

Board of Supervisors

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COUNTY OF COLUSA

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BOARD CHAMBERS
547 MARKET STREET, SUITE 108
COLUSA, CA 95932

Agenda

MARCH 25, 2014

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 a.m. CALL TO ORDER

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of March 11, 2014 Regular Session.
- Period of Public Comment.
- Announcement of Closed Session.

9:05 a.m. STAFF REPORTS- Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

9:10 a.m. PERSONNEL

A. **DHHS – Human Services – 5011**

1. Consider deleting 3-Limited Term Eligibility Workers, MSC Range 8, \$2,034.00 - \$2,598.00 per month, effective June 30, 2014 **and**

Add: 3-Eligibility Workers I/II, PFT, MSC Range 8/12, \$2,034.00 – \$2,598.00/ \$2,234.00 - \$2,865.00 per month, effective July 1, 2014.
2. Consider adding a limited term Social Worker Supervisor II, FT, PF Range 33, \$3,787.00 - \$4,836.00 per month, effective May 1 – 23, 2014.

- B. **Sheriff – 2021**
1. Consider approving bilingual pay of \$50.00 per month for Marvin Garibay, Deputy Sheriff effective March 26, 2014.
 2. Consider bilingual pay of \$25.00 per month (prorated to 50%) for Brenda Galvez, Office Assistant I (50%) effective March 26, 2014.
- C. **Treasurer – 1022**
Consider bilingual pay of \$26.67 per month (prorated to 53.33%) for Yuriria Tapia, Account Clerk II (53.33%), effective March 26, 2014.
- D. **Ag Administrative Services – 2059**
Consider authoring the following recommended step increase as a result of the Board of Supervisors completing the performance evaluation held March 11, 2014 for Joseph Damiano, Agricultural Commissioner, Sealer of Weights and Measurers, Director of Air Quality Standards, Director of Airport Operations, Director of Migrant Housing Programs, PFT, DH Range 35, from Step 5 to Step 6, \$8,971.00 per month, effective March 1, 2014.

9:15 a.m. COUNTY ADMINISTRATIVE OFFICE

- A. Consider approving subscription agreement (licensing) between the County of Colusa Administrative Office and **IQM2**, effective March 25, 2014, with terms and conditions as set forth in the agreement and authorize the Chair to sign.
- B. Consider and possibly approve the transition and assignment of the Personnel Department to the County Administrative Office and place the function under the administrative control of the Interim County Administrative Officer, effective April 1, 2014.
- C. Consider and possibly approve the final transition of the Risk Management/Safety function from the Auditor/Controller's Office to the County Administrative Office; designate the Interim County Administrative Officer as the Interim Risk Manager/Safety Officer; place the function under the operational control of the Interim County Administrative Officer, and appoint the Interim County Administrator as the County representative to the TRINDEL Board of Directors, effective April 1, 2014.
- D. Monthly County Administrative Office implementation update.

9:20 a.m. AUDITOR

- A. Presentation and discussion regarding Revenue and Expenditures Status Report for the County operating funds for the month ended February 28, 2014.
- B. **Safety**
Update regarding Loss Prevention/Safety Program.

C. **Information Technology (IT)**

Consider approving an agreement between the County of Colusa Library and **Frontier Communications** for Ethernet Virtual Private Line and internet Services (Schedules 1 through 6, respectively) for the following:

Colusa Library, located at 738 Market Street, Colusa, CA.,
 Princeton Library, located at 232 Prince Street, Princeton, CA.,
 Maxwell Library, located at 49 Oak Street, Maxwell, CA.,
 Williams Library, located at 901 E Street, Williams, CA.,
 Arbuckle Library, located at 610 King, Arbuckle, CA.,
 Grimes Library, located at 240 Main Street, Grimes, CA.,

effective July 1, 2014, with terms and conditions as set forth in the agreements and authorize the IT Director to sign. **(Continued from March 11, 2014)**

9:25 a.m. SHERIFF

- A. Consider approving a subscription agreement between the County of Colusa Sheriff's Office and **Lexipol LLC**, effective March 25, 2014 through March 24, 2015, in an amount not to exceed \$6,333.00, with a thirty (30) day written termination clause by either party and authorize the Chair to sign.
- B. **Office of Emergency Services (OES)**
 Discussion and possible action regarding the current drought situation in Colusa County.

9:30 a.m. HEALTH AND HUMAN SERVICES

Consider approving an unbudgeted purchase from CDW Government of MacBook Pro for security management of the Department of Health and Human Services electronic devices, in an amount not to exceed \$1,434.81, to be funded from the current budget 5011.

9:35 a.m. PUBLIC WORKS

- A. Consider approving Merchant Application and Agreement between the County of Colusa Public Works Department and **JetPay** for recreation reservations, effective March 25, 2014 through March 24, 2017, with terms and conditions as set forth in the Agreement and authorize the Assistant Director of Public Works to sign.
- B. Consider approving "Special Services Contract for Countywide Marketing Services for East Park Reservoir and Colusa County" between the County of Colusa Public Works Department and **GumCo**, effective March 25, 2014 through December 31, 2014, in an amount not to exceed \$19,700.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

9:40 a.m.

APPOINTMENTS

- A. **Solid Waste Independent Hearing Panel**
Consider appointment of Jere M. Moss and Brett R. Mayes to the Solid Waste Independent Hearing Panel, effective March 25, 2014 through March 24, 2018.
- B. **Reclamation District 2047**
Consider appointment of William Wallace, Jr., to the Reclamation District 2047 Board of Trustees, to fill the expired term of Arnold Andreotti, effective through December 31, 2017.
- C. **Colusa Cemetery District**
Consider re-appointment of Yolanda Tirado to the Colusa Cemetery District, effective March 9, 2014 through March 8, 2018.
- D. **Sacramento River Fire Protection District**
Consider re-appointment of Art Olivares to the Sacramento River Fire Protection District, effective November 28, 2013 through November 27, 2017.

9:45 a.m.

PLANNING AND BUILDING

- A. Consider first reading, by title only, of a proposed Ordinance Of The Colusa County Board Of Supervisors Amending Article II Of Chapter 5, Of The Colusa County Code, Adopting Updated State Building Code Standards For The Building, Mechanical, Electrical, Plumbing, Fire, Residential, Energy, And Green Building Codes, And Deleting Other Sections That Are No Longer Needed. Further, set April 8, 2014 at 9:30 a.m. for a Public Hearing to consider proposed Ordinance.
- B. **Cortina Community Services District (Sitting as the Board of Directors of the Cortina Community Services District)**
Consider approving an agreement between the County of Colusa Planning & Building and **Botanica Landscaping** for lawn maintenance at the River Glen Subdivision, effective April 1, 2014 through March 31, 2015, in an amount not to exceed \$7,908.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

10:30 a.m. RECESS

10:45 a.m.

CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Gov. Code § 54957 Title: Personnel Director.
- B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Gov. Code § 54957 Title: Director of Behavioral Health Services.

- C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9(a), James Rogers v. Colusa County, et al., Case No. CV23971.
- D. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
California Government Code Section 54956.9(d)(4). Potential initiation of litigation: one matter.
- E. CONFERENCE WITH LABOR NEGOTIATOR – California Government Code Section 54957.6, Agency Negotiators Bob Muszar and Cindy Lovelace.
Employee Organizations-
IHSS

12:00 NOON RECESS

3:00 P.M. TRANSPORTATION AND TRANSIT AGENCY MEETING

CONSENT AGENDA ITEMS 1-11

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

- 1. SAFETYBELTSAFE U.S.A./PROCLAMATION: Adopt a Proclamation of the Colusa County Board of Supervisors Declaring March 30, 2014 through April 6, 2014 as Safety Seat Checkup Week and authorize the Chair to sign.
- 2. CASA DE ESPERANZA/PROCLAMATION: Adopt a Proclamation of the Colusa County Board of Supervisors Proclaiming April 2014 as Child Abuse Prevention Month in the County of Colusa and authorize the Chair to sign.
- 3. DISTRICT ATTORNEY/VICTIM WITNESS/PROCLAMATION: Adopt a Proclamation of the Colusa County Board of Supervisors Declaring April 6, 2014 through April 12, 2014 as National Crime Victims' Rights Week and authorize the Chair to sign.
- 4. TREASURER-TAX COLLECTOR: Accept the Colusa County Treasurer-Tax Collector's Monthly Investment Report for February 2014.
- 5. AUDITOR: Approve changes in Revenue and Appropriations as follows:
Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase Revenue & Appropriations:</i>				
Road Fund	00110	3010	46770	\$12,709.37
Total				\$12,709.37
Road Fund	00110	3010	53230	\$4,822.20
Road Fund	00110	3010	53180	\$7,887.17

Total				\$12,709.37
County Library	00101	6021	479310	\$618.60
Total				\$618.60
County Library	00101	6021	53011	\$286.60
County Library	00101	6021	53200	\$50.00
County Library	00101	6021	53230	\$223.95
County Library	00101	6021	53170	\$58.05
Total				\$618.60
County Library	00101	6021	455820	\$2,226.00
Total				\$2,226.00
County Library	00101	6021	53060	\$2,226.00
Total				\$2,226.00
County Library	00101	6021	479310	\$1,440.00
Total				\$1,440.00
County Library	00101	6021	53230	\$1,440.00
Total				\$1,440.00
County Library	00101	6021	479310	\$200.00
County Library	00101	6021	479310	\$2,000.00
Total				\$2,200.00
County Library	00101	6021	53230	\$200.00
County Library	00101	6021	53230	\$2,000.00
Total				\$2,200.00
DPW-Road Fund	00110	3010	479910	\$23,898.60
Total				\$23,898.60
DPW-Road Fund	00110	3010	53180	\$23,898.60
Total				\$23,898.60
DPW-S/T Traffic	02700	002700	479433	\$91,017.00
Total				\$91,017.00
DPW-Develop Fee Fac	02701	002701	479431	\$8,310.69
Total				\$8,310.69
Library	00101	6021	479910	\$2,051.10
Total				\$2,051.10
Library	00101	6021	53230	\$2,051.10
Total				\$2,051.10

Library	00101	6021	479910	\$5,282.15
Total				\$5,282.15
Library	00101	6021	53230	\$5,282.15
Total				\$5,282.15

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
To Increase (Decrease) Appropriations:				
Sheriff-SLESF	02340	002340	53050	\$2,714.52
Sheriff-SLESF	02340	002340	53090	\$615.00
Sheriff-SLESF	02340	002340	53120	\$685.58
Sheriff-SLESF	02340	002340	53170	\$1,763.46
Sheriff-SLESF	02340	002340	53230	\$3,344.86
Sheriff-SLESF	02340	002340	53231	\$108.86
Sheriff-SLESF	02340	002340	57011	\$113.66
Sheriff-SLESF	02340	002340	57057	\$1,048.69
Total				\$10,394.63
Sheriff	00101	2021	53120	\$12,088.58
Sheriff	00101	2021	53190	\$422.88
Sheriff	00101	2021	53220	\$38.68
Sheriff	00101	2021	57039	\$983.35
Sheriff	00101	2021	57064	\$38,031.61
Total				\$51,565.10
Sheriff	00101	2021	57147	\$11,807.65
Total				\$11,807.65

6. AUDITOR: Approve Intra Budget Transfer Nos. 14032 through 14041.
7. PUBLIC WORKS: Ratify Agreement 1314-13, between the County of Colusa Public Works Department and **Omni Pipelines, Inc.**, for pot holing services, effective February 19, 2014, with terms and conditions as set forth in the Agreement and signed by the Director of Public Works.
8. HEALTH AND HUMAN SERVICES: Approve a contract between the County of Colusa Health and Human Services and **Rich England, LCSW** to provide the County with Indian Child Welfare Act (ICWA) qualified expert witness services, effective February 28, 2014 through June 30, 2017, in an amount not to exceed \$15,000.00, with a fifteen (15) day written termination clause by either party and authorize the Director of Health and Human Services to sign.
9. ELECTIONS/RESOLUTION: Adopt A Resolution Of The Board Of Supervisor Approving Consolidation Of The Princeton Joint Unified School District Bond Election With The June 3, 2014 Statewide Primary Election And Authorizing The County Registrar Of Voters To Conduct The Election and authorize the Chair to

sign.

10. PLANNING & BUILDING: Approve an agreement between the County of Colusa Planning and Building and **Botanica Landscaping** for lawn maintenance at the Historic Courthouse, effective April 1, 2014 through September 30, 2014, in an amount not to exceed \$4,446.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.
11. SACRAMENTO RIVER FIRE PROTECTION DISTRICT: Authorize the Clerk to publish and post Notice of Vacancy to fill the unexpired terms of Board Directors Len Bolen and Donald Litchfield.

END OF CONSENT AGENDA

OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:

12. Supervisors' Reports or Comments.
13. State or Federal Legislation/General Budgetary Matters.
14. Review Claims Register Sheets.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.