

## Board of Supervisors

Kim Dolbow Vann District I,  
Chair  
John D. Loudon, District II  
Mark D. Marshall, District III,  
Vice-chair  
Gary J. Evans, District IV  
Denise J. Carter, District V,



## County of Colusa

Robert J. Muszar, Interim Clerk to  
the Board of Supervisors/Risk/Safety  
Manager  
Yolanda Tirado, Chief Deputy Clerk  
to the Board  
Ann Nordyke, Deputy Clerk to the  
Board II  
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**Board Chambers**  
**546 Jay Street Suite 108**  
**Colusa, CA 95932**

# Agenda

October 21, 2014

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

**9:00 AM**      CALL TO ORDER  
Opening Prayer - Pledge of Allegiance.

MINUTES APPROVAL  
Board of Supervisors – Regular Meeting – October 7, 2014.

Period of Public Comment.

Announcement of Closed Session.

**I.**            STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.** This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

**II.**            PERSONNEL  
PUBLIC WORKS - 3010  
Consider creating the new position of County Land Surveyor/Associate Engineer, PFT, PF Range 43, \$4,836.00 - \$6,173.00 per month, effective November 1, 2014.

- III.**            PUBLIC WORKS/ROAD DEPARTMENT  
Consider approving Tenth Modification of C05-112 between the County of Colusa and Recology Butte Colusa Counties, Inc., effective October 1, 2014, modifying Section 5 of the agreement to increase contractor compensation, in the form of rates charged to subscribers, by 6.89%, from the rate established in 2013, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
- IV.**            PURCHASING AND PROCUREMENT
1.            PUBLIC WORKS/ROAD DEPARTMENT  
Consider accepting bids for Job Order Contract for Tree service for the Department of Public Work from the following:
- Richard's Tree Service and  
West Coast Arborists.
2.            Consider awarding and approving Job Order Contract for Tree service between the County of Colusa (DPW) and Richard's Tree Service, effective October 21, 2014 through October 31, 2015, with terms and conditions as set forth in the contract and authorize the Chair to sign.
3.            Consider awarding and approving Job Order Contract for Tree service between the County of Colusa (DPW) and West Coast Arborists, effective October 21, 2014 through October 31, 2015, with terms and conditions as set forth in the contract and authorize the Chair to sign.
- V.**            COUNTY COUNSEL
1.            Consider adopting A Resolution Of The Colusa County Board Of Supervisors And The Colusa City Council Agreeing To The Exchange Of Tax Revenues Following The Proposed Annexation To The City Of Colusa Of Certain Territory Commonly Known As Colusa Industrial Properties and authorize the Chair to sign.

2. Consider adopting a Resolution Of The Colusa County Board Of Supervisors Adopting And Ratifying the Amended Colusa County Section 125 Cafeteria Plan And Delegating Authority To Administer the Plan To The Colusa County Auditor Controller, effective January 1, 2014 and authorize the Chair to sign.

**VI.** COUNTY ADMINISTRATIVE OFFICE

1. Consider adopting a Resolution Of The Colusa County Board Of Supervisors Designating The County Administrative Officer As The County Purchasing Agent Pursuant To California Government Code Sections 25500-25509 And Colusa County Code Chapter 17 Section 17-2 and authorize the Chair to sign.
2. Consider modifying Board of Supervisors Policy and Procedures Manual by deleting Policy 401 - Vehicle Purchases; Policy 402 – Bidding Procedures for Public Projects; Policy 403 - Central Services Purchasing Policy; and Policy 601 - Purchase of Fixed Assets and adopting a Comprehensive Purchasing and Procurement Policy designated as Policy 401 - Purchasing and Procurement Policy, effective November 6, 2014.

**RECESS**

**CONSENT AGENDA 1-14**

1. AUDITOR  
Authorize the County Auditor-Controller to pay claims as she deems necessary for the time period between November 4, through December 9, 2014.
2. CCMC  
Designate December 26, 2014 as the 2014 Floating Holiday for the Colusa County Management Coalition (CCMC).
3. ADMINISTRATION  
Accept the resignation of John D. Loudon from the Colusa County Planning Commission, effective October 6, 2014.
4. PUBLIC WORKS/ROAD DEPARTMENT  
Authorize the Director of Public Works to issue Encroachment Permit 4067 for the Arbuckle Revitalization Committee annual car show on October 26, 2014.
5. PLANNING & BUILDING  
Ratify a contract between the County and Climate Control for the replacement of the Heating, Ventilation and Air-Conditioning ("HVAC") system, and an extended 5 year warranty, for the Criminal Justice Facility,

effective through February 27, 2015, for a total cost of \$84,825.70, and signed by the Director of Planning and Building.

6. PUBLIC WORKS/ROAD DEPARTMENT

Ratify Funding Agreement No. PDE-14027 between The County of Colusa and the California State Water Resources Control Board Project Number PDE-0600012-001 for a Drought Emergency Grant for Colusa County Service Area 1 Century Ranch, effective September 10, 2014, with terms and conditions as set forth in the Agreement and signed by the Assistant Director of Public Works.

7. TREASURER

Accept Treasurer's Monthly Investment Report for September 2014.

8. HEALTH AND HUMAN SERVICES

Approve contract between Colusa County, through its Department of Health and Human Services (DHHS), and NPH Medical Services, dba Nurses and Professional Healthcare, for the provision of skilled nursing professionals to be utilized on a temporary as-needed basis, effective October 1, 2014 through September 30, 2015, in an amount not to exceed \$8,000, and authorize the Board Chair to sign.

9. HEALTH AND HUMAN SERVICES

Approve Rental Agreement between the Colusa County Health and Human Services and the 44th District Agricultural Association for facility usage and janitorial services on October 30, 2014 to operate the drive-through flu immunization clinic at the Colusa County Fairgrounds, effective through October 30, 2014, with terms and conditions as set forth in the Agreement and authorize the Chair to sign.

10. HEALTH AND HUMAN SERVICES

Approve out-of-state travel request for the Public Guardian and in doing so fulfill the mandate of the Colusa County Superior Court order to transport the conservatee.

11. AG COMMISSIONER

Ratify Memorandum of Understanding (MOU) between Colusa County and California Agricultural Commissioners and Sealers Association (CACASA) for 14/15 Pesticide Use Reporting, effective July 1, 2014 through June 30, 2015, in the amount of \$6,798.00 and authorize the Board Chair to sign.

12. PLANNING & BUILDING

Adopt A Resolution of the Colusa County Board of Supervisors Authorizing the Recordation of Parcel Map Number 13-7-1, Andrew F. Detlefsen & Ann Detlefsen, authorize the Chair to sign and direct the Clerk to record same.

13. CHILD SUPPORT

Approve the First Modification of the Plan of Cooperation between the Colusa County Child Support Department and the Colusa County Superior Court, effective October 21, 2014 through October 21, 2015, with terms and conditions as set forth in the First Modification and authorize the Chair to sign.

14. PURCHASING AND PROCUREMENT

Approve the purchase of the county-wide envelope order and authorize the Purchasing Coordinator to purchase same from Tri-City Technologies, in the amount of \$2,850.59.

**END OF CONSENT AGENDA**

**VIII. SUPERVISORS' REPORTS OR COMMENTS**

**IX. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS**

**X. CLAIMS**

1. AUDITOR

Consider approving Claims Register Sheets from the period October 8, 2014 through October 21, 2014.

2. AUDITOR

Consider approving Special Claims.

**XI. ADMINISTRATION**

Consider assignment of the 2014 Committees, Commission, Board, & District; Department Liaison Assignments and Ah-hoc Committees to Supervisor John D. Loudon.

**XII. CLOSED SESSION**

1. COUNTY COUNSEL

CONFERENCE WITH LABOR NEGOTIATOR - California Government Code Section 54957.6

Agency Negotiator Bob Muszar

Employee Organization: All represented bargaining units except IHSS

2. COUNTY COUNSEL  
CONFERENCE WITH REAL PROPERTY NEGOTIATOR -  
California Government Code section 54956.8  
Property: Approximately 4.3 acres consisting of 2 parcels  
(A.P.N. 017-130-063 and 017-130-046).  
Negotiator: Sheriff Scott Marshall  
Property Owner: Colusa Industrial Properties  
Under negotiation: Potential purchase and related  
terms.

## ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.

## NOTE:

The Board of Supervisors will be conducting a yearly evaluation of the job performance of the **Director of Health and Human Services** on November 4, 2014 in a Closed Session meeting. Comments relevant to this subject may be submitted on a form provided by the Personnel Department (485-0420) prior to 5:00 p.m. Wednesday, October 29, 2014. Comments need to be written and signed.

The Board of Supervisors will be conducting a yearly evaluation of the job performance of the **Director of Planning and Building Services** on November 4, 2014 in a Closed Session meeting. Comments relevant to this subject may be submitted on a form provided by the Personnel Department (485-0420) prior to 5:00 p.m. Wednesday, October 29, 2014. Comments need to be written and signed.