

Board of Supervisors

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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

June 2, 2015

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 AM

CALL TO ORDER

- Opening Prayer - Pledge of Allegiance.

- MINUTES APPROVAL

1. Minutes Approval
Board of Supervisors – Regular Meeting – May 12, 2015.

- Period of Public Comment.

- Announcement of Closed Session.

I.

STAFF REPORTS - Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II.

HUMAN RESOURCES

1. HUMAN RESOURCES

Library

Consider appointment of Stacey Zwald Costello. County Librarian, PFT, DH Range 32, Step 1, \$6,530.00 per month, effective June 8, 2015.

2. HUMAN RESOURCES
Behavioral Health Services- Mental Health 4013
 Consider changing the position allocation list for budget unit 4013 by deleting one position of Bilingual Office Assistant III, PFT, MSC Range 10, \$2,136.00 - \$2728.00 per month effective June 30, 2015; and adding one position of Bilingual Office Assistant I/II, PFT, MSC Range 1/5, \$1,764.00 - \$2,255.00/\$1,946.00 - \$2,491.00 per month effective July 1, 2015.

III. AUDITOR

1. AUDITOR
 Consider approving Intra Budget Adjustments Nos: 15087 through 15095.
2. AUDITOR
 Consider approving 2014-15 Revenue and Appropriations Inter-Budget Adjustment #066 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Sheriff	00101	2021	454608	\$6,267.51
Sheriff	00101	2021	51012	\$5,792.12
Sheriff	00101	2021	51013	\$30.00
Sheriff	00101	2021	51022	\$445.39

3. AUDITOR
 Presentation and discussion of Revenue and Expenditures Status Reports for the County operating funds for the month ended April 30, 2015.

IV. PLANNING & BUILDING

1. PLANNING & BUILDING
 Consider approving First Modification of Contract C14-196, between the County of Colusa and **Franklin Construction** for the Williams Community Center Paving Project and modifying Section 2, Term, from November 7, 2014 to June 30, 2015 and Section 3, Compensation, increasing the compensation paid to the Contractor from \$72,075.00 to \$85,070.00, with all other terms and conditions to remain in full force and effect and authorize the Board Chair to sign.

V. PURCHASING AND PROCUREMENT

1. PURCHASING AND PROCUREMENT
Sheriff's Department
 Consider approving the un-budgeted purchase of a PowerEdge R530 server to replace an old failing server, used for the Sheriff's primary records management, from Dell in the purchase amount of \$5,998.10 and authorize Purchasing Agent to purchase same.

2. PURCHASING AND PROCUREMENT

Planning & Building

Consider approving Park Repairs Contract between the County of Colusa and **All-American Construction, Inc.**, for sprinkler and sidewalk repair/replacement, removal of one tree and tree root(s) at the Princeton library and park, effective June 2, 2015, in an amount not to exceed \$34,900.00, with an immediate termination clause by either party and authorize the Chair to sign.

VI. COUNTY COUNSEL

1. COUNTY COUNSEL

Introduction and first reading, by title only, of a proposed Ordinance of the Colusa County Board of Supervisors Amending Chapter 43 of the Colusa County Code Pertaining to Groundwater Management. Further, set a Public Hearing on June 16, 2015 at 9:30 a.m. to consider second reading and possible adoption of same and direct the Clerk to publish and post Notice of Hearing.

VII. COUNTY ADMINISTRATIVE OFFICE

1. COUNTY ADMINISTRATIVE OFFICE

Receive Informational Report Regarding the Current Status of the Tri-County Juvenile Rehabilitation Joint Powers Agreement ("JPA") and Facility Construction Project and Possibly Provide Guidance to the Colusa County Representatives to the JPA Oversight Committee.

VIII. PRESENTATIONS

1. **Mendocino National Forest Service**

Update of Forest Services Activities.

RECESS

CONSENT AGENDA

Approve Consent Agenda Item Nos. 1 through 26 as follows:

1. ADMINISTRATION

Local Child Care Planning Council

Approve the Local Planning Council County Priorities Report form (CD-3022) and authorize the Chair to sign.

2. ADMINISTRATION

Colusa Cemetery District-Resignation

Accept resignation of John B. Arnold from the Colusa Cemetery District Board and direct the Clerk to publish and post Notice of Vacancy for same.

3. AG COMMISSIONER
Approve contract #15-0032-SA between the County of Colusa and **the California Department of Food and Agriculture**, for the California Organic Inspections, effective July 1, 2015 through June, 30, 2016, in the maximum amount of \$2,540.00, with a thirty (30) day written termination clause by either party and authorize the Chair to sign.
4. CHILD SUPPORT
Approve Memorandum of Understanding between the County of Colusa Department of Child Support Services and **Butte County Department of Child Support Services** for Attorney Services, effective July 1, 2015 through September 30, 2016, with terms and conditions as set forth in the MOU and authorize the CAO to sign.
5. CHILD SUPPORT
Approve the plan of cooperation between the County of Colusa Department of Child Support Services and the **County of Humboldt Department of Child Support Services**, effective July 1, 2015 through June 30, 2016, with terms and conditions as set forth in the POC and authorize the Director of Child Support Services to sign.
6. COUNTY COUNSEL
Approve a contract between the County of Colusa and **Albert Smith** of the Smith Law Firm to provide court appointed legal representation for indigent parties, in certain criminal, juvenile, and conservatorship matters, effective July 1, 2015 through June 30, 2018, with compensation as set forth in the contract, a sixty (60) day written termination clause by either party and authorize the Chair to sign.
7. COUNTY COUNSEL
Set a public hearing for June 16, 2015 at 9:30 a.m. on Board's consideration of a resolution to form a Groundwater Sustainability Agency and direct the Clerk to publish and post Notice of Hearing.
8. HEALTH AND HUMAN SERVICES
Approve Out-of-State travel for Department of Health and Human Services' (DHHS) Social Worker IV, Benet Guidera, to conduct a mandatory periodic visit to a child in foster care in the Portland, Oregon area in July 2015.
9. HEALTH AND HUMAN SERVICES
Approve Fourth Modification to contract C06-087 between Colusa County and **Craig Schaap and Pamela Schaap MacKean** for lease of facility space at 124 East Webster Street to house Fiscal and Environmental

Health staff at the Department of Health and Human Services (DHHS), effective May 31, 2015 through November 30, 2015, with terms and conditions as set forth in the Modification and authorize the Board Chair to sign.

10. HEALTH AND HUMAN SERVICES

Approve the CalREDIE Data Use and Disclosure Agreement that establishes the information privacy and security requirements applicable to the Public Health Division of the Department of Health and Human Services (DHHS) for disease reporting and surveillance, between the County of Colusa and the **California Department of Public Health**, effective June 2, 2015 (three (3) year term from date of last signature), at no financial cost to DHHS or county, with a thirty (30) day written termination clause by either party and authorize the Colusa County Health Officer, Dr. Gregory Burt, to sign.

11. HEALTH AND HUMAN SERVICES

Approve MOU between Colusa County through its Department of Health and Human Services (DHHS), Public Health Division, and **California Health and Wellness Plan** (CHWP) for the coordination of managed care services provided to county residents through four (4) separate programs, effective June 2, 2015, at no cost to DHHS or the county, and authorize the Board Chair to sign.

12. HEALTH AND HUMAN SERVICES

Adopt A Resolution of the Board of Supervisors of the County of Colusa Approving the Child Welfare System Improvement Plan for the Period of June 2014 through June 2019 and authorize the Chair to sign the Resolution and the System Improvement Plan 2014-2019.

13. PLANNING & BUILDING

Adopt A Resolution of the Colusa County Board of Supervisors Authorizing the Recordation of Subdivision Map Number 06-8-1, Francis G. Hickel and Stephanie C. Kalfsbeek-Hickel and authorize the Chair to sign the Resolution and direct the Clerk to record same.

14. PLANNING & BUILDING

Adopt A Resolution of the Colusa County Board of Supervisors Authorizing the Recordation of Parcel Map Number 14-7-1, Jay Lee Brandenberger, Diane Carol Evans, and David Illya Brandenberger and authorize the Chair to sign the Resolution and direct the Clerk to record same.

15. PLANNING & BUILDING

Adopt A Resolution of the Colusa County Board of Supervisors Authorizing the Recordation of Parcel Map Number 14-11-1, Dean Berry & Linda L.

Berry, authorize the Chair to sign the Resolution and direct the Clerk to record same.

16. PURCHASING AND PROCUREMENT

Ag Commission/Airport

Approve first modification of contract C13-254 between the County of Colusa and **World Fuel Services**, for aviation fuel and modifying term of contract to be effective through November 30, 2015, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

17. PURCHASING AND PROCUREMENT

Behavioral Health Services

Approve Second Modification of contract C13-232, between the County of Colusa and **Willow Glen Care Center**, to provide board and care services for certain individuals designated by the County and modifying Section 2 (Time of Performance) to be effective through June 30, 2017 and Exhibit "B" to change the daily rate paid to Contract as follows:

New Rate Schedule

<u>Number of Clients</u>	<u>Rate</u>
01-59	\$150.00 per day/per client
60-79	\$130.00 per day/per client
80-100	\$110.00 per day/per client

with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

18. PURCHASING AND PROCUREMENT

Behavioral Health Services

Approve First Modification of contract C15-014, between the County of Colusa and **Buddy's House**, to provide County with a clean and sober transitional living facility, and modifying Section 2 (Term) changing the ending date from June 30, 2015 to June 30, 2017 and Attachment "B" increasing the monthly rate of compensation paid to Contractor per client as follows:

1. Yuba City Phase 1 \$625.00 fee is removed and replaced with \$650.00
2. Yuba City Phase 2 \$460.00 fee is removed and replaced with \$475.00
3. Lindhurst Properties Phase 1 \$550.00 fee is removed and replaced with \$625.00; and
4. Lindhurst Properties Phase 2 \$460.00 fee is removed and replaced with \$475.00

with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

19. PURCHASING AND PROCUREMENT**Behavioral Health Services**

Approve fourth Modification of contract C13-091, between the County of Colusa and **Skyway House** to provide the County with alcohol/drug abuse residential and outpatient treatment services, and modifying contract to change the name from Skyway House to Skyway House LLC and Exhibit B to replace the daily and monthly rates as follows:

Daily Rate/ Monthly RateResidential Treatment

Minimum 30 days/Maximum 6 months \$123.98 \$3,719.40

Alcohol & Drug Free Housing

Minimum 30 day clean and sober policy \$39.99 \$1,199.70

Outpatient Treatment

\$87.41 \$2,622.30

Consists of one 3 hour and one Individual session per week.

12 week program group days, in a total amount not to exceed \$50,000.00, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

20. PURCHASING AND PROCUREMENT**Department of Public Works**

Approve contract between Colusa County Department of Public Works and **Cascade Software Systems, Inc.**, to provide support services and maintenance for the Cost Accounting Management System (CAMS), effective July 1, 2015 to June 30, 2016, with terms and conditions as set forth in the contract and authorize the Chair to sign.

21. PURCHASING AND PROCUREMENT**Health and Human Services**

Approve Fifth Modification of contract C08-137, between the County of Colusa and **Colusa Regional Medical Center** for provision of services under the Senior Meals Program and modifying Exhibit "B" to increase the price per meal provided from \$3.79 to \$3.86, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

22. PURCHASING AND PROCUREMENT**Assessor**

Approve modification to contract C11-118 between Colusa County and **Megabyte Systems Inc.**, for MPTS2010+ software support for the Assessors Office, modifying the annual term of the contract to be effective July 1, 2015 through June 30, 2016 and increasing the compensation paid to Contractor from \$7,434.23 per month to \$7,493.71 per month, with all other

terms and conditions to remain in full force and effect and authorize the Chair to sign.

23. SHERIFF
Approve Second Modification to contract C09-074, between the County of Colusa and the **City of Williams** for Animal Control Service and modifying Section 2 (Fees) increasing the fees from \$5,446 per quarter to \$5,609 per quarter, effective July 1, 2015. In addition, the City shall pay on a case by case basis the rabies test fee of \$100.00 (dogs, cats and other large animals) and \$50.00 (bats and other small animals) for animals subject to testing that are acquired from the City jurisdiction on City cases, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
24. SHERIFF
Approve Second Modification of Dispatch Services Agreement C09-063, between the County of Colusa and the **City of Williams** modifying Paragraph 2. FEES increasing the amount from \$19,518.00 to \$20,104.00 per quarter, effective July 1, 2015 and adding wording, for clarification that the "Sheriff's Office" Communication/Dispatch section is responsible for reporting requirements, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
25. SHERIFF
Approve Second Modification to contract C09-203, between the County of Colusa and the **City of Colusa** for Animal Control Service, effective July 1, 2015 and modifying Section 2 (Fees) increasing fees as set forth in the Modification, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.
26. TREASURER
Accept Treasurer's Monthly Investment Report for April 2015.

END OF CONSENT AGENDA

- X. ADMINISTRATION
1. ADMINISTRATION
Consider appointment of a county voting delegate and alternate and approve the 2015 NACo Credentials (Voting) Form and authorize the Chair to sign.
2. ADMINISTRATION
Discussion and possible action or direction to the County representative and alternate representative to the Sites Joint Powers Authority (JPA) Board regarding JPA membership, possible by-laws and the JPA agreement.

- XI. SUPERVISORS' REPORTS OR COMMENTS
- XII. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS
- XIII. CLAIMS
1. AUDITOR
Consider approving Claim Register Sheets from May 12, 2015 through June 1, 2015.
 2. AUDITOR
Consider approving Special Claims.
- XIV. CLOSED SESSION
1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Government Code Section 54957 Title: Director of Public Works.
 2. Conference with Labor Negotiator - Government Code Section 54957.6
Agency Negotiator Bob Muszar
Employee Organizations:
CCEA - Miscellaneous, Professional Admin and Confidential
DSA
Management Coalition
Appointed Department Heads
Unrepresented:
County Counsel,
Senior Deputy County Counsel,
Human Resources Director
IHSS

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability,

the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.