

Board of Supervisors

Kim Dolbow Vann District I
John D. Loudon, District II
Mark D. Marshall, District III,
Chair
Gary J. Evans, District IV,
Vice-chair
Denise J. Carter, District V



County of Colusa

Robert J. Muszar, Interim Clerk to
the Board of Supervisors/Risk/Safety
Manager
Yolanda Tirado, Chief Deputy Clerk
to the Board
Ann Nordyke, Deputy Clerk to the
Board II
(530) 458-0508
(530) 458-0510
colusacountyca.iqm2.com
www.countyofcolusa.org

Board Chambers
546 Jay Street Suite 108
Colusa, CA 95932

Agenda

December 15, 2015

Welcome to a meeting of the Colusa County Board of Supervisors. If you are scheduled to address the Board, please state your full name for the record. The Board will not address timed items before they are scheduled. The "Consent Calendar" may be adopted by one motion. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

9:00 AM

CALL TO ORDER

- Opening Prayer - Pledge of Allegiance.

- MINUTES APPROVAL

1. Minutes Approval
Board of Supervisors – Regular Meeting – November 17, 2015.

 - Period of Public Comment.
 - Announcement of Closed Session.

I.

STAFF REPORTS - **Note: 3 minutes allowed per Department for Staff Reports.**

This time is available for any County Staff who may wish to update the Board of Supervisors on projects as they relate to their respective Departments.

II.

HUMAN RESOURCES

1. **BHS - Mental Health - 4013**

Consider amending the position allocation plan as follows:

Add - 2 positions of Clinical Program Manager, PFT, MGT Range 16,
\$4,573.00 - \$5,861.00 per month, effective December 16,
2015, and

Delete - 2 positions of Clinical Program Manager I/II, PFT, MGT Range 14/16, \$4,352.00 - \$5,578.00/\$4,573.00 - \$5,861.00 per month, effective December 15, 2015.

2. **Health and Human Services - 5010**

Consider approving the following:

Create the position of DHHS Office Manager, PFT, MGT Range 9 \$3,847.00 - \$4,927.00, effective January 1, 2016 **and**

Amend the position allocation plan as follows:

Add - DHHS Office Manager, PFT, MGT Range 9, \$3,847.00 - \$4,927.00 per month, effective January 1, 2016, and

Delete - Administrative Secretary II, PFT, MSC Range 20, \$2,821.00 - \$3,615.00 per month, effective December 31, 2015.

3. **CAO-Central Services Section - 1109**

Consider approving revised job description for the position of Central Services Purchasing Coordinator, effective December 16, 2015.

III. PUBLIC WORKS

1. Consider approving an agreement between the County of Colusa, **City of Colusa, and the Sacramento River Westside Levee District** to collaborate on the applications for DWR Small Communities Grants, and development of Feasibility Studies for the communities of Princeton, Colusa, and Grimes, effective December 15, 2015, with terms and conditions as set forth in the Agreement and authorize the Chairman of the Board sign.

IV. AUDITOR

1. Consider tentatively approving U.S. Bank as the financial institution to provide Colusa County with General Banking Services, subject to the Board's approval of a finalized banking services agreement, based on the attached recommendation of the Auditor and Treasurer Banking Committee. **Further**, authorize the County Auditor and County Treasurer to transition all County bank accounts from Bank of America to U.S. Bank and complete all necessary requirements and documentation related to the transfer of banking services.

2. AUDITOR

Presentation and discussion of report on Development Impact Fees collected and expended for Fiscal Year 2014-2015 pursuant to Government Code Section 66006.

3. AUDITOR

Consider approving 2015-16 Revenue and Appropriations Inter-Budget Adjustments #016-018 and #020-022 as follows:

Requires 4/5 vote.

DEPT. NAME	FUND #	DEPT. #	ACCT. #	AMOUNT
Public Works - Road	00110	3010	421220	\$60.00
Public Works - Road	00110	3010	454100	\$47,816.04
Public Works - Road	00110	3010	545154	(\$2,000.00)
Public Works - Road	00110	3010	479910	\$4,161.28
DPW-E Park Reservoir	04006	0000	59397	(\$11,435.00)
DPW-E Park Reservoir	04006	0000	51012	\$910.00
DPW-E Park Reservoir	04006	0000	51022	\$565.00
DPW-E Park Reservoir	04006	0000	53180	\$9,960.00
Develop Fee - PW	02697	002697	59452	\$4,161.28
Public Works - Road	00110	3010	454164	\$216,806.00

Public Works - Road	00110	3010	4541651	\$59,112.00
Public Works - Road	00110	3010	53230	\$275,918.00
Sheriff	00101	2021	467505	\$19,696.62
Sheriff	00101	2021	51012	\$18,296.90
Sheriff	00101	2021	51022	\$1,399.72
Sheriff	00101	2021	51012	\$6,142.40
Sheriff	00101	2021	51022	\$469.89

4. AUDITOR
Consider approving Intra Budget Adjustments Nos: 16006 through 16015 for FY15/16.

V. COUNTY ADMINISTRATIVE OFFICE

1. COUNTY ADMINISTRATIVE OFFICE

Discussion/direction to staff regarding a 2016 Board of Supervisors workshop.

2. COUNTY ADMINISTRATIVE OFFICE

Consider approving Letter of Support for Legislation which would transfer Courthouse Construction Funds to the County for renovations to the Court Annex located at 532 Market Street, Colusa, CA and authorize the Chair to sign.

3. COUNTY ADMINISTRATIVE OFFICE

Consider, pursuant to County Policy 105, Administrative-Operational Organization of the County, Approval of Modification to the Organization Charts for the Auditor-Controller's Office, County Administrative Office, The Department of Health and Human Services, The Probation Department and the Sheriff's Office that reflect the Organizational Modifications included in the Fiscal Year 2015-16 Budget.

4. COUNTY ADMINISTRATIVE OFFICE

Consider adopting a Resolution of the Colusa County Board of Supervisors Approving the First Amendment to the Tri-County Regional Juvenile Rehabilitation Facility Joint Exercise of Powers Agreement effective January 1, 2016 and authorize the Chair to sign.

5. ADMINISTRATION

Consider approving CSAC Excess Insurance Authority Medical Malpractice Program Extended Participation Agreement between the County of Colusa and **CSAC-EIA**, effective October 1, 2015 through October 1, 2017, with terms and conditions as set forth in the Extended Participation Agreement and authorize the County Risk Manager to sign all necessary documents.

6. COUNTY ADMINISTRATIVE OFFICE
Consider adopting a Resolution of the Board of Supervisors of the County of Colusa Providing County Employees a Paid-Day-Off on December 24th 2015, Or a Floating Paid-Day-Off for those Employees Otherwise Required to Work on December 24, 2015 Or who are on a Regularly Scheduled Day Off on December 24, 2015 and authorize the Chair to sign.

7. COUNTY ADMINISTRATIVE OFFICE
Risk Management
Presentation of Loss Prevention and Safety activities.

RECESS

9:30 AM PUBLIC HEARING

1. **Public Works**
Public hearing to consider issuance of assembly licenses pursuant to Colusa County Code 26 to San Francisco Institute of Possibility for an outdoor assembly/event known as "Camp Tipsy" to be held at the East Park Reservoir, June 20, 2016 through June 26, 2016.
2. **Public Works**
Consider approving/denying issuance of assembly licenses pursuant to Colusa County Code 26 to San Francisco Institute of Possibility for an outdoor assembly/event known as "Camp Tipsy" to be held at the East Park Reservoir, June 20, 2016 through June 26, 2016.

CONSENT AGENDA

Approve Consent Agenda Item Nos. 1 through 23 as follows:

1. ADMINISTRATION
Authorize the Clerk to publish and post the 2016 local appointments list as follows:

Local Appointments List

Pursuant to Government Code Section 54970-54974 the Board of supervisors hereby announces that the following appointed positions on various committees, commissions, boards, or district will expire within the calendar year 2016.

Anyone wishing to apply may request an application in person, in writing, or by or by telephone from the Clerk of the Board of Supervisors located at 547 Market Street, Suite 102, Colusa, CA 959532 - (530) 458-0508 or by e-mail at cocolusa@countyofcolusa.org

Applications may also be downloaded from the Internet at: www.countyofcolusa.org

VACANCIES**AGRICULTURE/AIR POLLUTION CONTROL AFFAIRS ADVISORY COMMITTEE:**

Two members from each Supervisorial District. Three members representing Industrial Processing not directly related to Agriculture. One member from the General Public without any direct interest in Ag Production or Industrial Processing.

8 Vacancies

AIR POLLUTION CONTROL DISTRICT HEARING BOARD: 5 member panel consisting of the following: One member shall be a registered professional engineer. One member shall be a person from the medical profession whose specialized skills, training or interests are in the fields of environmental medicine, community medicine, or occupation toxicology medicine. One member shall be admitted in the practice of law in California. Two public members.

3 Vacancies

Ralph Keeley, III - term expires June 24, 2016

COLLEGE CITY CEMETERY DISTRICT: Must be an elector residing within the District.

2 Vacancies

Ernest Steven Dawley - term expires February 20, 2016

COLUSA MOSQUITO ABATEMENT DISTRICT: Must be an elector residing within the District.

Vic Townzen - term expires March 8, 2016

Tom Critchfield - term expires March 8, 2016

CORTINA CREEK FLOOD CONTROL AND FLOOD WATER CONSERVATION DISTRICT: Landowner with the District

2 Vacancies

CYPRESS HILL CEMETERY DISTRICT: Must be an elector residing in the District.

1 Vacancy

DEVELOPMENTAL DISABILITIES AREA BOARD III: 50% of the members, to the extent feasible should be person with Developmental Disabilities or parents, guardians or conservator of such persons. 50% of the members are to be representative of the general public. Appointees shall be person who have demonstrated interest and leadership in human service activities. No member shall be employed as a service provider to the

Developmentally disabled, nor serve on any Board of Agency which receives State Funds to provide service to the developmentally disabled.

1 Vacancy

FIRST 5 - CHILDREN AND FAMILIES: Shall be a representative from the Superintendent of Schools and a representative from the Health and Human Services.

Nancy Dickson - term expires April 13, 2016
Kimberly Nall - term expires May 14, 2016

FISH AND GAME COMMISSION: Appointees must be a Colusa County resident and possess a valid California Hunting or Fishing License from the previous two (2) years or current year. Establish interest in Fish and Game Propagation and Harvesting.

District I - 1 Vacancy
District II - 1 Vacancy
District V - 1 Vacancy

GROUNDWATER MANAGEMENT COMMISSION: Colusa County resident.

Bruce Rolen - term expires March 24, 2016

HISTORICAL RECORDS COMMISSION: Colusa County resident.

1 Vacancy

IN-HOME SUPPORTIVE SERVICES ADVISORY COMMITTEE: Not more than 11, no fewer than 50% of whom shall be individuals who are current or past users of personal assistance services paid for through public or private funds, or recipients of service under W&I code Section 12300 et seq. Committee established by Ordinance 652.

Carla J. Rhea - term expires November 17, 2016
Sharon Swartz - term expires December 15, 2016
9 Vacancies

LOCAL CHILD CARE PLANNING COUNCIL - COUNTY OFFICE OF EDUCATION, CHILDREN'S SERVICES: CONSUMER REPRESENTATIVES: Defined as a person who receives or has received child care in the past 24 month period prior to application submittal. Applicant must also be a Colusa County resident.

Tiffany Sines - term expires May 19, 2016
Ginger Harlow - term expires March 3, 2016

MAXWELL CEMETERY DISTRICT: Must be an elector residing within the District.

1 Vacancy

MENTAL HEALTH BOARD: Shall be a consumer of Mental Health Services, families of consumers of consumers of Mental Health Services, or parents, siblings, or an adult child of consumers receiving or having received Mental Health Services.

Loretta A. Were - term expires September 9, 2016

1 Vacancy

PLANNING COMMISSION: One member is appointed from each Supervisorial District. Commissioners are required to file Statements of Economic interest.

Gail Beduhn - term expires January 31, 2016

Eddie Johnson - term expires January 31, 2016

Marion Mathis - term expires January 31, 2016

Steve Vanderpan - term expires January 31, 2016

Richard Barry Morrell - term expires January 31, 2016

PRINCETON CEMETERY DISTRICT: Must be an elector residing within the District.

2 Vacancies

PRINCETON FIRE PROTECTION DISTRICT: Must be an elector residing within the District.

David Gordon - term expires November 30, 2016

Jim Zoller - term expires November 30, 2016

PRINCETON WATER WORKS DISTRICT: Must be a registered voter and the owner of real property in the District.

1 Vacancy

REVOLVING LOAN FUND ADVISORY COMMITTEE: Must reside or work in Colusa County. Members shall consist of the County Auditor or representative, County Planning Director or representative; 2 Members from the Banking Industry/Business Industry and 1 Member at Large.

Mark Morris - term expires November 7, 2016

SACRAMENTO RIVER FIRE PROTECTION DISTRICT: Must be an elector residing within the District.

John Miller - term expires November 17, 2016

SOLID WASTE INDEPENDENT HEARING PANEL: Members shall be selected for their legal, administrative, or technical abilities in areas relating to Solid Waste Management. Must be a technical expert with knowledge of Solid Waste Management methods and technology or a representative of the public at large.

2 Vacancies

WILLIAMS FIRE PROTECTION DISTRICT: Must be an elector residing within the District.

Allen O. Gobel - term expires July 17, 2016

2. COUNTY COUNSEL
Approve Labor Relations Consulting Contract between the County and **Robert J. Muszar** for labor relations consulting services, effective January 1, 2016 through June 30, 2016, in an amount not to exceed \$45,000, with a thirty (30) day written termination clause by either party and authorize the Chair to sign.

3. ADMINISTRATION
Local Child Care Planning Council
Approve Certification Statement Regarding Composition of LPC Membership CD-3020 Form and authorize the Chair to sign.

4. ADMINISTRATION
Colusa Basin Drainage District Board
Appoint Mary Fahey to the Colusa Basin Drainage District Board, pursuant to Elections Code 10515(c), and Section 300 of the Colusa Basin Drainage District Act, effective January 4, 2016 through January 3, 2020.

5. ADMINISTRATION
Ratify/adopt a Proclamation of the Board of Supervisors of the County of Colusa, State of California Declaring November 19-26, 2015 as Nation Farm City Week and signed by the Vice-Chair.

6. AG COMMISSIONER
Approve agreement 15-C0008 between the County of Colusa and the **Department of Pesticide Regulations (DPR)**, for Enforcement Evaluation and Improvement Project (EEIP), effective July 1, 2015 through February 29, 2016, with terms and conditions as set forth in the Agreement and authorize the Board Chair to sign all related documents.

7. AG COMMISSIONER
Approve contract #15-0198 between Colusa County and **California Department of Food and Agriculture** for Exotic Pest Detection, effective July 1, 2015 through June 30, 2016, in the amount of \$10,220.00 and authorize Board Chair to sign all documents pertaining to contract.
8. AG COMMISSIONER
Approve Standard Two Year Agreement, #15-OMS-10538 between Colusa County and **Department of Housing and Community Development(HCD)** for Operations and Maintenance of the Williams Migrant Farm Housing, effective through June 30, 2017, in an amount not to exceed \$919,659.00 and authorize the Board Chair to sign all documents pertaining to the Agreement.
9. PLANNING & BUILDING
Adopt A Resolution of the Colusa County Board of Supervisors Authorizing the Recordation of Parcel Map Number 12-9-1, Rhoades Family Year 2000 Revocable Trust, authorize the Chair to sign the Resolution and direct the Clerk to record same.
10. PLANNING & BUILDING
Adopt A Resolution of the Colusa County Board of Supervisors Authorizing the Recordation of Parcel Map Number 15-2-2, Kalfsbeek, authorize the Chair to sign the Resolution and direct the Clerk to record same.
11. COOPERATIVE EXTENSION
Approve 2016 California State Fair Counties Exhibits Entry Form and authorize the Chair to sign.
12. COUNTY COUNSEL
Approve request of the Law Office of Luke Steidlmayer that the County disavow any interest in ownership of any potential alleyway located on Assessor's Parcel Number 015-164-001 (Laura King).
13. COUNTY COUNSEL
Approve second modification to contract C10-296, between the County of Colusa and Attorney, **John E. B. Myers** for public defender services in child dependency cases, modifying Section 7 (Term) to be effective December 31, 2015 through December 31, 2018 and increasing compensation to \$2,000.00 per month from January 1, 2016 through June 30, 2016 and further increasing amount to \$2,200.00 effective July 1, 2016 through December 31, 2108, with all other terms and conditions to remain in full force and effect and authorize the Chair to sign.

14. HEALTH AND HUMAN SERVICES
Approve the AVSS Data Use and Disclosure Agreement between Colusa County, through the Department of Health and Human Services (DHHS), and the **California Department of Public Health (CDPH)** that establishes the information privacy and security requirements applicable to the collection and reporting of birth records data, at no cost to DHHS or county, effective December 15, 2015, with terms and conditions as set forth in the agreement and authorize the Board Chair to sign the agreement.
15. HEALTH AND HUMAN SERVICES
Approve the annual update of the Children's Medical Services (CMS) Plan for 2015/16 and authorize the Chair to sign all related documents. Further, approve the Interagency Agreement for the 2015/16 fiscal year between the Department of Health and Human Services Public Health Division, **Social Services Division and the Colusa County Probation Department**, effective July 1, 2015 through June 30, 2017, with terms and conditions as set forth in the Interagency Agreement and authorize the Director of Health and Human Services; the Director of Nursing; the Health Officer and the Chief Probation Officer to sign the agreement and all related documents.
16. PUBLIC WORKS/ROAD DEPARTMENT
Ratify the following Change Orders:

Change Order 3 to contract C15-130 for State Route 45 project (Hot mix asphalt), between the County of Colusa and **R&R Horn, Inc.**, in the amount of \$1,615.00 and signed by the Director of Public Works.

Change Order 4 to contract C15-130 for State Route 45 project (Gateway Sign), between the County of Colusa and **R&R Horn, Inc.**, in the amount of \$11,064.00 and signed by the Director of Public Works.
17. PURCHASING AND PROCUREMENT
Public Works
Approve Change Order One to contract C15-113, between Colusa County and **Modern Building Systems**, to relocate and install a 24' x 60' modular unit at the Department of Public Works Colusa equipment yard in an amount not to exceed \$6,847.00 and authorize the Chair to sign.
18. PURCHASING AND PROCUREMENT
Public Works
Approve contract for the administration and implementation services on behalf of the County of Colusa's Community Development Block Grant (CDBG) Program between the County and **Community Development Services (CDS)**, effective November 5, 2015 through November 4, 2018, in

an amount not to exceed \$100,000.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

19. PURCHASING AND PROCUREMENT

Health and Human Services/Environmental Health Division

Approve an un-budgeted contract between Colusa County and **Accela, Inc.**, for three-day, on-site training of eight Environmental Health staff members and software configuration preparation, effective December 15, 2015, in an amount not to exceed \$7,065.00, with a fifteen (15) day written termination clause by either party and authorize the Chair to sign.

20. SHERIFF

Adopt a Resolution of the Colusa County Board of Supervisors Certifying the Continuance of a Local Drought Emergency and authorize the Chair to sign.

21. SHERIFF

Adopt a Resolution of the Colusa County Board of Supervisors Designating an Agent to act on behalf of the County of Colusa for the purpose of applying for and obtaining Federal Financial Assistance for Department of Homeland Security Grants for the preliminary (on-going) Fiscal Year 2015 Homeland Security Grant Program spending plan in the amount of \$97,060, authorize the Sheriff to receive and expend funds as permitted and conditioned through the grant and authorize the Chair to sign the Resolution.

22. TREASURER

Accept Treasurer's Monthly Investment Report for October 2015.

23. TREASURER

Accept the 2016 year Treasurer's Goals and Investment Policy as submitted.

END OF CONSENT AGENDA

VIII. ADMINISTRATION

1. ADMINISTRATION

Consider approving a **THIRD AMENDED AND RESTATED SITES PROJECT AUTHORITY JOINT EXERCISE OF POWERS AGREEMENT** between the County of Colusa and the following:

Colusa County Water District (CCWD),
County of Glenn (Glenn County),
Glenn-Colusa Irrigation District (GCID),
Maxwell Irrigation District (MID),
Orland- Artois Water District (OAWD),

Proberta Water District (PWD),
Reclamation District 108 (RD 108),
Tehama-Colusa Canal Authority (TCCA), and
Westside Water District (WWD),

effective December 15, 2015, with terms and conditions as set forth in the Joint Powers Agreement and authorize Supervisor Vann to sign on behalf of the Board of Supervisors.

2. ADMINISTRATION

Consider appointment of members of the Board of Supervisors to various Committees, Commissions, Boards and Liaison assignments for Calendar Year 2016. (Continued from November 17, 2015)

IX. SUPERVISORS' REPORTS OR COMMENTS

X. STATE OR FEDERAL LEGISLATION/GENERAL BUDGETARY MATTERS

XI. CLAIMS

1. AUDITOR

Consider approving Special Claims.

2. AUDITOR

Consider approving Claim Register Sheets for the period November 17, 2015 through December 14, 2015.

XII. CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATOR - California Government Code Section 54957.6

Agency Negotiator: Robert J. Muszar
Employee Organizations: All

2. LIABILITY CLAIM

California Government Code section 54956.95. One matter.

3. CONFERENCE WITH LEGAL COUNSEL - SIGNIFICANT EXPOSURE TO LITIGATION

Significant exposure to litigation. California Government Code section 54956.9(d)(2): One matter.

ADJOURN

3:00 PM TRANSPORTATION COMMISSION AND TRANSIT AGENCY MEETING.

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Board of Supervisors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** No board action shall be taken on comments made under this comment period.

ORDINANCES AND PUBLIC HEARINGS: If you challenge in a court action a decision of the Colusa County Board of Supervisors regarding a zoning, planning, land use, or environmental protection matter made at any public hearing described in this notice, you may be limited to raising only those issues (1) you or someone else raised at such public hearing, or (2) raised in written correspondence delivered to the Colusa County Board of Supervisors at, or prior to, such public hearing.

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

<p>All supporting documentation is available for public inspection and review in the Office of the Board Clerk (located in the Board Chamber), 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.</p>
--