

Board of Supervisors

Kim Dolbow Vann, District I,
Chair
Thomas A. Indrieri, District II,
Vice-chair
Mark D. Marshall, District III
Gary J. Evans, District IV
Denise J. Carter, District V,



COUNTY OF COLUSA

ROBERT J. MUSZAR, INTERIM CAO
YOLANDA TIRADO, CHIEF DEPUTY CLERK
ANN NORDYKE, DEPUTY CLERK
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February 25, 2014

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 25th day of February 2014 at the hour of 9:00 a.m., Present: Supervisors, Kim Dolbow Vann, Chair, Gary J. Evans, Thomas A. Indrieri, Denise J. Carter and Mark D. Marshall. Absent: None.

Chair Vann calls to order the Regular meeting of February 25, 2014 at 9:00 a.m., with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Robert J. Muszar, Interim CAO.
Peggy Scroggins, Auditor-Controller.
Elizabeth Kelly, Rose Tanner, Health and Human Services.
John Loudon, Mary Winters, Colusa citizens.
Bill Fenton, Chief Probation Officer.
Scott Lanphier, Mike Azevedo, Public Works.
Terry Rooney, Director, Behavioral Health.
Mary Fahey, Lester Messina, Groundwater Commission.
Joe Damiano, Renee McCormick, Ag Department.
John Poyner, Dave Markss, District Attorney's Office.
Kaline Moore, Central Services.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Prayer by Chair Vann. Pledge of Allegiance.

ADMINISTRATION: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to approve the Minutes of the February 4, 2014 Workshop and February 11, 2014 Regular Session. Motion carried by the following vote:

AYES: Supervisors Evans, Indrieri, Carter and Marshall.
NOES: None.
ABSTAIN: Supervisor Vann.
ABSENT: None.

Chair Vann makes time for a period of public comment. Hearing none, Chair Vann closes the period of public comment.

Chair Vann makes time for announcement of Closed Session matters to be considered.

Mr. Kropf states the Board will consider Closed Session matters as follows:

CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION - Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): one matter.

ADMINISTRATION: It is moved by Supervisor Carter, seconded by Supervisor Evans to approve Special Claims as follows:

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
554548	DHHS	Colusa Co Office of Education	\$4,497.50
554549	Communications	Valley Clinical & Consulting	\$450.00
554550	DHHS	WKD Electric	\$474.75
554551	Public Defender	Law Offices of John K Hinely	\$720.00

Motion carried: All yes. Absent: None.

ADMINISTRATION: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to approve the Claim Register Sheets for the period of February 11, 2014 through February 24, 2014. Motion carried: All yes. Absent: None.

CONSENT AGENDA: It is moved by Supervisor Evans, seconded by Supervisor Indrieri to approve Consent Agenda Item Nos. 1 through 5 as follows:

1. AUDITOR: Approve changes in Revenue and Appropriations as follows:

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue & Appropriations:</i>				
Jail-SLESF	02341	002341	453408	\$0.00
Total				\$0.00
Jail-SLESF	02341	002341	53230	\$1,932.68
Jail-SLESF	02341	002341	57010	\$92.88
Jail-SLESF	02341	002341	57064	\$166.84
Jail-SLESF	02341	002341	57360	\$1,536.00
Total				\$3,728.40
DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>To Increase (Decrease) Appropriations:</i>				
Sheriff-SLESF	02340	002340	51012	\$349.14
Sheriff-SLESF	02340	002340	51021	\$77.84
Sheriff-SLESF	02340	002340	51022	\$24.52

Sheriff-SLESF	02340	002340	53050	\$1,462.51
Sheriff-SLESF	02340	002340	53090	\$2,385.61
Sheriff-SLESF	02340	002340	53120	\$2,290.59
Sheriff-SLESF	02340	002340	53170	\$1,031.37
Sheriff-SLESF	02340	002340	53230	\$7,101.77
Sheriff-SLESF	02340	002340	53231	\$42.99
Sheriff-SLESF	02340	002340	57003	\$954.10
Sheriff-SLESF	02340	002340	57004	\$582.42
Sheriff-SLESF	02340	002340	57011	\$6,884.22
Sheriff-SLESF	02340	002340	57014	\$480.47
Sheriff-SLESF	02340	002340	57034	\$2,445.58
Sheriff-SLESF	02340	002340	57057	<u>\$690.64</u>
Total				\$26,803.77
Sheriff	00101	2021	51012	\$2,286.26
Sheriff	00101	2021	51022	\$174.90
Total				\$2,461.16

2. AUDITOR: Approve Intra Budget Transfer Nos. 14013 through 14028.
3. TREASURER-TAX COLLECTOR: Accept the Colusa County Treasurer's Monthly Investment Report for January 2014.

C14-032 4. HEALTH AND HUMAN SERVICES: Approve Modification to C11-293 between the County of Colusa Health and Human Services and the **City of Colusa** for use of the Scout Cabin for community related events and activities, with terms and conditions as set forth in the Modification, effective January 1, 2014, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

C14-033 5. HEALTH AND HUMAN SERVICES: Approve Modification to C13-159, between the County of Colusa Health and Human Services and **Colusa County One-Stop** for the purpose of providing Subsidized Employment services to Cal WORKs participants, with terms and conditions as set forth in the Modification, effective February 25, 2014, with all other terms and conditions to remain in full force and effect and authorize the Director of Health and Human Services to sign. **Consent motion carried: All yes. Absent: None.**

9:05 a.m. STAFF REPORTS

Mr. Damiano states Ms. Fahey and Mr. Messina will update the Board members regarding the Groundwater Management Plan.

Mr. Messina states the Groundwater Management Plan now has the Technical Support Team seated, a draft MOU for entities to come together, and the next Groundwater meeting is scheduled for March 13, 2014. Brief discussion is held.

Mr. Azevedo updated the Board members on matters as they pertain to Century Ranch and Stonyford water.

9:10 a.m. PERSONNEL/CHILD SUPPORT SERVICES – 2017: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to authorize the following formal appointment as a result of the Board of Supervisors Closed Session announcement on January 17, 2014:

John Contreras, Director – Child Support Services, PFT, DH Range 28, Step 2, \$6,219.00 per month, effective March 1, 2014. Motion carried: All yes. Absent: None.

PERSONNEL/CLERK RECORDER – 2070: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to approve the following:

Delete: Deputy Clerk of the Board of Supervisors I/II, PFT, CNF Range 18/22, \$2,598.00 - \$3,318.00/\$2,865.00-\$3,659.00 per month, effective January 31, 2014.

Chief Deputy Clerk of the Board of Supervisors, PFT, CNF Range 32, \$3,659.00 - \$4,672.00 per month, effective January 31, 2014.

Motion carried: All yes. Absent: None.

PERSONNEL/COUNTY ADMINISTRATIVE OFFICE – 1012: It is moved by Supervisor Marshall, seconded by Supervisor Carter to approve the following:

Add: Deputy Clerk of the Board of Supervisors I/II, PFT, CNF Range 18/22, \$2,598.00 - \$3,318.00/\$2,865.00-\$3,659.00 per month, effective February 1, 2014.

Chief Deputy Clerk of the Board of Supervisors, PFT, CNF Range 32, \$3,659.00 - \$4,672.00 per month, effective February 1, 2014.

Motion carried: All yes. Absent: None.

PERSONNEL/SHERIFF – 2021: It is moved by Supervisor Marshall, seconded by Supervisor Carter to authorize bilingual pay of \$50.00 per month for Karina Morales, Sheriff Technician, effective February 26, 2014. Motion carried by the following vote:

AYES: Supervisors Indrieri, Carter and Marshall.

NOES: Supervisors Evans and Vann.

ABSENT: None.

PERSONNEL/DISTRICT ATTORNEY – 2016: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to authorize adding a third position of DA Investigator, PFT, DSA Range 39, \$4,470.00 - \$5,707.00 per month effective April 1, 2014. Motion carried: All yes. Absent: None.

Chair Vann makes time for approval of first modification to Employment Agreement C12-219 between the County of Colusa and William E. Fenton to compensate as a limited term employee with benefits.

Ms. Lovelace states Mr. Fenton is currently employed as the Interim Chief Probation Officer, extra help, beginning September 1, 2012 through August 31, 2015 and with the introduction of the Affordable Care Act, the County has to offer health insurance to all employees working over 30 hours per week on a regular basis. She further states by changing his status to a limited term employee he will be eligible for all benefits that an

appointed department head receives and the County can comply with the Affordable Care Act.

Ms. Scroggins request clarification regarding the effective date. Discussion is held.

Following discussion, it is the consensus of the Board members that Mr. Fenton will receive the benefits of an Appointed Department Head hired *after* December 31, 2012.

C14-034 PERSONNEL/PROBATION – 2035: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to approve first Modification to Employment Agreement C12-219, between the County of Colusa and **William E. Fenton** to compensate as a limited term employee with benefits effective March 1, 2014, with terms and conditions as set forth in the Modification, and all other terms and conditions to remain in full force and effect and authorize the Chair to sign. Motion carried: All yes. Absent: None.

PERSONNEL/PUBLIC WORKS – SOLID WASTE – 4000: It is moved by Supervisor Marshall, seconded by Supervisor Evans to delete the position of Fee Collector, PFT, MSC Range 1, \$1,712.00 - \$2,188.00 per month, effective April 1, 2014 and authorize the Personnel Director to initiate lay off procedures pursuant to Chapter 45.7 and Layoff Policy No 303 in conjunction with the Director of Public Works. Motion carried: All yes. Absent: None.

9:22 a.m. (9:15 a.m. item on Agenda) COUNTY ADMINISTRATIVE OFFICE: It is moved by Supervisor Carter, seconded by Supervisor Marshall to approve **Policy No. 100**, Policy and Procedures Manual; Policy Compliance; Policy Review and Amendment and direct the Clerk of the Board to take the actions necessary to incorporate the Policy into the County's Policy Manual and to distribute same to all County employees. Motion carried: All yes. Absent: None.

COUNTY ADMINISTRATIVE OFFICE: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to approve a revised County Mission Statement which shall reads as follows:

"Colusa County will provide responsive, quality governmental services in a fiscally responsible manner; will also strive to preserve our Agricultural heritage, promote Economic Development, and support the interests of our communities"

Motion carried: All yes. Absent: None.

COUNTY ADMINISTRATIVE OFFICE: It is moved by Supervisor Carter, seconded by Supervisor Evans to approve **Policy No. 105**, Administrative-Operational Organization of the County; Definition of Administrative Sub-Divisions; Organization Charts Policy and Implementation Plan and direct the Clerk of the Board to take the actions necessary to incorporate the Policy into the County's Policy Manual and to distribute same to all County employees. Motion carried: All yes. Absent: None.

Chair Vann makes time for the Monthly County Administrative Office implementation Update.

Mr. Muszar states this is the third update, noting he will not go into detail on the report and inquires as to any questions the Board members may have. Brief discussion is held, with no action taken.

9:32 a.m. (9:25 a.m. item on Agenda) APPOINTMENTS/COLUSA COUNTY AIRPORT ADVISORY COMMITTEE: It is moved by Supervisor Indrieri, seconded by Supervisor Carter to appoint Vincent Andreotti to the Colusa County Airport Advisory Committee, effective February 25, 2014 and to serve at the pleasure of the Board of Supervisors. Motion carried: All yes. Absent: None.

APPOINTMENT/COLUSA COUNTY HISTORICAL RECORDS COMMISSION: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to appoint Theresa Bright to the Colusa County Historical Records Commission, effective February 25, 2014 through February 25, 2018. Motion carried: All yes. Absent: None.

9:34 a.m. (9:30 a.m. item on Agenda) Chair Vann makes time for a Public Hearing to consider a proposed Ordinance Of The Colusa County Board of Supervisors Amending, Deleting And Adding Various Sections, And Subsections To Chapter 45 Of The Colusa County Code.

Mr. Kropf states the proposed Ordinance is a result of previous negotiations with the various Employee Groups.

9:35 a.m. Chair Vann opens the Public Hearing and calls for public comment. Hearing none, Chair Vann closes the Public Hearing.

COUNTY COUNSEL/ORDINANCE: It is moved by Supervisor Indrieri, seconded by Supervisor Evans to approve second reading, by title only, and adopt **Ordinance No. 761**, an Ordinance Of The Colusa County Board of Supervisors Amending, Deleting And Adding Various Sections, And Subsections To Chapter 45 Of The Colusa County Code and authorize the Chair to sign and direct the Clerk to publish and post. Ordinance passed and adopted by the following vote:

AYES: Supervisors Evans, Indrieri, Carter, Marshall and Vann.

NOES: None.

ABSENT: None.

9:36 a.m. (9:35 a.m. item on Agenda) Chair Vann makes time to appoint individuals to the Colusa County Water Users Group (WUG).

Ms. Fahey speaks to the Groundwater Management Plan and number of members needing to be appointed. She states the Commission recommends assigning "overflow" applicants as alternates on the WUG.

Chair Vann inquires whether any other applications have been received.

Ms. Fahey states she is in receipt of one more application; Mr. Jesse Cain and requests he be added to the list of appointees under Cities and PUDs. Discussion is held.

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AG COMMISSION/COLUSA COUNTY WATER USERS GROUP (WUG)

APPOINTMENTS: It is moved by Supervisor Marshall, seconded by Supervisor Indrieri to appoint to the Colusa County Water Users Group (WUG) the following individuals with the **addition** of Jesse Cain under Cities and PUDs:

Tehama Colusa Canal Services Area
 Dan Ruiz
 Tom Charter
 Darrin Williams, Alternate to Tom Charter

Non-Organized Areas
 Peter Bradford
 Richard Selover
 Ben Carter- Alternate

Cities and PUDs
 Greg White
 Jesse Cain

Sacramento River Settlement Contract Area
 Sandy Denn
 Doug McGeoghegan

Motion carried by the following vote:

AYES: Supervisors Evans, Indrieri, Marshall and Vann.

NOES: None.

ABSTAIN: Supervisor Carter.

ABSENT: None.

9:43 a.m. (9:40 a.m. item on Agenda) PUBLIC WORKS: It is moved by Supervisor Carter, seconded by Supervisor Marshall to approve purchase of a budget fixed asset as follows:

One (1) Dell PowerEdge R720 rack server, in the amount of \$4,649.98, to be funded from 13/14 Road Department funds and utilizing the Western States Contracting Alliance (WSCA) contract pricing scheduled.

Motion carried: All yes. Absent: None.

9:45 a.m. CENTRAL SERVICES: It is moved by Supervisor Carter, seconded by Supervisor Indrieri to declare vehicles as surplus county property and authorize the disposal by public auction using Bar None. Motion carried: All yes. Absent: None. (List on file in the CAO's Office)

SUPERVISORS REPORTS OR COMMENTS

Supervisor Evans

Meetings/functions attended:

Working on RFP Colusa Basin Drain.
 NVIRWMP, TAC meeting.

Met with Fire Department re: annexation issues.

Supervisor Indrieri

Meetings/functions attended:
Mental Health meeting.
Grimes water issues.

Supervisor Carter

Meetings/functions attended:
ACWA, Drought meeting.
Groundwater Commission meeting.
Airport Land Use Workshop.
NVIRWMP TAC meeting.
Colusa Historical Society meeting.
Colusa Theater movie night-Tic-Tic-Tic.

Supervisor Marshall

Meetings/functions attended:
Fish & Game meeting.
CDBG meeting.
Met with Glenn Colusa irrigation District, re: water shortage.

Supervisor Vann

Meetings/functions attended:
Met with Fire Department re: annexation issues.
Met with Public Works re: permitting and fee cost.
Agenda Review.
CVP meeting.
CSAC Board meeting.
CDBG meeting.
Met with Kittles.
Calls/Communications:
Conference call re: Williamson Act.
Received complaints re: Arbuckle Fire District.
Issues with the old Depot.
Nuisance letters re: property in District 1.
Dept/officer Organizational charts with Department Heads.

Chair Vann inquires as to any State or Federal Legislation/General Budgetary Matters.

Supervisor Marshall speaks to the process of hearing controversial issues as they pertain to Fish & Game, noting he will be working with Senator Neilson on this issue.

Chair Vann speaks to the Farm bill, 1 year extension of Federal PILT, the May revise and Williamson Act. Discussion is held, with no action taken.

Chair Vann further states Department Heads should be mindful of the Budget schedule they received.

10:15 a.m. Chair Vann makes time for Employee Recognition Presentation honoring County Employees reaching milestone years of service for the County of Colusa between

July 1, 2013 and December 31, 2013. Reception immediately following in the Board of Supervisors Conference Room 102B, First Floor, Historic Courthouse.

Present: Joe Damiano, Renee McCormick, Ag Department.
 Elizabeth Kelley, Rose Tanner, Peggi Cooney, Myra Leber,
 Sandra Morgan, Health and Human Services.
 Tina Jessee, Robert Zunino, Margaret Van Warmerdam,
 Janet Dawley, Auditor's Office.
 Scott Lanphier, Kevin Richardson, Timothy Tomlinson, Public Works.

Chair Vann presents the following with Certificates for Years of Services to Colusa County.

<u>NAME</u>	<u>JOB TITLE</u>	<u>YEARS</u>
Hazel Renee McCormick	Fiscal Administrative Officer	10
Peggi Cooney	Social Worker Supervisor II	15
Tina Jessee	Payroll/Employee Benefits Specialist	15
Kevin Richardson	Road Maintenance Worker II	15
Timothy Tomlinson	Road Maintenance Worker III	15
Lucinda Whittaker	Librarian	15
Gricelda Orozco	Eligibility Worker II	20
Estella Kittle	Vocational Assistant	25
Myra Leber	System Support Analyst	25
Sandra Morgan	Account Clerk Supervisor	25

Chair Vann declares a recess at 10:20 a.m. reconvenes at 10:45 a.m. into Closed Session and reconvenes into Regular Session at 11:37 a.m. with all Supervisors present.

Present: Marcos Kropf, County Counsel.
 Bob Muszar, Interim CAO/Clerk to the Board
 Yolanda Tirado, Ann Nordyke, Board Clerks.

Chair Vann makes time for announcement of Closed Session.

Mr. Kropf states the Board met in CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION - Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2): one matter. He states there was no reportable action taken.

The Board adjourns at 11:38 a.m. to reconvene in Regular Session on March 11, 2014 at the hour of 9:00 a.m.

 Kim Dolbow Vann, Chair

Attest: Robert J. Muszar, Interim Clerk to
 the Board of Supervisors

BY _____
 Ann Nordyke, Deputy Clerk