

Board of Supervisors

Kim Dolbow Vann District I,
Chair
District II, Vacant
Mark D. Marshall, District III,
Vice-chair
Gary J. Evans, District IV
Denise J. Carter, District V,



County of Colusa

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the Board of Supervisors/Risk/Safety
Manager
Yolanda Tirado, Chief Deputy Clerk
to the Board
Ann Nordyke, Deputy Clerk to the
Board II
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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

September 23, 2014

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 AM

CALL TO ORDER

1. Opening Prayer - Pledge of Allegiance
2. Minutes Approval
Board of Supervisors – Regular Meeting – September 9, 2014
3. Period of Public Comment
4. Announcement of Closed Session

I.

STAFF REPORTS - Note: 3 minutes allowed per Department for Staff

Reports. This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II.

COUNTY ADMINISTRATIVE OFFICE

1. CAO

Consider approving the Ninth Modification of Contract C05-112 between Recology Butte Colusa Counties, Inc and the County of Colusa, effective September 23, 2014, with terms and conditions as set forth in the Modification and all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

III.

PERSONNEL1. PERSONNEL

Sheriff - Communications - 2020

Consider approving a Step 5 appointment for Tanya Hawkins, PFT, Dispatcher, DSA Range 20, Step 5, \$3,646.00 per month, effective October 1, 2014.

2. PERSONNEL

Sheriff - Communications – 2020

Consider adding a limited term position of Dispatcher Supervisor, Limited Term Full Time, DSA Range 26, \$3,472.00 - \$4,435.00 per month, effective October 1 - December 31, 2014.

3. PERSONNEL

District Attorney - 2016

Consider approving a Step 5 appointment for Brandon Oakley, DA Investigator, PFT, DSA Range 39, Step 5, \$5,435.00 per month, effective October 1, 2014.

4. PERSONNEL

County Counsel - 1031

Authorize the following recommended step increase as a result of the Board of Supervisors completing the performance evaluation held September 9, 2014 for Marcos Kropf, County Counsel, PFT, UDH Range 55, from Step 5 to Step 6, \$14,619.00 per month, effective September 1, 2014.

5. PERSONNEL

District Attorney - Revenue and Recovery - 1026

Delete: Assistant Revenue and Recovery Officer, PFT, MSC Range 20, \$2,728.00 - \$3,484.00 per month, effective September 8, 2014.

County Counsel - Revenue and Recovery - 1026

Add: Assistant Revenue and Recovery Officer, PFT, MSC Range 20, \$2,728.00 - \$3,484.00 per month, effective September 9, 2014.

6. PERSONNEL

CAO - Personnel - 1040

Consider bilingual pay of \$50.00 per month for Edith Stafford, Personnel Analyst, effective September 24, 2014.

IV.

TREASURER TAX COLLECTOR1. TREASURER

Accept Treasurer's Monthly Investment Report for August 2014.

- V. HEALTH AND HUMAN SERVICES
1. HEALTH AND HUMAN SERVICES
- Discuss the existing contract with Enloe Emergency Services for provision of ambulance services and emergency medical transportation, including helicopter transportation for individuals requiring a level of care that cannot be provided by Colusa Regional Medical Center.
- VI. PROBATION
1. PROBATION
- a) Consider adopting a Resolution Of The Colusa County Board of Supervisors Authorizing Contract 03A2227 With The State Of California, Department of Transportation (Caltrans) For The Use Of Unskilled Manual Labor Work Crews For Highway Maintenance and authorize the Chair to sign.
- b) Consider approving Agreement No. 03A2227 between the County of Colusa and the State of California, Department of Transportation (Caltrans) for the provision of work crews to provide manual unskilled labor on State highways Rights of Ways within Colusa County to improve or preserve the appearance or function of the highway, effective November 1, 2014 through October 31, 2017, with terms and conditions as set forth in the Agreement and authorize the Chair to sign.
2. PROBATION
- Consider approving a Letter of Interest for the Community Recidivism Reduction Grant, submit to the Board of State and Community Corrections and authorize the Chair to sign.
- VII. PLANNING & BUILDING
1. PLANNING & BUILDING
- Consider approving and authorizing the Director of Planning and Building to purchase an unbudgeted fixed asset as follows: laptop computer for the A/C controls at the Historic Courthouse, in the amount of \$875.00.
2. PLANNING & BUILDING
- a) Consider and accept the three responsive (3) bids received for paving the Williams Community Center parking lot and alleyway, and replacement of the culvert:
- | | |
|---------------------------------------|-------------|
| 1. Franklin Construction , Inc | \$72,075.00 |
| 2. Advantage Paving; Excavation, Inc. | \$85,500.00 |
| 3. Morgan Creek Construction | \$86,725.00 |

- b) Consider awarding the contract for the Williams Community Center project to Franklin Construction, the lowest bidder, and signature by the Board Chair.

VIII. PURCHASING AND PROCUREMENT

1. PURCHASING AND PROCUREMENT

Consider approving the purchase of a Dell computer and Microsoft Office 2013 software from TIG for new employee at County Clerk-Recorder Office for a total price of \$1,059.51, to be funded from the Recorder's Operating Trust.

2. PURCHASING AND PROCUREMENT

Consider approving Request for Proposals for Engineering Services for the Colusa County Air Pollution Control District. Further, set October 22, 2014 at 5:00 p.m. to receive and open RFPs and direct the Clerk to publish and post same.

IX. AUDITOR

1. AUDITOR

Consider adopting A Resolution Of The Colusa County Board of Supervisors To Adopt And Fix The Property Tax Rates For The County Of Colusa For The 2014-2015 Fiscal Year and authorize the Chair to sign.

X. COUNTY COUNSEL

1. COUNTY COUNSEL

Consider introduction and first reading, by title only, of a proposed Ordinance of the Colusa County Board of Supervisors Amending Chapter 17 of the Colusa County Code, Regarding the County's Purchasing System; Set October 7 at 9:30 a.m. for public hearing to consider a second reading and adoption of same and direct the Clerk to publish and post the Notice of Hearing.

2. COUNTY COUNSEL

Consider introduction and first reading by title only, of a proposed ordinance of the Colusa County Board of Supervisors amending subsection 45.5.6.3.19 of section 45.5 of Chapter 45 of the Colusa County Code ("Nepotism Ordinance"), provide an exception to existing employees whose family members are elected to office, adding provisions to mitigate potential nepotism, and expanding the definition of family to include domestic partners; Set October 7 at 9:30 a.m. for public hearing to consider a second reading and adoption of same and direct the Clerk to publish and post the Notice of Hearing.

3. COUNTY COUNSEL

Consider and approve a proposed response to the Grand Jury's Final 2013-14 report and authorize the Chair to sign.

XI. COLUSA COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT ADMINISTRATION

Sitting as the Colusa County Flood Control and Water Conservation District

1. Consider appointments to the Cortina Creek Flood Control and Flood Water Conservation District, effective September 23, 2014 of the following individuals: William Vann, Christy Scofield and Sherry L. Langrock. (Applications received: William Vann, Christy Scofield and Sherry L. Langrock)

XII. **RECESS**

CONSENT AGENDA

All items are approved by one motion unless pulled by a Board member for separate discussion or action.

1. PUBLIC WORKS/ROAD DEPARTMENT

Approve Notice to Contractors and Proposal for a Job Order Contract to Provide Towing Services on an As-Needed Basis, set October 9, 2014 at 10:00 a.m. to receive and open bids, and direct the Clerk to publish and post notice.

2. PUBLIC WORKS/ROAD DEPARTMENT

Approve Notice to Contractors and Proposal for a Job Order Contract to Provide Tree Service on an As Needed Basis, set October 9, 2014 at 10:00 a.m. to receive and open sealed bids, and direct the Clerk to publish and post notice.

3. PUBLIC WORKS/ROAD DEPARTMENT

Approve Notice to Bidders, Special Provisions, Bid Book for Construction on County Roads Various Locations for Road Markings 2014 and contract for same, set October 15, 2014 at 10:00 a.m. to receive and open sealed bids, and direct the clerk to publish and post notice.

4. SHERIFF

1) Approve ongoing Homeland Security Grant Program application and spending plan in the amount of \$97,225 and authorize the Sheriff to receive and expend funds and sign the Application.

2) Adopt Designation of Applicant's Agent Resolution authorizing the Sheriff and/or his designees to execute any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the California Governor's Office of Emergency Services and authorize the Chair to sign the Resolution.

5. PURCHASING AND PROCUREMENT

Consider approving request for proposal package for the interior design of office space at the old Title Company building which was recently purchased by the County and located at 250 5th Street in Colusa, authorize the Chair to sign the Notice To Bidders and direct the Clerk to publish and post same. Further, set October 17, 2014 at 4:00 p.m. to receive and open sealed bids.

6. AG COMMISSIONER

Consider approving Second Modification to contract C13-246 between the County of Colusa and the Resource Conservation District for implementation of the Colusa County Groundwater Management Plan, effective September 23, 2014 and extending the termination date from September 30, 2014 to December 31, 2014 and increasing Compensation to \$16,533, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

7. LIBRARY

Consider agreement between First 5 Colusa and the County for the Library to offer Raising a Reader programs for up to 75 children at three library locations through June 30, 2015, and authorize the Chair to sign.

8. ADMINISTRATION

Adopt a Proclamation of the Board of Supervisors of the County of Colusa, State of California Proclaiming October 2014 as Domestic Violence Month and authorize the Chair to sign.

9. HEALTH AND HUMAN SERVICES

Approve and ratify contract between the Colusa County Health and Human Services and Shasta County for collection and reporting of epidemiological information to the Centers for Disease Control and Prevention (CDC), effective July 1, 2014 through June 30, 2017, in the amount of \$12,994.08, with a thirty (30) day written termination clause by either party and authorize the Board Chair to sign.

10. HEALTH AND HUMAN SERVICES

Approve Standard Agreement number 14-10497 between the County of Colusa Health and Human Services and the California Department of Public Health for the purpose of providing Emergency Preparedness Operations, effective July 1, 2014 through June 30, 2017, in the maximum amount of \$864,444.00 and authorize the Chair to sign the agreement, the Certification Regarding Lobbying and the Non-Supplantation Certification.

11. CLERK RECORDER/ELECTIONS

Acknowledge Report of Statement of Results of Election for Colusa Mosquito Abatement District Election September 2, 2014. Certified results have been submitted to the Mosquito Abatement District Governing Board. This item is information only.

12. CLERK RECORDER/ELECTIONS

1. Accept Certificate of County Clerk Re: November 4, 2014 General Election.

2. Adopt a Resolution Of The Colusa County Board Of Supervisors Appointing Nominees To The Office Of Director Of Their Respective Districts as follows:

DISTRICT**TERM**

Arbuckle-College City Fire Protection District

4 Years

Two offices to be filled, two persons nominated

David Burgess and

Michael Doherty

Colusa Co. Resource Conservation District

4 Years

Three offices to be filled, three persons nominated

Ben Felt,

Robert Alvernaz and

Tom Hickok

Maxwell Public Utility District

4 Years

Two offices to be filled, two person nominated

Thomas A. Detlefsen and

David Carvalho, Jr.

and authorize the Chair to sign.

13. PLANNING & BUILDING

Approve First Modification of contract C14-047 between the County of Colusa Planning & Building and Botanica Landscapes for the provision of lawn maintenance at the historic courthouse, modifying Section 2, Term of contract extending the term from September 30, 2014 to September 30, 2015, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

14. COUNTY COUNSEL

Approve and ratify Change Order Request Number 1, dated September 15, 2014 to contract C14-169, between the County of Colusa and Twin Trees Inc., DBA Twin Builders for rehabilitation work on the Grimes Library, in the amount of \$1,779.91 for additional work on the Grimes Library due to a change in site conditions and signed by Supervisor Gary J. Evans.

15. ADMINISTRATION

Re-appoint Vicki Myers-Markss to the Local Child Planning Council-Colusa County Office of Education, effective September 16, 2014 through September 15, 2017.

END OF CONSENT AGENDA

XIV. SUPERVISORS' REPORTS OR COMMENTS

XV. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

XVI. ADMINISTRATION

1. ADMINISTRATION

a) Consider adopting a Resolution of the Board of Supervisors of the County of Colusa Approving Proposed Revision To The California Home Finance Authority (CHF) Joint Powers Agreement and authorize the Chair to sign.

b) Consider approving California Home Finance Authority Amended and Restated Joint Exercise of Powers Agreement, effective September 23, 2014, with terms and conditions as set forth in the JPA and authorize the Chair to sign.

2. ADMINISTRATION

Consider adopting a Resolution of the Colusa County Board of Supervisors Supporting Proposition 1: The Water Quality, Supply And Infrastructure Improvement Act of 2014 and authorize the Chair to sign.

XVII. CLAIMS

1. ADMINISTRATION

Consider approving Claims Register Sheet from the period September 9, 2014 through September 23, 2014 (Regulars).

2. ADMINISTRATION

Consider approving Special Claims.

XVIII. CLOSED SESSION

1. COUNTY COUNSEL

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.9(a), Gleason v. Bowen, et al.,
Sacramento Superior Court Case No. 34-2014-80001786

2. COUNTY COUNSEL

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), William Cornelius v. Colusa

County, Colusa County Superior Court case No. CV24023.

3. COUNTY COUNSEL
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Government Code Section 54956.9(a), James Rogers v. Colusa
County, et al., Case No. CV23971.

XIX. ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

<p>All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.</p>
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