

Board of Supervisors

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County of Colusa

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Board II
(530) 458-0508
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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

February 10, 2015

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 AM CALL TO ORDER
Opening Prayer - Pledge of Allegiance.

MINUTES APPROVAL
Board of Supervisors – Regular Meeting – January 27, 2015.

Period of Public Comment.

Announcement of Closed Session.

9:00 A.M. PUBLIC HEARING

1. ADMINISTRATION
Ratify Notice of Public Hearing setting February 10, 2015 at 9:00 a.m. for a Public Hearing to consider taking action, convey a 1.6 parcel of unimproved property commonly known as College City Plaza, assessor's Parcel number 022-052-001, located in the unincorporated portion of the County, to the Arbuckle Park and Recreation District.

2. COUNTY COUNSEL
Consider adopting a Resolution Of The Colusa County Board Of Supervisors Conveying, Through A Grant Deed, An Approximate 1.60 Acre Parcel Commonly Known As College City Plaza, Assessor's Parcel Number 022-052-001, To The Arbuckle Parks And

Recreation District, For Use As A Park, Recreational Facility Or Like Public Use, Subject To Acceptance By The District and authorize the Chair to sign the Grant Deed and the Clerk to record same.

- I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**
This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.
- II. PERSONNEL
 1. **Planning & Building Services-Custodian Section 1074**
Consider approving the following:
Job Description and adding the position of Custodian Lead Worker, PFT, MSC Range 9, \$2,083.00 - \$2,661.00 per month, effective March 1, 2015 and

Deleting:
One position of Custodian, PFT, MSC Range 6, \$1,937.00 - \$2,474.00 effective February 28, 2015, and

Approving:
Revised job description for the existing position of Custodian, PFT, MSC Range 6, \$1,937.00 - \$2,474.00 per month, effective February 11, 2015.
 2. **Planning & Building**
Consider approving the job description and adding the following position of Building Maintenance Lead Worker, PFT, MSC Range 19, \$2,661.00 - \$3,399.00 per month, effective March 1, 2015.
 3. **Sheriff - 2021**
Consider approving job description and add the following position of Assistant Sheriff, MGT Range 56, \$6,988.00 - \$8,921.00 per month, effective March 1, 2015.
 4. **Assessor -1023**
Consider and approve a Step 6 appointment for Rudy Bernal, Chief Appraiser, PFT, MGT Range 16, Step 6, \$5,658.00 per month effective February 1, 2015. **(Requires 4/5th vote)**
 5. **District Attorney**
Consider and approve a Step 5 appointment for Sara Martin, District Attorney Investigator, PFT, DSA Range 29, Step 5, \$5,435.00 per month effective February 1, 2015. **(Requires 4/5th vote)**
- III. AUDITOR
 1. Consider approving 2014-15 Revenue and Appropriations Inter-Budget Adjustments #033-038 as follows: **Requires a 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Sheriff	00101	2021	51012	\$3,364.47
Sheriff	00101	2021	53180	\$4,730.00
Sheriff	00101	2021	53230	\$6,905.53
Sheriff	00101	2021	53120	\$169.38
Sheriff	00101	2021	57041	\$1,838.75
Boating	00101	2024	53120	\$824.76
Jail	00101	2031	59452	\$300,000.00
Communication	00101	2020	57140	\$30,449.29
Flood, Water Conser	00101	2050	454608	\$772,277.09
Flood, Water Conser	00101	2050	455999	\$40,000.00
Flood, Water Conser	00101	2050	53180	\$812,277.09

2. AUDITOR

Consider approving Intra Budget Adjustments Nos: 15038 through 15044.

3. AUDITOR

Presentation and discussion of Revenue and Expenditures Status Reports for the County operating funds for the month ended December 31, 2014.

IV. DISTRICT ATTORNEY

Consider approving an authorization for the County Auditor-Controller to establish a Witness Relocation and Assistance Program checking account for the District Attorney's Office to pay for reimbursable emergency witness needs.

V. PURCHASING AND PROCUREMENT1. **Health & Human Services**

Considered authorizing the Purchasing & Procurement Department to purchase a custom desk/cubicle unit for the Health Department from Affordable Furniture in an amount not to exceed \$3,343.18.

2. **District Attorney**

Consider approving the purchase of a law enforcement utility vehicle for the District Attorney's Office from Folsom Lake Ford, in the amount of \$28,167.30 and utilizing State Contract (#1-12-23-14) from the California Department of General Services.

- VI. PUBLIC WORKS/ROAD DEPARTMENT
1. Consider approving a contract between the County of Colusa and **Kim Floyd Communications, Inc.**, for the FEMA CERC Community Outreach and Engineering Support Services, effective February 10, 2015 through September 30, 2016, in the amount not to exceed \$21,720, with a fifteen (15) day written termination clause by either party and authorize the Chairman to sign.
- VII. COUNTY COUNSEL
1. Consider adopting a Resolution Of The Colusa County Board Of Supervisors Delegating Its Authority To Make Industrial Disability Determinations, To The County Administrative Officer and authorize the Chair to sign.
- VIII. COUNTY ADMINISTRATIVE OFFICE
1. Consider approving Board Of Supervisors Department Liaison Program Policy Which Describes The Program, Fixes Responsibility For Its Administration, Sets The Term, Provides For The Appointment Of Board Liaisons, And Describes The County Administrative Officer's Role In The Program.
 2. Consider approving Board Of Supervisors Policy Enumerating The County Administrative Officer's Duties And Responsibilities.
- IX. APPOINTMENTS
1. ADMINISTRATION
Consider appointment of District II Planning Commissioner effective February 10, 2015 through January 31, 2016. **(Applications received: Rob Moriconi and Ramon Silva) Continued from January 27, 2015**
 2. **Colusa County Airport Advisory Committee**
Consider appointment of Sherman D. MacPherson to the Colusa County Airport Advisory Committee, effective February 10, 2015 and to serve at the pleasure of the Board. **(Application received: Sherman D. MacPherson)**
- X. AG COMMISSIONER
- Sitting as the Colusa County Air Pollution Control District**
Consider adopting a Resolution Of The Governing Board Of The Colusa County Air Pollution Control District Approving And Authorizing The Application To Administer The Carl Moyer Program And The Moyer Rural Assistance Program and authorize the Chair to sign.

- XI. STATE OF JEFFERSON
1. Presentation regarding the State of Jefferson.

RECESS

CONSENT AGENDA 1-10

1. PURCHASING AND PROCUREMENT
Ratify a contract between the County of Colusa and **Buddy's House** to provide clean and sober living environment services, effective November 1, 2014 through June 30, 2015 in an amount not to exceed \$25,000.00, with a fifteen (15) days written termination clause by either party and authorize the Chair to sign.

2. COUNTY ADMINISTRATIVE OFFICE
Accept notification from Sheriff made pursuant to Colusa County Code, Chapter 45, Section 45.5.6.3.19.1.1 informing the Board of Supervisors of the steps taken to comply with the County's Nepotism Policy.

3. AUDITOR
Approve Intra Budget Adjustments Nos: 15027 through 15037.

4. PURCHASING AND PROCUREMENT
Approve first modification to contract C13-260 between the County of Colusa and **CSUC's Research Foundation** to increase compensation from \$167,958.53 to \$217,958.53 for the purpose of providing nutritional education services to low-income residents under the Get Fresh Project, effective October 1, 2013 through September 30 2015, with all other terms and conditions to remain in full force and effect and authorize the Board Chair to sign.

5. HEALTH AND HUMAN SERVICES
Approve out-of-state travel for two (2) Public Health staff members, Ted Mamoulelis and Lorri McKey, to attend emergency preparedness training at the Center for Domestic Preparedness in Alabama.

6. AG COMMISSIONER
Approve out of state travel for Elvira Gutierrez and Dawn Brown to attend a Fuel Handling and Quality Control Workshop in Henderson, Nevada on March 10, 2015.

7. ADMINISTRATION
Approve designating December 24, 2015 as the Floating Holiday for the Colusa County Employees' Association.

8. PUBLIC WORKS/ROAD DEPARTMENT
Set February 24, 2015 at 9:30 a.m. for a Public Hearing to consider issuance of assembly licenses pursuant to Colusa County Code 26 to

Forever Everland Festival Producer for an outdoor assembly/event known as "Forever Everland" a fairy tale themed art and music festival scheduled for June 12-14 2015 to be held at the East Park Reservoir and direct the Clerk to publish and post Notice of Hearing.

9. PUBLIC WORKS/ROAD DEPARTMENT

Set March 24, 2015 at 9:45 a.m. for a Public Hearing to consider a proposed Ordinance of the Board of Supervisors of the County of Colusa Amending Ordinance Number 762 establishing rules and regulations for the protection, development, and management of the East Park Reservoir ("park") to reflect revisions to the fee structure and definitions and direct the Clerk to publish and post Notice of Hearing.

10. AUDITOR

Set a Public Hearing on March 10, 2015 at 9:30 a.m. to consider Revised Program Income Plan for Community Development Block Grant and direct the Clerk to publish and post Notice of same.

END OF CONSENT AGENDA

XIII. ADMINISTRATION

1. Consider approving membership dues in the amount of \$145.00 for the Colusa County Farm Bureau.

2. Consider adopting a resolution of the Colusa County Board Of Supervisors, in the County Of Colusa, State Of California supporting the display of the national motto "In God We Trust" in a prominent location in the Board Of Supervisors Chambers within the Colusa County Historical Courthouse and authorize the Chair to sign.

XIV. SUPERVISORS' REPORTS OR COMMENTS

XV. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

XVI. CLAIMS

1. AUDITOR
Consider approving Special Claims.

2. AUDITOR
Consider approving Regular Claims Register Sheets from January 27, 2015 through February 9, 2015.

XVII.CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION Significant exposure to litigation pursuant to California Government Code section 54956.9(d)(2): One matter.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.

NOTE:

The Board of Supervisors will be conducting a yearly evaluation of the job performance of the Agricultural Commissioner/Sealer of Weights & Measures/Director of Air Quality Standards/Director of Migrant Housing Program/Director of Airport Operations on February 24, 2105 in a Closed Session meeting. Comments relevant to this subject may be submitted on a form provided by the Personnel Department (458-0420 or ccpersonnel@countyofcolusa.org) prior to 5:00 p.m. Wednesday, February 18, 2015. Comments need to be written and signed.

The Board of Supervisors will be conducting a yearly evaluation of the job performance of the Director of Behavioral Health Services on February 24, 2105 in a Closed Session meeting. Comments relevant to this subject may be submitted on a form provided by the Personnel Department (458-0420 or ccpersonnel@countyofcolusa.org) prior to 5:00 p.m. Wednesday, February 18, 2015. Comments need to be written and signed.