

## Board of Supervisors

Kim Dolbow Vann District I  
John D. Loudon, District II  
Mark D. Marshall, District III,  
Chair  
Gary J. Evans, District IV,  
Vice-chair  
Denise J. Carter, District V



## County of Colusa

Robert J. Muszar, Interim Clerk to  
the Board of Supervisors/Risk/Safety  
Manager  
Yolanda Tirado, Chief Deputy Clerk  
to the Board  
Ann Nordyke, Deputy Clerk to the  
Board II  
(530) 458-0508  
(530) 458-0510  
colusacountyca.iqm2.com  
[www.countyofcolusa.org](http://www.countyofcolusa.org)

Board Chambers  
546 Jay Street Suite 108  
Colusa, CA 95932

# Minutes

August 11, 2015

The Board of Supervisors of the County of Colusa, State of California meets in Regular Session this 11<sup>th</sup> day of August 2015 at the hour of 9:00 a.m. Present: Mark D. Marshall, Chair, Denise J. Carter, Gary J. Evans, Kim Dolbow Vann and John D. Loudon. Absent: None.

Chairman Marshall calls to order the August 11, 2015 Regular Session at 9:00 a.m., with all Supervisors present.

Present: Marcos Kropf, County Counsel.  
Bob Muszar, CAO/Clerk to the Board/Safety/Risk  
Management.  
Elizabeth Kelly, Director, Health & Human Services.  
Cindy Lovelace, Director, Human Resources Department.  
Scott Lanphier, Michael Azevedo, Public Works  
Department.  
Joe Damiano, Ag Commissioner.  
Mary Winters, Colusa citizen.  
Terry Rooney, Director, Behavioral Health.  
Bill Fenton, Sarah Regnani, Probation Department.  
Joe Garofalo, Miguel Villasenor, Neil Pearson, Sheriff  
Department.  
Yolanda Tirado, Ann Nordyke, Board Clerks.

Opening Prayer - Pledge of Allegiance

Chairman Marshall states the following Appeal Hearing scheduled for 10:45 a.m. has been taken off the Agenda:

10:45 AM ADMINISTRATION

**Appeal Hearing-Reclamation District No. 1004**

Pursuant to Section 35-24 of Chapter 35 of the Colusa County Code, the

Board of Supervisors will conduct an appeal hearing of a well permit denial for Reclamation District No. 1004 (Terry Bressler) to consider overturning and/or upholding the Department of Health and Human Services/Environmental Health's denial of a well permit.

He states further Consent Item No. 6 as follows has been pulled off the Consent Agenda and will be addressed at a future Board meeting:

6. COUNTY ADMINISTRATIVE OFFICE

Approve First Modification to contract C14-139, between the County of Colusa and Interim County Administrative Officer **Robert J. Muszar** extending the term of the contract from September 30, 2015 to December 31, 2015 and increasing the total number of vacation days available pursuant to the contract from ten (10) to fifteen (15), with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

MINUTES APPROVAL

1. Minutes Approval  
Board of Supervisors – Regular Meeting – July 28, 2015

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, District IV
<b>SECONDER:</b>	Kim Dolbow Vann, District I
<b>AYES:</b>	Carter, Evans, Vann, Loudon, Marshall

PERIOD OF PUBLIC COMMENT

None.

ANNOUNCEMENT OF CLOSED SESSION

Mr. Kropf announces the following Closed Session item:

1. LIABILITY CLAIM  
California Government Code section 54956.95. One matter.

**I.** STAFF REPORTS

Mr. Hackney updates the Board members on items as they pertain to his Department. He states further as directed by the Chair at the last Board meeting, Messrs Rande Brookins, Blake Duggins, Dusty Whiting and Randall Newton are present as requested.

Chairman Marshall states the Board members wanted to “thank you” in person for all of the hard work you guys put into the Chambers, you all have done a great job fixing up the Chamber. Discussion is held with no action taken.

Ms. Lovelace announces the following individuals received Kudo cards in the month of June and July 2015.

JUNE

Tomika Arce	BHS-Medical Billing
Estella Kittle	DHHS

Jasmin Santillan     DHHS  
Sue Graue             DHHS  
Justin Hunt            District Attorney's Office  
James Petelin         Probation

**JULY**

Julie Stone            BHS  
Veronica Lara        BHS  
Ted Mamolelis        DHHS  
Edith Stafford        Human Resources  
Juan Gil                Probation

She further states the winner for the month of June is Tomika Arce and the winner for the month of July is Julie Stone. She states Mss. Arce and Stone will receive a \$25 gift card to a Colusa County vendor.

Mr. Fenton updates the Board members on items as they pertain to his Department. He further states Ms. Regnani is here to update the Board members on the Colusa County Girls Circle and Boys Council program.

Ms. Regnani states this year the Girls Circle and Boys Council will be in every single high school. She states this year the focus will be on Community service. Ms. Regnani distributes a pamphlet titled "Colusa County Girls Circle & Boys Council" and states the pamphlet will give you an idea of some of the programs offered.

**II.     HUMAN RESOURCES/ASSESSOR - 1023/DHHS, ADMINISTRATION - 5010**

1.     Consider deleting the following vacant positions from the position allocation list:

- **Assessor Office (1023)**  
Office Assistant I/II, PFT, MSC Range 1/5, \$1,712.00 - \$2,188.00/\$1,888.00/\$2,413.00 per month effective July 31, 2015.
- **DHHS, Administration (5010)**  
Account Clerk III, PFT, MSC Range 14, \$2,356.00 - \$3,009.00 per month effective July 31, 2015.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, District I
<b>SECONDER:</b>	Gary J. Evans, District IV
<b>AYES:</b>	Carter, Evans, Vann, Loudon, Marshall

2.     HUMAN RESOURCES/HEALTH AND HUMAN SERVICES - HEALTH - 4012

Consider adding the position of Public Health Assistant, PFT, MSC Range 16, \$2,479.00 - \$3,160.00 per month, effective September 1, 2015 **and** deleting the vacant position of Vocational Assistant, PFT, MSC Range 3, \$1,798.00 - \$2,298.00 effective August 31, 2015.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, District V
<b>SECONDER:</b>	John D. Loudon, District II
<b>AYES:</b>	Carter, Evans, Vann, Loudon, Marshall

III. AUDITOR

1. Consider approving 2014-15 Revenue and Appropriations Inter-Budget Adjustments #108-114 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Library	00110	6021	479360	\$66.55
Library	00101	6021	53230	\$66.55
Sheriff	00101	2021	454608	\$9,016.14
Sheriff	00101	2021	51012	\$7,763.85
Sheriff	00101	2021	51013	\$70.00
Sheriff	00101	2021	51022	\$599.29
Sheriff	00101	2021	53253	\$583.00
Library	00101	6021	479470	\$581.40
Library	00101	6021	53060	\$155.47
Library	00101	6021	53150	\$425.93
Library	00101	6021	479310	\$1,358.56
Library	00101	6021	53230	\$1,358.56
Library	00101	6021	479910	(\$3,539.55)
Library	00101	6021	57011	(\$2,651.97)
Library	00101	6021	53231	(\$887.58)
Library	00101	6021	479339	\$2,056.84
Library	00101	6021	53260	\$2,056.84
Sheriff	00101	2021	467505	\$9,079.55
Sheriff	00101	2021	51012	\$8,284.32
Sheriff	00101	2021	51013	\$150.00
Sheriff	00101	2021	51022	\$645.23

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, District I
<b>SECONDER:</b>	John D. Loudon, District II
<b>AYES:</b>	Carter, Evans, Vann, Loudon, Marshall

2. AUDITOR

Consider approving Intra Budget Adjustments No's: 15139 through 15149.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, District V
<b>SECONDER:</b>	John D. Loudon, District II
<b>AYES:</b>	Carter, Evans, Vann, Loudon, Marshall

**IV.**            SHERIFF

1.        Adopt **Resolution No. 15-039** a Resolution of the Colusa County Board of Supervisors Authorizing Submission of an Application and Proposal for SB 863 Financing and Further Providing Related Approvals, Authorizations and Assertions in Support of the County's Proposal and authorize the Chair to sign. Further, Order that following the granting of any resulting SB 863 funds, the County's acceptance and expenditure of any grant funds be reviewed and approved by the Board.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	John D. Loudon, District II
<b>SECONDER:</b>	Kim Dolbow Vann, District I
<b>AYES:</b>	Carter, Evans, Vann, Loudon, Marshall

**V.**            PUBLIC WORKS/ROAD DEPARTMENT

**C15-130**    1.        Consider approving contract number 3000PR2015 for the 2015 State Route 45 Construction project in the town of Princeton between the County of Colusa and **R&R Horn, Inc.**, the lowest responsive bidder, effective August 11, 2015, in the amount of \$99,868 and authorize the Chairman to sign.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, District V
<b>SECONDER:</b>	Gary J. Evans, District IV
<b>AYES:</b>	Carter, Evans, Vann, Loudon, Marshall

**VI.**            APPOINTMENTS/PRINCETON WATER WORKS

1.        Consider re-appointment of Moises R. Chavez to the Princeton Water Works District, effective August 11, 2015 through August 10, 2019. (Applications received: Moises R. Chavez)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, District V
<b>SECONDER:</b>	Kim Dolbow Vann, District I
<b>AYES:</b>	Carter, Evans, Vann, Loudon, Marshall

2.        APPOINTMENT/WILLIAMS FIRE PROTECTION DISTRICT BOARD

Consider appointment of Donald (Don) J. Bright to the Williams Fire Protection District Board, effective August 11, 2015 through August 10, 2019. (Applications received: Donald (Don) J. Bright)

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, District IV
<b>SECONDER:</b>	Denise J. Carter, District V
<b>AYES:</b>	Carter, Evans, Vann, Loudon, Marshall

**VII. COUNTY COUNSEL**

1. Consider Introduction, by title only, and adopt **Ordinance No. 774** an Urgency Ordinance Further Amending Ordinance 771 to Allow Replacement Wells for Agricultural and Commercial Purposes authorize the Chair to sign the Ordinance and direct the Clerk to publish same.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, District V
<b>SECONDER:</b>	Kim Dolbow Vann, District I
<b>AYES:</b>	Carter, Evans, Vann, Loudon, Marshall

**CONSENT AGENDA**

Chairman Marshall makes time to approve Consent Item No.'s 1 through 5 as follows:

1. ADMINISTRATION

Accept the Resignation of Kerry Reckers from the Maxwell Cemetery District Board, effective July 16, 2015 and direct the Clerk to publish and post Notice of Vacancy.

2. ADMINISTRATION

Accept the Notice of Termination from Colusa Regional Medical Center of the Lease of the De Angelis Government Center, Stonyford, effective August 31, 2015.

3. CHILD SUPPORT

Adopt a Proclamation of the Colusa County Board of Supervisors Declaring August 2015 Child Support Awareness Month and authorize the Chair to sign.

4. CHILD SUPPORT

Approve Out-of-State travel for John Contreras, Director of Child Support Services to attend the 2015 WICSEC to be held in Fort Worth Texas September 13-17, 2015.

**C15-131** 5. SHERIFF

Approve an Equitable Sharing Agreement and Certification for fiscal years 2014-2015 between the Colusa County Narcotics Enforcement Team and the **Federal Government** and authorize the Chair to sign.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kim Dolbow Vann, District I
<b>SECONDER:</b>	Denise J. Carter, District V
<b>AYES:</b>	Carter, Evans, Vann, Loudon, Marshall

**CONSENT ITEM NO. 6**

Chairman Marshall states Consent Item No. 6 was pulled off the Consent Agenda earlier this day.

6. COUNTY ADMINISTRATIVE OFFICE  
Approve First Modification to contract C14-139, between the County of Colusa and Interim County Administrative Officer **Robert J. Muszar** extending the term of the contract from September 30, 2015 to December 31, 2015 and increasing the total number of vacation days available pursuant to the contract from ten (10) to fifteen (15), with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

**IX.** SUPERVISORS' REPORTS OR COMMENTS

Supervisor Carter

Meetings/functions attended:

- Transportation Commission.
- Drought Task Force.
- Yuba Sutter-Colusa Community Leaders breakfast.
- Middle Upper Sacramento Regional Flood Plan, small communities tour.
- Groundwater staff meeting.
- LAFCo meeting.
- Sac Valley Basin-wide Air Pollution Control Council.
- Relay for Life.
- Mid Upper Sacramento River Regional Plan Admin Committee.

Supervisor Vann

Meetings/functions attended:

- Groundwater staff meeting.
- Sites JPA meeting.
- Working with RCRC on Health Care Cost increase with PERS.

Supervisor Loudon

Meetings/functions attended:

- Treasurer Oversight meeting.
- Colusa City Council meeting.
- Chamber of Commerce meeting.
- Colusa Rural Fire dinner.
- Local Governance in California class.
- Relay for Life event.

Supervisor Marshall

Meetings/functions attended:

- Rocky fire tour with the Sheriff's Department.

Supervisor Marshall reminds the Board members there is a Joint Cities and County meeting on August 26, 2015 at Market Street Grill.

**X.** CLAIMS

1. AUDITOR

Consider approving Claim Register Sheets for period July 28, 2015 through August 10, 2015.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary J. Evans, District IV
<b>SECONDER:</b>	Denise J. Carter, District V
<b>AYES:</b>	Carter, Evans, Vann, Loudon, Marshall

2. AUDITOR

Consider approving Special Claims.

<u>Claim #</u>	<u>Fund/Department</u>	<u>Vendor</u>	<u>Amount</u>
574819	Sheriff SLESF	Proforce	\$981.63
<i>Fixed asset purchased before budget has been adopted</i>			

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Denise J. Carter, District V
<b>SECONDER:</b>	Gary J. Evans, District IV
<b>AYES:</b>	Carter, Evans, Vann, Loudon, Marshall

Chairman Marshall declares a recess at 9:39 a.m. and reconvenes at 10:00 a.m. in Regular Session with all Supervisors present.

Present:

- Marcos Kropf, County Counsel.
- Bob Muszar, CAO/Clerk to the Board/Safety/Risk Management.
- Elizabeth Kelly, Consuelo Lopez, Health & Human Services.
- Cindy Lovelace, Director, Human Resources Department.
- Scott Lanphier, Michael Azevedo, Jayme Britt, Public Works Department.
- Joe Damiano, Ag Commissioner.
- Mary Winters, Colusa citizen.
- Terry Rooney, Susan Bowen, Bessie Harbison, Behavioral Health.
- Bill Fenton, Hilda Ascencion, Sarah Regnani, Probation Department.
- Joe Garofalo, Miguel Villasenor, Neil Pearson, Sheriff Department.
- Michael Cerney, Renee Ross, Assessor's Office.
- Dan Charter, Darla Marazzo, Treasurers Office.
- John Poyner, Brenda Winn, George Salm, District Attorney's Office.
- Yolanda Tirado, Ann Nordyke, Board Clerks.

10:00 a.m. HUMAN RESOURCES-EMPLOYEE MILESTONE RECOGNITION

Chairman Marshall makes time for the Employee Recognition Presentation honoring County Employees reaching milestone years of service for the County of Colusa between January 1, 2015 and June 30, 2015. Reception immediately following in the Board of Supervisors Conference Room, First Floor Room 102B, Historic Courthouse.

Chairman Marshall presents the following with Certificates for Years of Services to Colusa County.





RESULT:	PULLED
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Chair Marshall adjourned the meeting at 10:27 a.m. to reconvene in Regular Session on August 25, 2015 at the hour of 9:00 a.m.

\_\_\_\_\_  
Mark D. Marshall, Chair

Attest: Robert J. Muszar,  
Interim Clerk to the Board of Supervisors

BY \_\_\_\_\_  
Ann Nordyke, Deputy Clerk