

Board of Supervisors

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County of Colusa

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Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

November 17, 2015

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 AM

CALL TO ORDER

- Opening Prayer - Pledge of Allegiance.
- MINUTES APPROVAL
 1. Minutes Approval
Board of Supervisors – Regular Meeting – November 3, 2015.
 2. Minutes Approval
Board of Supervisors – Special Meeting – November 10, 2015.
- Period of Public Comment.
- Announcement of Closed Session.

- I. STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**
This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.
- II. HUMAN RESOURCES
1. **Sheriff's Office - Jail Division - 2031**
Consider amending the position allocation plan, effective December 1, 2015 as follows:
- Add - 1 position of Correctional Corporal, PFT, DSA Range 30, \$3,320.00 - \$4,241.00 per month; and
- Delete - 1 position of Correctional Officer, PFT, DSA Range 28, \$3,020.00 - \$3,857.00 per month.
2. **Sheriff's Office - 2021**
Consider amending the position allocation plan as follows:
- Add - Fiscal Administrative Officer, PFT, MGT Range 16, \$4,573.00 - \$5,861.00 per month, effective December 1, 2015, and
- Delete - Fiscal Services Director, PFT, PFA Range 36, \$4,216.00 – \$5,403.00 per month, effective November 30, 2015.
- III. COLUSA COUNTY OFFICE OF EDUCATION
1. Update regarding the Williams Settlement site visits.
- IV. PUBLIC WORKS
1. Consider adopting A Resolution of the Colusa County Board of Supervisors Authorizing an Application for Funding from the Department of Water Resources and Designating a Representative to Execute the Agreement and Any Amendments Thereto, for the Colusa County Flood Protection Feasibility Studies Project, authorize the Chair to sign the Resolution and authorize the Flood Plain Administrator to execute subsequent agreements and amendments.
- V. PURCHASING AND PROCUREMENT
1. **Public Works Department**
Consider approving the budgeted purchase of three (3) four wheel drive 1/2 ton pickups to replace old high maintenance vehicles from Sankey Automobile Co., in the purchase amount of \$82,237.50 and authorize Purchasing Agent to purchase same.
2. **Health & Human Services**
Consider approving a contract between the County of Colusa and **Modern Building Systems** for the purchase and installation of a

manufactured home for the Department of Health and Human Services to replace the current facility at the Williams Ambulance site, effective November 17, 2015, in an amount not to exceed \$101,178.17, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

VI. AG COMMISSION

1. Consider adopting A Resolution of the Colusa County Board of Supervisors Authorizing the Submission of the Sustainable Groundwater Planning Grant Application and Designating an Authorized Representative to Submit the Application and Execute the Agreement with the State of California and authorize the Chair to sign.

VII. AUDITOR

1. AUDITOR

Consider approving Intra Budget Adjustments Nos: 15263 through 15285 for FY14/15.

2. AUDITOR

Consider approving 2014-15 Revenue and Appropriations Inter-Budget Adjustments #181-191 as follows: **Requires 4/5 vote.**

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Boating	00101	2024	454570	\$1,651.15
Boating	00101	2024	454608	\$5,570.53
Boating	00101	2024	53060	\$41.61
Boating	00101	2024	53120	\$3,009.09
Boating	00101	2024	53170	\$2.90
Boating	00101	2024	53171	\$10.22
Boating	00101	2024	53253	\$3,602.96
Boating	00101	2024	554401	\$554.90
Jail	00101	2031	468360	\$75,335.34
Jail	00101	2031	53060	\$58.25
Jail	00101	2031	53061	\$68.23
Jail	00101	2031	53090	\$1,015.98
Jail	00101	2031	53180	\$40,886.02
Jail	00101	2031	531801	\$883.67
Jail	00101	2031	53190	\$755.16
Jail	00101	2031	53250	\$109.26
Jail	00101	2031	532514	\$593.00
Jail	00101	2031	53260	\$20,980.96
Jail	00101	2031	554401	\$8,500.22
Jail	00101	2031	554451	\$1,484.59

Dev Fee-Gen Admin	02123	002123	59452	\$2,049.10
Jail Inmate Welfare	02327	002327	53230	\$6,252.85
Sheriff - SLESF	02340	002340	453408	\$311.92
Sheriff - SLESF	02340	002340	53250	\$311.92
Center for Disease	02821	002821	455060	\$68,432.00
Center for Disease	02821	002821	59452	\$68,432.00
Hospital Prep Prog	02835	002835	59452	\$40,341.00
Realignment-MH	02935	002935	59452	\$952.59
East Park Reservoir	04006	0000	479910	\$46,242.34
East Park Reservoir	04006	0000	59452	\$46,242.34
Substance Abuse	00106	4011	453610	\$99,706.60
Substance Abuse	00106	4011	479321	\$12,538.80
Substance Abuse	00106	4011	59452	\$112,245.40
East Park Reservoir	00154	7012	479910	\$46,242.34
East Park Reservoir	00154	7012	59452	\$100,098.21

3. AUDITOR

Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustments #004-008 and #011-015 as follows:

Requires 4/5 vote.

DEPT. NAME	FUND #	DEPT. #	ACCT. #	PROJ#	AMOUNT
Jail	00101	2031	53180	7360	\$2,045.00
Jail	00101	2031	479910	7360	\$8,280.00
Jail	00101	2031	53180	7360	\$8,280.00
Dev Fees-Sheriff Adm	02336	002336	59452	7360	\$8,280.00
Dev Fees-Sheriff Detent	02338	002338	59452	7360	\$19,190.50
Jail	00101	2031	479910	7360	\$19,190.50
Jail	00101	2031	53180	7360	\$16,930.50
Jail	00101	2031	53230	7360	\$2,260.00
Fout Springs OHVP	02706	002706	479910		\$97,400.00
Fout Springs OHVP	02706	002706	59452		\$97,400.00
Off Hwy Veh Lic Fee	02132	002132	53180		(\$97,400.00)

Off Hwy Veh Lic Fee	02132	002132	59452		\$97,400.00
Road Dept	00110	3010	57031		(\$1,500.00)
Road Dept	00110	3010	53170		\$1,500.00
Health	00108	4012	57001		(\$400.00)
Health	00108	4012	53170		\$400.00
Environmental Hlth	00108	4019	57001		(\$500.00)
Environmental Hlth	00108	4019	53170		\$500.00

4. AUDITOR

Consider approving Intra Budget Adjustments Nos: 16003 and 16004 for FY15/16.

VIII. COUNTY ADMINISTRATIVE OFFICE

1. Consider pursuant to the terms of agreements reached with each of the County's represented bargaining units and Section 105 of the Internal Revenue Code adopt County of Colusa Health Reimbursement arrangement plan document.

IX. COUNTY COUNSEL

1. Consider approving County Administrative Officer Employment Contract between the County of Colusa and **Wendy G. Tyler**, effective January 4, 2016 through January 3, 2019, with terms and conditions as set forth in the Contract and contingent on satisfactory Department of Justice fingerprint report, and authorize the Chair to sign.

X. APPOINTMENTS1. **Colusa Cemetery District Board**

Consider re-appointment of William J. Sterk to the Colusa Cemetery District Board effective November 28, 2015 to November 27, 2019.
(Applications received: William J. Sterk)

2. **Sacramento River Fire Protection District**

Consider re-appointment of Patty Hickel and Roger Moore to the Sacramento River Fire Protection District, effective November 17, 2015 through November 16, 2019. **(Applications received: Patty Hickel and Roger Moore)**

3. **Arbuckle Cemetery District**

Consider re-appointing Walt Foster to the Arbuckle Cemetery District, effective November 17, 2015 through November 16, 2019.
(Applications received: Walt Foster)

RECESS

9:30 AM PUBLIC HEARINGS

1. PUBLIC WORKS

Public Hearing to consider issuance of assembly licenses pursuant to Colusa County Code 26 to Paradigm Shift Collaborations, LLC, for an outdoor assembly/event known as "Once Upon a Festival 2016" a fairy tale themed art and music festival proposed for May 6-8, 2016 to be held at the East Park Reservoir.

2. PUBLIC WORKS

Consider approving issuance of assembly license pursuant to Colusa County Code 26 to Paradigm Shift Collaborations, LLC, for an outdoor assembly/event known as "Once Upon a Festival 2016" a fairy tale themed art and music festival proposed for May 6-8, 2016 to be held at the East Park Reservoir.

3. COUNTY COUNSEL

Public Hearing to consider possible adoption of an Ordinance of the Colusa County Board of Supervisors adding Chapter 11 to the Colusa County Code Regulating Marijuana Cultivation in the Unincorporated Areas of Colusa County.

4. COUNTY COUNSEL

Consider second reading, by title only, and adoption of an Ordinance of the Colusa County Board of Supervisors Adding Chapter 11 to the Colusa County Code Regulating Marijuana Cultivation in the Unincorporated Areas of Colusa County and authorize the Chair to sign.

CONSENT AGENDA

Approve Consent Agenda Item Nos. 1 through 18 as follows:

1. ADMINISTRATION

Adopt a Proclamation of the Board of Supervisors of the County of Colusa Honoring Kerry Reckers Upon His Retirement As Trustee Of The Maxwell Cemetery District and authorize the Chair to sign.

2. HEALTH AND HUMAN SERVICES

Approve Subcontract Agreement number IIIIC-025-16 between the County of Colusa and the **CSUC Research Foundation** for Senior Nutrition services, effective July 1, 2015 through June 30, 2016, in the amount of \$38,469.00, and authorize the Board Chair to sign the subcontract and all other related documents.

3. HEALTH AND HUMAN SERVICES
Ratify the Training Services Agreement between Colusa County and UC Davis for provision of training to social services staff, effective July 1, 2015 through June 30, 2016, in an amount not to exceed \$106,650, with a thirty (30) day written termination clause by either party and authorize the Board Chair to sign.

4. HEALTH AND HUMAN SERVICES
Approve and ratify the First Modification of C14-216 between Colusa County and **NPH Medical Services** for nursing personnel assistance during the mass flu vaccination clinic and public health emergencies as requested by the County, effective October 1, 2015 through June 30, 2018, in an amount not to exceed \$8,000 per year, with all other terms and conditions to remain in full force and effect and authorize the Board Chair to sign.

5. HEALTH AND HUMAN SERVICES
Approve/ratify the Maternal, Child and Adolescent Health (MCAH) program annual Agreement Funding Application (AFA) between Colusa County and the **California Department of Public Health (CDPH)**, effective July 1, 2015 through June 30, 2016, in the amount of \$112,884.00, and authorize the Board Chair to sign the Personnel Update Form and DHHS Public Health and Fiscal staff to sign related documents required by CDPH.

6. HEALTH AND HUMAN SERVICES
Adopt a Resolution of the Board of Supervisors of the County of Colusa Extending the Approved Child Welfare System Improvement Plan for the Period of June 2019 Through June 2020 and authorize the Chair to sign.

7. HEALTH AND HUMAN SERVICES
Approve and ratify Agreement #CW-2015-05, between Colusa County and **The Regents of the University of California (UC Davis)** for provision of training specifically for Child Welfare Services staff, effective July 1, 2015 through June 30, 2016, in an amount not to exceed \$14,812.50, with a thirty (30) day written termination clause by either party and authorize the Board Chair to sign.

8. CLERK RECORDER/ELECTIONS
Acknowledge receipt of Certified Statement of Results for the Maxwell Fire Protection District Election held November 3, 2015 to elect governing board members prior to November 23, 2015.

9. ADMINISTRATION

Appoint individuals to Special Districts in accordance with California Election Code Section 10515 and California Water Code sections 50741 and 21265 as follows:

Reclamation District 108

Frederick "Fritz" Durst, effective December 4, 2015 through December 6, 2019

Roger Cornwell, effective December 4, 2015 through December 6, 2019

Sean Doherty, effective December 4, 2015 through December 6, 2019 **(Continued from November 3, 2015)**

10. CHILD SUPPORT

Vacate the approval of action Item 2309 given on October 20, 2015 (C15-164) for a Plan of Cooperation between Colusa County Child Support Services and the Colusa Superior Court. (See Supervisors Minutes Book 2015, page 243). Further, approve FFY 2015-2017 Plan of Cooperation between Colusa Child Support and **Colusa Superior Court** for certain child support responsibilities, effective October 1, 2015 through September 30, 2017, with terms and conditions as set forth in the POC and authorize the Director of Child Support Services to sign.

11. PUBLIC WORKS/ROAD DEPARTMENT

Accept, as complete, the bridge replacement project on Lenahan Road at Funks Creek, approve Notice of Completion, authorize the Director of Public Works to sign and direct the Clerk to record.

12. PUBLIC WORKS/ROAD DEPARTMENT

Accept, as complete, the construction project on various County Roads 2015, approve Notice of Completion, authorize the Director of Public Works to sign and direct the Clerk to record.

13. PUBLIC WORKS

Approve Third amendment to the Joint Powers Agreement (JPA) (C06-001) between the County of Colusa and the **City of Colusa and the City of Williams** to provide for transportation/transit service within the County and amending the termination date of the JPA from April 22, 2016 to April 22, 2021, with all other terms and conditions to remain in full force and effect authorize the Chairman sign.

14. PUBLIC WORKS

Set December 15, 2015 at 9:30 a.m. for a Public Hearing to consider issuance of assembly licenses pursuant to Colusa County Code 26 to San Francisco Institute of Possibility for an outdoor assembly/event known as

"Camp Topsy" to be held at the East Park Reservoir, June 2016 and direct the Clerk to publish and post Notice of Hearing.

15. PURCHASING AND PROCUREMENT

County Administrative Office

Ratify emergency purchase of potable water tanks and pumps between the County of Colusa and **Agrisource**, effective October 7, 2015 through January 5, 2016, with terms and conditions as set forth in the contract and signed by the CAO. (Pursuant to Colusa County Code Chapter 17, Section 17-3 and Policy 401, Section 4.1.3.3)

16. PURCHASING AND PROCUREMENT

County Administrative Office

Ratify emergency purchase of potable water, including delivery, between the County of Colusa and **Gandy-Staley Oil Company, Inc.**, effective October 7, 2015 through January 5, 2016, with terms and conditions as set forth in the contract and signed by the CAO. (Pursuant to Colusa County Code Chapter 17, Section 17-3 and Policy 401, Section 4.1.3.3)

17. SHERIFF

Adopt a Resolution of the Colusa County Board of Supervisors Certifying the Continuance of a Local Drought Emergency and authorize the Chair to sign.

18. AG COMMISSIONER

Approve contract #15-0498-SF for 16/17 Fiscal Year, for Light Brown Apple Moth Detection Trapping, between the County of Colusa and the **California Department of Food and Agriculture**, effective October 1, 2015 through September 30, 2016, in the amount of \$3,603.00 and authorize the Board Chair to sign all documents pertaining to the contract.

END OF CONSENT AGENDA

XIII. ADMINISTRATION

1. ADMINISTRATION

Consider approving Board of Supervisor Meeting Schedule for Calendar year 2016.

2. ADMINISTRATION

Consider appointment of members of the Board of Supervisors to various Committees, Commissions, Boards and Liaison assignments for Calendar Year 2016.

3. ADMINISTRATION

Discussion/possible action regarding the Fund transfer from Bank of America.

4. ADMINISTRATION

Consider approving a letter of Support for submission to the California Department of Fish and Wildlife regarding a Riparian Sanctuary Habitat Restoration and Pumping Plan/Fish Screen Facility Protection Project and authorize the Chair to sign.

5. ADMINISTRATION

Consider approving Agreement regarding Financial Commitment between the Colusa County of California and **Sites Project Authority**, effective November 17, 2015 with terms and conditions as set forth in the Agreement and authorize the Chair to sign.
(Continued from November 3, 2015)

XIV. SUPERVISORS' REPORTS OR COMMENTS

XV. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

XVI. CLAIMS

1. AUDITOR

Consider approving Special Claims.

2. AUDITOR

Consider approving Claim Register Sheets for period November 3, 2015 through November 16, 2015.

XVII. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATOR - California Government Code Section 54957.6
Agency Negotiator: Robert J. Muszar
Employee Organizations: All

ADJOURN

3:00 PM TRANSPORTATION COMMISSION AND TRANSIT AGENCY MEETING.

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1)

you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.