

## Board of Supervisors

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## COUNTY OF COLUSA

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ANN NORDYKE, DEPUTY BOARD CLERK II  
(530) 458-0508  
(530) 458-0510

[cocolusa@countyofcolusa.org](mailto:cocolusa@countyofcolusa.org)  
[WWW.COUNTYOFCOLUSA.ORG](http://WWW.COUNTYOFCOLUSA.ORG)

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BOARD CHAMBERS  
547 MARKET STREET, SUITE 108  
COLUSA, CA 95932

## AGENDA June 17, 2014

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

8:30 a.m. CALL TO ORDER

- Opening Prayer – Pledge of Allegiance.
- Approval of Minutes of the June 3, 2014 Regular Session and June 10, 2014 Joint Workshop of the Colusa County Board of Supervisors and the Colusa County Planning Commission.
- Period of Public Comment.
- Announcement of Closed Session.

8:30 a.m. CLOSED SESSION: If the Board of Supervisors does not complete the Closed Session items in the time allotted they will reconvene as time permits.

- A. PUBLIC EMPLOYMENT  
California Government Code 54957. Title: Interim County Administrative Officer.
- B. PUBLIC EMPLOYEE DISCIPLINE  
California Government Code 54957. One matter.

9:05 a.m. STAFF REPORTS- **Note: 3 minutes allowed per Department for Staff Reports.**  
This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

- 9:10 a.m. PERSONNEL
- A. **Sheriff – 2021**
1. Consider authorizing two Deputy Sheriff Trainee positions, Limited Term, Full time, \$2,459.00 per month while in the academy effective January 1, 2015, upon successful completion of the academy the employees will promote into vacant Deputy Sheriff Positions.
  2. Consider adding a limited term position of Lieutenant, full time, MGT Range 51, \$5,250.00 - \$6,703.00 per month, effective June 18 – July 15, 2014.
- B. **Probation – 2035**
1. Consider bilingual pay of \$50.00 per month for the following employees effective June 18, 2014:
    - Aide Arredondo, Deputy Probation Officer I
    - Juan Gill, Probation Assistant
    - Fanny Reynoso, Account Clerk II
  2. Consider approving second Modification to (C12-219/C14-034) Employment Agreement between the County of Colusa and **William E. Fenton** to change his job title from Interim Chief Probation Officer to Chief Probation Officer, effective July 1, 2014, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
- 9:15 a.m. PLANNING AND BUILDING
- A. Consider approving Notice To Bidders, Invitation to Bid Paving Parking Lot, Alley Way, & Culvert Replacement at the Williams Community Center. Further, set July 8, 2014 at 3:00 p.m. to receive and open sealed bids, direct the Chair to sign Notice To Bidders and direct the Clerk to publish and post same.
- B. Discussion and possible action regarding a request from Dr. Richard Miller to waive all of plan check fees, building fees, planning fees and development impact fee, including fire fees for the construction/reconstruction of Wilbur Hot Springs.
- 9:20 a.m. PUBLIC WORKS
- A. Consider approving Contract Change Order No. 7, to C13-204. between the County of Colusa Public Works Department and **Franklin Construction, Inc.**, for the addition of portions of George Road and Engraham, effective June 17, 2014, in the amount of \$43,034.27 and authorize the Director of Public Works to sign.
- B. Consider approving Governmental Equipment Lease Purchase Agreement Transaction Number 2264820, between the County of Colusa Public Works Department and **Caterpillar Financial Services Corporation** for the lease purchase of one (1) new 140M2 Caterpillar Motor Grader, effective June 3, 2014 through June 4,

2021, with terms and conditions as set forth in the Agreement and authorize the Chair to sign.

- C. Consider accepting bids for the Department of Public Works for Job Order Contract for Construction Rental Equipment With Operator for County Road Maintenance as follows:

1. Billy Wycoff Construction
2. DeWitt Bros & Company, Inc
3. David M. McCullough Excavating
4. Cook Construction
5. Butte Sand & Trucking
6. F & L Farms Trucking

- D. Consider approving contracts between the County of Colusa Public Works Department and the following:

1. Billy Wycoff Construction
2. DeWitt Bros & Company, Inc
3. David M. McCullough Excavating
4. Cook Construction
5. Butte Sand & Trucking
6. F & L Farms Trucking

for Job Order Contract for Construction Rental Equipment With Operator for County Road Maintenance, effective July 1, 2014 though June 30, 2015, with terms and conditions as set forth in the Contracts and authorize the Chair to sign.

- E. Consider accepting bids for the Department of Public Works for Job Order Contract for Construction Rental Equipment for County Road Maintenance as follows:

1. Dave M. McCullough Excavating
2. I-5 Rentals, Inc.,
3. Billy Wycoff Construction
4. Holt of California
5. Nixon-EGLI Equipment Company

- F. Consider approving contracts between the County of Colusa Public Works Department and the following:

1. Dave M. McCullough Excavating
2. I-5 Rentals, Inc.,
3. Billy Wycoff Construction
4. Holt of California
5. Nixon-EGLI Equipment Company

for Job Order Contract for Construction Rental Equipment for County Road Maintenance, effective July 1, 2014 through June 30,

2015, with terms and conditions as set forth in the Contracts and authorize the Chair to sign.

9:30 a.m. PUBLIC HEARINGS

A. **Foreverland Festival Producer**

Public Hearing to consider issuance of a permit to the Foreverland Festival Producer for an outdoor assembly/event known as "Foreverland" a fairy tale themed art and music festival scheduled for September 19 through September 21, 2014 to be held at the East Park Reservoir.

1. Consider approving/denying issuance of a permit to Foreverland Festival Producers for an outdoor assembly/event, known as "Foreverland" a fairy tale themed art and music festival to be held at East Park Reservoir from September 19, 2014 through September 21, 2014.

B. **Planning & Building**

Public Hearing to consider the following:

**Colusa County Draft Housing Element Update** – The draft Housing Element Update will identify and analyze existing and projected housing needs in order to preserve, improve and develop housing for all economic segments of the community, and demonstrate how the County will accommodate its fair share of regional housing needs. The County of Colusa is updating the Housing Element consistent with the requirements of State law. The Draft Housing element includes a Housing Program, which establishes goals, policies, and implementation programs to address the County's housing needs through 2019.

1. Consider adoption of a Resolution Of The Colusa County Board Of Supervisors Adopting An Amendment To The General Plan To Update The Housing Element and authorize the Chair to sign.

C. **Eastside Mutual Water Company/Colusa County Groundwater Commission**

Public Hearing to consider an Appeal of the Colusa County Groundwater Commission's decision of May 8, 2014 denying the application by Eastside Mutual Water Company for a groundwater substitution water transfer to the San Luis and Delta-Mendota Water Authority.

10:30 a.m. **RECESS**

10:45 am. CENTRAL SERVICES/HEALTH AND HUMAN SERVICES/QUOTES/BIDS

Consider accepting the following quotes/bids for the Department of Health and Human Services for the purchase of Dell PowerEdge R820 server and necessary associated software:

- 1. Dell Inc \$23,075.64
- 2. TIG \$24,701.53

Further, award to Dell, Inc., in the amount of \$23,075.64 and authorize the Director of Health and Human Services to purchase same.

10:50 a.m. COUNTY ADMINISTRATIVE OFFICE

Consider approving an employment agreement between the County of Colusa and **Robert J. Muszar**, appointing him as the Interim County Administrative Officer, effective July 1, 2014 through September 30, 2015, with terms and conditions as set forth in the agreement and authorize the Chair to sign.

**3:00 PM TRANSPORTATION AND TRANSIT AGENCY MEETING**

**CONSENT AGENDA ITEMS 1-29**

*All items are approved by one motion unless pulled by a Board member for separate discussion or action.*

- 1. AUDITOR: Approve changes in Revenue and Appropriations as follows:  
Requires 4/5 votes

DEPARTMENT NAME	FUND #	DEPT #	ACCT#	AMOUNT
<i>Increase/Decrease Revenue &amp; Appropriations:</i>				
Clerk-Recorder	00101	2070	51010	(\$41,205.)
Clerk-Recorder	00101	2070	51019	(\$4,341.)
Clerk-Recorder	00101	2070	51021	(\$8,678.)
Clerk-Recorder	00101	2070	51022	(\$3,485.)
Clerk-Recorder	00101	2070	51029	(\$112.)
Clerk-Recorder	00101	2070	51030	(\$1,266.)
Clerk-Recorder	00101	2070	510301	(\$1,500.)
Clerk-Recorder	00101	2070	51031	(\$48.)
Clerk-Recorder	00101	2070	510321	(\$3,000.)
Clerk-Recorder	00101	2070	51033	(\$225.)
Clerk-Recorder	00101	2070	51036	(\$22.)
Clerk-Recorder	00101	2070	57037	(\$1,500.)
CAO	00101	1012	51010	\$41,205.
CAO	00101	1012	51019	\$4,341.
CAO	00101	1012	51021	\$8,678.
CAO	00101	1012	51022	\$3,485.
CAO	00101	1012	51029	\$112.
CAO	00101	1012	51030	\$1,266.
CAO	00101	1012	510301	\$1,500.
CAO	00101	1012	51031	\$48.
CAO	00101	1012	510321	\$3,000.
CAO	00101	1012	51033	\$225.
CAO	00101	1012	51036	\$22.

CAO	00101	1012	51037	\$1,500.
Total				\$0.00
Veh Fees-AB923	02549	002549	53230	(\$47,259.)
Veh Fees-AB923	02549	002549	59452	\$47,259.
Total				\$0.00
Sheriff	00101	2021	53120	\$11,044.34
Sheriff	00101	2021	53130	\$741.68
Sheriff	00101	2021	53190	\$131.58
Sheriff	00101	2021	53250	\$618.67
Sheriff	00101	2021	57064	\$28,352.85
Sheriff	00101	2021	57361	\$15,974.00
Total				\$56,863.12
Sheriff	00101	2021	51012	\$5,719.96
Sheriff	00101	2021	51022	\$437.58
Total				\$6,157.54
Sheriff	00101	2021	59390	(\$6,158.15)
Sheriff	00101	2021	53050	\$1,182.12
Sheriff	00101	2021	53120	\$3,165.79
Sheriff	00101	2021	53220	\$8.59
Sheriff	00101	2021	53251	\$900.00
Sheriff	00101	2021	53253	\$901.65
Total				\$0.00

2. AUDITOR: Approve Intra Budget Transfer Nos. 14071 through 14075.
3. AUDITOR: Authorize the Auditor-Controller to pay claims as she deems necessary prior to the next Board meeting scheduled for July 29, 2014.
4. CASA DE ESPERANZA/PROCLAMATION: Adopt a Proclamation of the Colusa County Board of Supervisors Declaring the Month of July 2014 As Sexual Assault Awareness Month and authorize the Chair to sign.
5. TREASURER-TAX COLLECTOR: Accept the Colusa County Treasurer's Monthly Investment Report for May 2014.
6. BEHAVIORAL HEALTH: Approve Fifth Modification of Contract C10-123, between the County of Colusa Behavioral Health Department and **Sierra Mental Wellness Group** which provides after-hours crisis services to the residents of Colusa County, and modifying Page 3, Item B, "Term" of contract to be effective June 30, 2014 through June 30, 2016 and Exhibit "B" to increase the Crisis Worker Mileage reimbursement rates from \$0.45 to \$0.56 per mile commencing July 1, 2014, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

7. BEHAVIORAL HEALTH SERVICES: Approve a contract between the County of Colusa Behavioral Health Services and **ASSA ABLOY Entrance Systems US Inc.**, for a maintenance agreement of the ADA compliant front doors located at the Department of Behavioral Health at 162 E. Carson Street, Colusa, CA., effective July 1, 2014 through June 30, 2016, in an amount not to exceed \$460.00 annually, with a thirty (30) day written termination clause by either party and authorize the Chair to sign.
8. BEHAVIORAL HEALTH SERVICES: Approve Amendment NO. A02, to Agreement No. 10-NNA06 (C13-095), between the County of Colusa Behavioral Health Services and **the Department of Health Care Services** for Substance Use Disorder (SUD) services for FY 2013-14, amendment effective date July 1, 2013 through June 30, 2014, and increasing the total amount of the agreement to \$1,681,516, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
9. COLUSA COUNTY WATER WORKS DISTRICT NO. 1/RESIGNATIONS: Accept the resignations from the Colusa County Water Works District No. 1, as follows:
  - Art Olivares, effective June 1, 2014
  - Fred Durst, effective June 30, 2014

Further, direct the Clerk to publish and post Notice of Vacancy for same.
10. GRAND ISLAND CEMETERY DISTRICT/APPOINTMENT: Re-appoint Tom Gross to the Grand Island Cemetery District, effective June 29, 2014 through June 30, 2018.
11. PRINCETON FIRE PROTECTION DISTRICT/APPOINTMENTS: Re-appoint the following individuals to the Princeton Fire Protection District:
  - Gary Prindle, effective July 18, 2014 through July 19, 2018
  - Manuel Barrett, effective July 18, 2014 through July 19, 2018
12. REVOLVING LOAN FUND ADVISORY COMMITTEE/APPOINTMENT: Re-appoint Robert Kessinger to the Revolving Loan Fund Advisory Committee, effective June 28, 2014 through June 30, 2019.
13. COLUSA COUNTY EMPLOYEES ASSOCIATION/CCEA: Approve, Friday, December 26, 2014 as CCEA's Floating Holiday.
14. COUNTY ADMINISTRATIVE OFFICE/CLERK-RECORDER'S OFFICE/AUDITOR-CONTROLLER: Approve the reassignment of responsibility for General Fund (00101) Budget Unit 1092, Advertising, Fairs and Exhibits from the Clerk-Recorder's Office to the County Administrative Office and direct the Auditor Controller to make the changes.
15. COUNTY ADMINISTRATIVE OFFICE/RISK MANAGEMENT: Approve continuation of County insurance for Transit Agency, Transportation Commission, and LAFCO as Named Insureds under some of Colusa County's Insurance Policies. (Liability, Workers' Comp and Property) (Note – Not all entities listed are insured under all three programs).

16. COUNTY ADMINISTRATIVE OFFICE: Accept the Monthly County Administrative Office implementation update.

17. COUNTY ADMINISTRATIVE OFFICE: Approve the Recommended (Preliminary) Budget as the Interim Budget for 2014-15 Fiscal Year in the total amount of \$77,204,760. as follows:

General Fund:	\$28,513,665.
Behavioral Health Fund:	\$ 4,046,160.
Health and Human Services Fund:	\$ 8,101,245.
Road Fund:	\$ 4,821,678.
Parks and Recreation Fund:	\$ 94,796.
Migrant Farm Housing Fund:	\$ 1,929,167.
Other County Operating Funds:	\$ 8,145,657.
Special Revenue Funds:	\$17,312,613.
Special Districts Funds Under Bd of Supervisors:	\$ 147,520.
Public Authority Fund:	\$ 63,818.
Internal Service Fund:	\$ 1,845,342.
Enterprise Funds Under Board of Supervisors:	\$ 2,183,099.

Total Recommended Budget: \$77,204,760.

Further, direct that a fund/departmental summary be available for public review at the County Auditor-Controller's Office.

18. COUNTY ADMINISTRATIVE OFFICE/AUDITOR: Authorize the Auditor-Controller to release funds in the amount of \$218,000.00 from General Fund Contingencies for the purchase of the Western Title Company Building, located at 250 5<sup>th</sup> Street, Colusa, CA 95932 and its adjoining parking lot during the Board's absence upon receipt of a properly completed claim from the County Administrative Office for payment.

19. BOARD OF SUPERVISORS/COLUSA COUNTY WATER WORKS DISTRICT NO. 1/ PROCLAMATION: Adopt and ratify a Proclamation of the Board of Supervisors of the County of Colusa, State of California Honoring Art Olivares Upon His Retirement From The Colusa County Water Works District No. 1 and authorize the Chair to sign.

20. BOARD OF SUPERVISORS/COLUSA COUNTY WATER WORKS DISTRICT NO. 1/ PROCLAMATION: Adopt and ratify a Proclamation of the Board of Supervisors of the County of Colusa, State of California Honoring Fred Durst Upon His Retirement From The Colusa County Water Works District No. 1 and authorize the Chair to sign.

21. SHERIFF: Approve an agreement between the County of Colusa Sheriff's Department and **PJ Helicopters** to provide helicopter assistance to the Sheriff's Office for investigation, people searches, recon, eradication and recovery of illegal marijuana grows discovered within Colusa County, effective June 17, 2014 through June 17, 2015, with terms and conditions as set forth in the agreement and authorize the Chair to sign.



22. COUNTY COUNSEL: Approve entering into Lease Agreement between the County of Colusa and the **Colusa County Office of Education** to lease County office space located at 146 7<sup>th</sup> Street, Colusa, CA., to the Office of Education, with same terms as set forth in the draft agreement and authorize the Chair to sign the final Lease Agreement for ratification.
23. AG COMMISSION: Approve Cooperative Agreement No. 14-0062-SA, between the County of Colusa Ag Commission and the **Department of Food and Agriculture (CDFA)**, for the Weighmaster Program, effective July 1, 2014 through June 30, 2015, in the maximum amount of \$240.00 and authorize the Chair to sign.
24. HEALTH AND HUMAN SERVICES: Approve agreement No. 600-2014, Revision 1.0 between the County of Colusa Health and Human Services and **Decade Software Company, LLC.**, for data management software used by Environmental Health staff, effective July 1, 2014 through June 30, 2017, with terms and conditions as set forth in the agreement and authorize the Chair to sign.
25. HEALTH AND HUMAN SERVICES: Approve First Modification to contract C14-039, between the County of Colusa Health and Human Services and **the Colusa Regional Medical Center, Dr. Gregory Burt** for provision of Health Officer services, and modifying Section 2 "Time of Performance" extending the time of performance to be effective July 1, 2014 and remaining in effect until such time that it is terminated by either party and Section 3 "Compensation" which shall not exceed \$36,000.00 per fiscal year, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
26. HEALTH AND HUMAN SERVICES: Approve First Modification of contract number C13-138, between the County of Colusa Health and Human Services and **Center for Evaluation and Research** to assist in the development of a Tobacco Education Program, and modifying Section 2 "Time of Performance" changing ending date of contract from June 30, 2014 to June 30, 2017 and Section 3 "Compensation" decreasing the total amount of compensation from \$8,000. per fiscal year to \$6,000.00 per fiscal year, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
27. HEALTH AND HUMAN SERVICES: Approve an agreement between the County of Colusa Health and Human Services and the **Regents of the University of California through its Department of Health and Human Services (UCD)** for technical assistance in the development of the Colusa County Self-Assessment (CSA) and System Improvement Plan (SIP) as required by law, AB636, Child Welfare Services Outcome and Accountability System for the State of California, effective July 1, 2014 through June 30, 2015, at a total cost not to exceed \$31,017., with a thirty (30) day written termination clause by either party and authorize the Chair to sign.
28. COUNTY CLERK & RECORDER: Accept the Certified Statement of Election Results for the June 3, 2014 Statewide Direct Primary as prepared and certified by the County Clerk-Registrar of Voters.

29. **PERSONNEL:** Approve the appointment of temporary employees for the county workforce as follows effective July 1, 2014 not to exceed 28 hours per week or 999 hours for the fiscal year 2014-2015:

<u>Department</u>	<u>Employee</u>	<u>Position</u>	<u>Pay Rate</u>
Auditor Controller - 1021	Brook Gallagher	Office Assistant I	\$10.54 per hour
Assessor - 1023	Yvonne Mayberry	Drafting Technician	\$24.83 per hour
CAO - Personnel - 1040	Gail Ellersick	Office Assistant III	\$15.22 per hour
Ag Commission - 2060	Chelsea Bauman	Agricultural Aide	\$12.00 per hour
	Tyler Martin	Agricultural Aide	\$12.00 per hour
Ag - Migrant Housing – 1075	Jean Rios	Account Clerk II	\$15.22 per hour
	Luis Sanchez	Building Maintenance Worker I	\$14.50 per hour
Ag - Airport 4001	Luis Sanchez	Building Maintenance Worker I	\$14.50 per hour
Probation - 2035	Noe Rocha	Work Crew Supervisor	\$15.22 per hour
	Alvaro Windsor	Work Crew Supervisor	\$15.22 per hour
Sheriff - Animal Control – 2077	Tawnya Applegarth	Animal Control Officer	\$15.29 per hour
	Kirstyn Carlson	Animal Control Officer	\$15.29 per hour
	Pamela DaGrossa	Animal Control Officer	\$15.29 per hour
DHHS – Health - 4012	Lesliemarie Beebe	Registered Nurse	\$25.70 per hour
	Wendy Buck	Registered Nurse	\$26.98 per hour
	Janice Cristofic	Registered Nurse	\$25.70 per hour
	Kathleen Cook	Registered Nurse	\$31.25 per hour
	Jacqueline Muniz	Registered Nurse	\$25.70 per hour
	Monica Sankey	Registered Nurse	\$26.98 per hour
	Angela Shimp	Registered Nurse	\$25.70 per hour
BHS - Mental Health – 4013	Branden Cutler	Client Sitter/Driver	\$25.00 per shift when assigned plus \$10.00 per hour when sitting or driving

Valerie Lawrence	Client Sitter/Driver	\$25.00 per shift when assigned plus \$10.00 per hour when sitting or driving
Laura Rodriguez	Client Sitter	\$25.00 per shift when assigned plus \$10.00 per hour when sitting

Library – 6021

William Applegate	Library Assistant I	\$13.46 per hour
Marie Dennis	Library Assistant I	\$15.61 per hour
Rose Ann Ellis	Library Assistant I	\$16.40 per hour
Brenda MacPherson	Library Assistant I	\$12.20 per hour
Mary Massa	Library Assistant I	\$17.24 per hour
Christine Miller	Library Assistant I	\$12.20 per hour
Laura Velazquez	Library Assistant I	\$11.62 per hour
Hanna Williford	Library Assistant I	\$11.62 per hour

DPW – Service Area #1 & #2 - 02567/02660

Loren Scilingo	District Water Pump Operator	\$1200.00 per month
Scott Smith	Water Systems Operator	\$23.35 per hour

**END OF CONSENT AGENDA**

*OTHER ITEMS TO BE CONSIDERED AS TIME PERMITS:*

- 30. Supervisors' Reports or Comments.
- 31. State or Federal Legislation/General Budgetary Matters.
- 32. Review Claims Register Sheets.

**ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No board action shall be taken on comments made under this comment period.*

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.