

## Board of Supervisors

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## COUNTY OF COLUSA

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BOARD CHAMBERS  
547 MARKET STREET, SUITE 108  
COLUSA, CA 95932

# Agenda

## January 28, 2014

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of January 14, 2014 Regular Session and January 17, 2014 Special Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m. STAFF REPORTS- **Note: 3 minutes allowed per Department for Staff Reports.**  
This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m. PERSONNEL

A. **County Counsel-1031**

Consider the following position changes:

Delete: Legal Administrative Assistant, PFT, CNF Range 32, \$3,659.00 - \$4,672.00 per month, effective January 31, 2014.

Add: Senior Legal Secretary, PFT, CNF Range 18, \$2,598.00 - \$3,318.00 per month, effective February 1, 2104.

B. **Clerk/Recorder - 2070**

Consider the following position changes:

Delete: Board Clerk I/II, PFT, CNF Range 14/18,  
\$2,356.00 - \$3,009.00/ \$2,598.00 - \$3,318.00 per  
month, effective January 31, 2014.

Delete: Chief Board Clerk, PFT, CNF Range 28,  
\$3,318.00 - \$4,237.00 per month, effective  
January 31, 2014.

Add: Deputy Clerk of the Board of Supervisors I/II,  
PFT, CNF Range 18/22, \$2,598.00 -  
\$3,318.00/\$2,865.00-\$3,659.00 per month,  
effective February 1, 2014.

Add: Chief Deputy Clerk of the Board of Supervisors,  
PFT, CNF Range 32, \$3,659.00 - \$4,672.00 per  
month, effective February 1, 2014.

**C. Sheriff - 2021**

Consider adding a Limited Term position of Sergeant, LT-FT, DSA  
Range 39, \$4,470.00 - \$5,707.00 per month, effective February 1, 2014  
through April 12, 2014.

**D. DHHS – Environmental Health - 4019**

Consider bilingual pay of \$50.00 per month for Jagjinder Sahota,  
Environmental Health Director, effective the first of the month  
following passage of the bilingual exam.

9:15 a.m. COUNTY ADMINISTRATIVE OFFICE

A. Monthly County Administrative Office implementation Update.

B. Consider approving request for Contingencies (Department 7098,  
Expenditure Account 59400) in the amount of \$10,000.00  
(Department 1011, Expenditure Account 57361) to make funding  
available to secure for the County an Option to Buy 250 5<sup>th</sup> Street,  
Colusa, CA 95932 and its adjoining parking lot.

9:20 a.m. DISTRICT ATTORNEY/FIXED ASSETS

Consider approving purchase from Dell Computers of unbudgeted fixed  
assets for the District Attorney's Office as follows:

Three (3) laptop computers, at \$1,103.17 each

for a total amount of \$3,309.51, to be funded by Indian Gaming Fund  
(02258-002258).

9:25 a.m. APPOINTMENTS

**Colusa County Planning Commission**

Consider re-appointing to the Colusa County Planning Commission the  
following:

- John Loudon, effective February 1, 2014 through January 31, 2015
- Eddie Johnson, effective February 1, 2014 through January 31, 2015
- Marion C. Mathis, effective February 1, 2014 through January 31, 2015
- Steve Vanderpan, effective February 1, 2014 through January 31, 2015 (**Applications received:** John Loudon, Eddie Johnson, Marion C. Mathis and Steve Vanderpan)

9:30 a.m. PUBLIC HEARINGS-Sitting as the Colusa County Air Pollution Control District Board Ag Commission/Air Pollution

- A. Public Hearing to receive public comment on the Northern Sacramento Valley Planning Area 2012 Triennial Air Quality Plan.
- B. Consider adopting a Resolution Of The Governing Board Of The Colusa County Air Pollution Control District Approving The Northern Sacramento Valley Planning Area 2012 Triennial Air Quality Attainment Plan and authorize the Chair to sign.

9:35 a.m. PLANNING AND BUILDING

Consider approving "State of California new Application for Eligibility State & Federal Surplus Property Program" for Planning and Building and authorize the Director of Planning and Building to sign the Application. Further, adopt a Resolution of the California Department of General Services designating and authorizing County Representatives to acquire surplus property through the auspices of the California State Agency for Surplus Property and authorize the Chair to sign the Resolution.

9:40 a.m. SHERIFF/BIDS

Consider rejecting two bid packets received and opened on December 19, 2013 at 3:00 p.m. for purchase of Side by Side Utility Terrain Vehicle (UTV) as Non-Responsive as follows:

1.	Valley Truck and Tractor Company	\$13,307.00
2.	Honda Yamaha Sports Center	\$13,996.32

9:45 a.m. PUBLIC WORKS

Consider approving purchase for the Public Works Department of an budgeted fixed asset from Touchboards.com as follows:

One (1) 65' Diagonal LED True Touch Board and Wireless Module Accessory Board,

in the total amount of \$4,969.45, to be funded from 13/14 Road Funds.

9:50 a.m. COUNTY COUNSEL

Consider introduction and first reading, by title only, of a proposed Ordinance Of The Colusa County Board of Supervisors Amending, Deleting And Adding Various Sections, And Subsections To Chapter 45 Of The Colusa County Code. Further, set February 25, 2014 at 9:30 a.m. for a

Public Hearing to consider second reading and adoption of same and direct the Clerk to publish and post Notice of Hearing.

**10:15 a.m. RECESS**

10:30 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. CONFERENCE WITH LABOR NEGOTIATOR – California Government Code Section 54957.6  
 Agency Negotiators Bob Muszar and Cindy Lovelace.  
 Employee Organizations-  
 CCEA – Miscellaneous, Professional Admin, and Confidential DSA  
 Management Coalition  
 Appointed Department Heads  
 Unrepresented – County Counsel, Personnel Director and Senior Deputy County Counsel.  
 IHSS
  
- B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR, Robert J. Muszar, California Government Code Section 54956.8, to discuss property located at 250 5<sup>th</sup> Street, Colusa, CA 95932, regarding possible purchase.

**12:00 NOON RECESS**

**3:00 P.M. TRANSPORTATION AND TRANSIT MEETING**

**CONSENT AGENDA ITEMS 1-15**

*All items are approved by one motion unless pulled by a Board member for separate discussion or action.*

- 1. AUDITOR: Approve changes in Revenue and Appropriations as follows: Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
To Increase (Decrease) Appropriations:				
Sheriff	00101	2021	53171	(\$13.68)
Sheriff	00101	2021	53230	\$5,684.62
Total				\$5,670.94

- 2. AUDITOR: Approve Intra Budget Transfer Nos. 14011 through 14012.
  
- 3. COLUSA COUNTY MENTAL HEALTH BOARD/RESIGNATION: Accept the recommendation of the Mental Health Board to withdraw Amber Kesterson's

- appointment to the Mental Health Board.
4. CENTRAL SERVICES/MIGRANT HOUSING: Accept and approve the proposal from Advanced Document for the lease with Wells Fargo for a Kyocera KM-3050 in the amount of \$74.00 plus tax/month and the Maintenance Program at \$0.01/page for the Migrant Housing Department and authorize the Chair to sign. Further, approve an Equipment Lease Agreement between the County of Colusa Migrant Housing and **Wells Fargo Financial (Advanced Document)** for a replacement copier for the Migrant Housing Center, effective January 28, 2014, with terms and conditions as set forth in the Agreement and authorize the Chair to sign all related documents.
  5. HEALTH AND HUMAN SERVICES: Approve an agreement between the County of Colusa Health and Human Services and **Wendy K. Lyle, PHD** to provide County with counseling, evaluation, psychotherapy and related court services, effective January 28, 2014 through January 28, 2017, in an amount not to exceed \$50,000.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.
  6. HEALTH AND HUMAN SERVICES: Approve an Agreement No. Sub 13-036 between the County of Colusa Health and Human Services and **the California State University (CSU), Chico Research Foundation** on behalf of its program the Center for Nutrition and Activity Promotion (CNAP) for local Nutrition Education and Obesity Prevention (NEOP) activities, effective October 1, 2013 through September 30, 2016, in an amount not to exceed \$113,722.54, with a thirty (30) day written termination clause by either party and authorize the Chair to sign.
  7. PLANNING AND BUILDING/PUBLIC HEARING: Ratify Notice of Public Hearing setting February 11, 2014 at 9:30 a.m. for a Public Hearing to consider a proposed Resolution Dissolving the Walnut Ranch Units #1, #2, and #3 Street Lighting Maintenance District and Designating the City of Colusa the Successor Agency and direct the Clerk to publish and post notice for same.
  8. PLANNING AND BUILDING: Approve Modification to Agreement C12-009, between the County of Colusa Planning and Building and **De Novo Planning Group**, effective January 28, 2014 and modifying the "TERM" from August 31, 2013 to September 30, 2014, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
  9. ASSESSOR: Approve a Joint Powers Agreement (JPA) for e-Forms Development Management and Administration between the County of Colusa Assessor's Office and **the Board of Equalization and the following California Counties, Alameda, Alpine, Amador, Butte, Calaveras, Contra Costa, Del Norte, El Dorado, Fresno, Glenn, Humboldt, Imperial, Inyo, Kern, Kings, Lake, Lassen, Los Angeles, Madera, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Orange, Placer, Plumas, Riverside, Sacramento, San Benito, San Bernardino, San Diego, San Francisco, San Joaquin, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tulare, Tuolumne, Ventura, Yolo, and Yuba** for the purpose of collecting, storing, and maintaining data necessary to the assessment functions, effective March 1, 2013 through June 30, 2016, with terms

- and conditions as set forth in the JPA and authorize the Assessor to sign.
10. LOCAL CHILD CARE PLANNING COUNCIL (LPC): Approve "Certification Statement Regarding Composition of LPC Membership" and authorize the Chair to sign.
  11. PROBATION: Approve Modification to Agreement C11-292, between the County of Colusa Probation Department and **Corrections Software Solutions, LP.**, for services related to the installation of computer software, the maintenance of the software and a licensing agreement for software, and **modifying terms of agreement** as set forth in the Modification, effective February 1, 2014,, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
  12. AG COMMISSION: Approve Memorandum of Understanding 13-sd06, between the County of Colusa Ag Commission and **the California Department of Agriculture (CDFA)** for the enforcement of the California Seed Law, effective July 1, 2013 through June 30, 2014, with terms and conditions as set forth in the MOU and authorize the Agricultural Commissioner to sign.
  13. PUBLIC WORKS: Approve an agreement between the County of Colusa Public Works and the **California Conservation Corps (CCC)** for labor support, effective January 28, 2014 through June 30, 2019, with terms and conditions as set forth in the agreement and authorize the Assistant Director of Public Works to sign all related documents.
  14. PUBLIC WORKS: Approve Modification to Agreement C08-074, between the County of Colusa Public Works and **Ultimate Building Maintenance** for janitorial, Services modifying terms of agreement as set forth in the Modification, effective January 28, 2014, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
  15. COUNTY ADMINISTRATIVE OFFICE: Approve Side-Letter Agreements to the 2012-2015 Memorandum of Understanding between the County of Colusa and the following:
    - The Colusa County Employees Association (Confidential Unit)
    - The Colusa County Employees Association (Miscellaneous Unit)
    - The Colusa County Employees Association (Professional – Administrative Unit)
    - The Colusa County Deputy Sheriffs' Association
    - The Colusa County Management Coalitionwith terms and conditions as set forth in the Side-Letter Agreements and authorize the Chair to sign.

### **END OF CONSENT AGENDA**

OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

16. Supervisors' Reports or Comments.
17. State or Federal Legislation/General Budgetary Matters.
18. Review Claims Register Sheets.
19. ADMINISTRATION
  - A. Consider appointment of members of the Board of Supervisors to various committees, commissions, boards, and liaison assignments. **(Continued from November 5, 2013 and January 14, 2014)**
  - B. Consider approving membership dues in the amount of \$750.00 for the Central Valley Project (CVP) Water Association.

### **ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Clerk of the Board, 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.