors Evans, Indrieri, Vann, Marshall and Carter.

NOES: None.

ABSENT: None.

C13-252 9:39 a.m. (9:35 a.m. item on Agenda) AUDITOR: It is moved by Supervisor Marshall, seconded by Supervisor Vann to approve CSAC Excess Insurance Authority Medical Malpractice Program Extended Participation Agreement between the County of Colusa and **CSAC-EIA**, effective October 1, 2013 through October 1, 2015, with terms and conditions as set forth in the agreement and authorize the County Risk Manager to sign all necessary documents. Motion carried: All yes. Absent: None.

C13-253 AUDITOR: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to approve Amendments to Memorandum of Understanding Medical Malpractice Program between the County of Colusa and **CSAC-EIA**, effective October 1, 2013 through October 1, 2015, with terms and conditions as set forth in the agreement and authorize the County Risk Manager to sign all necessary documents. Motion carried: All yes. Absent: None.

Present: Carol Pearson, Veteran's Service Officer.
Jeanie Kessinger, Colusa citizen.

9:42 a.m. (9:10 a.m. item on Agenda) ADMINISTRATION/PROCLAMATIONS/VETERANS SERVICE: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to adopt a Proclamation Of The Board Of Supervisors, County Of Colusa Honoring Carol Pearson Upon Her Retirement From The County Of Colusa and authorize the Chair to sign. Proclamation passed and adopted by the following vote:

AYES: Supervisors Evans, Indrieri, Vann, Marshall and Carter.

NOES: None.

ABSENT: None.

AUDITOR/CONTINGENCIES: It is moved by Supervisor Indrieri, seconded by Supervisor Vann to approve Contingency Fund requests as follows:

- Department 2077-Animal Control-FY 2012-13 \$ 3,157.18
- Department 2071-Coroner-FY 2012-13 \$ 2,393.56

-
- Department 2035-Probation-FY 2012-13 \$28,939.95
 - Department 2081-Emergency Services-FY 2012-13 \$ 182.78
 - Department 1108-Information Technology
FY 2012-13 \$ 1,253.14
 - Department 1026-Revenue & Recovery FY 2012-13 \$ 1,828.95
 - Department 1022-Treasurer/Tax Collector
FY 2012-13 \$ 39.97

Motion carried: All yes. Absent: None.

9:52 a.m. (9:40 a.m. item on Agenda) TREASURER-TAX COLLECTOR: It is moved by Supervisor Indrieri, seconded by Supervisor Marshall to accept the Colusa County Treasurer-Tax Collector's 2014 Treasurer's Goals and Statement of Investment Policy.

Motion carried: All yes. Absent: None.

9:56 a.m. (9:45 a.m. item on Agenda) Chair Carter makes time for a Public Hearing to consider a proposed Ordinance of the Board of Supervisors of the County of Colusa Repealing Article III of Chapter 2, and Amending Article II of Chapter 2 of the Colusa County Code regarding the elimination of the position of Executive Secretary to the Board and the re-establishment of a County Administrative Officer Position.

9:57 a.m. Chair Carter opens the Public Hearing and calls for public comment.

Mr. Muszar states there is no new information to add since the last meeting.

9:57 a.m. Chair Carter calls for any further comment. Hearing none, Chair Carter closes the Public Hearing.

COUNTY ADMINISTRATIVE OFFICE/ORDINANCE: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to approve second reading, by title only, and adopt **Ordinance No. 759**, an Ordinance Of The Board Of Supervisors Of The County Of Colusa Repealing Article III Of Chapter 2, And Amending Article II Of Chapter 2 Of The Colusa County Code Regarding The Elimination Of The Position Of Executive Secretary To The Board And The Re-Establishment Of A County Administrative Officer Position, authorize the Chair to sign the Ordinance and the Clerk to publish and post same. Ordinance passed and adopted by the following vote:

AYES: Supervisors Evans, Indrieri, Vann, Marshall and Carter.

NOES: None.

ABSENT: None.

COUNTY ADMINISTRATIVE OFFICE/ORDINANCE/PUBLIC HEARING: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to approve introduction and first reading, by title only, of a proposed Ordinance Of The Board Of Supervisors Of The County Of Colusa Adding Article III To Chapter 2 Of The Colusa County Code Providing For The Appointment By The Board Of The Clerk Of The Board Of Supervisors, And Consolidating The Clerk Of The Board With The County Administrative Office. Further, set January 14, 2014 at 9:30 a.m. for a public hearing to consider second reading and

possible adoption and direct the Clerk to publish and post Notice of Hearing. Motion carried: All yes. Absent: None.

COUNTY ADMINISTRATIVE OFFICE/RESOLUTION: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to adopt **Resolution No. 13-050**, a Resolution of the Board of Supervisors Establishing the County Administrative Office and the Central Services Department and Consolidating the Director of the Central Services Department with the Office of County Administrative Officer and authorize the Chair to sign. Resolution passed and adopted by the following vote:

AYES: Supervisors Evans, Indrieri, Vann, Marshall and Carter.

NOES: None.

ABSENT: None.

Chair Carter makes time for the Monthly County Administrative Office implementation update.

Mr. Muszar states the adopted Implementation Plan requires that written progress reports be submitted to the Board monthly with this is being the first. He further states the italicized comments represent the progress that has been made on each task. Brief discussion is held, with no action taken.

10:04 a.m. (9:55 a.m. item on Agenda) Chair Carter makes time to waive the County's formal bid process pursuant to Section 17-4(c) of the Colusa County Code and authorize the purchase of three (3) budgeted Toughbook computers, software and hardware.

Ms. Moore states grant funding will expire at the end of the year and the Department is requesting the Board waive the County's formal bid process pursuant to the County Code and approve the purchase of the specialized laptops.

Supervisor Vann inquires as to how long the Department had been aware of the grant and expiration of funding.

Mr. Erickson states for about one (1) year.

Supervisor Vann states the Department had sufficient time to go through the bid process. Discussion is held.

CENTRAL SERVICES/HEALTH AND HUMAN SERVICES/BIDS: It is moved by Supervisor Marshall, seconded by Supervisor Evans that the Board finds that it is in the best interest of the County/public to waive the County's formal bid process pursuant to Section 17-4(c) of the Colusa County Code and authorize the purchase of budgeted items as follows:

- Three (3) Panasonic Toughbook computers, software and Hardware, in the amount of \$8,729.24

for Environmental Health from CDWG utilizing CMAS, contract 130733-National IPA Technology Solutions. Motion carried by the following vote:

AYES: Supervisors Evans, Marshall, and Carter.

NOES: Supervisors Indrieri and Vann.

ABSENT: None.

CENTRAL SERVICES/AG COMMISSION/AIRPORT: It is moved by Supervisor Vann, seconded by Supervisor Marshall to accept bid for airport fuel supply services for the Colusa County Airport as follows:

- World Fuel Network-Ascent Brand Proposal
- World Fuel Network-Phillips 76 Brand Proposal

Motion carried: All yes. Absent: None.

C13-254 CENTRAL SERVICES/AG COMMISSION/AIRPORT: It is moved by Supervisor Vann, seconded by Supervisor Indrieri to award the bid to World Fuel Network-Ascent Brand Proposal, further, approve an agreement between the County of Colusa and **World Fuel Services, Inc. - Fuel Supply Agreement and Branding Agreement-Ascent Brand**, effective December 10, 2013, with terms and conditions as set forth in the agreement and authorize the Chair to sign. Motion carried: All yes. Absent: None.

10:12 a.m. (10:00 a.m. item on Agenda) HEALTH AND HUMAN SERVICES/RESOLUTION: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to adopt **Resolution No. 13-051**, a Resolution Ratifying The County Medical Services Program (CSMP) Governing Board's Resolution Number 2013-1 To The Extent It Is In Accord With Section 17600.50()A Of The Welfare And Institutions Code; And Accepting The Approach For Determining Payment To The Family Support Subaccount As Described In Section 17600.50(A) Of The Welfare And Institutions Codes, Regarding The Distribution Of 1991 State Health Realignment Funding That Would Have Otherwise Been Allocated To The CMSP Governing Board And The Counties and authorize the Chair to sign. Resolution passed and adopted by the following vote:

AYES: Supervisors Evans, Indrieri, Vann, Marshall and Carter.

NOES: None.

ABSENT: None.

C13-255 10:17 a.m. (10:05 a.m. item on Agenda) PUBLIC WORKS: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to approve agreement number 03-0534, between the County of Colusa Public Works and the **State of California Department of Transportation (CALTRANS)** for relinquishment of a portion of Bear Valley Road to the County as a result of the realignment and safety improvements made to the intersection of SR20 and Bear Valley Road, effective December 10, 2013, with terms and conditions as set forth in the Agreement and authorize the Chair to sign. Motion carried: All yes. Absent: None.

PUBLIC WORKS/REQUEST FOR PROPOSALS: It is moved by Supervisor Marshall, seconded by Supervisor Evans to approve Request for Proposals and Notice to Contracts

for purchase of a Motor Grader for the Department of Public works and authorize the Chair to sign Notice to Contractors. Further, set January 8, 2014 at 10:00 a.m. to receive and open RFPs and direct the Clerk to publish and post Notice to Contractors. Motion carried: All yes. Absent: None.

10:21 a.m. (10:10 a.m. item on Agenda) Chair Carter makes time for a Presentation regarding the status of the Zoning Code update by De Novo Planning Group.

Mr. Ritchie states the main goal of a comprehensive Zoning Code update is to clarify, update, and simplify the Code. He further states the new Zoning Code will do as follows:

- Be user-friendly and easy to understand,
- Be illustrated with graphics, diagrams, and concise tables,
- Allow for a streamlined development review process,
- Provide clear direction to project applicants, and
- Effectively implement the new Colusa County General Plan.

Discussion is held regarding same.

Mr. Ritchie speaks further to the following:

- Upcoming workshops to educate the public,
4 workshops to inform public, explain role of Zoning Code, invite public input, and identify public priorities.
- Zoning Code Advisory Committee meetings,
8 or 9 meetings to identify key issues, craft development standards and develop the Zoning map.
- Planning Commission meetings,
Periodic meetings to identify key issues, review draft Zoning Code, provide recommendations to the Board.
- Board of Supervisors Meeting,
Periodic updates, review significant issues, gather Board input, review drafts, receive public comments, adopt the Zoning Code.
- Tentative timelines,
February-April: Steering Committee reviews draft Zoning Code sections.
May: Planning Commission and Board review of Draft Zoning Code.
May-June: Public review of Draft Zoning Code, and
June: Adoption hearings.

Further, discussion is held, with no action taken.

10:40 a.m. (10:25 a.m. item on Agenda) APPOINTMENTS/COLUSA COUNTY CEMETERY DISTRICT: It is moved by Supervisor Indrieri, seconded by Supervisor Marshall to appoint Barbara Salazar and Gerald H. Sartain to the Colusa County Cemetery District, effective December 10, 2013 through December 9, 2017. Motion carried: All yes. Absent: None.

Chair Carter makes time for approval of Consent Agenda Items 1-31.

At the request of the Ag Commissioner, Chair Carter pulls from the Agenda, Consent Item No. 18, as follows:

Consent item 18. AG COMMISSION/MIGRANT HOUSING/PUBLIC HEARING: Set January 14, 2014 at 9:30 a.m. for a public hearing to consider reallocating \$100,000.00 in Community Development Block Grant (CDBG) funds for grant #12-CDBG-8377 from the 10% set-aside category for Williams Migrant Housing child care facility improvements to the main activity, which involves installing a sewer line and pump station to connect the Williams Migrant Housing Center to the City of Williams wastewater system and to decommission the on-site wastewater ponds to address an abatement and cleanup order by the State Regional Water Quality Control Board.

Chair Carter so directs.

CONSENT AGENDA: It is moved by Supervisor Vann, seconded by Supervisor Marshall to approve Consent Agenda Item Nos. 1 through 17 and 19 through 31 with changes as follows:

1. AUDITOR: Approve changes in Revenue and Appropriations as follows:

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue & Appropriations:</i>				
FY 12/13				
Ag Commissioner	00101	2060	453910	\$3,783.38
Total				\$3,783.38
Ag Commissioner	00101	2060	55280	\$3,783.38
Total				\$3,783.38
CLRF11-HHS-Non Drug MC	02798	002798	452813	\$45,174.68
Total				\$45,174.68
CLRF11-HHS-Non Drug MC	02798	002798	59452	\$133,130.05
Total				\$133,130.05
CLRF11HHS-Drug MC	02799	002799	452813	\$3,673.67
Total				\$3,673.67
CLRF11-HHS-Drug MC	02799	002799	59452	\$33,652.09
Total				\$33,652.09
Co Library Spec Proj Trust	02950	002950	441900	\$167.87
Total				\$167.87
Co Library Spec Proj Trust	02950	002950	59452	\$4,628.33
Total				\$4,628.33
Development Fee-Library	02953	002953	479431	\$1,071.28

Total				\$1,071.28
Development Fee-Library	02953	002953	59452	\$2,407.09
Total				\$2,407.09
Colusa Library Trust	02955	002955	441900	\$40.49
Colusa Library Trust	02955	002955	479476	\$0.81
Total				\$41.30
Colusa Library Trust	02955	002955	59452	\$2,391.11
Total				\$2,391.11
MFH – U.S. Bank	00156	1078	442020	\$17,467.00
MFH – U.S. Bank	00156	1078	479860	\$1,055.00
MFH – U.S. Bank	00156	1078	479360	\$98.24
MFH – U.S. Bank	00156	1078	441906	\$0.49
Total				\$18,620.73
MFH – U.S. Bank	00156	1078	55280	\$18,499.23
MFH – U.S. Bank	00156	1078	55265	\$120.00
MFH – U.S. Bank	00156	1078	55267	\$1.50
Total				\$18,620.73
Road Fund	00110	3010	454164	\$154,092.
Road Fund	00110	3010	4541651	\$62,736.
Total				\$216,828.
Road Fund	00110	3010	53180	\$216,828.
Total				\$216,828.
FY 13/14				
Sheriff	00101	2021	467510	\$10,493.30
Total				\$10,493.30
Sheriff	00101	2021	51012	\$797.31
Sheriff	00101	2021	51022	\$60.99
Sheriff	00101	2021	53180	\$9,635.00
Total				\$10,493.30
Sheriff	00101	2021	467505	\$23,894.23
Total				\$23,894.23
Sheriff	00101	2021	51012	\$21,956.22
Sheriff	00101	2021	51013	\$240.00
Sheriff	00101	2021	51022	\$1,698.01
Total				\$23,894.23
DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT

To Increase (Decrease) Appropriations:

Board of Supervisors	00101	1011	532504	(\$5,000.00)
	00101	1011	53251	\$5,000.00
Road Fund	00110	3010	59395	(\$594,172.)
Road Fund	00110	3010	53180	\$594,172.
Total				\$0.00
DPW-Co Rd District	00140	3017	53230	(\$594,172.)
DELETE				\$594,172.
Total				\$0.00
DPW-Co Rd District	00140	3017	53230	\$594,172.
Total				\$594,172.
FY 12/13				
Stonyford Branch Library	02959	002959	59452	\$500.00
Total				\$500.00
EMS-Administration	02819	002819	55555	\$268.75
Total				\$268.75
LEA-Local Enf Agency	02825	002825	59452	\$118,723.28
Total				\$118,723.28
CLRF11-HHS-Foster Care	02839	002839	59452	\$95,618.03
Total				\$95,618.03
Realignment-Mental Health	02935	002935	59452	\$1,886.93
Total				\$1,886.93
CLRF11-Mntl Hlth Realign	02944	002944	5j9452	\$118,723.28
Total				\$118,723.28
Public Library Fund	02954	002954	59452	\$2,497.04
Total				\$2,497.04
Arbuckle Library	02957	002954 002957	59452	\$1,000.00
Total				\$1,000.00
FY 12/13 Princeton Library	02958	002958	59452	\$500.00
Total				\$500.00
FY 13/14 Sheriff	00101	2021	51012	\$7,871.07
Sheriff	00101	2021	51022	\$602.14
Total				\$8,473.21
Sheriff	00101	2021	51012	\$4,570.38
Sheriff	00101	2021	53171	\$13.68
Sheriff	00101	2021	53180	\$4,745.00

Total				\$9,329.06
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2. AUDITOR: Consider approving Intra Budget Transfer Nos. 13099 through 13101 and 14001 through 14007.
3. AUDITOR: Acknowledge report of Development Impact Fees collected and expended for fiscal year 2012-13.
4. AUDITOR: Accept the Agreed-Upon Procedures Review for the County Recorder's Social Security Number Truncation Program review period April 1, 2008 through June 30, 2013.
5. ADMINISTRATION/APPOINTMENTS/COLUSA COUNTY PLANNING COMMISSION: Approve Notice of Vacancy for appointments to the Colusa County Planning Commission and direct the Clerk to publish and post Notice for same.

C13-256 6. PLANNING AND BUILDING: Ratify an agreement between the County of Colusa and **Jeff Savage Plumbing** for repair of the main sewer line at the Arbuckle Library, effective through December 31, 2013, in an amount not to exceed \$15,500.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

7. PLANNING AND BUILDING/FIXED ASSETS: Authorize the Director of Planning and Building to purchase an unbudgeted vacuum cleaner, in the amount of \$650.00.

C13-257 8. HEALTH AND HUMAN SERVICES: Approve Standard Agreement 13-20325, between the County of Colusa Health and Human Services and **California Department of Public Health** to support local immunization efforts, effective July 1, 2013 through June 30, 2017, in the total amount of \$100,000.00 and authorize the Chair to sign.

C13-258 9. HEALTH AND HUMAN SERVICES: Approve HCPCFC Memorandum of Understanding between the County of Colusa Health and Human Services, Public Health Division, Social Services Division and **Colusa County Probation Department** for Health Care Program for Children in Foster Care, effective July 1, 2013 through June 30, 2015, with terms and conditions as set forth in the MOU and authorize signature by program representatives.

C13-259 10. HEALTH AND HUMAN SERVICES: Approve 2013-14 Allocation Agreement No. EPO 13-07, between the County of Colusa Health and Human Services and **California Department of Public Health** for CDC Public Health Emergency Preparedness (PHEP), State General Fund (GF) Pandemic Influenza, HHS Hospital Preparedness Program (HPP) Funding, effective July 1, 2013 through June 30, 2014, with terms and conditions as set forth in the Agreement and authorize the Chair to sign.

C13-260 11. HEALTH AND HUMAN SERVICES: Approve County Nutrition Education Services (SNAP-Ed) Agreement between the County of Colusa Health and Human Services and **State of California and California State University, Chico Research Foundation** for the purpose of coordinating efforts and implementing focused nutrition education interventions geared towards the needs of local low-income communities within Colusa County, effective October 1, 2013 through September 30, 2015, in an amount not to

exceed \$167,958.53, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

C13-261 12. HEALTH AND HUMAN SERVICES: Approve Agreement No. 14-167 CFS, between the County of Colusa Health and Human Services and **the 44th District Agricultural Association** for exhibit space, effective February 4, 2014 through February 6, 2014, with terms and conditions as set forth in the agreement and authorize the Director of Health and Human Services to sign.

13. HEALTH AND HUMAN SERVICES: Approve the Annual Children's Medical Services (CMS) Plan and Budget for FY 2013-2014 and authorize the Chair to sign all related documents.

C13-262 14. BEHAVIORAL HEALTH SERVICES: Approve an agreement between the County of Colusa Behavioral Health Services and **Colusa Indian Community Council** to provide linkage to the Native American Community, effective through June 30, 2014, in an amount not to exceed \$32,000.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

C13-263 15. SHERIFF: Approve Modification to Agreement C12-024, between the County of Colusa Sheriff's Department and **Johnson Controls** for services for the HVAC System and extending the term of agreement from February 1, 2012 through January 31, 2014 to January 3, 2015 and increasing compensation from \$4,200.00 to \$4,542.30 effective February 1, 2014, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

16. SHERIFF/AUDITOR: Authorize a one lump sum payoff of accumulated sick (\$37,342.00) and vacation (\$22,346.00) leave for Sgt. Kevin Erdelt upon his retirement on December 31, 2013.

C13-264 17. AG COMMISSION/MIGRANT HOUSING: Approve Standard Agreement 13-OMS-956, between the County of Colusa Ag Commission and **Department of Housing and Community Development** for the Operations and Maintenance of the Williams Migrant Center, effective through August 31, 2015, in the maximum amount of \$911,994.00, with terms and conditions as set forth in the agreement and authorize the Director of Migrant Housing to sign.

19. AG COMMISSION/AIR POLLUTION/PUBLIC HEARING: Approve opening a 30 day period to receive public comment on the Northern Sacramento Valley Planning Area 2012 Triennial Air Quality Plan. Further, set January 28, 2014 at 9:30 a.m., for a public hearing to consider adoption of the 2012 Triennial Air Quality Attainment Plan and direct the Clerk to publish and post Notice of Hearing.

20. COUNTY ADMINISTRATIVE OFFICE: Approve Colusa County membership in the County Administrative Officers Association of California in the approximate annual amount of \$517.00 and authorize the Interim County Administrative Officer to join on behalf of the County.

C13-265 21. COUNTY ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS: Approve amendment to agreement C12-077, between the County of Colusa and **Robert J. Muszar**, Consultant amending "TERM" to be effective through June 30, 2014,

with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

22. COOPERTIVE EXTENSION: Approve Holiday Office Closure for the Cooperative Extension Department from December 24, 2013 through January 1, 2014.

C13-266 23. CHILD SUPPORT SERVICES: Approve Modification to Agreement C11-302, between the County of Colusa Child Support Services and **Nancy McGie** to prosecute child support cases, and modifying the "TERM" of agreement to be effective through January 7, 2014, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

C13-267 24. CHILD SUPPORT SERVICES: Approve an agreement between the County of Colusa Child Support Services and **Triumph Diamond Group** for legal support services, effective January 1, 2014 through December 31, 2014, in an amount not to exceed \$2,500.00, with a thirty (30) day written termination clause by either party and authorize the Director of Child Support Services to sign.

25. COUNTY CLERK-ELECTIONS: Accept Canvass and Statement of Result of Election for the Westside Water District Landowner Election.

C13-268 26. PROBATION: Approve Modification to Agreement C13-001, between the County of Colusa Probation Department and **Colusa One Stop** to provide career exploration, job search, job skills assessments/development, and job placement assistance to eligible AB 109 and 678 adult probationers, and modifying "TERM" to be effective through December 31, 2015, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

C13-269 27. PUBLIC WORKS: Ratify Agreement 1314-09, between the County of Colusa Public Works Department and **Taber Consultants**, for construction observation and testing services, effective November 1, 2013 through June 30, 2014, in an amount not to exceed \$10,000.00, with a fifteen (15) day written termination clause by either party and signed by the Director of Public Works.

C13-270 28. PUBLIC WORKS: Ratify Agreement 1314-10, between the County of Colusa Public Works Department and **Dunton Construction** for water and sanitary sewer connections at Hillgate Road, effective November 13, 2013 through December 31, 2013, in a total amount of \$23,963.97, with a fifteen (15) day written termination clause by either party and signed by the Director of Public Works.

29. PUBLIC WORKS: Write-off debt of \$494.97, as uncollectable, for services rendered by the Public Works Department.

30. COUNTY OF COLUSA STATE FAIR EXHIBIT: Approve California State Fair 2014 Counties Exhibits Entry Form and appoint Gerry Hernandez as the official representative of the County of Colusa and authorize the Chair to sign the Entry Form.

31. TREASURER-TAX COLLECTOR: Accept the Colusa County Treasurer's Monthly Investment Reports for October 2013 and November 2013. **Consent motion carried: All yes. Absent: None.**

SUPERVISORS' REPORTS OR COMMENTS.Supervisor VannMeetings/Functions attended: **November 5, 2013**

CDBG Committee meeting.

Conference call w/CSAC & RCRC.

Bureau meeting re: East Park Reservoir and County staff.

Chaired Ag & Natural Resources Committee meeting on
Williamson Act Subvention payments.

Transportation Commission meeting.

East Park Committee meeting re: operations plan.

Arbuckle Car show.

CAO Ad-hoc Committee meeting.

Conference call w/Union Pacific in regards to property and
Depot.Meeting regarding proposed Dollar General Store in
Arbuckle.

Road Review with DPW in District I.

CSAC & RCRC Groundwater meeting.

Testimony on Farmland Conversion Communication.

Ability to collect fees via credit card.

Calls/emails re:

Groundwater State & Local issues.

CSAC Ag & Natural Resources.

Union Pacific.

SRA-Letter, calls & emails.

Meetings/Functions attended: **December 10, 2013**Indian Gaming/Joint Tribal meeting with Governors office
and various local Tribes re: new Gaming decision issues.

CSAC Annual Conference.

Attended Grant Request Presentation with Sheriffs
Department.

RCRC Board meeting.

Transportation Commission, planning meeting.

Met w/Public Works re: stop sign issues, Road conditions
issues, and East Park Reservoir planning.Groundwater work plan meeting with State Water Board
Staff.

North Counties Consortium meeting.

RCRC Executive Committee meeting.

Green Plant project meeting.

Testify at State Assembly Hearing on Agriculture Lands
Mitigation hearing.Supervisor Carter

Meetings/Functions attended:

CSAC Annual Conference.

Ag Department Grower meeting.

CA Water Action Plan Outreach meeting w/CDFA State
Region Quality Control Board member.Mid/Upper Sac Regional Flood Plan Steering Committee
meeting & conference calls.

Meeting w/FEMA regarding Arbuckle, Maxwell, and Williams.
 CAO Ad-hoc meeting.
 Agenda Review.
 Treasurer/Tax Collector Department.

Chair Carter inquires as to any State or Federal Legislation/General Budgetary Matters.

Discussion is held regarding who has the authority to sign CAO claims with the Board members concurring claims will be signed by the Chair or his or her designee.

Chair Carter makes time for Ad Hoc Committee updates.

Supervisor Marshall updates the Board members on items as they pertain to the CDBG Committee, noting discussion will be held at the next meeting regarding designating the Committee a standing Committee. Discussion is held, with no action taken.

Supervisor Indrieri states he is working with Supervisor Vann in regards to Green Planet, noting things are moving forward.

Chair Carter makes time for discussion regarding a tour of the Premier Mushroom Facility and Luncheon for RCRC Staff.

Supervisor Marshall states arrangements are being made for RCRC staff to tour the Premier Mushroom Facility. He states he'd like to provide lunch for RCRC staff once the tour is over and requests approval to buy them lunch. Discussion is held.

ADMINISTRATION: It is moved by Supervisor Marshall, seconded by Supervisor Vann to approve/authorize the purchase of lunch for RCRC staff following the tour of the Premier Mushroom Plant with a date yet to be determined. Motion carried: All yes. Absent: None.

ADMINISTRATION: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to allocate 2013 payments under Title II and Title III Secure Rural Schools and Community Self Determination Act as follows:

85 % to Title III Secure Rural Schools & Roads and
 15 % to Title II projects,

Motion carried: All yes. Absent: None.

AUDITOR: It is moved by Supervisor Indrieri, seconded by Supervisor Marshall to approve Special Claims as follows:

<u>Claim</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
551807	County Counsel	Stoel Rives	\$18,404.77
551808	County Council	Remcho, Johansen & Purcell	\$853.69
551809	Bldg & Grounds	Jeff Savage Plumbing	\$15,000.00
551810	Central Services	Chevron & Texaco	\$140.83

551811	Behavioral Health	North Valley Behavioral Health	\$3,300.00
551812	Public Defender	Drug Detection Laboratories	\$150.00
551813	Board of Supervisors	Hunt & Jeppson	\$80.00
551814	Clerk-Recorder	DFM Associates	\$1,986.07
551815	Clerk-Recorder	DFM Associates	\$1,144.90
551816	Clerk-Recorder	DFM Associates	\$1,986.07
551817	Clerk-Recorder	DFM Associates	\$1,144.90
551818	DHHS - Ambulance	C & L Home Service	\$45.00
551819	Public Defender	Deltaphase Inc	\$5,000.00
551820	Public Defender	David R Nelson	\$990.00
551821	Public Defender	Law Offices of John K Hinely	\$1,444.50
551822	Public Defender	Law Offices of John K Hinely	\$157.50
551823	Co-op Extension	Tri County Petroleum	\$699.56
551824	Behavioral Health	Tri County Petroleum	\$1,574.75
551825	Road	Tri County Petroleum	\$8,113.69
551826	Sheriff	Reading Oil	\$342.76
551827	Public Defender	Action Point Investigations	\$455.00

Motion carried: All yes. Absent: None.

AUDITOR: It is moved by Supervisor Evans, seconded by Supervisor Marshall to approve Claim Register Sheets for the period of November 5, 2013 through December 9, 2013. Motion carried by the following votes:

AYES: Supervisor Evans, Vann, Marshall and Carter.

NOES: None.

ABSTAIN: Supervisor Indrieri.

ABSENT: None.

Chair Carter declares a recess at 10:58 a.m. to convene in Closed Session and reconvenes in Regular Session at 12:30 p.m. and declares a recess.

Chair Carter reconvenes in Regular Session at 1:00 p.m., with all Supervisors except Supervisor Marshall present.

Present: Marcos Kropf, County Counsel.
 Bob Muszar, Interim CAO.
 Kathy Craigo, KCMC.
 Chris Fritz, PBI.
 Casey J. Cox, Arbuckle citizen.
 Jesse Cain, City of Colusa.
 Art Roa, Williams Citizen.
 Xing Liu, FEMA.
 Bill Fox, Mark Glidden, CH2M Hill.
 Yolanda Tirado, Ann Nordyke, Board Clerks.

Chair Carter makes time for announcement of Closed Session matters considered.

Mr. Kropf states the Board met in Closed Session and discussed the following:

CONFERENCE WITH LABOR NEGOTIATOR – Government Code Section 54957.6, Agency Negotiators Bob Muszar and Cindy Lovelace,

Employee Organizations:
Department Heads
DSA
Unrepresented
Assistant Personnel Director
County Counsel
Personnel Director
Senior Deputy County Counsel

He states there was no reportable action taken.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, James Rogers v. Colusa County, et al., Case No. CV23971. He states there was no reportable action taken.

Ms. Scroggins states a matter arose after the posting of the December 10, 2013 Agenda regarding the payment of a claim to BMI Imaging Systems in the amount of \$35,261.33 for converting film to digital images for the Social Security Turncation program under AB 1168 and requests this matter be brought on for consideration of payment.

ADMINISTRATION/AUDITOR: It is moved by Supervisor Indrieri, seconded by Supervisor Evans that the Board finds a matter arose after the posting of the December 10, 2013 Agenda regarding the payment of a claim to BMI Imaging Systems in the amount of \$35,261.33 and the need for payment of same. Motion carried: All yes. Absent: None.

Ms. Scroggins states in October of 2007 AB 1168 was signed into law by the Governor. She states the law is intended to protect against identity theft by requiring local agencies to redact social security numbers from records prior to disclosing them to the public. She states further BMI Imaging Systems was hired to assist in the completion of converting film to digital images so the County would be in compliance with the Social Security Turncation program under AB 1168. Brief discussion is held.

ADMINISTRATION/AUDITOR/CLERK-RECORDER: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to authorize the Auditor-Controller to submit payment to BMI Imaging Systems in the amount of \$35,261.33 for the conversion of film to digital images for compliance with Social Security Turncation program under AB 1168. Motion carried by the following vote:

AYES: Supervisors Evans, Indrieri, Marshall and Carter.

NOES: Supervisor Vann.

ABSENT: None.

1:11 p.m. (1:00 p.m. item on Agenda) Chair Carter makes time for a Presentation of results of 20 Hydraulic modeling of Williams, Maxwell and Arbuckle and introduces Ms. Kathy Schafer, FEMA Region IX Engineer.

Ms. Schafer introduces Ms. Xing Liu, FEMA Region IX NFIP Planner, and from CH2MHill, Mr. Bill Fox, Project Manager and Mr. Mark Glidden, P.E., LS. Senior Hydrology/Hydraulic Modeling Lead. She speaks to the following:

- Project History,
- Study Scope, Methodology, and Results,
- Study Revision Process,
- Colusa Map Update Process as presented in 2010,
- What will be included in the Mapping Update,
- Provisionally Accredited Levees-PAL Timeline,
- The Risk Equation,
- Risk Assessment Database,
- Changes since last Map,
- Contributing Flood Hazard Factors,
- Multi-Frequency Depth Grids,
- Percent of Annual Chance of Flooding,
- Watershed Flood Risk, and
- Short-term and Long-term objectives.

Mr. Glidden speaks to Colusa County Floodplain Evaluation and Delineation as follows:

- Secured updated topographic and survey data (CVFED & field Surveys),
- Updated hydrology,
- Two-dimensional hydraulic models,
- Elements of 2-D Hydraulic Model,
- Floodplain evaluations,
- Preliminary floodplain delineations,
- Preliminary floodplain Work maps,
- Updated Base Mapping,
- Channels Included in Detailed Area,
- Existing Regulatory Floodplain maps, and
- Proposed Zones and floodplain boundaries.

Lengthy discussion is held, with no action taken.

The Board adjourns at 2:20 p.m. to reconvene in Regular Session on January 14, 2014 at the hour of 9:00 a.m.

Denise J. Carter, Chair

Attest: Kathleen Moran, County Clerk
and ex-officio Clerk to the Board of
Supervisors

BY _____
Ann Nordyke, Deputy Board Clerk II