

Board of Supervisors

Kim Dolbow Vann District I,
Chair
John D. Loudon, District II
Mark D. Marshall, District III,
Vice-chair
Gary J. Evans, District IV
Denise J. Carter, District V,



County of Colusa

Robert J. Muszar, Interim Clerk to
the Board of Supervisors/Risk/Safety
Manager
Yolanda Tirado, Chief Deputy Clerk
to the Board
Ann Nordyke, Deputy Clerk to the
Board II
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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Minutes

January 13, 2015

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 13th day of January 2015 at the hour of 9:00 a.m. Present: Supervisors Kim Dolbow Vann, Chair, Mark D. Marshall, Gary J. Evans, Denise J. Carter and John D. Loudon. Absent: None.

Chair Vann calls to order the Regular meeting of January 13, 2015 at 9:00 a.m., with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Bob Muszar, Interim CAO/Clerk to the
Board/Risk/Safety Manager.
Peggy Scroggins, Robert Zunino, Auditor-Controller's
Office.
Mary Winters, Colusa citizen.
John Contreras, Director, Child Support Services.
Kaline Moore, Purchasing & Procurement.
Elizabeth Kelly, Director, Health & Human Services.
Scott Lanphier, Mike Azevedo, Public Works
Department.
Cindy Lovelace, Director, Human Resources.
Steve Hackney, Director, Planning & Building.
Joe Garofalo, Russ Jones, Sheriff,s Department.
Arnie Gross, Assessor.
Joe Damiano, Ag Commissioner.
Yolanda Tirado, Ann Nordyke, Board Clerks.

Opening Prayer - Pledge of Allegiance.

PERIOD OF PUBLIC COMMENT

Chair Vann makes time for a period of Public Comment. Hear none, Chair Vann closes the period of Public Comment.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces the Board will consider Closed Session items as follows:

1. LIABILITY CLAIM
California Government Code section 54956.95. One matter.
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
California Government Code section 54956.9(d)(4).
Potential initiation of litigation: One matter.
3. CONFERENCE WITH LABOR NEGOTIATOR
California Government Code Section 54957.6
Agency Negotiator Bob Muszar
Employee Organization: Deputy Sheriffs' Association
4. PUBLIC EMPLOYMENT
California Government Code 54957. One matter.

ADMINISTRATION

State of the County Address.

Chair Vann states the State of the County Address will be continued to the January 27, 2015 Regular Board meeting.

STAFF REPORTS

Mr. Contreras updates the Board on items that pertain to his Department.

Ms. Lovelace announces the following individuals received Kudo cards in the month of December 2014:

Patricia Pacot	Auditor - Controller
Angelika Terry	Auditor - Controller
Lilia Garza	BHS
Becky Azevedo	DHHS - Human Services Division
Alfred Medina	DHHS - Human Services Division (2 Kudos Cards)
Lela Martinez	Public Works
Kevin Scott	Transit
Alice Solis	Treasurer
Shawnte Whiting	Treasurer

She further states the winner for the month of December was Alfred Medina. She states Mr. Medina will receive a \$25 gift card to a Colusa County vendor.

Ms. Kelly updates the Board members on items as they pertain to her Department.

Supervisor Marshall states he would like to take the opportunity to congratulate Supervisor Carter and Vann on their re-election and to welcome the newly elected Assessor and Sheriff. Discussion held, with no action taken.

II. PERSONNEL1. PERSONNEL/ASSESSOR - 1023

Consider a range change for the position of Chief Appraiser from MGT range 10, \$3,827 - \$4,886 to MGT range 16, \$4,431 - \$5,658, effective January 14, 2015.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Mark D. Marshall, District III
AYES:	Loudon, Evans, Carter, Marshall, Vann

2. PERSONNEL/DHHS - PUBLIC HEALTH - 4012

Consider and approve step 4 appointment for Cathy Agamao, Public Health Nurse II, PFT, PF 42, Step 4, \$5,459.00 per month, effective January 14, 2015.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Denise J. Carter, District V
AYES:	Loudon, Evans, Carter, Marshall, Vann

3. PERSONNEL

Consider and approve the revised job description for the position of Central Services Purchasing Coordinator adding supervisory duties effective January 14, 2015.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Denise J. Carter, District V
AYES:	Loudon, Evans, Carter, Marshall, Vann

4. PERSONNEL/CAO - CENTRAL SERVICES SECTION - 1109

Consider approving the new position of Purchasing Technician, PFT, MSC Range 17, \$2 ,534 - \$3,237, effective January 14, 2015 **and** reclassifying the existing Account Clerk II position, PFT, MSC Range 10, \$2,136 - \$2,728, to the position of Purchasing Technician effective January 14, 2015. **Further**, delete Account Clerk II position effective January 14, 2015.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Denise J. Carter, District V
AYES:	Loudon, Evans, Carter, Marshall, Vann

III. PURCHASING AND PROCUREMENT1. PURCHASING AND PROCUREMENT

Consider authorizing the Purchase of four (4) patrol vehicles without Competitive bidding pursuant to the Purchasing and Procurement Policy, section 8.2.1.4 from Folsom Lake Ford, in an amount not to exceed \$112,658.12 utilizing California Multiple Award Schedule (CMAS) contract 1-12-23-14 with State of California.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, District V
SECONDER:	Mark D. Marshall, District III
AYES:	Loudon, Evans, Carter, Marshall, Vann

2. PURCHASING AND PROCUREMENT

Consider and accept the vehicle bids for the purchase of two (2) 1/2 ton pickups for Planning & Building Maintenance Section as received and opened on January 5, 2015 as follows:

Hoblit Motors - \$38,594.62
 Towne Ford Sales - \$42,210.00
 Sankey Automobile - \$59,109.95

Further, award the sale to the lowest responsible bidder, Hoblit Motors, in the amount of \$38,594.62 and authorize the purchase of same.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Gary J. Evans, District IV
AYES:	Loudon, Evans, Carter, Marshall, Vann

IV. PLANNING & BUILDING

1. PLANNING & BUILDING

Consider, discuss, and appoint representatives from the following Departments to sit as a Code Enforcement Ad Hoc Committee:

- **Board of Supervisors** (two members); Supervisors Carter and Vann.
- **County Administrative Officer** (administration);
- **District Attorney** (criminal violations);
- **County Counsel** (civil violations);
- **Sheriff** (enforcement support);
- **Environmental Health** (food, water, sewerage violations);
- **Health & Human Services** (child support services welfare);
- **Public Works** (right-of-way, drainage, road violations);
- **Agricultural Commissioner** (burn permits); and
- **Planning & Building** (zoning & building violations).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	John D Loudon, Board Member
AYES:	Loudon, Evans, Carter, Marshall, Vann

V. PUBLIC WORKS

C15-001 1. PUBLIC WORKS/ROAD DEPARTMENT

Consider approving an agreement between the County, **City of Colusa and the Sacramento River West Side Levee District** to collaborate for California Department of Water Resources grant awards to perform feasibility studies, effective January 13, 2015, with terms and conditions as set forth in the agreement and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, District V
SECONDER:	John D Loudon, Board Member
AYES:	Loudon, Evans, Carter, Marshall, Vann

VI. AUDITOR1. AUDITOR

Consider approving 2014-15 Revenue and Appropriations Inter-Budget Adjustments #014-016 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Public Works-Dev Fee	02697	002697	479431	\$3,540.00
DPW-Dev Fee Admin Fac	02702	002702	479431	\$1.97
DPW-Dev Fee SW Fac	04005	0000	479431	\$60.03

Ms. Scroggins requests approval of 2014-15 Revenue and Appropriations Inter-Budget Adjustments # 014-016 be pulled from the Agenda as it is a duplicate of Item No. 2. Chair Vann so directs.

RESULT:	PULLED
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2. AUDITOR

Consider approving 2014-15 Revenue and Appropriations Inter-Budget Adjustments IB#14-16 & IB#20-31 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Public Works-Dev Fee	02697	002697	479431	\$3,540.00
DPW-Dev Fee Admin Fac	02702	002702	479431	\$1.97
DPW-Dev Fee SW Fac	04005	0000	479431	\$60.03
DPW-Bridge Fund	00111	3016	454100	\$270,639.00
DPW-Bridge Fund	00111	3016	53230	\$53,070.00
Public Works-Road	00110	3010	59396	(\$53,070.00)
Public Works-Road	00110	3010	53180	(\$20,039.00)
Public Works-Road	00110	3010	53230	\$73,109.00
DPW-District	00140	3017	4101002	\$6,117.60
DPW-District	00140	3017	454560	\$9.14
DPW-District	00140	3017	455800	\$850.00
CSA 2	02657	002657	410510	(\$2,588.00)
CSA 2	02657	002657	410512	\$2,162.00
CSA 2	02657	002657	410513	\$838.00
CSA 2	02657	002657	53180	\$412.00
CSA2	02657	002657	479321	\$1,094.00
CSA2	02657	002657	53180	\$1,094.00
CSA1	02660	002660	479321	\$1,133.00

CSA1	02660	002660	53180	\$1,133.00
Solid Waste	04000	0000	479321	\$1,921.00
Solid Waste	04000	0000	53230	\$1,921.00
WInt Rnch Lt #2&3	02130	002130	410510	(\$3,230.00)
WInt Rnch Lt #2&3	02130	002130	441900	(\$75.00)
WInt Rnch Lt #2&3	02130	002130	53100	(\$250.00)
WInt Rnch Lt #2&3	02130	002130	53180	(\$267.00)
WInt Rnch Lt #2&3	02130	002130	53260	(\$2,800.00)
WInt Rnch Lt #2&3	02130	002130	55500	\$3,553.17
WInt Rnch Light #1	02131	002131	410100	(\$4,727.00)
WInt Rnch Light #1	02131	002131	410150	(\$75.00)
WInt Rnch Light #1	02131	002131	410200	(\$410.00)
WInt Rnch Light #1	02131	002131	410300	\$5.00
WInt Rnch Light #1	02131	002131	441900	(\$750.00)
WInt Rnch Light #1	02131	002131	454510	(\$44.00)
WInt Rnch Light #1	02131	002131	53100	(\$250.00)
WInt Rnch Light #1	02131	002131	53180	(\$267.00)
WInt Rnch Light #1	02131	002131	53260	(\$1,500.00)
WInt Rnch Light #1	02131	002131	55500	\$35,903.54
Public Works-Road	00110	3010	55440	\$10,719.99
Ag Commissioner	00101	2060	479100	\$2,576.00
Ag Commissioner	00101	2060	57144	(\$267.00) (\$2,576.00)
Sheriff	00101	2021	479910	\$5,334.48
Sheriff	00101	2021	55440	\$5,334.48

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	John D Loudon, Board Member
AYES:	Loudon, Evans, Carter, Marshall, Vann

Chair Vann declares a recess at 9:38 a.m. to sit as the Colusa County Flood Control and Water Conservation District and states there is a quorum present.

Present:

- Marcos Kropf, County Counsel.
- Bob Muszar, Interim CAO/Clerk to the Board/Risk/Safety Manager.
- Peggy Scroggins, Robert Zunino, Auditor-Controller's Office.
- Mary Winters, Colusa citizen.
- John Contreras, Director, Child Support Services.
- Kaline Moore, Purchasing & Procurement.
- Elizabeth Kelly, Director, Health & Human Services.
- Scott Lanphier, Mike Azevedo, Public Works Department.
- Cindy Lovelace, Director, Human Resources.
- Steve Hackney, Director, Planning & Building.

Joe Garofalo, Russ Jones, Sheriff,s Department.
Arnie Gross, Assessor.
Joe Damiano, Ag Commissioner.
Yolanda Tirado, Ann Nordyke, Board Clerks.

3. AUDITOR

Sitting as the Colusa County Flood Control and Water Conservation District

Consider approving the use of 2014-15 Contingency Funds in the amount of \$10,719.99 for Department 2050-Flood, Soil, Water Conservation District for an early payoff of the Powell Slough Levee loan. **Requires 4/5 vote.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Mark D. Marshall, District III
AYES:	Loudon, Evans, Carter, Marshall, Vann

Chair Vann adjourns at 9:40 a.m. as the Colusa County Flood Control and Water Conservation District and reconvenes in Regular Session, with all Supervisor present.

Present: Marcos Kropf, County Counsel.
Bob Muszar, Interim CAO/Clerk to the Board/Risk/Safety Manager.
Peggy Scroggins, Robert Zunino, Auditor-Controller's Office.
Mary Winters, Colusa citizen.
John Contreras, Director, Child Support Services.
Kaline Moore, Purchasing & Procurement.
Elizabeth Kelly, Director, Health & Human Services.
Scott Lanphier, Mike Azevedo, Public Works Department.
Cindy Lovelace, Director, Human Resources.
Steve Hackney, Director, Planning & Building.
Joe Garofalo, Russ Jones, Sheriff,s Department.
Arnie Gross, Assessor.
Joe Damiano, Ag Commissioner.
Yolanda Tirado, Ann Nordyke, Board Clerks.

4. AUDITOR

Consider approving Intra Budget Adjustments Nos: 15003 through 15020.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Denise J. Carter, District V
AYES:	Loudon, Evans, Carter, Marshall, Vann

5. AUDITOR

Consider and approve interest free loan from the County General

Fund (#00101) to the Tobacco Settlement Fund (#02125) in an amount not to exceed \$225,000. (For the life of the loan) for the various Behavioral Health Departments and Funds currently paying a "rental rate" for use of the facility.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Denise J. Carter, District V
AYES:	Loudon, Evans, Carter, Marshall, Vann

CONSENT AGENDA 1-9

Approve Consent Agenda Items 1-9 as follows:

1. CHILD SUPPORT

Approve out of state travel for one child support staff and the director or his designee to attend the February 12-14, 2015 National Child Support Enforcement Association (NCSEA) Policy and Training forum in Washington D.C.

2. PURCHASING AND PROCUREMENT

Approve Colusa County DHHS social worker, Benet Guidera's out of state travel to Portland, Oregon on January 29-31, 2015 to visit County's foster youth as required by law.

C15-002 3. HEALTH AND HUMAN SERVICES

Approve Modification #1 to contract C14-182 between the County of Colusa Health and Human Services Department **and California State University Chico (CSUC) Research Foundation**, effective July 1, 2014 through June 30, 2015, in the amount of \$3,258 to provide one-time-only augmentation funding in favor of the County for Senior Nutrition service, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

4. HEALTH AND HUMAN SERVICES

Approve the Department of Health and Human Services (DHHS), Public Health Division's submission of the annual Agreement Funding Application to the California Department of Public Health (CDPH) for the provision of services under the Maternal, Child and Adolescent Health (MCAH) program, in the amount of \$107,435 and with a one-year term beginning 7/1/14 and authorize the Chair to sign all related documents.

C15-003 5. HEALTH AND HUMAN SERVICES

Approve Amendment #1/First Modification to contract C14-151, the annual Training Services Agreement between the Department of Health and Human Services (DHHS) and **UC Davis**, to increase the number of hours allocated to staff Eligibility and Leadership training from 30 units at a cost of \$106,650 to 35.50 units at a cost of \$126,202.50, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

6. HEALTH AND HUMAN SERVICES

Approve the following Certificates of Compliance issued by CalVet and that allow the county to receive funding in support of the CVSO staff position:

- a. County Subvention Program
- b. Medi-Cal Cost Avoidance Program

and authorize the Chair to sign the Certificates of Compliance.

7. PUBLIC WORKS/ROAD DEPARTMENT
Approve and ratify the following:

C15-004 Amendment #1 to Contract C14-003 between the County of Colusa and the **City of Williams** for additional hydraulic and hydrologic services and an increase in the compensation, paid by the City of Williams, to a total compensation of \$187,221.00, with all other terms and conditions to remain in full force and effect; **and**

C15-005 First Modification to Contract C14-030 between the County of Colusa and **Avila Associates** for additional hydraulic and hydrologic services and an increase in the compensation paid for these services to \$70,243.00, with all other terms and conditions to remain in full force and effect.

8. COUNTY COUNSEL
Consider vacating Resolution No. 12-006, A Resolution of the Colusa County Board of Supervisors Approving a Mitigated Negative Declaration and Adopting Tentative Subdivision Map No. 09-5-1.

9. PURCHASING AND PROCUREMENT
Consider and accept the only responsive bid received for lawn service at multiple locations within the County as follows:

Botanical Landscapes - \$1,350.00/month

C15-006 Further, award and approve contract between the County of Colusa and **Botanical Landscapes** for landscape services at multiple locations within the County, effective January 13, 2015 through January 13, 2016, with terms and conditions as set forth in the contract and authorize Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	John D Loudon, Board Member
AYES:	Loudon, Evans, Carter, Marshall, Vann

VIII. SUPERVISORS' REPORTS OR COMMENTS

Supervisor Carter

Meetings/functions attended:
Sworn into office.
Sac Valley EMS meeting.
LAFCo meeting.
Colusa County Partnership Board meeting.
Transportation & Transit.
Rotary Duck Dinner.

Supervisor Carter states Ambulance Service will be reduced to 1-24hr. day Unit and 1-10hr day Unit from 11:00 a.m. - 9:00 p.m. effective in 70 days.

Supervisor Loudon

Meetings/functions attended:
Colusa City Council meeting.
Behavioral Health Winter Gathering.
Kathy Moran's Retirement party.
CSAC class, County 101 Duties and Authorities.
Grimes Community Sing.
Retirement for Bertha Belmontes Smith from Sheriff's Department.
Met with Supervisor Evans, CAO, and Planning & Building, re: HVAC issues.
Met with Tom Ellis re: West Side Levee District.
Grimes Fire Department dinner.
Chamber of Commerce meeting.
Colusa Rural Fire Department dinner.
LAFCo meeting.
CDBG meeting.
Met with Joe Garofalo, Sheriff.

IX. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

Chair Vann speaks briefly regarding Payment in Lieu of Taxes (PILT) and Secure Rural Schools and Community Self Determination Act (SRS) funding. Discussion is held, with no action taken.

X. CLAIMS

1. AUDITOR

Consider approving Claim Register Sheets from December 16, 2014 through January 12, 2015.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Gary J. Evans, District IV
AYES:	Loudon, Evans, Carter, Marshall, Vann

2. AUDITOR
Consider approving Special Claims.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Gary J. Evans, District IV
AYES:	Loudon, Evans, Carter, Marshall, Vann

XI. ADMINISTRATION

1. ADMINISTRATION
Consider designation of Supervisor Vann as 2015 Delegate and Michael Azevedo as Alternates for the Rural Counties' Environmental Services Joint Powers Authority (ESJPA).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, Kim Dolbow Vann
SECONDER:	Denise J. Carter, District V
AYES:	Loudon, Evans, Carter, Marshall, Vann

2. ADMINISTRATION
Consider adopting a **Resolution No. 15-001** Resolution of the Colusa County Board of Supervisors Requesting That Congress Reauthorize And Fund The Federal Payment in Lieu of Taxes Program and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Denise J. Carter, Kim Dolbow Vann
SECONDER:	Gary J. Evans, District IV
AYES:	Loudon, Evans, Carter, Marshall, Vann

3. ADMINISTRATION
Consider adopting **Resolution No. 15-002** a Resolution of the Colusa County Board of Supervisors Requesting Congress to Reauthorize And Fund The Schools and Community Self Determination Act of 2000 and authorize the Chair to sign.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Denise J. Carter, District V
AYES:	Loudon, Evans, Carter, Marshall, Vann

4. ADMINISTRATION
Clerk to conduct nominations and election of the 2015 Board Chair and Vice-chair.

Chair Vann makes time to conduct nominations and election of the 2015 Board Chair and Vice-Chair.

Ms. Tirado states the matter before the Board is the election of the Chair for 2015 and declares nomination open.

Supervisor Evans nominates Supervisor Marshall for Chair. Chair Vann seconds the nomination.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary J. Evans, District IV
SECONDER:	Kim Dolbow Vann, Chair
AYES:	Loudon, Evans, Carter, Marshall, Vann

Ms. Tirado states Supervisor Marshall has been elected as the Chair for calendar year 2015.

Ms. Tirado declares nominations for Vice-Chair open.

Supervisor Marshall nominates Supervisor Evans for Vice-Chair. Supervisor Carter seconds the nomination.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark D. Marshall, District III
SECONDER:	Gary J. Evans, District IV
AYES:	Loudon, Evans, Carter, Marshall, Vann

Ms. Tirado states Supervisor Evans has been elected as the Vice-chair for calendar year 2015.

Supervisor Marshall presents Supervisor Vann with a plaque and thanks her for a job well done.

Chair Vann declares a recess at 10:06 a.m. to convene in Closed Session and reconvenes Regular Session at 10:39 a.m. with all Supervisors present.

Present: Marcos Kropf, County Counsel.
Bob Muszar, Interim CAO/Clerk of the
Board/Risk/Safety Manager.
Yolanda Tirado, Ann Nordyke, Board Clerks.

XII. CLOSED SESSION

Mr. Kropf announces the Board considered the following Closed Session matters:

1. COUNTY COUNSEL
LIABILITY CLAIM

California Government Code section 54956.95. One matter. He states the Board has elected to take no action on the matter. Further, County Counsel will send notice of rejection.

2. COUNTY COUNSEL
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
California Government Code section 54956.9(d)(4). Potential initiation of litigation: One matter. He states there was no reportable action.

3. COUNTY COUNSEL
CONFERENCE WITH LABOR NEGOTIATOR California Government Code Section 54957.6, Agency Negotiator Bob Muszar, Employee Organization: Deputy Sheriffs' Association. He states there was no reportable action.

4. COUNTY COUNSEL
PUBLIC EMPLOYMENT, California Government Code 54957. One matter. He states there was no reportable action.

Chair Vann adjourned the meeting at 10:40 a.m. to reconvene in Regular Session on January 27, 2015 at the hour of 9:00 a.m.

Kim Dolbow Vann, Chair

Attest: Robert J. Muszar,
Interim Clerk to the Board of Supervisors

BY _____
Ann Nordyke, Deputy Clerk