

## Board of Supervisors

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Gary J. Evans, District IV,  
Vice-chair  
Denise J. Carter, District V



## County of Colusa

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Yolanda Tirado, Chief Deputy Clerk  
to the Board  
Ann Nordyke, Deputy Clerk to the  
Board II  
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Board Chambers  
546 Jay Street Suite 108  
Colusa, CA 95932

# Agenda

September 22, 2015

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

**9:00 AM**

### CALL TO ORDER

- Opening Prayer - Pledge of Allegiance.
- MINUTES APPROVAL
  1. Minutes Approval  
Board of Supervisors – Regular Meeting – September 8, 2015.
- Period of Public Comment.
- Announcement of Closed Session.

**I.**

### STAFF REPORTS - Note: 3 minutes allowed per Department for Staff Reports.

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

**II.**

### HUMAN RESOURCES

#### 1. HUMAN RESOURCES

##### **Sheriff**

Consider approving a Step 5 appointment for Michael Hatfield, Deputy Sheriff, PFT, DSA Range 36, Step 5, \$4,740.00 per month effective October 1, 2015. Requires 4/5th vote,

2. HUMAN RESOURCES  
**Sheriff**  
 Consider authorizing one Deputy Sheriff Trainee position, Limited Term, Full time, \$2,459.00 per month while attending a POST Academy effective January 1, 2016. Upon successful completion of the Academy the employee will promote into a vacant Deputy Sheriff Position.
3. HUMAN RESOURCES  
**Library**  
 Consider adding a limited term Fiscal Program Analyst, LT-FT, MSC Range 31, \$3,706.00 - \$4,748.00 per month, for training purposes effective November 16 - December 31, 2015.
4. HUMAN RESOURCES  
**CAO-Human Resources-Risk Management**  
 Presentation of award for Top Score on the Yearly Loss Prevention Evaluations.

### III. AUDITOR

1. AUDITOR  
 Consider approving 2014-15 Revenue and Appropriations Inter-Budget Adjustments #139-142 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Prm Mushrooms	02677	002677	454608	\$23,694.78
Prm Mushrooms	02677	002677	53230	\$23,694.78
94 Rehab Grnt	02654	002654	59452	\$146.45
96 Rehab Grnt	02653	002653	59452	\$13,025.85
Housing Rehab	02645	002645	59452	\$54,328.61

2. AUDITOR  
 Consider approving Intra Budget Adjustments Nos. 15193 through 15197.

### IV. PUBLIC WORKS

1. PUBLIC WORKS/PROCLAMATION  
 Consider adopting a Proclamation of the Colusa County Board of Supervisors Recognizing Jerry Schantz for Exemplary Service to the to the Colusa County Department of Public Works and authorize the Chair to sign.

V. PURCHASING AND PROCUREMENT

1. **Colusa County Sheriff**

Consider approving the purchase of un-budgeted computer services from Sirron Software Corp., to migrate software onto the Sheriff's Office new upgraded server, in an amount not to exceed \$1,500.00, using funds from the Civil - Special Revenue Fund and authorize the Purchasing Agent to purchase same.

VI. COUNTY COUNSEL

1. Consider adopting a Resolution of the Colusa County Board of Supervisors Amending Resolution 15-039 Authorizing Submission of an Application and Proposal for SB 863 Financing and Further Providing Related Approvals, Authorizations and Assertions in Support of the County's Proposal and authorize the Chair to sign.

VII. COUNTY ADMINISTRATIVE OFFICE

1. Consider approving the side letter agreements, effective December 1, 2015 between the County of Colusa and the following bargaining units to modify the Health and Welfare section of the respective Memorandum of Understanding (MOU) all expiring December 31, 2015:

- Colusa County Employees Association - Confidential Unit, Miscellaneous Unit, and Professional Administrative Unit
- Colusa County Deputy Sheriffs Association
- Colusa County Management Coalition
- Colusa County Appointed Department Head Unit
- Colusa County Unrepresented Employees - County Counsel, Human Resources Director, Deputy County Counsel, CAO Budget Management Analyst

and authorize the Chair to sign.

VIII. APPOINTMENTS

1. ADMINISTRATION

**Maxwell Cemetery District**

Consider appointment of George Costa to the Maxwell Cemetery District, to fill the vacancy created by the resignation of Kerry Reckers, effective September 22, 2015 through September 21, 2019.  
**(Applications received: George Costa)**

**RECESS**

**CONSENT AGENDA**

Approve Consent Agenda Item Nos. 1 through 12 as follows:

1. AUDITOR

Approve "Change in Terms Agreement" between the County of Colusa and **Premier Mushrooms, Inc.**, revising the payment terms and extending

the maturity date of the original promissory note to December 1, 2033, with all other terms and conditions to remain in full force and effect and authorize the Assistant Director of Public Works to sign the Agreement on behalf of the Board of Supervisors.

2. AUDITOR

Approve "Change in Terms Agreement" between the County of Colusa and **Advanced PVA Technologies, Inc.**, deferring payments and revising payment terms effective October 1, 2014 through June 1, 2029, with all other terms and conditions to remain in full force and effect and authorize the Assistant Director of Public Works to sign the Agreement on behalf of the Board of Supervisors.

3. PUBLIC WORKS/ROAD DEPARTMENT

Authorize the Director of Public Works to issue Encroachment Permit 4139 for the Arbuckle Revitalization Committee annual car show on October 25, 2015.

4. ADMINISTRATION

**Colusa County Local Childcare Planning Council**

Appoint Angela Cuellar to the Colusa County Local Childcare Planning Council, as a Childcare Provider, effective September 22, 2015 through September 21, 2018.

5. CHILD SUPPORT

Approve Plan of Cooperation FFY 2016 between the County of Colusa Child Support Services and the **California Department of Child Support Services** to define responsibilities for securing child support, including child support establishment, collection, and disbursement services; medical support; determining paternity; and providing other public services in accordance with the provision of Title IV-D of the Social Security Act, effective October 1, 2015 through September 30, 2016, with terms and conditions as set forth in the POC and authorize the Director of Child Support Services to sign on behalf of the Board of Supervisors.

6. PURCHASING AND PROCUREMENT

**Behavioral Health**

Approve contract between Colusa County and **Colusa County One Stop Partnership Workforce Education and Training (WET)** to provide cost accounting services, effective July 1, 2015 through June 30, 2016, in an amount not to exceed sixteen thousand dollars (\$16,000.00) annually, with a fifteen (15) day written termination clause by either party authorize the Chair to sign.

7. PURCHASING AND PROCUREMENT

**Behavioral Health**

Approve a contract between Colusa County and **Kings View Corporation** to provide County with computerized management information services and support, effective October 1, 2015 through June 30, 2018, in a total amount of \$122,991 and authorize the Chair to sign.

8. PURCHASING AND PROCUREMENT

**Department of Health and Human Services**

Approve Sixth Modification to C08-137 between Colusa County, through the Department of Health and Human Services (DHHS), and **Colusa Regional Medical Center (CRMC)** provision of the Senior Meals program, modifying "TERM" to be effective through June 30, 2016 and including language to allow for automatic renewal of the contract for successive one-year terms with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

9. TREASURER

Accept Treasurer's Monthly Investment Report for August 2015.

10. CLERK RECORDER/ELECTIONS

Acknowledge receipt of the County Clerk's Certification of Facts regarding the November 17, 2015 Landowner District Elections under Uniform District Election Law.

11. COUNTY COUNSEL

Ratify First Amendment to the Sites Project Authority Joint Exercise of Powers Agreement accepting/adding the following members to the Sites JPA:

Colusa County Water District;  
Westside Water District;  
Orland-Artois Water District; and  
Proberta Water District

effective August 5, 2015, with terms and conditions as set forth in the First Amendment and signed by all member representatives.

12. SHERIFF

Adopt a Resolution of the Colusa County Board of Supervisors Re-certifying the County's Proclamation of a Local Drought Emergency and authorize the Chair to sign.

**END OF CONSENT AGENDA**

X. ADMINISTRATION

1. COUNTY COUNSEL

Consider approving Second Amended and Restated Sites Project Authority Joint Exercise of Powers Agreement between the County of Colusa and the following members:

- Colusa County Water District
- County of Glenn;
- Glenn-Colusa Irrigation District;
- Maxwell Irrigation District;
- Orland-Artois Water District;
- Proberta Water District;
- Reclamation District 108;
- Tehama-Colusa Canal Authority;
- Westside Water District; and
- Yolo County Flood Control & Water Conservation District

effective September 22, 2015, with terms and conditions as set forth in the Joint Exercise of Powers Agreement and authorize the Chair to sign.

**XI.**            SUPERVISORS' REPORTS OR COMMENTS

**XII.**           STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

**XIII.**          CLAIMS

1.            AUDITOR

Consider approving Claims Register Sheets for the period September 8, 2015 through September 21, 2015.

2.            AUDITOR

Consider approving Special Claims.

**XIV.**          CLOSED SESSION

1.            HUMAN RESOURCES

PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Government Code Section 54957 Title: County Counsel.

2.            COUNTY COUNSEL

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Government Code Section 54956.9(a), *Guizar v. Colusa County, et al.*, Colusa County Superior Court Case No. CV 24109.

3.            COUNTY COUNSEL

CONFERENCE WITH REAL PROPERTY NEGOTIATOR  
California Government Code section 54956.8  
Property: Three parcels currently leased to the Colusa Regional Medical Center located at 199 E. Webster, Colusa, CA 95932  
Negotiator: County Counsel Marcos Kropf.  
Property Owner: County of Colusa  
Under negotiation: Lease terms.

1:30 PM

PUBLIC HEARING**County Administrative Office (CAO)**

1. **Public Hearing** for the purpose of hearing proposals for revisions to the Recommended County of Colusa Fiscal Year 2015-16 Budget. (Pursuant to Government Code Sections 29801 and 29088 the hearing may be continued from day to day until concluded, but not to exceed a total of 14 calendar days. The Board must adopt the Final Budget by resolution no later than October 1, 2015.)

**County Administrative Office (CAO)**

2. Consider adopting a Resolution of the Colusa County Board of Supervisors Adopting the Fiscal Year 2015-2016 Annual Budget for Countywide Operating Funds and Special Revenue Funds and authorize the Chair to sign.

**County Administrative Office (CAO)**

3. Consider adopting a Resolution of the Colusa County Board of Supervisors Adopting the Fiscal Year 2015-2016 Annual Budget for the Enterprise Funds and the Special Districts under the Board of Supervisors and authorize the Chair to sign.

**County Administrative Office (CAO)****Sitting as the Colusa County Flood Control and Water Conservation District**

4. Consider adopting a Resolution of the Colusa County Board of Supervisors Sitting as the Colusa County Flood Control and Water Conservation District Adopting the Fiscal Year 2015-2016 Annual Budget for the Colusa County Flood Control and Water Conservation District and authorize the Chair to sign.

**County Administrative Office (CAO)****Sitting as the Colusa County Air Pollution Control Board**

5. Consider adopting a Resolution of the Colusa County Board of Supervisors Sitting as the Colusa County Air Pollution Control Board Adopting the Fiscal Year 2015-2016 Annual Budget for the Colusa County Air Pollution Control and authorize the Chair to sign.

**County Administrative Office (CAO)****Sitting as the Colusa County In-Home Supportive Services (IHSS) Public Authority Board**

6. Consider adopting a Resolution of the Colusa County Board of Supervisors Sitting as the IHSS Public Authority Board Adopting the Fiscal Year 2015-2016 Annual Budget for In-

Home Supportive Services (IHSS) Public Authority and the authorize the Chair to sign.

## **ADJOURN**

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.

### **NOTE:**

The Board of Supervisors will be conducting a yearly evaluation of the job performance of the **Health and Human Services Director** on October 6, 2015 in a Closed Session meeting. Comments relevant to this subject may be submitted on a form provided by the Personnel Department (485-0420) prior to 5:00 p.m. September 30, 2015. Comments need to be written and signed.

The Board of Supervisors will be conducting a yearly evaluation of the job performance of the **Planning & Building Director** on October 6, 2015 in a Closed Session meeting. Comments relevant to this subject may be submitted on a form provided by the Personnel Department (485-0420) prior to 5:00 p.m. September 30, 2015. Comments need to be written and signed.